

**KENAI PLANNING & ZONING COMMISSION
REGULAR MEETING
APRIL 14, 2021 – 7:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVENUE, KENAI, ALASKA
CHAIR JEFF TWAIT, PRESIDING**

MINUTES

A. CALL TO ORDER

Commission Chair Twait called the meeting to order at 7:00 p.m.

1. Pledge of Allegiance

Commission Chair Twait led those assembled in the Pledge of the Allegiance.

2. Roll Call

Commissioners present: J. Twait, J. Halstead, G. Woodard, G. Greenberg, A. Douthit

Commissioners absent: R. Springer, D. Fikes

Staff/Council Liaison present: Planning Director R. Foster, Planning Assistant W. Anderson, Deputy City Clerk M. Thibodeau, Council Liaison J. Glendening

A quorum was present.

3. Agenda Approval

MOTION:

Commissioner Halstead **MOVED** to approve the agenda as written and Commissioner Woodard **SECONDED** the motion. There were no objections; **SO ORDERED**.

4. Consent Agenda

MOTION:

Commissioner Halstead **MOVED** to approve the consent agenda and Commissioner Woodard **SECONDED** the motion. There were no objections; **SO ORDERED**.

All items listed with an asterisk () are considered to be routine and non-controversial by the Commission and will be approved by one motion. There will be no separate discussion of these items unless a Commission Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda as part of the General Orders.

5. *Excused absences – None

B. APPROVAL OF MINUTES

1. *March 24, 2021

The minutes were approved by the Consent Agenda.

C. SCHEDULED PUBLIC COMMENT – None.

D. UNSCHEDULED PUBLIC COMMENT – None.

E. CONSIDERATION OF PLATS

1. **Resolution PZ2021-06** – Preliminary Subdivision Plat of TKC Subdivision, submitted by Segesser Surveys, 30485 Rosland Street, Soldotna, AK 99669, on behalf of TKC, LLC, P.O. Box 10658, Bakersfield, CA 93389

MOTION:

Commissioner Douthit **MOVED** to approve Resolution No. PZ2021-06 and Commissioner Halstead **SECONDED** the motion.

MOTION TO POSTPONE:

Commissioner Douthit **MOVED** to postpone Resolution No. PZ2021-06 until the utility line design has been confirmed. Commissioner Halstead **SECONDED** the motion.

Planning Director Foster explained that the utility line drawing that was submitted would not work for a subdivision, and the applicant needs to provide a letter of intent about what design they want to use.

VOTE ON POSTPONEMENT:

YEA: Halstead, Douthit, Greenberg, Woodard, Twait
NAY:

MOTION PASSED UNANIMOUSLY.

F. PUBLIC HEARINGS – None.

G. UNFINISHED BUSINESS – None.

H. NEW BUSINESS – None.

I. PENDING ITEMS – None.

J. REPORTS

1. **City Council** – Council Member Glendening reported on the actions from the April 7,

2021 City Council meeting.

2. **Borough Planning** – No report.

3. **City Administration** – Planning Director Foster reported on the following:

- The next Planning & Zoning meeting of April 28, 2021 is set to include two conditional use permits, a plat, and possibly the postponed plat for Resolution 2021-06 if the requirements are met;
- Commissioner training is upcoming, but will not take place before the next meeting.

K. ADDITIONAL PUBLIC COMMENT

1. Citizens Comments
2. Council Comments

L. INFORMATIONAL ITEMS

M. NEXT MEETING ATTENDANCE NOTIFICATION

1. April 28, 2021

N. COMMISSION COMMENTS & QUESTIONS

Commissioner Greenberg mentioned that the coordinator for the spruce bark beetle mitigation program was recently on the radio discussing the issue, and may be available to speak to the City about it.

O. ADJOURNMENT

There being no further business before the Commission, the meeting was adjourned at 7:23 p.m.

Minutes prepared and submitted by:



Meghan Thibodeau
Deputy City Clerk

