



"Village with a Past, City with a Future"

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www.kenai.city

ADDENDA NO. 2

This addenda consists of 4 pages.

TO: All Participants

FROM: City of Kenai Public Works Department

DATE: March 23, 2020

SUBJECT: RFP-03 Professional Environmental / Civil Engineering & Construction Administration Services for Kenai Municipal Water, Sewer, and Wastewater Capital Improvement Projects

DUE DATE: *March 31, 2020, by no later than 4:00 PM*

Proposers must acknowledge receipt of this Addenda in the appropriate place on the Bid Form. Failure to do so may result in the disqualification or rejection of the bid.

Note: Information in this addenda takes precedence over original information. All other provisions of the document remain unchanged.

General:

02-01 Due to the complications and uncertainty surrounding the Covid-19 situation, the City of Kenai is requesting all proposals be submitted electronically in pdf format to scurtin@kenai.city

Due date and time remain the same. Email confirmations will be sent to each proposer to confirm documents have been successfully received.

Plan holder questions:

02-02 We are trying to track down a copy of the RFP listed on The Plansroom as "Kenai Environmental/Civil Engineering Srvc". The only RFP listed on your website is the below link. Can you send us a digital copy of the RFP "Kenai Environmental/Civil Engineering Srvc" if it differs from the one below when you have time? I appreciate your time. Thank you!

Response: Please download RFP documents by copying and pasting the link below into your web browser. <https://www.kenai.city/publicworks/page/rfp-03-water-and-wastewater-engineering-services-2020>

02-03 According to RFP Section 2.8, Licenses and Certifications, proposers are to include copies of all licenses, certificates, registrations, and other credentials with their submission.

Some of our team members have expressed that they do not have access to paper copies of their relevant licenses and certifications, given office closures related to current COVID-19 concerns. Would the City of Kenai consider waiving the requirement to submit copies of licenses and certifications?

Response: See response to 02-01; please provide copies of licenses electronically.

02-04 We are very interested in proposing on the City's RFP but will not be able to produce hard copies of the proposal over the next week. We ask that you please consider extending the submittal date or allowing electronic submittals for this one.

Response: See response to 02-01.

02-05 Thank you for letting us know we have been added to the list. Just to confirm, the only documents for this RFP are the four documents that are online for download. Is there any other documents that we will need?

Response: For purposes of this RFP, the four documents included for download were the only documents available at this time. They are included as informational items for firms that may not be as familiar with our facilities. There is nothing specific any firm is required to do with them, aside from becoming familiar with the information.

02-06 For one of the first work scopes: Is this a Master Plan for the wastewater treatment plant only, or does it include the water treatment plant as well?

Response: The City has existing funds in place to perform Master Planning services for both Waste water and Water/Sewer infrastructure.

02-07 Is it the City's intent to house the screw press in a new building?

Response: The new screw press shall be installed within the existing facility directly in front of the existing belt press. The Facility was built with drains / underground piping to accommodate a second redundant press.

02-08 Below are two additions we respectfully request added to the contract:

Force Majeure. Any delays in or failure of performance by Consultant or Owner, other than the payment of money, shall not constitute default hereunder if and to the extent such delays or failures of performance are caused by occurrences beyond the reasonable control of the Owner or Consultant, as the case may be, including but not limited to, acts of God or the public enemy; compliance with any order or request of any governmental authority; fires, floods, epidemics, explosion, accidents; riots, strikes or other concerted acts of workmen, whether direct or indirect; or any causes, whether or not of the same class or kind as those specifically named above, which are not within the reasonable control of Owner or Consultant respectively. In the event that any event of force majeure as herein defined occurs, Consultant's contract price and schedule shall be equitably adjusted.

Professional Standards. Consultant shall be responsible, to the level of competency presently maintained by other practicing professionals in the same type of work in Owner's community, for the professional and technical soundness, accuracy, and adequacy of all design, drawings, specifications, and other work and materials furnished under this Agreement. If after completion of the services the Owner can demonstrate that the services hereunder fail to conform to such standards, Consultant will re-

perform the deficient services at no cost to the Owner, and Consultant shall have no liability for repair or replacement, construction rework or other costs. Consultant makes no warranty, expressed or implied.

Response: A Force Majeure clause is acceptable to add to the Agreement, however the exact wording will be subject to approval by the City Attorney during contract negotiation with the successful proposer. The section on Professional Standards is not acceptable and the City's standard Agreement language shall apply.

02-09 Below are additional questions for RFP-03 in regard to the Proposal Submission and the current COVID-19 situation.

1. Will the City of Kenai Public Works Department accept mailed-in proposal submissions via USPS?
I have called the Kenai USPS office and they informed me they do deliver to the City Hall Building.
2. For safety precautions may we seal all six separately sealed envelopes into one box to ensure the delivery of the complete proposal are all received?
3. How may we confirm the department has received all six separately sealed envelopes and have deemed our proposal as complete and accepted?

Response: See Response to 02-01.

02-10 In light of the COVID-19 and the Municipality of Anchorage Emergency Order – Eo-03; will the City of Kenai Public Works Department accept an electronically submitted proposal via email?

Response: See Response to 02-01.

02-11 Is there a local hire preference for scoring the proposal?

Response: Per Kenai Municipal Code 7.15.080 we generally do consider a local preference on purchases of \$35,000 or less. As this proposal is not evaluating costs as part of the evaluation process, it is not really relevant here. Section 4.6 Available Resources of the RFP, however, will be where local firms will have an advantage as their ability to meet will be greater the closer they are to the City.

02-12 Will there be WBE/MBE requirements placed on the consultant team for projects funded solely by the City of Kenai?

Response: The City does not currently have any WBE/MBE requirements in place for Water, Sewer, Waste water Work. As a reminder the City will continue to chase grant opportunities, and grant requirements will need to be fulfilled as they arise.

Attachments:

02-13 See attached Plan holder list current through 3/23/20.

END OF ADDENDA

Project Name: Prof Env /
Civil Eng Const Adm
Services for Kenai Muni WS
and WW Capital Imp Projects
Doc Available: Mar 9, 20
Pre-Proposal Mtg: Mar 16, 20 @ 10am
Last Day for Que: Mar 23, 20 @ 5PM
Due Date: Mar 31, 20 no later than 4PM at City Hall

[illegible]