

2017

Kenai River Dipnet Fishery



**Download the New
Dipnet Kenai App**



- Live Webcams
- Tide Tables
- Facility Information
- Emergency Alerts
- Maps
- Fee Calculator



<http://www.kenai.city/dipnetkenai>

TABLE OF CONTENTS

FINANCE DEPARTMENT DIPNET REPORT	1 - 5
PARKS & RECREATION DIPNET REPORT	7 - 11
POLICE DEPARTMENT DIPNET REPORT	13
PUBLIC WORKS DEPARTMENT DIPNET REPORT	15 - 16
FIRE DEPARTMENT DIPNET REPORT	17 - 18
EXHIBIT A - ESTIMATED REMAINING FY2018 OPERATIONAL COSTS	19 - 22
EXHIBIT B - FY2018 CAPITAL REQUESTS	23
EXHIBIT C - FY2018 FINANCIAL SUMMARY	25 - 30
EXHIBIT D - STATISTICAL DATA	31 – 36



"Village with a Past, City with a Future"

210 Fidalgo Ave, Kenai, Alaska 99611-7794
Telephone: (907) 283-7535 | Fax: (907) 283-3014
www.kenai.city

MEMORANDUM

TO: Mayor Brian Gabriel and Kenai City Council
THROUGH: Paul Ostrander, City Manager
FROM: Terry Eubank, Finance Director
DATE: November 29, 2017
SUBJECT: 2017 Dipnet Summary

Dipnet Smartphone App

The largest undertaking this year was the creation of a new Dipnet Kenai smartphone app. Beginning in March, the IT Manager and a consultant began work to create this new smartphone app. This project also included installing new cameras that would be available to the public. Total cost to develop this app was \$5,103. The cost to install the additional cameras, including new poles and electrical, was \$10,946.

In June, 6 new cameras were installed throughout the fishery along with a new streaming video server. This provided new views of areas including the boat launch, the Kenai River, and for the first time a view of South Beach. The cameras were the most visited part of the City's website for the month of July and had over 60,000 visits.

The Dipnet Kenai app was downloaded 8,474 times, and had 317,273 page views for the month of July. The app included real-time information about the 3 main dipnet sites, daily fish counts from Fish and Game, weather and tide information, detailed fee information, and live streaming video from the new cameras. An interactive map was provided that listed some City facilities as well as all of the paid advertisers. The App also included the ability to send push notifications to fishery participants, this was used several times by Public Safety to provide warnings about high tides, and also to alert the public to a vehicle on fire on south beach.

A major goal for the Dipnet Kenai app was to drive fishery participants into businesses located within the City. To accomplish this, advertisements were sold to be included in the app as well as on the permit hang tag that. Popup ads were viewed 65,833 times. In addition to popup ads in the app, advertisers were featured on the interactive map with additional information about the business such as hours and contact methods. Finally, advertisers that provided content before the printing deadline, were featured prominently on the back of the hang tag.

In order to create the Dipnet Kenai app in a compressed time frame, and with a limited budget, an app vendor was selected that would expedite the whole process. Unfortunately, the features that they offered were not perfect. The current map is very limited to customization, which made it difficult to indicate areas

where rules applied such as no vehicles or no parking. Also, we were unable to provide driving directions to South Beach as the maps hadn't been updated for the new road.

Other advanced features such as tracking participant activities, providing location specific notices, and integration with the Point of Sale program aren't possible with the current vendor. It is also not possible to customize the look of the app as we are limited to generic templates. The cost to move to a custom application would be approximately \$20,000.

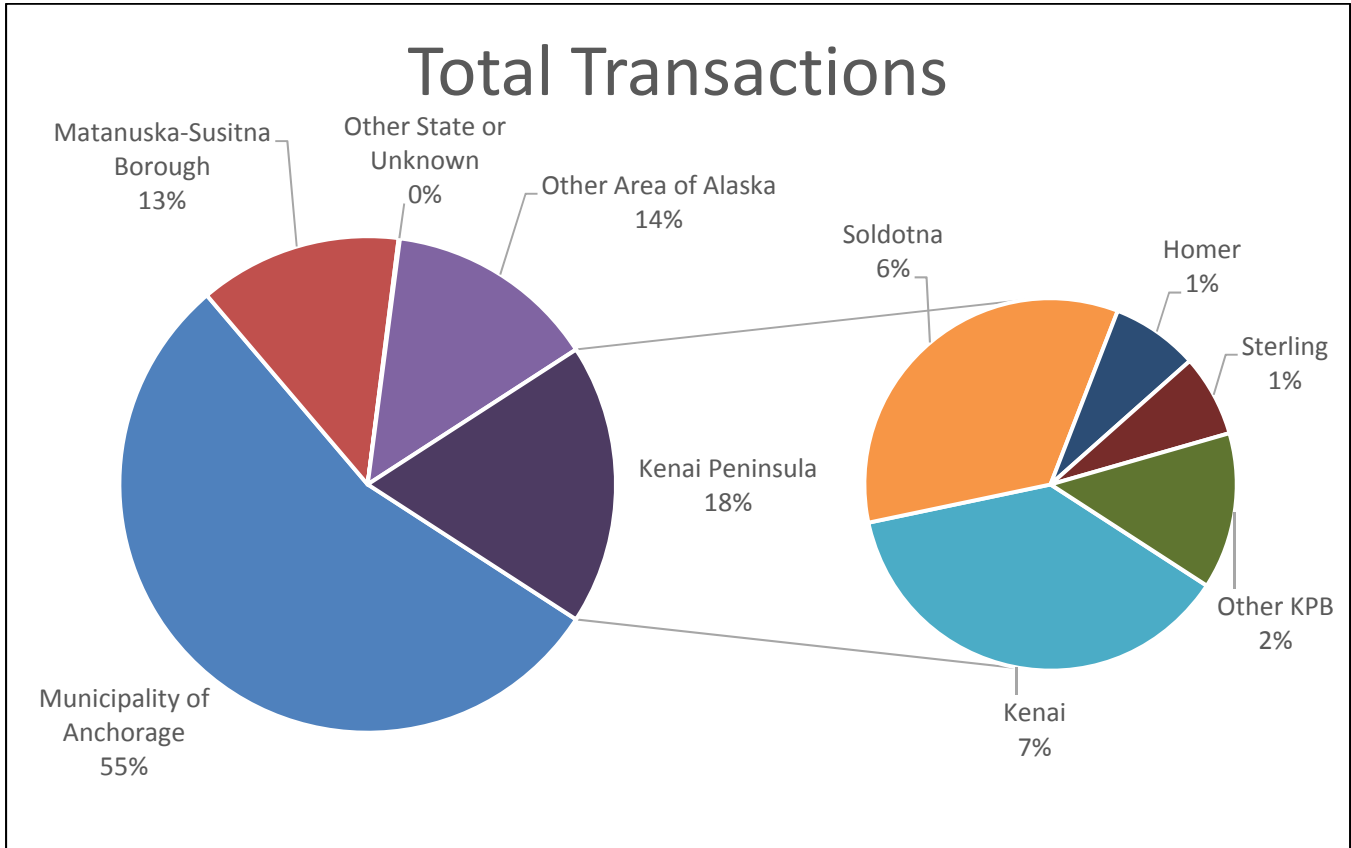
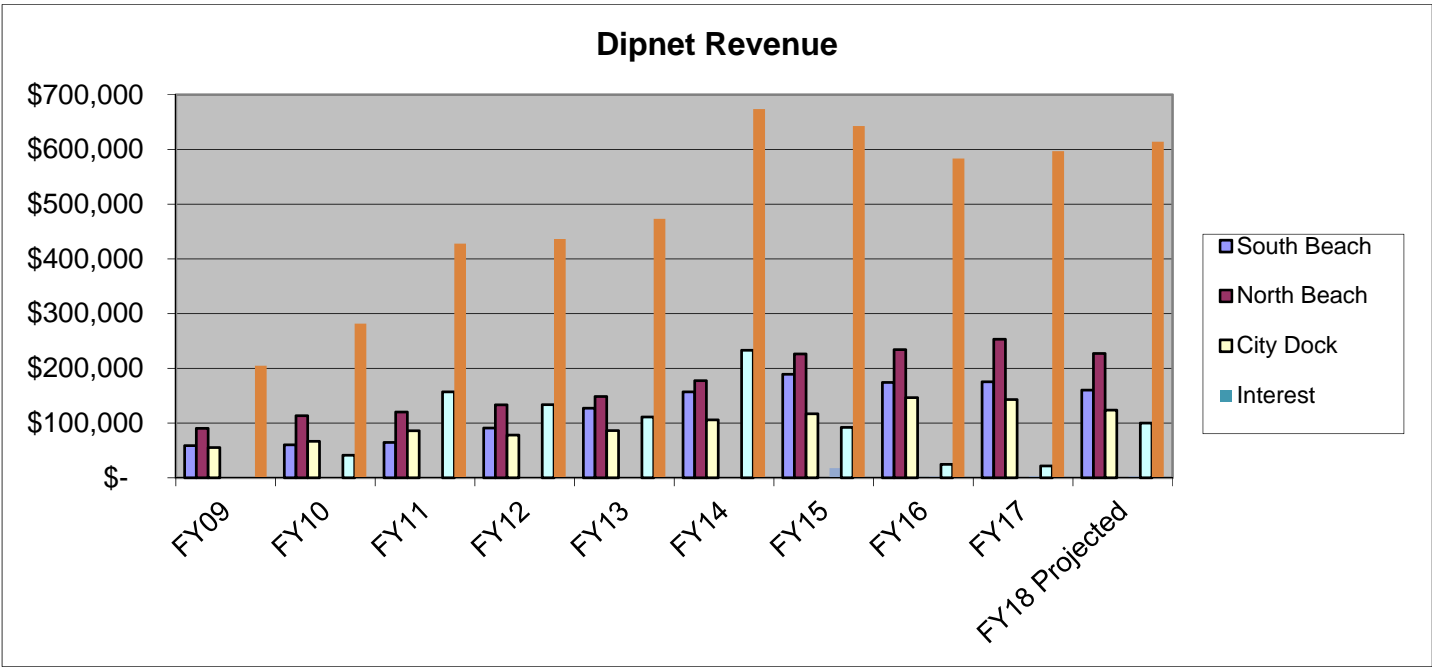
New Printers

For the 2017 fishery, new printers were purchased, and the method of permit issue was changed. In the past, permits were printed directly on the hang tags that were provided to customers. These hang tags were difficult to print on, and the printers that we had been using were beginning to fail due to the difficult weather conditions they are exposed to. The new system uses industrial label printers that are designed to be in challenging environments such as loading docks or warehouses. These printers also print at an exponentially faster rate, and allowed the hang tags to transition from multiple colors to only white as now the labels are colored. Finally, hang tags could be reused when participants come back multiple times as they can simply be issued new labels. Over all the new printers were a success, and allowed for faster transactions as well as a reduction in overtime related to printer maintenance.

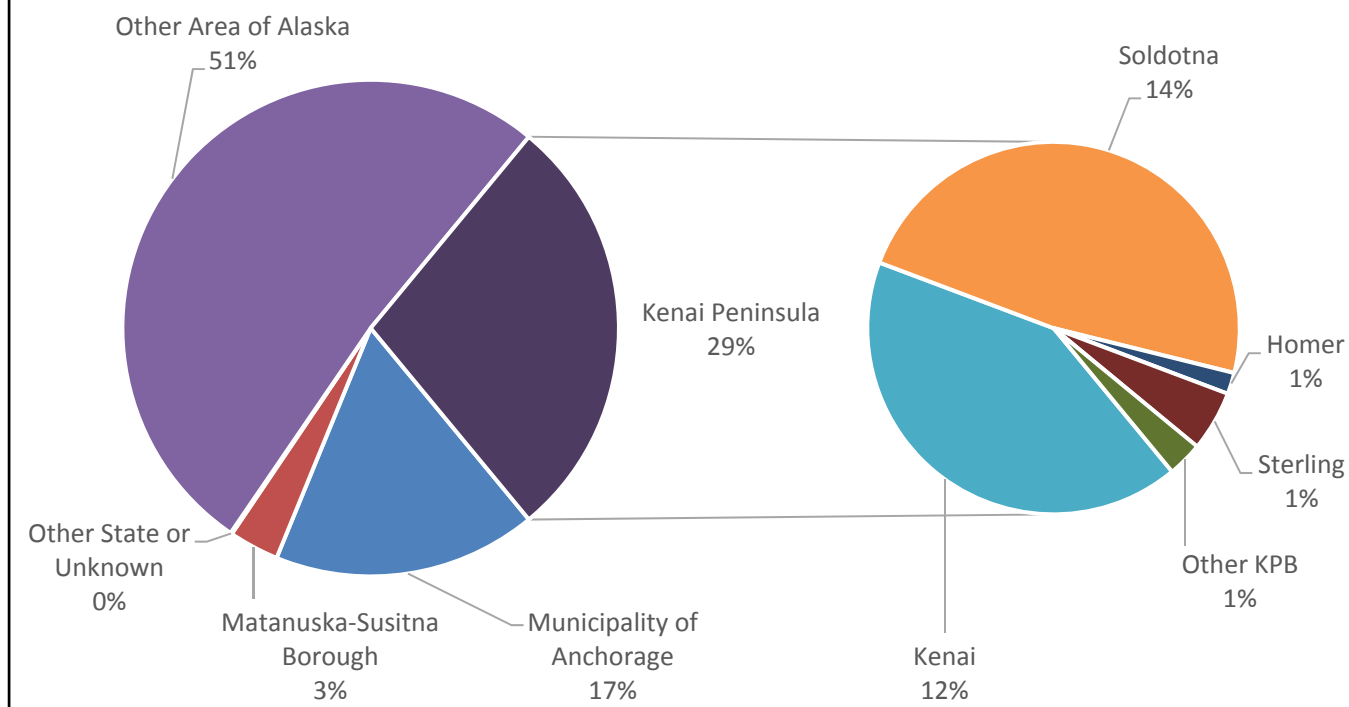
FY18 Revenues

The FY18 fee structure remained the same as that of FY17. FY18 non-capital grant revenues, net of sales tax, are projected to be \$513,987, \$65,964 less than budgeted and \$60,945 less than FY17 revenues excluding non-capital grant revenues. Capital grant revenue is projected to increase \$78,275. The successful sale of the unused real property on South Beach has made approximately \$800,000 of previously expended grant funds once again available for capital purposes. A comparison of FY18 fishery revenue to prior years is shown below, the breakdown by site and service for FY14 thru FY18 is based upon actual transactions. Prior year transactions by site and service were estimated. The cashiering system implemented in FY14 provides this level of detail and will enhance future revenue and fee change projections.

	<u>FY09</u>	<u>FY10</u>	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18 Projected</u>
South Beach	\$ 58,876	\$ 60,385	\$ 64,509	\$ 90,942	\$127,265	\$157,074	\$189,226	\$174,260	\$175,439	\$160,168
North Beach	90,356	113,576	120,314	133,349	148,481	177,599	226,221	234,140	253,218	227,094
City Dock	55,363	66,569	85,964	78,194	86,342	105,899	117,064	146,599	142,901	123,663
Interest	-	-	-	-	-	-	680	1,580	671	750
PERS On-behalf	-	-	-	-	-	-	17,437	2,167	2,688	2,312
Capital Grants	-	41,150	156,920	133,563	111,073	233,107	92,043	24,494	21,725	100,000
Total	<u>\$204,595</u>	<u>\$281,680</u>	<u>\$427,707</u>	<u>\$436,048</u>	<u>\$473,161</u>	<u>\$673,679</u>	<u>\$642,671</u>	<u>\$583,240</u>	<u>\$596,642</u>	<u>\$613,987</u>



Free Transactions



Participants with a 99611 zip code were 7% of the total. Participants from the Central Peninsula, including Kenai, Soldotna, and Sterling were 16% of the total. The entire Kenai Peninsula Borough totaled 18%. The largest user group was from the Municipality of Anchorage at 55% with the Mat-Su Borough at 13%.

2017 marked the 5th year with the new computerized permit sale system. Over the years, many changes have occurred to the fee structure and also the process the City uses to operate the fishery. As such, only 4 years of data are comparable for the North and South beaches. 5 years of data are available at the dock as there have been no substantial changes at this location. Several services such as drop off or 1 hour free parking are also not averaged over the whole period as they have been added or have changed significantly.

Transactions this year were down 11% from the average, and were also the lowest in 4 years. The number of free transactions was down 1% over the previous year.

Traffic levels at the dock were down 13% and were also the lowest in 5 years.

South Beach remained similar to last year with only 1 less transaction than the 2016 fishery. However, compared to the average South Beach was down 8%, and was also the lowest on record. Staffing at the second shack at south beach was reduced again, this year being open only on weekends. The number of transactions per hour on south beach only exceeded 40 per hour on 6 occasions. It is recommended that for FY18 the second shack only be staffed on weekends.

North beach numbers were down 11% and were also the lowest in 4 years. The busiest hour on north beach saw 103 transactions completed which was a 12% increase from 2016. This is likely due to the installation of new printers.

The period between 5am and 3pm was again the busiest time for 2017, with 5am having the most transactions per hour for the day. This is because of the day use parking not beginning until 5am. The busiest hour saw 190 transactions processed between all of the facilities, which is a 13% increase from the previous year. Average transactions were 36 per hour for the entire fishery.

Payment of fees by cash was once again the dominant method at 63%, a 4% decrease from last year. Credit card use increased by 3% to a total of 36%, and checks remained unchanged at 1%. It is expected that credit card payment percentage will continue to grow in future years. Fees paid for credit card acceptance totaled \$4,701 or 2.52% of fees paid by credit card.

FY18 Expenditures

Detailed budget to actual comparisons are provided. Additional FY18 expenditures are anticipated in support of the fishery. Capital expenditures, which occurred in FY17, in support of the fishery totaled \$23,600 and were mostly paid for by a grant from the State of Alaska. The following capital expenditures were made in support of the fishery:

South Beach property maintenance	<u>\$23,600</u>
----------------------------------	-----------------

FY18 Summary and Recommendations

South Spruce Underground Utilities

Relocation of fee shacks to the top of South Spruce Street has proven to be successful providing greater control and a safer environment for fishery participants and City staff. To complete this move, permanent utility vaults should be installed in the roadway for easier and safer installation of fee shacks. The curb must also be cut and the roadway expanded in the area of the fee shacks to provide the needed width for safe operations of two shacks in that area. The estimated cost of these permanent upgrades is \$35,000.

Main St. Underground Utilities

Cameras were installed at the south end of Main St. for the dipnet app. Power was provided by the nearby Kenai Bible Church for the 2017 fishery. Power was provided with an above ground extension cord that went through a culvert and over the grass. This connection proved unstable and was unable to operate the electric heater. Underground power and data cables should be installed to an adjacent sewer lift station. Estimated cost for this is \$7,500.

Replacement Equipment

Each year various equipment needs to be replaced for the fee shacks as well as the camera system. Necessary replacements this year include credit card readers, uninterruptable power supplies, printer parts, cash drawer parts, and several replacement cameras. Estimated cost for this is \$4,500.

Dipnet App & Point of Sale Software Improvements

A number of improvements were identified during the 2017 fishery to the Dipnet App. Dipnet App improvements for 2018 to include: automating fish counts; improve the display of the fish counts; automating live tide information and improving display, updating fee calculator. Estimated cost for this is \$2,000. Annually updates and improvements are made to the Point of Sale software at an estimated cost of \$1,500.

This page intentionally left blank



"Village with a Past, City with a Future"

210 Fidalgo Ave, Kenai, Alaska 99611-7794
Telephone: (907) 283-7535 | Fax: (907) 283-3014
www.kenai.city

MEMORANDUM

TO: Mayor Brian Gabriel and Kenai City Council
THROUGH: Paul Ostrander, City Manager
FROM: Robert J. Frates, Parks & Recreation Director
DATE: October 20, 2017
SUBJECT: **Parks & Recreation Dip Net Report - 2017**

The 2017 Kenai Personal-Use Fishery opened at 6:00 a.m. on July 10 and closed at 11:00 p.m. on July 31. There were no emergency openings or closures issued by the Alaska Department Fish & Game affecting the fishery this season.

There were a number of proposals presented to the Alaska Fish Board several months prior to the opening of the fishery. One proposal submitted by the City of Kenai was a request to eliminate the Alaska Department of Fish & Game's authority to open the Kenai River fishery 24-hours per day. None of the proposals submitted came to fruition and it will be interesting to see what materializes for next season.

The department coordinated with the Kenai Watershed Forum and Alaska Department of Environmental Conservation developing a working plan for the continuation of the Kenai Beach Bacteria Monitoring program. Updated educational pamphlets were distributed at the fee shacks. Pending final grant approval, beach sampling and data collection will begin during the 2018 fishery.

As for the department's involvement this season, a total of 3,580.25 hours have been expended to date. A bulk of these hours (2,123) included staffing various fee shacks. A total of 592 hours were spent patrolling the North and South Beaches and assisting with parking and vehicular traffic; 321 hours providing administrative support; 138.75 hours installing and removing fencing and signs; 134 hours providing general support to the fishery, including but not limited to, training, handling repairs and renovations, picking up and delivering materials and supplies,



post dip net cleanup, etc. A total of 178 hours were spent raking the North and South Beaches. Additionally, a total of 93.5 hours were spent cleaning restrooms and performing trash pick-up and hauling related to the fishery. Unlike in year's past, the department did not receive any calls concerning illegal dumping of fish carcasses throughout the City limits.

WASTE MANAGEMENT

Dumpsters

Peninsula Pumping, Inc. and Alaska Waste provided daily servicing of dumpsters. Alaska Waste managed six (6) dumpsters not on the beaches. These locations included the City Dock, North Beach parking lot and Kenai Little League Fields. Peninsula Pumping, Inc. managed all dumpsters servicing the beach areas (16 total). Twelve (12) were designated for use on the North Beach with six (6) in service and six (6) stored in the parking lot for rotational purposes. The South Beach included four (4), 6-yd dumpsters.

One change from last year was the elimination of dumpsters at the end of Kenai Avenue. This change was necessary due to safety concerns of driving a large 35' refuse truck down a narrow and often congested road. Trash receptacles were utilized in this area instead.

In addition to the contracted dumpster service, department staff managed several trash receptacles serving the North Beach, namely at the end of Kenai Ave., end of South Spruce St. and at the Kenai Little League Fields.

Restrooms

Peninsula Pumping, Inc. provided all portable restrooms and serviced them daily. This included five (5) at the City Dock, eighteen (18) serving the North Beach area and eleven (11) serving the South Beach. Additional services for the portables at the end of Kenai Ave. were required on July 14 and July 17. Servicing included pumping out the vault, cleaning, restocking paper and replenishing fluid. Hand sanitizers were not included as part of the service due to theft and improper use.

In addition to the contracted portable restrooms, department staff cleaned and restocked the permanent restrooms several times daily. These areas included the City Dock, end of Kenai Ave. and end of South Spruce St.

The supply and servicing of the dumpsters and portable restrooms is a major expense the City incurs every season. This year's cost was about \$80,700. There was also an additional expense of \$945 pumping out the restroom vaults after the dipnet fishery.

Fish Waste

The North and South Beaches were raked nightly. A temporary staff member was assigned to each beach and sometimes worked collaboratively, as needed. In addition to raking duties, they also provided litter control, equipment fueling and cleaning, and were accountable for cleaning the permanent restrooms on the North Beach throughout the evening. There were no issues with fish waste accumulating on the beaches this season. Some of the contributing factors for this was a culmination of staff's raking efforts, one high tide cycle lasting several day, relatively lower number of fish caught and participants following proper procedures for discarding fish waste.

An equipment wash down station was set up along Royal Street near the fee shacks and served as an area for City staff to clean off equipment. The equipment was provided by Public Works including a holding tank for water, small water pump, and hoses. The Parks & Recreation Department provided a portable pressure sprayer.



Enforcement & Compliance

Two temporary staff members were assigned to patrol the North and South Beaches. This was accomplished by performing foot patrols and utilizing All-Terrain Vehicles. Their primary objective was to enforce parking and camping regulations either by face-to-face contact or by issuing warning tickets. These two positions, in particular, spend a lot of time conversing with participants and in many ways serve as ambassadors to the City of Kenai. They also assisted with keeping pedestrian and vehicular traffic out of sensitive dune areas, ensured no vehicles were operating in prohibited areas, mended fences, performed litter patrol, assisted with traffic control and coordinated with the Kenai Fire Department and Kenai Police Department for any emergencies or specific issues.

Fee Shack Operations

The primary fee shacks at the North Beach and South Beach were staffed on a 24-hour basis; secondary fee shacks were staffed 12-hours per day during the weekday and longer during the weekends. Minor staffing adjustments were made here and there particularly toward the end of the fishery when there was far less vehicular traffic.

As recommended by Dan Castimore, City of Kenai's IT System Manager, we switched over to printing colored stickers instead of printing directly onto paper (door hangers). There was an upfront cost of replacing the old printers, purchasing rolls of stickers, computer/network replacement and point of sale software modifications. However, this proved to be more cost effective and drastically improved printing efficiency, thus, increasing the number of transactions and ultimately greater customer satisfaction.

Other fee shack upgrades championed by Mr. Castimore included the addition of electric heat, including air conditioning (AC) to the City Dock fee station. The AC was necessary to mitigate the high moisture problem previously experienced in the metal pilothouse.

The following represents the operations and tasks performed by the department in support of the fishery:

- Staffing and fee collection at the various fee stations.
- Installation & removal of signs at the Bird Viewing Platform, Eric Hansen Scout Park and Municipal Park.
- Installation & removal of temporary "No Parking" signs along Dunes Road, Old Cannery Road, Royal Street, South Forest Drive, Stellar Drive, Toyon Way, Spruce Street, Upland Street, Cook Avenue, Eagle Rock Road and Ross Street.
- Installation & removal of miscellaneous signs including beach speed limit signs, no trespass (bluff and beach dunes) signs, fish waste regulatory signs and other general informational and advisory signs.
- Striped the Kenai Little League parking lot and cordoned off area for staff parking.
- Cleaned out debris from beach fire pits and removed nails from various beach locations.
- Removed excess sand on the North Beach walkways leading over dunes.
- Installation & removal of temporary fencing on the North and South Beaches. Fencing offered protection to sensitive habitat areas and safety for pick-up and retrieval of North Beach dumpsters.
- Delivery & retrieval of equipment and supplies necessary for supporting operations, i.e., tractors, ATV's, custodial supplies, fuel, shack supplies, traffic cones, etc.



- Trimmed vegetation along Meeks Trail, North Beach parking lot and at the bird-viewing platform.
- Coordinated placement of portable restrooms and dumpsters in support of the fishery.
- Serviced permanent restrooms at the City Dock, Kenai Avenue and end of South Spruce Street.
- Procurement of miscellaneous material and supplies in support of the fishery.
- Beach raking on the North and South Beaches.
- Coordinated with the KCHS Ski Team on weekly clean-up efforts, including post-dipnet.
- Coordinated with Walmart employee volunteers on post-dipnet cleanup.
- Provided additional waste management services in other areas impacted such as, Daubenspeck Family Park, Erik Hansen Scout Park, Bluff Overlook area, Little League complex and the Adult Softball complex.
- Provided two temporary support personnel (Beach Aids) dedicated to providing enforcement on the North and South Beaches.
- Assisted Public Works with development of bids for contracted services (portable restrooms and dumpsters).
- Handled a variety of phone calls and inquiries related to the fishery.
- Participated in staff training.
- Provided clerical support to Dan Castimore for collection and entry of local events for the Dipnet App.

SPECIFIC OBSERVATIONS & CONCERNS

- 1) Volunteers often pass out balloons on the North and South Beaches. Balloons intentionally or accidentally released can have a negative effect on the environment and wildlife. Discarded balloons not only lead to unsightly conditions, but can also be ingested by birds or cause entanglement, particularly if attached to a balloon string.
- 2) Consideration should be given to installing a vehicular gate at the entrance into the first parking lot off South Spruce Street serving Little League Fields #1 and #2. This could be opened as space is needed to accommodate dipnet participants, but until such time, would allow coaches and parents a place to park while conducting practices.
- 3) The dipnet app was well received and curtailed some of the call volume for the department. The app became a valuable tool for participants with features including a Kenai weather forecast, tide table, maps, fee calculator, fish counts, live camera streams and other pertinent information related to the dipnet fishery, including community events.
- 4) Consideration should be given to how to better manage vehicular parking during the fishery along Toyon Way and Stellar Drive, located off South Forest Drive.
- 5) Post "Soft Sand Ahead" advisory signs near the South Beach shacks.
- 6) Consideration should be given to someday replacing the fire rings located on the North Beach. Currently, there are two (2) concrete rings that are beyond repair and the eight (8) or so metal rings are beginning to deteriorate.
- 7) Consideration should be given to performing an inventory of signs in the North Beach parking lot and eliminating unnecessary signs and maybe consolidating others. Many of the signs currently in place are unnecessary outside the dipnet fishery season.



ESTIMATED REMAINING FY18 FUNDING REQUESTS

1) Wages & Benefits

It is estimated \$29,649.00 will be utilized for contract administration, interviewing and hiring of necessary personnel to facilitate the fishery, planning, supervision and cleaning out the grating (ramps) on the North Beach. A bulk of these wages are administrative in nature to ensure hiring and supervision of personnel.

2) Office Supplies

Approximately \$700 (Office Supplies) will need to be expended for 4"x6" thermal transfer label paper for the door hangers customers receive at the fee shacks. The labels are attached to each hanger sold and contains all the pertinent information related to the transaction. Last year's cost was \$674.

3) Operating/Repair Supplies

This request (\$2,500) is for the replacement of the large interpretive sign that gets installed front and center on the North Beach prior to the opening of the fishery. The goal is to incorporate pertinent information and regulations onto one master sign, thus, eliminating some of the need for additional signs.

4) Printing & Binding

It is estimated that approximately \$2,500 is needed for ordering 25,000 80# White Door Hangers measuring 4.25"x11". The printable thermal transfer labels get attached to the door hangers for customers to place on vehicles and tents.



This page intentionally left blank



"Village with a Past, City with a Future"

210 Fidalgo Ave, Kenai, Alaska 99611-7794
Telephone: (907) 283-7535 | Fax: (907) 283-3014
www.kenai.city

MEMORANDUM

TO: Mayor Brian Gabriel & Kenai City Council
THRU: Paul Ostrander, City Manager
FROM: Dave Ross, Police Chief
DATE: 10-5-17
SUBJECT: 2017 Dipnet Report - Police

The 2017 Dipnet fishery opened on July 10 and ended on July 31. In 2017, the City employed six temporary enforcement officers (TEOs) dedicated to Police Dipnet operations. Significant 2017 Police Dipnet information includes:

- Police handled 106 dipnet-related calls for service during the month of July. Those calls included a wide variety of issues: 5 (9-1-1) misdials, 16 parking problems, 8 traffic congestion, 3 motor vehicle crashes, 3 vehicle unlocks, 3 thefts, 3 stuck vehicles, 17 lost & found property, 2 Boat collisions, 1 capsized boat, 7 welfare checks, 4 traffic offenses, 3 disorderly complaints, 3 temporarily lost children, and 28 other miscellaneous calls for service.
- TEOs wrote 228 dipnet related citations (primarily for paid parking and other parking related violations).
- Salmon Frenzy volunteers were here in large numbers again and provided invaluable assistance in regards to traffic control during the busy weekend hours, on both Kenai Ave. and at the City Dock.
- This was the first year of the incorporation of a Dipnet App into the dipnet operations by the City. It was a convenient place to direct people that were looking for information on the fishery. It was also used to 'push out' information in regards to extreme tides and heavy equipment removing a vehicle from the river. In the event of a more serious incident on the beach or near the fishery that ability to push out emergency notifications may prove invaluable
- Funding remains in the FY18 budget to cover the cost of hiring and training TEOs in June of 2018.



This page intentionally left blank



"Village with a Past, City with a Future"

210 Fidalgo Ave, Kenai, Alaska 99611-7794
Telephone: (907) 283-7535 | Fax: (907) 283-3014
www.kenai.city

MEMORANDUM

TO: Mayor Brian Gabriel and Kenai City Council
THROUGH: Paul Ostrander, City Manager *P.O.*
FROM: Sean Wedemeyer, Public Works Director/Capital Projects Manager *SMW*
DATE: November 28, 2017
SUBJECT: Public Works Dipnet Report

The 2017 dipnet season was very successful for the Public Works Department. Every Public Works department and employee contributes to the City's successful management of the additional work that results from this fishery.

The Streets department performed the following tasks in support of the Personal Use fishery.

- Install and remove temporary signs and barricades.
- Place and retrieve fee shacks.
- Build gravel roads at the north and south beach access points.
- Manage and staff the boating facility.
- Perform grading and dust control on high traffic roads and parking lots.
- Install and maintain no-wake signs on the Kenai River.
- Repair Dock Floats

We maintained the temporary dock staffing to allow the Streets personnel to focus on tasks that require their operator skills, e.g. patching, grading and ditching roads, clearing Rights of Ways and maintaining storm water facilities. We staff the boating facility with Streets operators at the onset of the fishery to train the temporary staff, and during peak usage. Once again, we received a high number of compliments and low number of complaints regarding the operation of the boating facility.

The Building Maintenance and Streets departments assisted the Water department to improve the water services we provide at the boating facility restrooms and commercial dock.



The Wastewater Treatment Plant was used to store and wash down Parks and Recreation and Police equipment utilized during the fishery.

The Shop department responded promptly to a number of calls to fix dipnet related equipment.

My Administrative Assistant performs numerous tasks, and answers dozens of calls related to the fishery.

The funding required to complete dipnet operational tasks in FY18 was approved during the FY18 budget process. Installation of barricades, grading and dust control, dock float repair, no wake zone and parking lot preparation, and temporary dock worker recruitment must take place prior to July 1, 2018. Due to the July 4th holiday we do not have enough time after July 1, 2018 to perform all tasks required to prepare for the 2018 dipnet season.

The dock ramp capital request scope of work includes the following. Excavate 2-3 inches of existing material adjacent to and at the top of the concrete launch ramps. Place and compact 2-3 inches of recycled asphalt pavement (RAP) that we have in stock. It is typical in any location where a gravel surface meets a paved (in this case concrete) surface to develop pot holes at the transition. At the dock ramps this is accelerated due to the wet conditions, the heavy traffic, and the tendency for wheels to spin when transitioning from the concrete to the gravel. The improved surface will require less maintenance and provide a significant improvement for the users of the launch ramps.

This year we received far more compliments than complaints. We strive to improve every year. It was a very successful July for the Public Works Department, thanks to the good work and dedication of my personnel.






"Village with a Past, City with a Future"

210 Fidalgo Ave, Kenai, Alaska 99611-7794
Telephone: (907) 283-7535 | Fax: (907) 283-3014
www.kenai.city

MEMORANDUM

TO: Paul Ostrander, City Manager
FROM: Jeff Tucker, Fire Chief 
DATE: November 28, 2017
SUBJECT: 2017 Dip-Net Activity Report

For the 2017 dip-net season the department again conducted No Wake Zone patrols in conjunction with the Kenai Police Department. Our activities on the water were received positively by the public. Total overtime staff hours for the patrols was 24.75 hours.

This year the department placed two additional AEDs in service on the North and South beaches in addition to the one placed in service last year at the City Dock. When not being used during the dip-net fishery these units are placed on fire department apparatus.

The calls for service directly related to the dip-net fishery this year included the following:

- Vehicle fire on South Beach
- Boat tangled in buoy
- Medical - Broken Rib
- Boat caught in set net
- Medical - Hand laceration
- Medical - Shoulder injury
- Individual stranded on sandbar in the river
- Medical - Cardiac emergency

The City of Kenai Fire Department has the following requests that relate to our boat operations during the Personal Use Fishery.

Personal Floatation Devices: The department keeps a supply of float coats available on our boat for individuals who do not possess their own PFDs. This could be victims of rescues, other city department's personnel, or guests. We currently only have small sizes and this request will allow the department to purchase a large and an extra-large coat to have available on the boat. Total cost - \$400.00



Dry Suits: Department members wear dry suits while working on or operating the department's boat. Due to the cost we do not issue individual dry suit to our staff but keep a supply of suits that members can draw upon. Over time these suits begin to deteriorate and need to be replaced. This request would fund the purchase of two dry suits.

Total cost - \$1,800.00

Boat Operators Course: The operation of the fire departments boat is different than the operation of your typical pleasure boat or even commercial boat. When our boat is called to respond to an emergency it may be in adverse weather to a vague location in the inlet. Our boat operators need to have specialized training to be able to operate the boat in those rescue conditions. The department has an ongoing program to train all members to be proficient in boat operations. This request is to fund a boat operator's course to continue this program. Both members of the City Fire and Police departments will be able to attend this training.

Total cost - \$8,700.00



FY2018 Remaining Operational Requests-P. Safety

2 Each TEO's to be hired June 1, 2017 for field training prior to fishery. 180 hours each with no overtime.

<u>Staff</u>	<u>Rate Per</u> <u>Hour</u>	<u>Hours</u>	<u>Total</u>
TEO	\$ 19.86	360	\$ <u>7,150.00</u>

A. SMALL TOOLS

1. Personal floatation device (2 each).	\$ 400.00
2. Dry suits (2 each).	<u>1,800.00</u>
	\$ <u>2,200.00</u>

B. PROFESSIONAL SERVICES

1. Boat operator course.	\$ <u>8,700.00</u>
--------------------------	--------------------

D. INSURANCE

1. General liability.	\$ <u>230.00</u>
-----------------------	------------------

\$ 18,280.00

006-421-0100	\$ 6,426.00
006-421-0400	93.00
006-421-0450	398.00
006-421-0600	32.00
006-421-0700	201.00
006-421-2024	2,200.00
006-421-4531	8,700.00
006-421-4536	<u>230.00</u>

Total **\$ 18,280.00**

A. INSTALLATION OF SOUTH BEACH BARRICADE

1. Wages & Benefits	\$ 3,505.00
2. Fuel & Materials	\$ 400.00
3. Equipment Rental	\$ 1,200.00
	<u>\$ 5,105.00</u>

B. GRADING AND DUST CONTROL OF IMPACTED ROADS

1. Wages & Benefits	\$ 3,505.00
2. Fuel	\$ 1,500.00
3. Equipment Rental	\$ 2,400.00
	<u>\$ 7,405.00</u>

C. INSURANCE

1. General liability.	<u>\$ 106.00</u>
-----------------------	------------------

Total	<u>\$ 12,616.00</u>
-------	----------------------------

006-433-0100	\$ 3,756.00
006-433-0300	240.00
006-433-0400	54.00
006-433-0500	1,720.00
006-433-0600	20.00
006-433-0700	158.00
006-433-0800	1,050.00
006-433-0900	12.00
006-433-2022	1,900.00
006-433-4536	106.00
006-433-4539	<u>3,600.00</u>

Total	<u>\$ 12,616.00</u>
-------	----------------------------

A. Contract administration, hiring, planning, supervision and North Beach grating clean-out

1. Wages & Benefits \$ 29,649.00

B. OFFICE SUPPLIES

1. Receipt labels. \$ 700.00

C. OPERATING/REPAIR SUPPLIES

1. North Beach interpretive sign replacement \$ 2,500.00

D. SMALL TOOLS

1. Shack spare printer. \$ 1,200.00

2. Computer/Network replacement. 2,000.00

3. Camera upgrades and replacement. 1,300.00

\$ 4,500.00

E. PROFESSIONAL SERVICES

1. Point of sale software & dipnet app modifications and improvements \$ 3,500.00

F. PRINTING & BINDING

1. DOOR HANGERS \$ 2,500.00

G. INSURANCE

1. General liability. \$ 1,487.00

H. Utilities

10. Fee Shack Electric \$ 898.00

Total **\$ 45,734.00**

006-445-0100	\$ 17,449.00	006-445-4531	3,500.00
006-445-0300	183.00	006-445-4535	2,500.00
006-445-0400	257.00	006-445-4536	1,487.00
006-445-0450	6.00	006-445-4537	898.00
006-445-0500	4,816.00		
006-446-0600	89.00		
006-445-0700	99.00		
006-445-0800	6,227.00		
006-445-0900	523.00		
006-445-2021	700.00		
006-445-2022	2,500.00		
006-445-2024	4,500.00		

Total **\$ 45,734.00**

A. DOCK FLOAT REPAIR

1. Wages & Benefits	\$ 4,429.00
2. Fuel & Materials	500.00
3. Equipment Rental	<u>2,000.00</u>
	<u>6,929.00</u>

B. NO WAKE ZONE SETUP AND PARKING LOT PREPARATION.

1. Wages & Benefits	\$ 6,116.00
2. Fuel, Signs & Materials	1,350.00
3. Equipment Rental	<u>1,320.00</u>
	<u>8,786.00</u>

C. TEMPORARY DOCK WORKER RECRUITMENT

1. Wages & Benefits	\$ 1,090.00
2. Advertising	<u>250.00</u>
	\$ 1,340.00

D. INSURANCE

1. General liability.	<u>\$ 235.00</u>
-----------------------	------------------

Total **\$ 17,290.00**

006-460-0100	7,107.00
006-460-0300	460.00
006-460-0400	102.00
006-460-0500	1,563.00
006-460-0600	38.00
006-460-0700	298.00
006-460-0800	2,044.00
006-460-0900	23.00
006-460-2022	1,850.00
006-460-4534	250.00
006-460-4536	235.00
006-460-4539	<u>3,320.00</u>

Total **\$ 17,290.00**

Requested

Department	Item	Cost
Parks and Rec.	South Spruce widening and electrical upgrades	\$ 35,000.00
Parks and Rec.	Main St. utility installation	7,500.00
Dock	Dock ramp excavation	6,200.00
		<u>\$ 48,700.00</u>

Considered but not requested.

Department	Item	Cost
None		

Note: Funding for these capital improvements is available in the PU Fishery Capital Project Fund. \$50,000 was previously appropriated from the PU Fishery Fund for South Beach Access Improvements. With the sale of the Dragseth house, PU Fishery funds previously expended have been reimbursed with grant funds making the \$50,000 available for redirection to new projects. No new funding is needed from the PU Fishery Fund for completion of these projects.

This page intentionally left blank

**City of Kenai
Fiscal Year 2018**

**Financial Projections
Fund: 006 - Personal Use Fishery Fund**

	Council * Adopted FY 2018	Amended Budget	YTD Actual	FY2018 Projected	Projected Variance	% Available
Revenues						
Beach Parking	\$ 183,000	\$ 183,000	\$ 170,429	\$ 170,429	\$ 12,571	6.87%
Beach Camping	239,000	239,000	210,269	210,269	28,731	12.02%
Dock Launch & Park	130,000	130,000	111,848	111,848	18,152	13.96%
Dock Parking Only	15,000	15,000	12,009	12,009	2,991	19.94%
Participant Drop-off Fee	11,000	11,000	7,481	7,481	3,519	31.99%
Interest Earnings	750	750	-	750	-	0.00%
PERS Grant	2,312	2,312	-	2,312	-	0.00%
Other	(4,500)	(4,500)	(1,126)	(1,126)	-	0.00%
Credit Card Transaction Fees	-	-	-	-	-	0.00%
Total Revenue	<u>576,562</u>	<u>576,562</u>	<u>510,910</u>	<u>513,972</u>	<u>65,964</u>	<u>11.44%</u>
Expenditures						
Public Safety	\$ 109,195	\$ 109,195	\$ 97,305	\$ 115,585	\$ 6,390	-5.85%
Streets	51,506	51,506	23,761	36,377	(15,129)	29.37%
Boating Facility	72,347	72,347	45,553	62,843	(9,504)	13.14%
Parks, Recreation & Beautification	<u>279,584</u>	<u>279,584</u>	<u>187,338</u>	<u>233,072</u>	<u>(46,512)</u>	<u>16.64%</u>
Total Expenditures	<u>512,632</u>	<u>512,632</u>	<u>353,957</u>	<u>447,877</u>	<u>(64,755)</u>	<u>-12.63%</u>
Contribution To/(From) Fund Balance:	63,930	63,930	156,953	66,095	1,209	
Projected Lapse	<u>(23,150)</u>	<u>5,000</u>	<u>-</u>	<u>5,000</u>	<u>-</u>	
Adjusted (Deficit)/Surplus	<u>87,080</u>	<u>68,930</u>	<u>156,953</u>	<u>71,095</u>	<u>1,209</u>	
Beginning Fund Balance	<u>149,066</u>	<u>203,556</u>	<u>203,556</u>	<u>203,556</u>		
Ending Fund Balance	<u>\$ 236,146</u>	<u>\$ 272,486</u>	<u>\$ 360,509</u>	<u>\$ 274,651</u>		

* Council Adopted Budget includes annually adopted budget and carryforward encumbrances.

**City of Kenai
Fiscal Year 2018**

Personal Use Fishery Summary by Line Item

		Council *					
Account Number	Expense Description	Adopted FY2018	Projected Budget	Actual	FY2018 Projected	Projected Variance	% Available
<u>Salaries and Benefits</u>							
0100	Salaries	\$ 113,790	\$ 104,146	\$ 69,408	\$ 104,146	\$ -	0.00%
0200	Overtime	57,821	41,265	41,265	41,265	-	0.00%
0250	Holiday Pay	-	-	-	-	-	-
0300	Leave	1,116	883	-	883	-	0.00%
0400	Medicare	2,503	2,089	1,583	2,089	-	0.00%
0450	Social Security	5,877	5,736	5,332	5,736	-	0.00%
0500	PERS	19,210	11,712	3,613	11,712	-	0.00%
0600	Unemployment Insurance	865	179	-	179	-	0.00%
0700	Workers Compensation	5,592	4,333	3,577	4,333	-	0.00%
0800	Health & Life Insurance	18,766	14,101	4,780	14,101	-	0.00%
0900	Supplemental Retirement	1,570	1,090	532	1,090	-	0.00%
<u>Total Salaries & Benefits</u>		<u>\$ 227,110</u>	<u>\$ 185,534</u>	<u>\$ 130,090</u>	<u>\$ 185,534</u>	<u>\$ -</u>	<u>0.00%</u>
<u>Maintenance and Operations</u>							
2021	Office Supplies	-	700	-	700	-	-
2022	Operating & Repair Supplies	13,100	9,464	3,214	9,464	-	0.00%
2024	Small Tools/Minor Equipment	3,005	7,410	710	7,410	-	-
2026	Computer Software	-	-	-	-	-	-
4531	Professional Services	3,500	12,200	-	12,200	-	-
4532	Communications	1,600	586	586	586	-	0.00%
4533	Travel & Transportation	-	-	-	-	-	-
4534	Advertising	250	250	-	250	-	0.00%
4535	Printing & Binding	9,170	2,500	-	2,500	-	0.00%
4536	Insurance	2,079	2,058	-	2,058	-	-
4537	Utilities	1,078	1,072	174	1,072	-	-
4538	Repair & Maintenance	-	495	495	495	-	-
4539	Rentals	135,240	109,088	102,168	109,088	-	0.00%
4540	Equip. Fund Pmts.	-	-	-	-	-	-
4541	Postage	-	-	-	-	-	-
4666	Books	-	-	-	-	-	-
4667	Dues & Publications	-	-	-	-	-	-
4999	General Contingency	-	-	-	-	-	0.00%
5041	Miscellaneous	4,000	4,020	4,020	4,020	-	-
5045	Depreciation	-	-	-	-	-	-
5047	Grants to Agencies	-	-	-	-	-	-
<u>Total Maint. and Operations</u>		<u>\$ 173,022</u>	<u>\$ 149,843</u>	<u>\$ 111,367</u>	<u>\$ 149,843</u>	<u>\$ -</u>	<u>0.00%</u>
<u>Capital Outlay & Transfers</u>							
8061	Land	-	-	-	-	-	-
8062	Buildings	-	-	-	-	-	-
8063	Improvements	-	-	-	-	-	0.00%
8064	Machinery & Equipment	-	-	-	-	-	-
9090	Transfers	112,500	112,500	112,500	112,500	-	-
<u>Total Capital Outlay and Transfers</u>		<u>\$ 112,500</u>	<u>\$ 112,500</u>	<u>\$ 112,500</u>	<u>\$ 112,500</u>	<u>\$ -</u>	<u>0.00%</u>
Department Total:		\$ 512,632	\$ 447,877	\$ 353,957	\$ 447,877	\$ -	0.00%

* Council Adopted Budget includes annually adopted budget and carryforward encumbrances.

City of Kenai
Fiscal Year 2018

Fund: 006 - Personal Use Fishery Fund
Department 21 - Public Safety

Council *							
Account Number	Expense Description	Adopted FY2018	Projected Budget	Year to Date Actual	FY2018 Projected	Available Budget	% Available
<u>Salaries and Benefits</u>							
0100	Salaries	\$ 24,100	\$ 24,100	\$ 13,566	\$ 19,992	\$ 4,108	17.05%
0200	Overtime	8,033	8,033	8,287	8,287	(254)	-3.16%
0250	Holiday Pay	-	-	-	-	-	0.00%
0300	Leave	-	-	-	-	-	0.00%
0400	Medicare	466	466	317	410	56	12.02%
0450	Social Security	1,992	1,992	1,355	1,753	239	12.00%
0500	PERS	-	-	-	-	-	0.00%
0600	Unemployment Insurance	161	161	-	32	129	80.12%
0700	Workers Compensation	913	913	480	681	232	25.41%
0800	Health & Life Insurance	-	-	-	-	-	0.00%
0900	Supplemental Retirement	-	-	-	-	-	0.00%
<u>Total Salaries & Benefits</u>		<u>\$ 35,665</u>	<u>\$ 35,665</u>	<u>\$ 24,005</u>	<u>\$ 31,155</u>	<u>\$ 4,510</u>	<u>12.65%</u>
<u>Maintenance and Operations</u>							
2021	Office Supplies	-	-	-	-	-	0.00%
2022	Operating & Repair Supplies	-	-	-	-	-	0.00%
2024	Small Tools/Minor Equipment	-	-	-	2,200	(2,200)	0.00%
2026	Computer Software	-	-	-	-	-	0.00%
4531	Professional Services	-	-	-	8,700	(8,700)	0.00%
4532	Communications	-	-	-	-	-	0.00%
4533	Travel & Transportation	-	-	-	-	-	0.00%
4534	Advertising	-	-	-	-	-	0.00%
4535	Printing & Binding	-	-	-	-	-	0.00%
4536	Insurance	230	230	-	230	-	0.00%
4537	Utilities	-	-	-	-	-	0.00%
4538	Repair & Maintenance	-	-	-	-	-	0.00%
4539	Rentals	-	-	-	-	-	0.00%
4540	Equip. Fund Pmts.	-	-	-	-	-	0.00%
4541	Postage	-	-	-	-	-	0.00%
4666	Books	-	-	-	-	-	0.00%
4667	Dues & Publications	-	-	-	-	-	0.00%
4999	Contingency	-	-	-	-	-	0.00%
5041	Miscellaneous	-	-	-	-	-	0.00%
5045	Depreciation	-	-	-	-	-	0.00%
5047	Grants to Agencies	-	-	-	-	-	0.00%
<u>Total Maint. and Operations</u>		<u>\$ 230</u>	<u>\$ 230</u>	<u>\$ -</u>	<u>\$ 11,130</u>	<u>\$ (10,900)</u>	<u>-4739.13%</u>
<u>Capital Outlay & Transfers</u>							
8061	Land	-	-	-	-	-	0.00%
8062	Buildings	-	-	-	-	-	0.00%
8063	Improvements	-	-	-	-	-	0.00%
8064	Machinery & Equipment	-	-	-	-	-	0.00%
9090	Transfers Out	73,300	73,300	73,300	73,300	-	0.00%
<u>Total Capital Outlay and Transfers</u>		<u>\$ 73,300</u>	<u>\$ 73,300</u>	<u>\$ 73,300</u>	<u>\$ 73,300</u>	<u>\$ -</u>	<u>0.00%</u>
Department Total:		\$ 109,195	\$ 109,195	\$ 97,305	\$ 115,585	\$ (6,390)	-5.85%

* Council Adopted Budget includes annually adopted budget and carryforward encumbrances.

City of Kenai
Fiscal Year 2018

Fund: 006 - Personal Use Fishery Fund
Department 33 - Streets

Council *							
Account Number	Expense Description	Adopted FY2018	Projected Budget	Year to Date Actual	FY2018 Projected	Available Budget	% Available
<u>Salaries and Benefits</u>							
0100	Salaries	\$ 10,263	\$ 10,263	\$ 7,053	\$ 10,809	\$ (546)	-5.32%
0200	Overtime	3,783	3,783	167	167	3,616	95.59%
0250	Holiday Pay	-	-	-	-	-	0.00%
0300	Leave	328	328	-	240	88	26.83%
0400	Medicare	209	209	100	154	55	26.32%
0450	Social Security	-	-	18	18	(18)	0.00%
0500	PERS	3,513	3,513	920	2,640	873	24.85%
0600	Unemployment Insurance	72	72	-	20	52	72.22%
0700	Workers Compensation	551	551	268	426	125	22.69%
0800	Health & Life Insurance	2,859	2,859	768	1,818	1,041	36.41%
0900	Supplemental Retirement	222	222	147	159	63	28.38%
<u>Total Salaries & Benefits</u>		\$ 21,800	\$ 21,800	\$ 9,441	\$ 16,451	\$ 5,349	24.54%
<u>Maintenance and Operations</u>							
2021	Office Supplies	-	-	-	-	-	0.00%
2022	Operating & Repair Supplies	5,000	5,000	245	2,145	2,855	57.10%
2024	Small Tools/Minor Equipment	-	-	-	-	-	0.00%
2026	Computer Software	-	-	-	-	-	0.00%
4531	Professional Services	-	-	-	-	-	0.00%
4532	Communications	-	-	-	-	-	0.00%
4533	Travel & Transportation	-	-	-	-	-	0.00%
4534	Advertising	-	-	-	-	-	0.00%
4535	Printing & Binding	-	-	-	-	-	0.00%
4536	Insurance	106	106	-	106	-	0.00%
4537	Utilities	-	-	-	-	-	0.00%
4538	Repair & Maintenance	-	-	-	-	-	0.00%
4539	Rentals	20,700	20,700	10,175	13,775	6,925	33.45%
4540	Equip. Fund Pmts.	-	-	-	-	-	0.00%
4541	Postage	-	-	-	-	-	0.00%
4666	Books	-	-	-	-	-	0.00%
4667	Dues & Publications	-	-	-	-	-	0.00%
4999	Contingency	-	-	-	-	-	0.00%
5041	Miscellaneous	-	-	-	-	-	0.00%
5045	Depreciation	-	-	-	-	-	0.00%
5047	Grants to Agencies	-	-	-	-	-	0.00%
<u>Total Maint. and Operations</u>		\$ 25,806	\$ 25,806	\$ 10,420	\$ 16,026	\$ 9,780	37.90%
<u>Capital Outlay & Transfers</u>							
8061	Land	-	-	-	-	-	0.00%
8062	Buildings	-	-	-	-	-	0.00%
8063	Improvements	-	-	-	-	-	0.00%
8064	Machinery & Equipment	-	-	-	-	-	0.00%
9090	Transfers Out	3,900	3,900	3,900	3,900	-	0.00%
<u>Total Capital Outlay and Transfers</u>		\$ 3,900	\$ 3,900	\$ 3,900	\$ 3,900	\$ -	0.00%
Department Total:		\$ 51,506	\$ 51,506	\$ 23,761	\$ 36,377	\$ 15,129	29.37%

* Council Adopted Budget includes annually adopted budget and carryforward encumbrances.

**City of Kenai
Fiscal Year 2018**

**Fund: 006 - Personal Use Fishery Fund
Department 45 - Parks, Recreation & Beautification**

		Council *					
Account Number	Expense Description	Adopted FY2018	Projected Budget	Year to Date Actual	FY2018 Projected	Available Budget	% Available
<u>Salaries and Benefits</u>							
0100	Salaries	\$ 54,530	\$ 54,530	\$ 32,659	\$ 50,108	\$ 4,422	8.11%
0200	Overtime	36,170	36,170	24,539	24,539	11,631	32.16%
0250	Holiday Pay	-	-	-	-	-	0.00%
0300	Leave	408	408	-	183	225	55.15%
0400	Medicare	1,320	1,320	817	1,074	246	18.64%
0450	Social Security	2,889	2,889	2,839	2,845	44	1.52%
0500	PERS	11,028	11,028	1,605	6,421	4,607	41.78%
0600	Unemployment Insurance	456	456	-	89	367	80.48%
0700	Workers Compensation	2,646	2,646	1,922	2,021	625	23.62%
0800	Health & Life Insurance	12,154	12,154	3,070	9,297	2,857	23.51%
0900	Supplemental Retirement	1,018	1,018	310	833	185	18.17%
<u>Total Salaries & Benefits</u>		\$ 122,619	\$ 122,619	\$ 67,761	\$ 97,410	\$ 25,209	20.56%
<u>Maintenance and Operations</u>							
2021	Office Supplies	-	-	-	700	(700)	0.00%
2022	Operating & Repair Supplies	5,500	5,500	2,744	5,244	256	4.65%
2024	Small Tools/Minor Equipment	3,005	3,005	710	5,210	(2,205)	-73.38%
2026	Computer Software	-	-	-	-	-	0.00%
4531	Professional Services	3,500	3,500	-	3,500	-	0.00%
4532	Communications	1,600	1,600	586	586	1,014	63.38%
4533	Travel & Transportation	-	-	-	-	-	0.00%
4534	Advertising	-	-	-	-	-	0.00%
4535	Printing & Binding	7,670	7,670	-	2,500	5,170	67.41%
4536	Insurance	1,487	1,487	-	1,487	-	0.00%
4537	Utilities	1,078	1,078	174	1,072	6	0.56%
4538	Repair & Maintenance	-	-	495	495	(495)	0.00%
4539	Rentals	102,025	102,025	83,748	83,748	18,277	17.91%
4540	Equip. Fund Pmts.	-	-	-	-	-	0.00%
4541	Postage	-	-	-	-	-	0.00%
4666	Books	-	-	-	-	-	0.00%
4667	Dues & Publications	-	-	-	-	-	0.00%
4999	Contingency	-	-	-	-	-	0.00%
5041	Miscellaneous	4,000	4,000	4,020	4,020	(20)	-0.50%
5045	Depreciation	-	-	-	-	-	0.00%
5047	Grants to Agencies	-	-	-	-	-	0.00%
<u>Total Maint. and Operations</u>		\$ 129,865	\$ 129,865	\$ 92,477	\$ 108,562	\$ 21,303	16.40%
<u>Capital Outlay & Transfers</u>							
8061	Land	-	-	-	-	-	0.00%
8062	Buildings	-	-	-	-	-	0.00%
8063	Improvements	-	-	-	-	-	0.00%
8064	Machinery & Equipment	-	-	-	-	-	0.00%
9090	Transfers Out	27,100	27,100	27,100	27,100	-	0.00%
<u>Total Capital Outlay and Transfers</u>		\$ 27,100	\$ 27,100	\$ 27,100	\$ 27,100	\$ -	0.00%
Department Total:		\$ 279,584	\$ 279,584	\$ 187,338	\$ 233,072	\$ 46,512	16.64%

* Council Adopted Budget includes annually adopted budget and carryforward encumbrances.

City of Kenai
Fiscal Year 2018

Fund: 006 - Personal Use Fishery Fund
Department 60 - Boating Facility

		Council *					
Account Number	Expense Description	Adopted FY2018	Projected Budget	Year to Date Actual	FY2018 Projected	Available Budget	% Available
<u>Salaries and Benefits</u>							
0100	Salaries	\$ 24,897	\$ 24,897	\$ 16,130	\$ 23,237	\$ 1,660	6.67%
0200	Overtime	9,835	9,835	8,272	8,272	1,563	15.89%
0250	Holiday Pay	-	-	-	-	-	0.00%
0300	Leave	380	380	-	460	(80)	-21.05%
0400	Medicare	508	508	349	451	57	11.22%
0450	Social Security	996	996	1,120	1,120	(124)	-12.45%
0500	PERS	4,669	4,669	1,088	2,651	2,018	43.22%
0600	Unemployment Insurance	176	176	-	38	138	78.41%
0700	Workers Compensation	1,482	1,482	907	1,205	277	18.69%
0800	Health & Life Insurance	3,753	3,753	942	2,986	767	20.44%
0900	Supplemental Retirement	330	330	75	98	232	70.30%
<u>Total Salaries & Benefits</u>		<u>\$ 47,026</u>	<u>\$ 47,026</u>	<u>\$ 28,883</u>	<u>\$ 40,518</u>	<u>\$ 6,508</u>	<u>13.84%</u>
<u>Maintenance and Operations</u>							
2021	Office Supplies	-	-	-	-	-	0.00%
2022	Operating & Repair Supplies	2,600	2,600	225	2,075	525	20.19%
2024	Small Tools/Minor Equipment	-	-	-	-	-	0.00%
2026	Computer Software	-	-	-	-	-	0.00%
4531	Professional Services	-	-	-	-	-	0.00%
4532	Communications	-	-	-	-	-	0.00%
4533	Travel & Transportation	-	-	-	-	-	0.00%
4534	Advertising	250	250	-	250	-	0.00%
4535	Printing & Binding	1,500	1,500	-	-	1,500	100.00%
4536	Insurance	256	256	-	235	21	8.20%
4537	Utilities	-	-	-	-	-	0.00%
4538	Repair & Maintenance	-	-	-	-	-	0.00%
4539	Rentals	12,515	12,515	8,245	11,565	950	7.59%
4540	Equip. Fund Pmts.	-	-	-	-	-	0.00%
4541	Postage	-	-	-	-	-	0.00%
4666	Books	-	-	-	-	-	0.00%
4667	Dues & Publications	-	-	-	-	-	0.00%
4999	Contingency	-	-	-	-	-	0.00%
5041	Miscellaneous	-	-	-	-	-	0.00%
5045	Depreciation	-	-	-	-	-	0.00%
5047	Grants to Agencies	-	-	-	-	-	0.00%
<u>Total Maint. and Operations</u>		<u>\$ 17,121</u>	<u>\$ 17,121</u>	<u>\$ 8,470</u>	<u>\$ 14,125</u>	<u>\$ 2,996</u>	<u>17.50%</u>
<u>Capital Outlay & Transfers</u>							
8061	Land	-	-	-	-	-	0.00%
8062	Buildings	-	-	-	-	-	0.00%
8063	Improvements	-	-	-	-	-	0.00%
8064	Machinery & Equipment	-	-	-	-	-	0.00%
9090	Transfers Out	8,200	8,200	8,200	8,200	-	0.00%
<u>Total Capital Outlay and Transfers</u>		<u>\$ 8,200</u>	<u>\$ 8,200</u>	<u>\$ 8,200</u>	<u>\$ 8,200</u>	<u>\$ -</u>	<u>0.00%</u>
Department Total:		\$ 72,347	\$ 72,347	\$ 45,553	\$ 62,843	\$ 9,504	13.14%

* Council Adopted Budget includes annually adopted budget and carryforward encumbrances.

Transactions Summary

Item	2014	2015	2016	2017	Average	% Change
Total Transactions	22542	24878	22338	20068	22457	-11%
Paid Transactions	20306	18791	20213	17955	19316	-7%
Free Transactions	2236	6087	2125	2114	3141	-33%
Person Sessions	56897	62173	59767	51198	57509	-11%

Total Transactions	2014	2015	2016	2017	Average	% Change
North Beach	10116	13944	11800	10258	11530	-11%
South Beach	7400	6172	5805	5804	6295	-8%
Dock	4981	4762	4732	4006	4620	-13%

Free Transactions	2014	2015	2016	2017	Average	% Change
North Beach	1525	5522	1839	1424	2578	-45%
South Beach	711	565	286	690	563	23%

Paid Transactions	2014	2015	2016	2017	Average	% Change
North Beach	8591	8422	9961	8835	8952	-1%
South Beach	6689	5607	5519	5114	5732	-11%
Dock	4981	4762	4732	4006	4620	-13%

North Beach	2014	2015	2016	2017	Average	% Change
One Hour Free Parking	700	928	1839	1424	1223	16%
Drop Off	825	4594	992	779	1798	-57%
Day Use Parking	6575	6114	6263	5864	6204	-5%
Overnight Parking	1766	2121	2186	1910	1996	-4%
Camping	250	187	184	120	185	-35%
Upgrades			336	108	222	-51%
Person Sessions	23634	34471	29664	24226	27999	-13%

South Beach	2014	2015	2016	2017	Average	% Change
One Hour Free Parking	708	502	286	690	547	26%
Drop Off	3	63	64	30	40	-25%
Day Use Parking	4807	3603	3463	3459	3833	-10%
Overnight Parking	1872	1979	1867	1533	1813	-15%
Camping	10	25	19	23	19	19%
Upgrades			106	68	87	-22%
Person Sessions	19272	15200	16311	14656	16360	-10%

Dock	2014	2015	2016	2017	Average	% Change
Drop Off			99	11	55	-80%
Day Use Parking	1048	780	783	628	809.75	-22%
Launch and Park	3933	3982	3842	3367	3781	-11%
Overnight			8	0	4	-100%
Person Sessions	13874	12502	13791	12316	13120.75	-6%

Free Transactions

City	Transactions	Percentage
Municipality of Anchorage	363	17.18%
Matanuska-Susitna Borough	69	3.27%
Other State or Unknown	1060	50.17%
Other Area of Alaska	29	1.37%
Kenai	247	11.69%
Soldotna	285	13.49%
Homer	11	0.52%
Sterling	31	1.47%
Other KPB	18	0.85%
Total	2113	

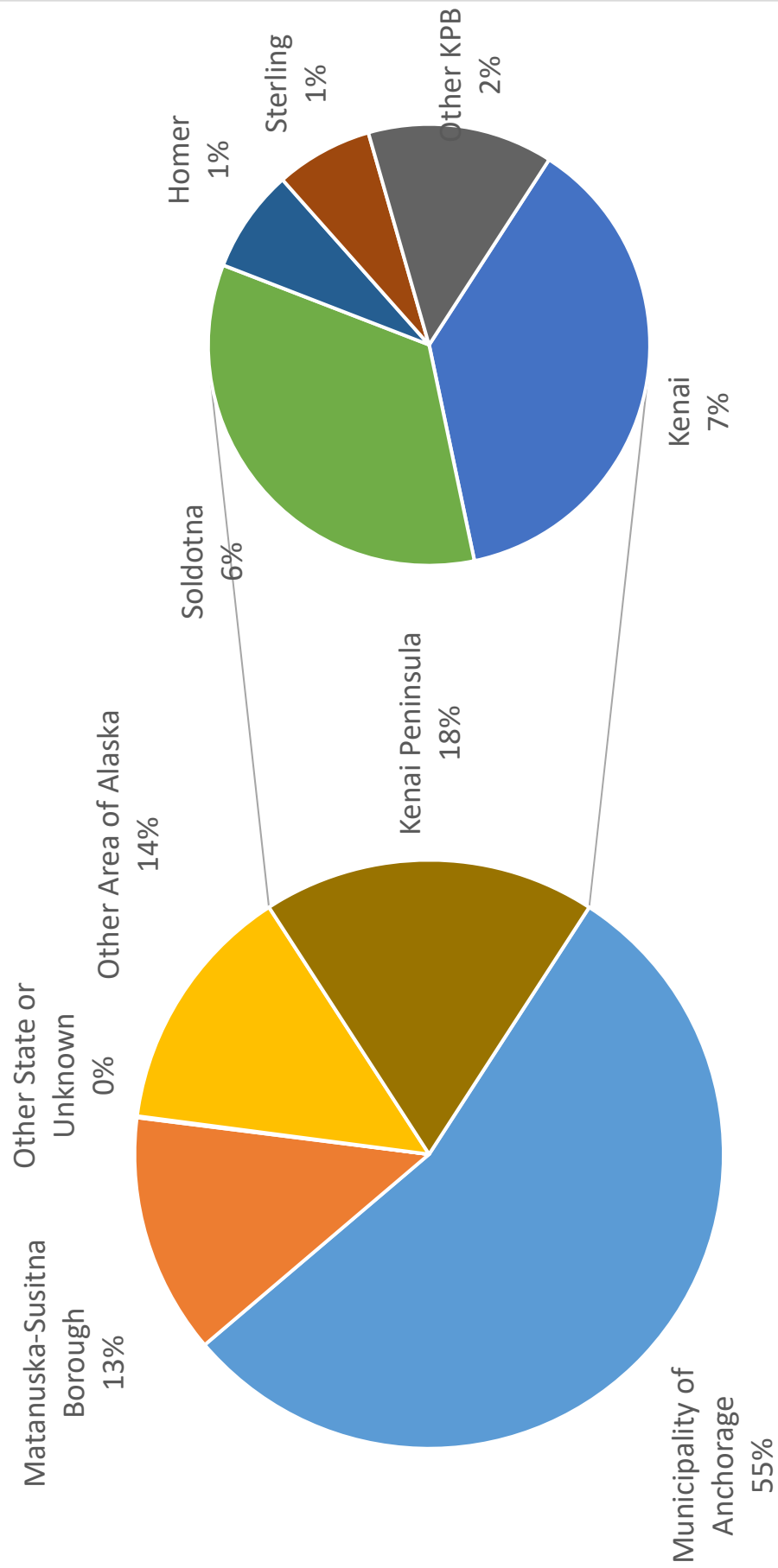
Person Sessions

City	Person Sessions	Percentage
Municipality of Anchorage	28709	56%
Matanuska-Susitna Borough	7420	14%
Other State or Unknown	4386	9%
Other Area of Alaska	1703	3%
Kenai	3406	7%
Soldotna	3042	6%
Homer	615	1%
Sterling	673	1%
Other KPB	1244	2%
Total	51198	

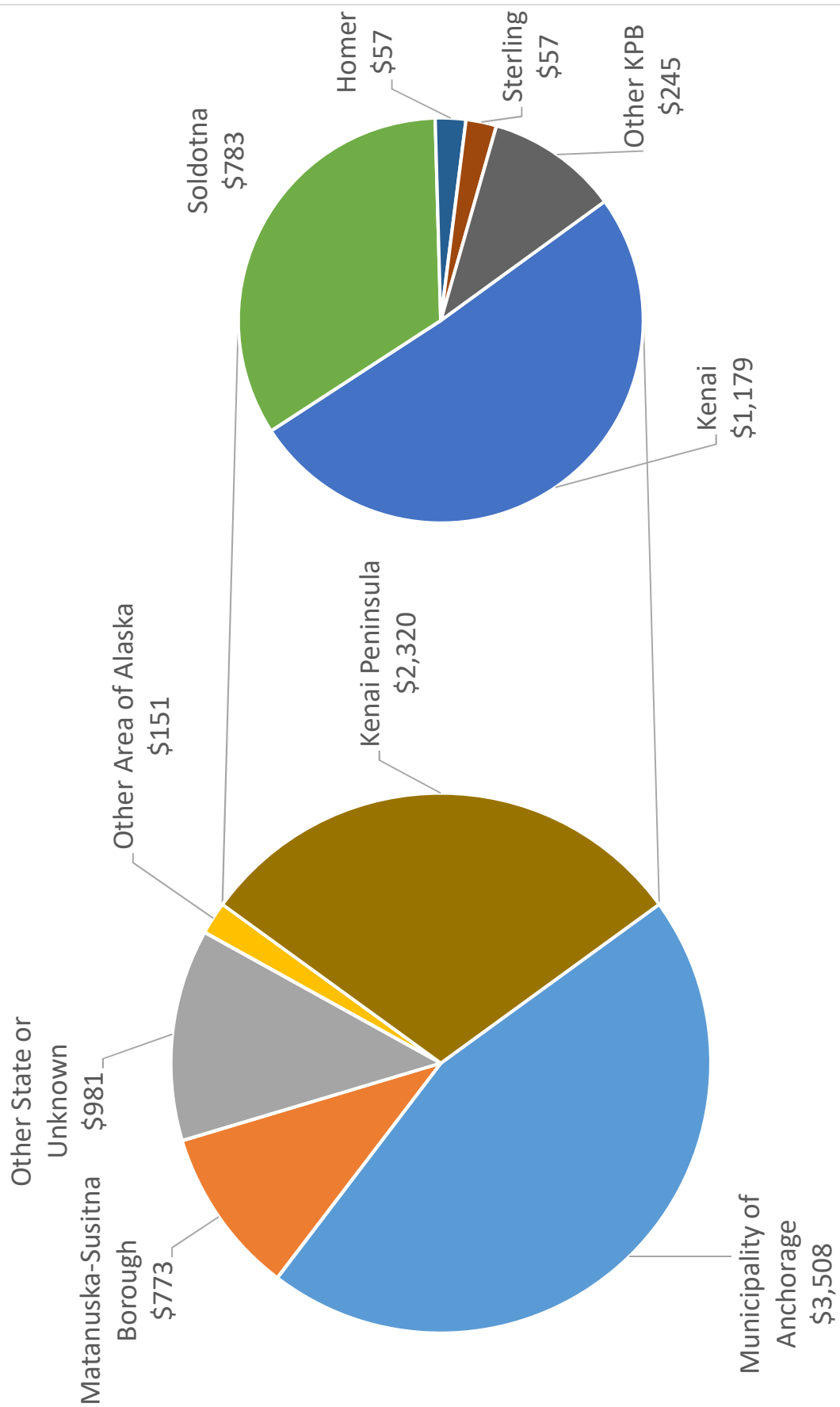
Drop Off Pass

City	Drop Off Pass	Amount
Municipality of Anchorage	372 \$	3,507.96
Matanuska-Susitna Borough	82 \$	773.26
Other State or Unknown	104 \$	980.72
Other Area of Alaska	16 \$	150.88
Kenai	125 \$	1,178.75
Soldotna	83 \$	782.69
Homer	6 \$	56.58
Sterling	6 \$	56.58
Other KPB	26 \$	245.18
Total	820	7732.6

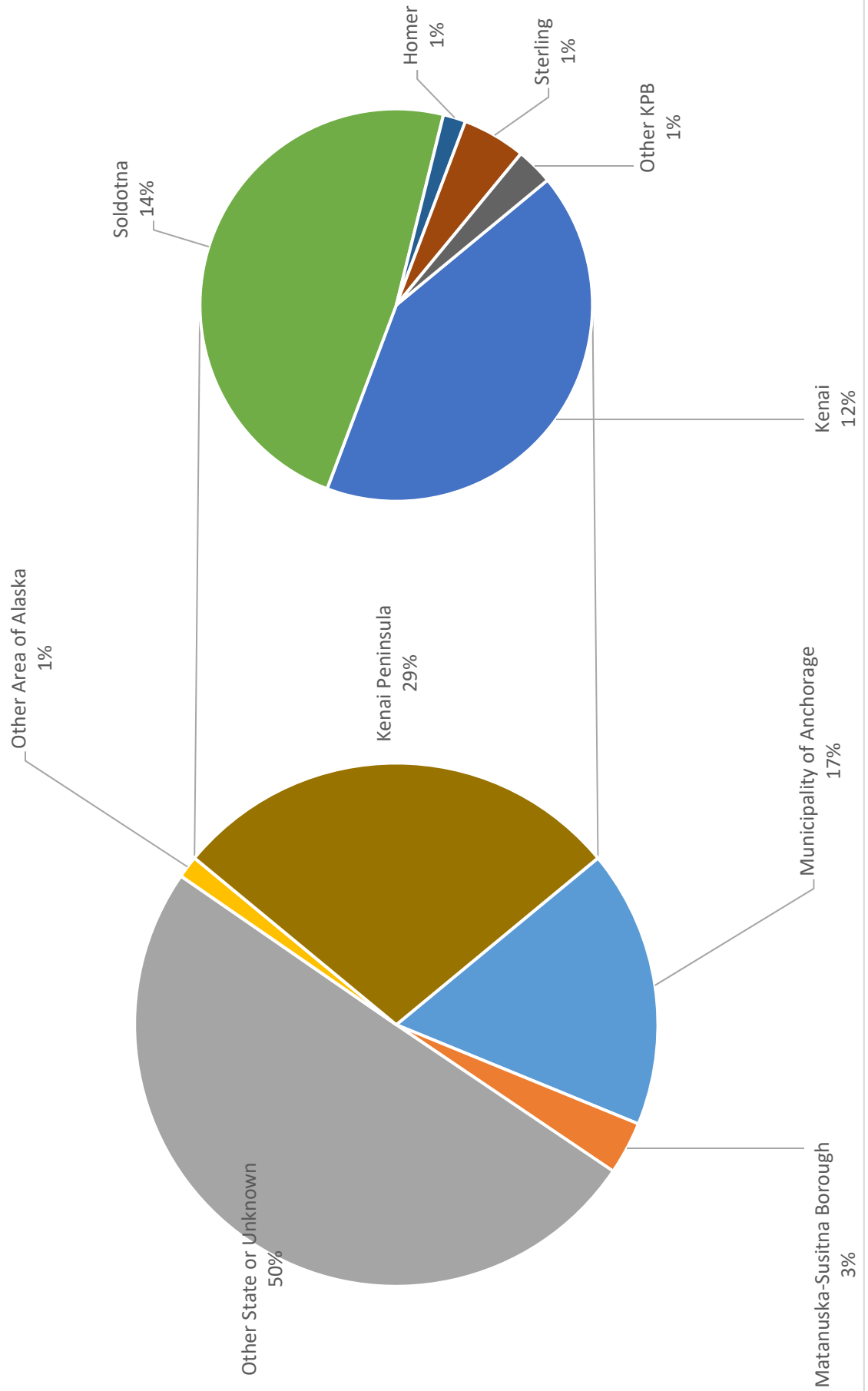
Total Transactions



Drop Off Passes



Free Transactions



Person Sessions

