

June 25, 2025
PLANNING & ZONING COMMISSION MEETING
ADDITIONAL MATERIAL/REVISIONS

REQUESTED ADDITIONS TO THE PACKET

<u>ACTION</u>	<u>ITEM</u>	<u>REQUESTED BY</u>	<u>PAGE</u>
Add to Item H.1	Comments Received <ul style="list-style-type: none">• Written comments received	Planning Director	1-2
Add Item H.3	Action/Approval <ul style="list-style-type: none">• Requesting Excused Absences for the May 28, 2025 Regular Meeting – Twait	Planning Director	3
Amend Item K.1	Next Meeting Date <ul style="list-style-type: none">• Amend to July 23, 2025	Planning Director	4

From: [Eric Jean](#)
To: [Kevin Buettner](#)
Subject: RE: Comments Requested - Street Name Change - S. Spruce
Date: Friday, June 6, 2025 8:01:45 AM
Attachments: [image001.png](#)
[image002.png](#)

Kevin,

The WWTP's address has multiple listings. It is listed as 600 S. Spruce St. with the city and DEC. The borough has 2 addresses listed for it, 200 S. Spruce St. and 301 S Forest Drive. Google lists the address as 1450 Kenai Ave.

I don't know which one we want to go with, but we should probably get everything straightened out. The only road that the WWTP fronts is Kenai Ave. Would we want to make this the actual address? I know it is really hard to get any deliveries down at the plant and for people to find the facility. Listing the address as Kenai Ave may help with that issue as the wastewater treatment plant is the only facility that lies on Kenai Ave.

I am open to anything, but most of all, it would be nice to just have it straightened out.

Thank you,

Eric Jean

City of Kenai
Assistant Public Works Director
epsilon@kenai.city
Office: 907-283-8247
Cell: 507-382-9067



From: Kevin Buettner <kbuettnr@kenai.city>
Sent: Thursday, June 5, 2025 4:44 PM
To: Planning Department <planning@kenai.city>
Subject: Comments Requested - Street Name Change - S. Spruce

All,

On June 4, 2025, Resolution 2025-38 was introduced to City Council and subsequently referred to the Planning & Zoning Commission. This resolution is intending to change the name of S. Spruce St. to Kenai Beach St. I have met with the local postmaster for their feedback and will be reaching out to KPB and the Alaska DOT.

On behalf of the Planning & Zoning Commission, I am seeking to understand any potential impacts that may arise that could affect your respective departments. Impacts may include, but are not limited to:

- Time needed to coordinate with other entities (KPB, etc.)
- Traffic safety/motorist confusion
- Deliveries to site (wastewater?)
- Time needed to change addresses/directions on website or marketing materials
- Other comments as appropriate

Comments can be sent back by emailing me back for inclusion into the Staff Report I will put together for the commission. I am asking for comments by June 19th so they can be included in the commission packet.

I appreciate your attention to this matter and welcome any feedback received.

Kevin Buettner, AICP, LEED AP, CNU-A

Planning Director

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MEMORANDUM

TO: Planning & Zoning Commission
FROM: Kevin Buettner, Planning Director
DATE: June 23, 2025
SUBJECT: **Action/Approval** – Requesting Excused Absences for May 28, 2025 Regular Meeting

In an administrative oversight, I failed to add an Action/Approval item to request an excused absence for Chairman Twait for the May 28, 2025 Regular Meeting.

Thank you for your consideration.



MEMORANDUM

TO: Planning & Zoning Commission
FROM: Kevin Buettner, Planning Director
DATE: June 23, 2025
SUBJECT: **Action/Approval** – Change Next Meeting Date

No items have been received by the Planning & Zoning Department to be heard for the July 9, 2025 agenda. As such, I respectfully ask the Commission to consider cancelling the July 9, 2025 meeting. The next regularly scheduled meeting would then be July 23, 2025.

Thank you for your consideration.