

**KENAI PLANNING & ZONING COMMISSION
REGULAR MEETING
JULY 8, 2020 – 7:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVENUE, KENAI, ALASKA
VICE CHAIR DIANE FIKES, PRESIDING**

MINUTES

A. CALL TO ORDER

Commission Vice Chair Fikes called the meeting to order at 7:00 p.m.

1. Pledge of Allegiance

Commission Vice Chair Fikes led those assembled in the Pledge of the Allegiance.

2. Roll Call

Commissioners present: D. Fikes, G. Greenberg, R. Springer, J. Halstead, T. McIntyre, V. Askin

Commissioners absent: J. Twait

Staff/Council Liaison present: City Planner E. Appleby, Planning Assistant W. Anderson, City Clerk J. Heinz, Council Liaison H. Knackstedt

A quorum was present.

3. Agenda Approval

MOTION:

Commissioner Springer **MOVED** to approve the agenda as written and Commissioner Askin **SECONDED** the motion. There were no objections; **SO ORDERED**.

4. Consent Agenda

MOTION:

Commissioner Askin **MOVED** to approve the consent agenda and Commissioner Springer **SECONDED** the motion. There were no objections; **SO ORDERED**.

All items listed with an asterisk () are considered to be routine and non-controversial by the Commission and will be approved by one motion. There will be no separate discussion of these items unless a Commission Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda as part of the General Orders.

5. *Excused absences – None.

B. APPROVAL OF MINUTES

1. *June 24, 2020

The minutes were approved by the Consent Agenda.

C. SCHEDULED PUBLIC COMMENT – None.

D. UNSCHEDULED PUBLIC COMMENT – None.

E. CONSIDERATION OF PLATS

1. **Resolution PZ2020-18** - Preliminary Subdivision Plat of Eventyr Subdivision No. 3, submitted by Edge Survey and Design LLC, P.O. Box 59, Kasilof, AK 99669, on behalf of Molly E. Hannigan, 108 Linwood Lane, Kenai, AK 99611, and Christopher Etheridge, P.O. Box 1406, Kenai, AK 99611

MOTION:

Commissioner Askin **MOVED** to recommend approval of the preliminary subdivision plat of Eventyr Subdivision No. 3, submitted by Edge Survey and Design LLC, and Commissioner Springer **SECONDED** the motion.

The City Planner reviewed the staff report provided in the packet and noting the plat reconfigured three lots into two lots recommending approval with the following conditions:

- Further development of the property shall conform to all federal, State, and local regulations.
- The plat number on the surrounding properties (Lots 4 and 5, Roper Subdivision) lying Northeast of Lot 4A should be changed from Plat 619 to Plat K-1409.
- The Kenai City Council must declare the ten foot (10') utility easements not needed for a public purpose and approve the vacation of the utility easements as shown on the preliminary plat.

Clarification was provided that what is identified as Teresa Street is currently wooded and would not impact the block or the neighborhood.

VOTE:

YEA: Springer, Halstead, Fikes, Greenberg, Askin, McIntyre

NAY:

MOTION PASSED UNANIMOUSLY.

F. PUBLIC HEARINGS – None.

G. UNFINISHED BUSINESS – None.

H. NEW BUSINESS – None.

I. **PENDING ITEMS** – None.

J. **REPORTS**

1. **City Council** – Council Member Knackstedt reported on the actions from the July 1 City Council meeting.
2. **Borough Planning** – Commissioner Fikes noted the Borough Planning Commission will meet again on July 13.
3. **Administration** – City Planner Appleby reported on the following:
 - Met with the operator of the gravel pit on Beaver Loop Road and asked for more trees to be planted; added Kenai Peninsula Borough staff had developed an agreement with them to mitigate a stream issue;
 - Would be providing the Midmonth Report to Council in the packets;
 - A Code Enforcement tool on the website was available;
 - Ongoing Dipnet meetings before the fishery opens;
 - Still planning to hold the second meeting in July.

K. **ADDITIONAL PUBLIC COMMENT** – None.

L. **INFORMATIONAL ITEMS**

1. Planning and Zoning Midmonth Report to City Council – May 2020
2. Building Permit Report – Second Quarter 2020

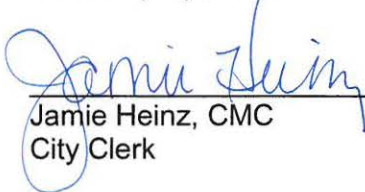
M. **NEXT MEETING ATTENDANCE NOTIFICATION** – July 22, 2020

N. **COMMISSION COMMENTS & QUESTIONS** – None.

O. **ADJOURNMENT**

There being no further business before the Commission, the meeting was adjourned at 7:29 p.m.

Minutes prepared and submitted by:


Jamie Heinz, CMC
City Clerk

