

**KENAI PLANNING & ZONING COMMISSION
REGULAR MEETING
MAY 8, 2019 – 7:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVENUE, KENAI, ALASKA
CHAIR JEFF TWAIT, PRESIDING**

MINUTES

1. CALL TO ORDER

Commission Chair Twait called the meeting to order at 7:00 p.m.

a. Pledge of Allegiance

Commission Chair Twait led those assembled in the Pledge of the Allegiance.

b. Roll Call

Commissioners present: Chair J. Twait, Vice-Chair D. Fikes, R. Springer, J. Halstead, V. Askin, T. McIntyre

Commissioners absent: G. Greenberg

Staff/Council Liaison present: City Planner E. Appleby, Deputy Clerk J. LaPlante, Council Liaison H. Knackstedt

A quorum was present.

c. Agenda Approval

MOTION:

Commissioner Halstead **MOVED** to approve the agenda as presented and Commissioner Askin **SECONDED** the motion. There were no objections; **SO ORDERED**.

d. Consent Agenda

MOTION:

Commissioner Askin **MOVED** to approve the consent agenda to include the excused absence of Commissioner Greenberg and Commissioner Halstead **SECONDED** the motion. There were no objections; **SO ORDERED**.

All items listed with an asterisk () are considered to be routine and non-controversial by the Commission and will be approved by one motion. There will be no separate discussion of these items unless a Commission Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda as part of the General Orders.

- e. *Excused absences – G. Greenberg

2. ***APPROVAL OF MINUTES**

- a. April 24, 2019

The minutes were approved by the Consent Agenda.

- 3. **SCHEDULED PUBLIC COMMENT** – None.
- 4. **UNSCHEDULED PUBLIC COMMENT** – None.
- 5. **CONSIDERATION OF PLATS** – None.
- 6. **PUBLIC HEARINGS** – None.
- 7. **UNFINISHED BUSINESS** – None.
- 8. **NEW BUSINESS**

- a. **Resolution PZ2019-12** – Application for Transfer of Conditional Use Permit PZ15-10 for the Operation of a Gravel Pit for Extraction of Natural Resources, from Michael S. Brown, Transferor, to BMBC, LLC, Transferee, located at 601 Childs Avenue, Kenai, Alaska 99611; further described as Tract 3, Jaynes Subdivision Big Mikes Addition

The City Planner reviewed the staff report as provided in the packet, noting she went through the existing conditions in the permit and specifically noted if the original applicant complied with the conditions, if any previously added conditions were required to maintain, and if any conditions could be removed. It was clarified it was staff recommendation to add a condition to the transfer of conditional use permit for surface extraction that the transferee continue to operate within the buffer distances granted by the variance permit PZ15-11.

It was reported the transfer of conditional use permit for surface extraction met the requirements of Kenai Municipal Code 14.20.150(i)(5) and 14.20.157(a). City staff recommended approval of the transfer of Conditional Use Permit PZ15-10 (PZ16-14), subject to the conditions outlined in the staff report and Resolution.

MOTION:

Commissioner Springer **MOVED** to approve Resolution No. PZ2019-12 with staff recommendations and Commissioner Askin **SECONDED** the motion.

Chair Twait opened the floor for public testimony. There being no one wishing to be heard, public comment was closed.

VOTE:

YEA: Halstead, Springer, McIntyre, Fikes, Askin, Twait
NAY:

MOTION PASSED UNANIMOUSLY.

9. **PENDING ITEMS** – None.

10. **REPORTS**

- a. **City Council** – Council Member Knackstedt reviewed the action agenda from the May 1 City Council Meeting and specifically noted there were deliberations about the onsite marijuana consumption and subsequently failed the Ordinance; and the FY20 budget was introduced for discussion and review at the next Council meeting.
- b. **Borough Planning** – No report. The next meeting is on May 13.
- c. **Administration** – City Planner Appleby reported on the following:
 - A series of lunch time hikes with the purpose of cleaning up our city and getting some exercise, a coordinated effort with the Parks and Recreation Department, the TRASHercise event dates have been set and a schedule provided in the packet;
 - She was working with the Police Department to address the several complaints about trash and vehicles in violation with City Code; and
 - She will be attending a meeting on May 20 for the Kenai Peninsula Coordinated Regional Transit Plan; more information would be provided at the next Commission meeting.

11. **ADDITIONAL PUBLIC COMMENT** – None.

12. **INFORMATIONAL ITEMS**

- a. TRASHercise Lunches 2019

13. **NEXT MEETING ATTENDANCE NOTIFICATION** – May 22, 2019

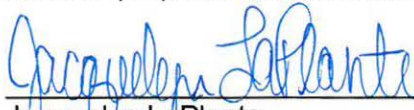
The City Planner noted if there were no agenda items for the May 22 meeting, the regular meeting would be canceled and a Sign Code work session would be held in its place.

14. **COMMISSION COMMENTS & QUESTIONS** – None.

15. **ADJOURNMENT**

There being no further business before the Commission, the meeting was adjourned at 7:38 p.m.

Minutes prepared and submitted by:



Jacquelyn LaPlante
Deputy City Clerk

