

2015

Kenai River Dipnet Fishery





"Village with a Past, City with a Future"

210 Fidalgo Avenue, Kenai, Alaska 99611-7794
Telephone: 907-283-7535 / FAX: 907-283-3014



MEMO:

TO: City Council

FROM: Rick Koch, City Manager

DATE: October 23, 2015

SUBJECT: 2015 Personal Use Fishery (Dip Net) Report

The purpose of this correspondence is to transmit for your review and discussion the above referenced report.

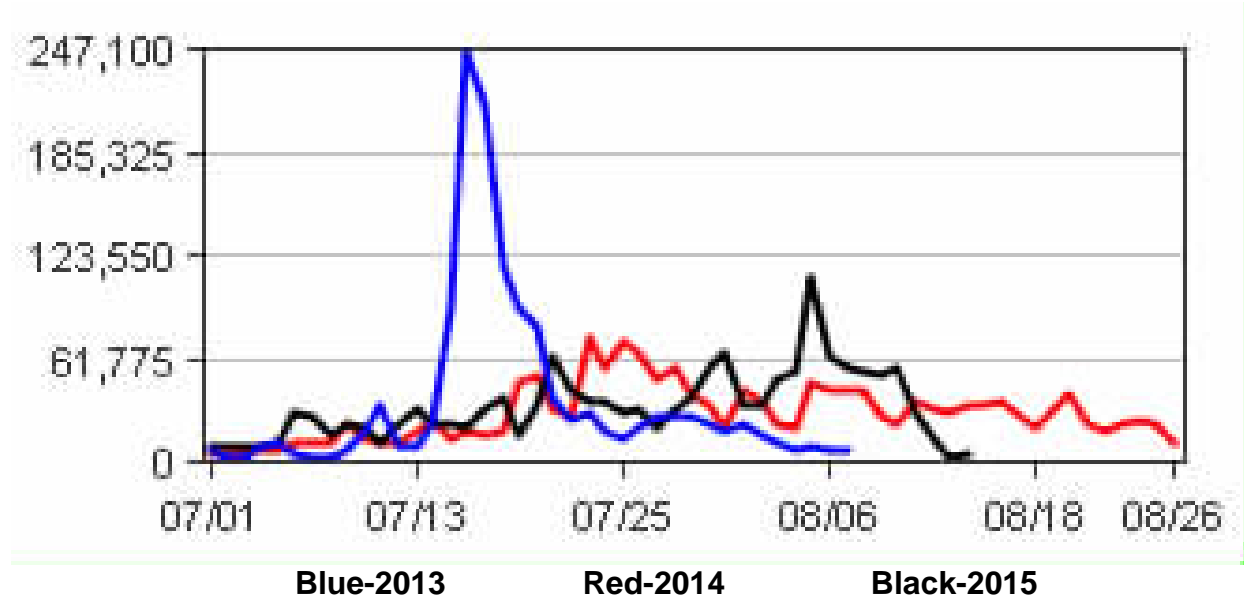
The Personal Use Fishery, which took place July 10, 2015 through July 31, 2015, once again presented operations and management challenges for the City of Kenai and its citizens.

The 2015 Personal Use Fishery Sockeye run was dissimilar to last year in that it had a pronounced peak. However the peak of the run was 7-14 days later than normal and occurred after the Fishery was closed. There were significant numbers of sockeye salmon available during the Fishery, and while it may have taken a greater effort to harvest fish most participants in the Fishery were successful.

The table on the following page depicts the run strength in 2013, 2014 and 2015:



**2013, 2014 & 2015
Personal Use Fishery
Kenai River Mile 19 Sonar**



Operational Changes in 2015

There was one major operational change to the City's management plan. Two fee shacks were utilized for the north shore, and were placed in a new location on South Spruce Street. The location was nearer the Spur Highway than the previous fee shack location at the parking lot. For the first day of operation there was some confusion for organizations and patrons of several facilities which were now located "downstream" of the fee shacks. These issues were quickly resolved and there were no major problems during the remainder of the Fishery. We are exploring additional operational improvements to minimize any inconvenience for the employees and patrons of these businesses and organizations.

Operational Changes Instituted in 2014

The no wake zone along approximately 6,000 lineal feet of the Kenai River continued to work extremely well this year from the first day of the fishery until the last. Fishery participants expressed their appreciation for having a portion of the River in which to fish and not be buffeted by the wake from speeding boats.

It is the Administration's intent to continue to manage the no wake zone in the same



manner in the future.

In 2015 the entrance to the south shore via Old Cannery Road was again closed through a temporary section-line access closure permit issued to the City by the Alaska Department of Natural Resources.

As a component of the Old Cannery Road Closure, two fee shacks were again installed at the Dunes Road entrance to the south shore. This operation was once again successful at eliminating the negative impacts of access at Old Cannery Road, while providing efficient access at Dunes Road.

It is Administration's intent to eliminate all access at Old Cannery Road and Dunes Road for the 2016 season through the construction of a new access road to the south shore.

Construction of a New Access to the Beach South of the Mouth of the Kenai River

As a component of eliminating conflicts with private property owners and providing enhanced access for the personal use fishery and other recreational users, the City approached the Legislature late in the 2013 session and requested \$2.3 million to fund construction of a new access road. The Legislature appropriated \$1.9 million for the project. This access would be constructed to the north of private properties in the area and eliminate alleged trespass issues across private property by fishery participants and others attempting to access the south shore at the mouth of the Kenai River.

The preferred route for the new access road was initially across uplands on private properties adjacent to wetland areas to the north. The preferred route was re-considered when the owner of the properties needed for the construction of the road on the uplands would only agree to sell seven properties as a package at a sale price significantly greater than the City's available funding.

A new route was selected which was located entirely on wetlands owned by the City. Following the design being accomplished and a U.S. Corps of Engineers (COE) 404 Permit being applied for, the owner of the seven properties responded to an offer to purchase for a sales price within the available project funds.

Negotiations ensued with the property owner and the Kenai City Council authorized the purchase of the properties to facilitate the construction of the new access road, with subsequent sale of property not needed for a public purpose.

Administration's intent is to construct phase I (gravel surfacing) of the new roadway in late 2015/early 2016 to minimize environmental impacts and so that the roadway is operational for the 2016 Personal Use Fishery. Phase II, which includes paved surfaces for the new access road, Royal Street, Old Cannery Road, and other improvements, will occur following the sale of the surplus properties.



2015 Financial Summary

The Council adopted budget for the P.U. Fishery was for revenues of \$572,517, and expenditures of \$485,977, or revenues over expenditures of \$86,540. Revenues are projected at \$556,593, and projected expenses are \$462,913 or revenues over expenditures of \$93,680.

The P.U. Fishery Fund began FY2016 with a fund balance of \$67,662, given the above the ending fund balance for FY2016 is projected to be \$161,342.

The purpose for building fund balance is to provide funding for present and future capital expenditures to support City operations during the Fishery, and to safeguard the City's General Fund in the event that the Fishery is closed by emergency order and the City is unable to recoup expenditures.

Personal Use Fishery Fund Management

Prior to FY2014, the City had instituted accounting controls so that expenses and revenues associated with the personal use fishery were identified as discretely separate from other City operations. In many ways, this accounting mirrored the manner in which enterprise funds capture financial information.

The creation of the P.U. Fishery Fund, provides a funding mechanism where fund balance can be utilized to provide funding for larger one-time capital expenditures . Fund balance at the end of FY2014 was \$29,063, for FY2015 ending Fund balance was \$67,662, and ending Fund balance for FY2016 is projected to be \$161,342.

Administration recommends continuing to build fund balance in the Personal Use Fishery fund to support capital expenditures, and protect the City's General Fund.

Capital Improvements for the Personal Use Fishery Fund

As the fishery has evolved and the City of Kenai has responded by creating its overall management plan, a growing component of the plan has been the capital needs to manage, react, and respond to the needs of the fishery participants.

In the past, the State of Alaska has provided a significant amount of funding for larger capital expenditures, these include but are not limited to, Meeks Trail and bridge construction, fencing for habitat protection, and most recently for a new access road to the south beach. Given the State's current financial position it is not anticipated that the City will receive further capital funding for P.U. Fishery capital improvements in the foreseeable future.



This year the City expended \$65,010 for capital improvements. The funding was provided by a State grant appropriation 14-DC-066, and \$26,668 remains available for future capital expenditures related to the Fishery.

The following is a listing of future capital items/projects which have been requested by City Departments:

<u>Item Description</u>	<u>Estimated Cost</u>
4x4 Tractor	\$ 50,000
12' Hydraulic Rake	12,000
Wash Down Station, South Beach	10,000
Fencing, North & South Beach	50,000
Jersey Barriers (20)	22,000
Cameras	5,000
Purchase Property, North Beach	500,000
Camping & Parking	
Kenai River Mooring Buoy Permitting	25,000
Boat Launch Ramp Extension-Design	25,000
Boat Launch Ramp Extension-Const.	200,000
Boat Launch Ramp Float Replacement	160,000
Boat Launch & Dock Dredging	<u>250,000</u>
Total	\$1,319,000

Proposed Changes to the 2016 Fee Structure

Administration recommends the City institute a \$10 daily drop-off/pick-up fee (12:00AM – 11:59:PM).

During the 2015 P.U. Fishery there were no fees associated with vehicles “dropping-off and picking up” Fishery participants. We did however, require all drop-off/pick-up activities to have a permit, and we collected data when issuing the permits.

There were 4,044 individual/daily transactions for drop-off/pick-up during the Fishery. The breakdown by residency is as follows:

<u>Community</u>	<u># Transactions</u>	<u>Percentage</u>
Kenai	1,011	25%
Soldotna	768	19%
Other Locations	2,265	56%

There is certainly a cost to the City for Fishery participants that are dropped off and picked up. These costs include, but are not limited to, raking fish waste, renting and



servicing portable and permanent toilets, solid waste pick-up and disposal, and public safety.

Institution of a \$10 fee for daily drop-off/pick-up permits has the potential to generate \$30,000-\$40,000 in revenue.

Thank you for your attention.



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"Village with a Past, City with a Future"

FINANCE DEPARTMENT

210 Fidalgo Avenue, Kenai, Alaska 99611-7794

Telephone: 907-283-7535 ext 8221 / FAX: 907-283-3014

To: Rick Koch, City Manager
From: Terry Eubank, Finance Director
Date: October 1, 2015
Subject: 2015 Dipnet Summary

Preparation for the 2015 Personal Use Fishery began in February with planning for the construction and placement of two new shacks on South Forest Ave. on the City's north beach. Time was also spent with the City's software developer outlining planned adjustments and improvements to the City's dipnet shack software.

North Beach Fee Shack Reconfiguration

The largest undertaking this year was the reconfiguration of the fee collection area on the North Beach. An additional fee shack was added, and the fee collection area was moved from the end of South Spruce St. to the area by the Little League fields. South Spruce St. was reconfigured to 3 lanes during the fishery. New fee shacks were constructed in order to accommodate the new configuration that included 2 fee shacks and 3 lanes in the roadway. These new shacks were considerably narrower than the previous versions, and were constructed specifically to accommodate all of the technology being utilized in the shacks. The construction of the shacks was a combined effort of the Kenai Central High School Construction Academy, and the City Buildings Department.

Electronic traffic gates were also installed on North Beach on both incoming lanes and the single outgoing lane. The outbound lane's gate was equipped with an automatic operator allowing vehicles to leave while also preventing vehicles from using the incorrect lane to bypass the shacks. The shack attendants controlled gates on the inbound lanes. The gates operated without major incident throughout the fishery and created a much improved fee collection environment and it was also much safer for fishery participants.

The relocation also placed several businesses and one residence inside the fee area. In an effort to accommodate these users, special transit permits were issued to allow them to transit through the fee shacks without stopping. Additional staffing was in place on Sundays to expedite traffic to the Catholic Church. Complaints from this change were minimal.

As a result of the second shack, traffic impacts to the Spur Highway were minimized. Hours of the second shack were expanded to 12 hours per day to accommodate higher than expected traffic. On weekends we increased second shack 24 hours. The problem of traffic backing-up to the Spur Highway was eliminated by adjusting the hours of the second shack.

For the 2016 fishery installing the electrical systems under the road surface would help alleviate the problems we had with vehicles damaging the power and data cables. The success of this year's

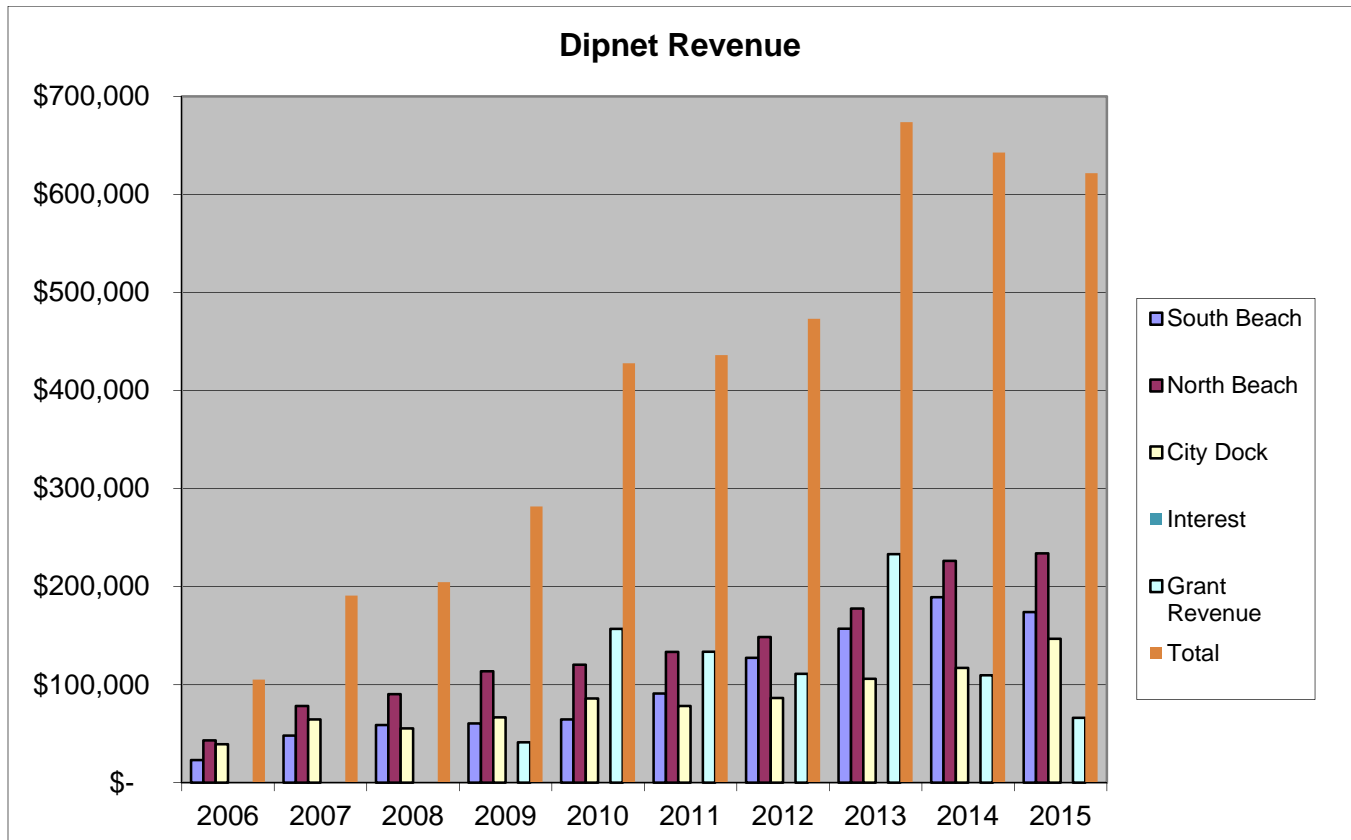
operations support the permanent installation of conduit and vaults for shack operations on the North Beach.

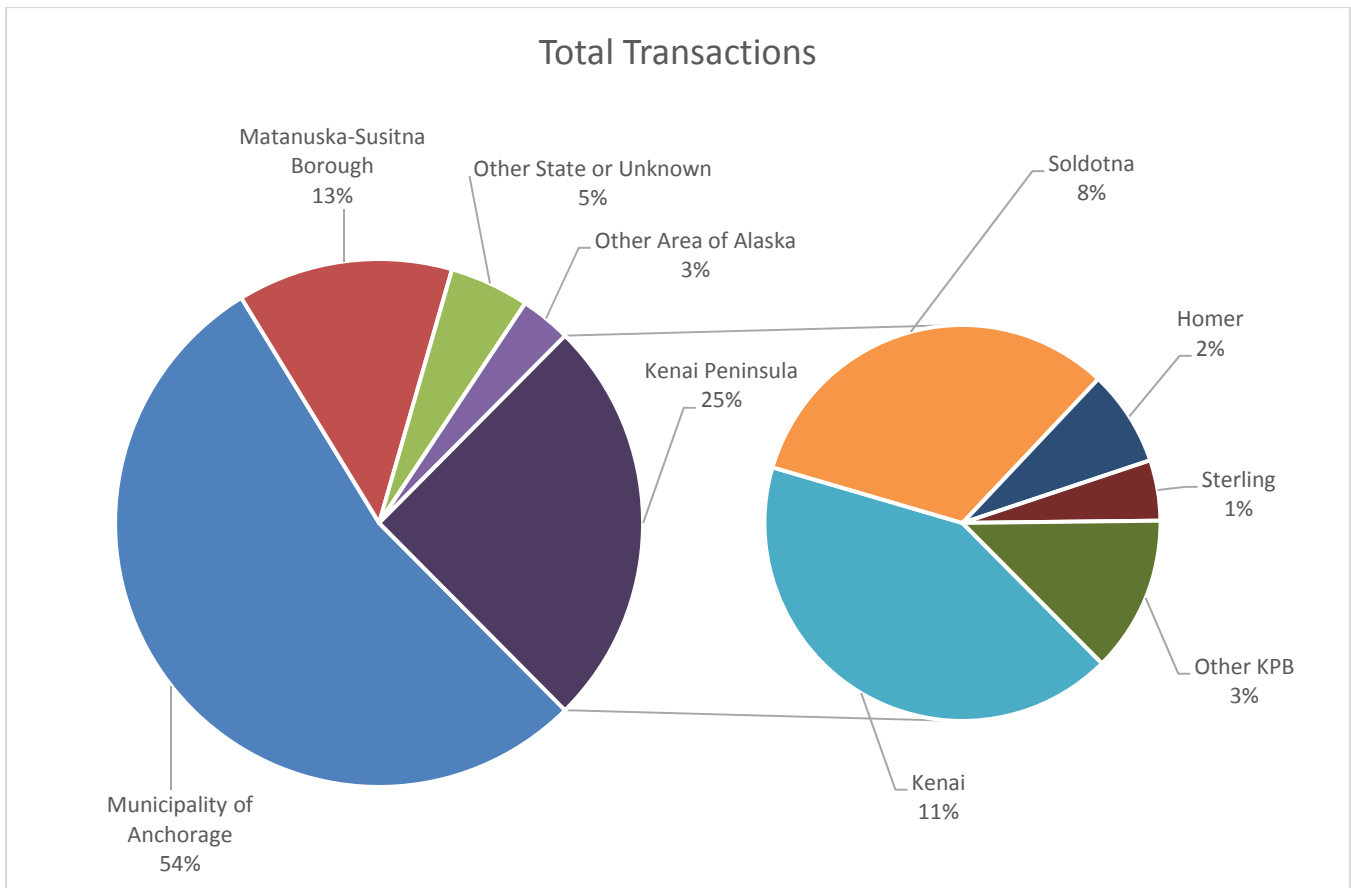
2015 Revenues

The 2015 fee structure remained largely the same as that of 2014. Changes to fees at the Dock included launch fees increasing from \$25 to \$35, day-use parking increasing from \$15 to \$20 and the elimination of season passes. Fees for participants on the City's beaches were unchanged except the period of time for which day use parking passes were available. Day use parking passes in 2014 were valid from midnight to midnight and in 2015 day use parking passes were valid from 5:00am to midnight.

2015 revenues were \$621,603, \$16,674 less than the FY16 budget amount and \$21,818 less than 2014 revenues. Participant revenues increased \$22,189 in 2015 and grant revenue decreased \$43,327. A comparison of 2015 fishery revenue to prior years is shown below, the breakdown by site and service for 2013 thru 2015 is based upon actual transactions. Prior year transactions by site and service were estimated. The cashiering system implemented in 2013 provides this level of detail and will enhance future revenue and fee change projections.

	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015 Projected</u>
South Beach	\$23,003	\$48,017	\$58,876	\$60,385	\$64,509	\$90,942	\$127,265	\$157,074	\$189,226	\$174,056
North Beach	43,069	78,205	90,356	113,576	120,314	133,349	148,481	177,599	226,221	233,863
City Dock	39,157	64,583	55,363	66,569	85,964	78,194	86,342	105,899	117,064	146,781
Interest	-	-	-	-	-	-	-	-	680	750
Grant Revenue	-	-	-	<u>41,150</u>	<u>156,920</u>	<u>133,563</u>	<u>111,073</u>	<u>233,107</u>	<u>109,480</u>	<u>66,153</u>
Total	<u>\$105,229</u>	<u>\$190,805</u>	<u>\$204,595</u>	<u>\$281,680</u>	<u>\$427,707</u>	<u>\$436,048</u>	<u>\$473,161</u>	<u>\$673,679</u>	<u>\$642,671</u>	<u>\$621,603</u>





Data showed participants with 538 different mailing zip codes. Participants with a 99611 zip code were 11% of the total. Participants from the Central Peninsula, including Kenai, Soldotna, and Sterling were 20% of the total. The entire Kenai Peninsula Borough totaled 25%. The largest user group was from the Municipality of Anchorage at 54% with the Mat-Su Borough at 13%.

Transactions this year were up slightly to 24,878. 6,173 of these transactions were free transactions, with 23% of these from Kenai residents. The busiest day, July 18th, had 2095 transactions or 87 transactions per hour.

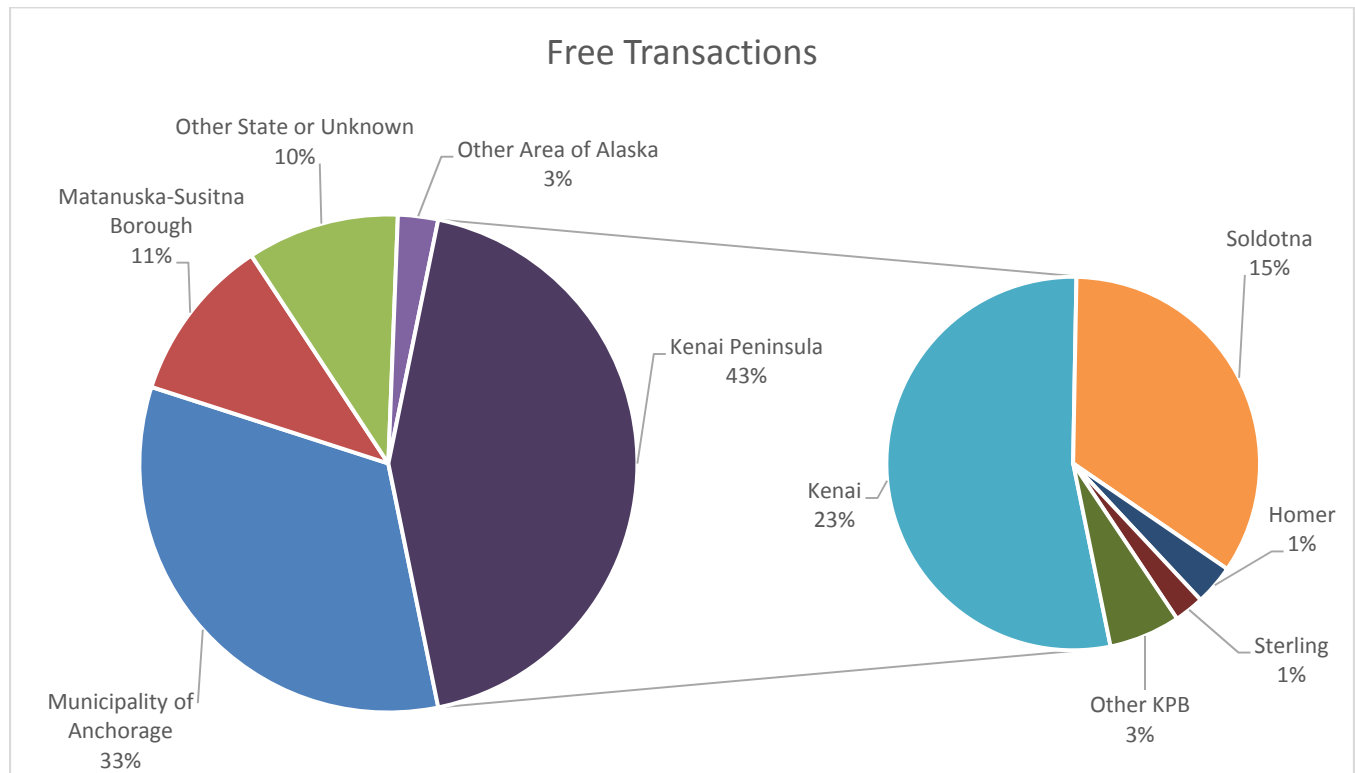
North beach saw a significant increase in number of transactions, up 38% from last year. This was expected as last year we predicted that only 50% of non-fee transactions were captured. Free transactions were up 262%. There was an increase in overnight parking of 20% and a 7% decrease in day use parking, which was likely due to in part to the time change for which day use permits were valid from midnight to midnight to 5:00am to midnight. The number of participant/days increased by 46%, from 23,634 to 34,471. This is also likely due to the increase in free permits that were issued.

South beach was down almost 17% across the board. Overnight parking did see an increase of 6% with a decrease of day use by 25%. The number of participant/days decreased from 19,272 in 2014 to 15,200 in 2015, a 21% decrease.

Total transactions at the dock were down 4% from last year. Day use parking was down 26%, while launch and park was up 1%. Total revenue at the dock increase this year despite the decrease in total transactions. Dock revenue increased by \$29,543 as a result change in fees at that facility.

2015 had a total of 13,418 unique vehicles come through the fee shacks, 41% of which had more than 1 transaction during the fishery. There were 2,867 unique vehicles, 21% of the total, which had free transactions. 42% of these had more than 1 free transaction. 2,316 unique vehicles had only free transactions this year, which is 17% of all vehicles.

There were 4,505 instances that a vehicle received at least 1 free permit in a day. Of these, 461 vehicles came back and purchased a paid permit in the same day, leaving 4,044 instances where a vehicle came into the fishery for some portion of a day without paying any fees.



Payment of fees by cash was once again the dominant method at 73%, a 3% decrease from last year. Credit cards use increased 7% to 26% and checks remained unchanged at 1%. It is expected that credit card payment percentage will continue to grow in future years. Fees paid for credit card acceptance totaled \$4,222.81 or 2.30% of fees paid by credit card. Out of 151 checks received, three checks were returned for non-sufficient funds. As a result, the City has not collected \$105.00 or 1.64% of fees paid by check.

2015 Expenditures

Detailed budget to actual comparisons are provided. Additional FY2016 expenditures are anticipated in support of the fishery. Capital expenditures in support of the fishery totaled \$65,010 and were paid for by a grant from the State of Alaska. The following capital expenditures were made in support of the fishery:

Purchase of an outboard motor	\$ 6,651
Miscellaneous dock equipment	9,325
Computer equipment for new shacks	1,624
North Beach shack construction	29,203
North Beach shack power relocation	13,300
Miscellaneous signage	<u>4,907</u>
	<u>\$65,010</u>

2015 Summary and Recommendations

The 2015 fishery was a success for the Finance Department. The Department recommends the Installation of traffic gates at fee collection stations on the City's South Beach. Gates provide better access control and a safer environment for City staff and the public.

DIPNET 2015 STATS
with comparison to prior years

DIP NET PARKING AND L-RAMP REVENUE

COLLECTION DATE	NORTHSIDE	SOUTHSIDE	DOCK	2015 DAY TOTALS	2015 CUMULATIVE E	% Increase (Decrease) YTD	2014 DAY TOTALS	2014 CUMULATIVE E	2013 DAY TOTALS	2013 CUMULATIVE	2012 DAY TOTALS	2012 CUMULATIVE
07/10/15	\$9,445.00	\$7,255.00	\$2,105.00	\$18,805.00	\$18,805.00	97.67%	\$9,513.10	\$9,513.10	\$5,424.53	\$5,424.53	\$3,829.25	\$3,829.25
07/11/15	\$9,045.00	\$7,450.00	\$3,739.75	\$20,234.75	\$39,039.75	26.85%	\$21,262.83	\$30,775.93	\$7,674.53	\$13,099.06	\$2,942.45	\$6,771.70
07/12/15	\$6,760.00	\$5,310.00	\$2,335.00	\$14,405.00	\$53,444.75	-14.17%	\$31,493.93	\$62,269.86	\$19,489.62	\$32,588.68	\$4,653.77	\$11,425.47
07/13/15	\$6,950.00	\$4,235.00	\$2,950.00	\$14,135.00	\$67,579.75	-22.68%	\$25,130.66	\$87,400.52	\$24,380.19	\$56,968.87	\$13,887.74	\$25,313.21
07/14/15	\$9,260.00	\$5,405.00	\$7,240.00	\$21,905.00	\$89,484.75	-22.48%	\$28,039.25	\$115,439.77	\$16,296.23	\$73,265.09	\$16,375.47	\$41,688.68
07/15/15	\$14,939.00	\$8,891.00	\$6,600.00	\$30,430.00	\$119,914.75	-22.66%	\$39,616.99	\$155,056.76	\$17,533.02	\$90,798.11	\$15,132.08	\$56,820.75
07/16/15	\$15,827.00	\$11,613.75	\$10,455.00	\$37,895.75	\$157,810.50	-19.39%	\$40,720.81	\$195,777.57	\$26,839.62	\$117,637.74	\$20,193.63	\$77,014.39
07/17/15	\$21,915.00	\$19,469.00	\$12,140.00	\$53,524.00	\$211,334.50	-10.84%	\$41,261.22	\$237,038.79	\$31,705.66	\$149,343.40	\$28,072.26	\$105,086.65
07/18/15	\$18,325.00	\$18,283.00	\$13,485.00	\$50,093.00	\$261,427.50	-5.83%	\$40,587.73	\$277,626.52	\$36,779.25	\$186,122.64	\$28,127.31	\$133,213.96
07/19/15	\$16,020.00	\$10,350.00	\$8,285.00	\$34,655.00	\$296,082.50	-7.98%	\$44,126.53	\$321,753.05	\$51,676.18	\$237,798.82	\$30,301.89	\$163,515.85
07/20/15	\$12,015.00	\$8,759.00	\$10,400.00	\$31,174.00	\$327,256.50	-7.54%	\$32,174.22	\$353,927.27	\$39,780.08	\$277,578.90	\$41,632.50	\$205,148.35
07/21/15	\$12,725.00	\$8,325.00	\$9,430.25	\$30,480.25	\$357,736.75	-4.33%	\$19,991.19	\$373,918.46	\$27,877.14	\$305,456.04	\$36,650.61	\$241,798.96
07/22/15	\$11,600.00	\$6,570.00	\$10,595.00	\$28,765.00	\$386,501.75	-1.71%	\$19,309.08	\$393,227.54	\$22,988.77	\$328,424.81	\$15,995.28	\$257,794.25
07/23/15	\$10,065.00	\$7,841.00	\$7,309.00	\$25,215.00	\$411,716.75	-0.43%	\$20,269.35	\$413,496.89	\$13,806.70	\$342,231.51	\$18,897.17	\$276,691.42
07/24/15	\$16,990.00	\$13,854.00	\$9,505.00	\$40,349.00	\$452,065.75	4.07%	\$20,902.82	\$434,399.71	\$16,239.62	\$358,471.13	\$12,155.66	\$288,847.08
07/25/15	\$15,920.00	\$14,310.00	\$8,830.00	\$39,060.00	\$491,125.75	8.05%	\$20,133.78	\$454,533.49	\$12,692.93	\$371,164.07	\$11,810.38	\$300,657.45
07/26/15	\$7,485.00	\$5,550.00	\$6,270.00	\$19,305.00	\$510,430.75	6.32%	\$25,538.22	\$480,071.71	\$19,066.89	\$390,230.95	\$10,542.45	\$311,199.91
07/27/15	\$6,505.00	\$4,765.00	\$5,335.00	\$16,605.00	\$527,035.75	5.91%	\$17,550.50	\$497,622.21	\$19,391.23	\$409,622.18	\$14,691.51	\$325,891.42
07/28/15	\$5,995.00	\$4,635.00	\$4,230.00	\$14,860.00	\$541,895.75	6.21%	\$12,570.41	\$510,192.62	\$11,956.98	\$421,579.16	\$18,802.83	\$344,694.25
07/29/15	\$6,175.00	\$4,880.00	\$4,900.00	\$15,955.00	\$557,850.75	7.44%	\$9,022.27	\$519,214.89	\$8,477.36	\$430,056.52	\$7,345.52	\$352,039.76
07/30/15	\$10,705.00	\$6,335.00	\$5,172.00	\$22,212.00	\$580,062.75	9.90%	\$8,578.97	\$527,793.86	\$7,872.64	\$437,929.16	\$4,754.95	\$356,794.72
07/31/15	\$5,720.00	\$3,305.00	\$4,352.00	\$13,377.00	\$593,439.75	10.86%	\$7,489.52	\$535,283.38	\$4,971.93	\$442,901.09	\$5,293.58	\$362,088.30
Total	\$250,386.00	\$187,390.75	\$155,663.00	\$593,439.75	\$593,439.75	33.99%	\$535,283.38	\$535,283.38	\$442,901.09	\$442,901.09	\$362,088.30	\$362,088.30

Net of Sales Tax: \$ 236,213.21 \$176,783.73 \$146,851.89 \$559,848.83

% Collected

Net of Sales

Tax

98.42% 101.02% 94.79% 98.23%

FY16 Budget

Parking

Camping

Launch & Park

Total Budget

\$140,000.00
\$100,000.00
\$0.00
\$240,000.00

\$80,000.00
\$95,000.00
\$0.00
\$175,000.00

\$20,099.00
\$0.00
\$134,822.00
\$154,921.00

\$240,099.00
\$195,000.00
\$134,822.00
\$569,921.00

Variance

-\$3,786.79

\$1,783.73

-\$8,069.11

-\$10,072.17



"Village with a Past, City with a Future"

210 Fidalgo Avenue, Kenai, Alaska 99611-7794
Telephone: 907-283-7535 / FAX: 907-283-3014



MEMO:

TO: Rick Koch, City Manager

FROM: Robert J. Frates, Parks & Recreation Director

DATE: September 17, 2015

SUBJECT: Parks & Recreation Dip Net Summary

The Personal Use Fishery opened at 6:00 a.m. on July 10th and closed at 11:59 p.m. July 31st. The fishery was liberalized by ADF&G to 24 hours/day on July 28th.

The most significant change in operations for the department this season was the acquisition of two newly designed fee stations along South Spruce Street. Additionally, the shacks were relocated prior to the fishery from the bottom of South Spruce St. up near the entrance into the Little League complex. The City's IT Manager Dan Castimore, facilitated the construction of the shacks and infrastructure needed to make them operative.

The management fees for the north and south beach areas were structured slightly different than last year in that day-use parking was only sold after 5:00AM. Participants arriving before 5:00AM were required to purchase overnight parking. Additional changes to the fees included increases at the City Dock for boat launch and parking and vehicle parking. All fee station areas, with exception to the City Dock, were open 24 hours a day throughout the fishery.

Maintenance of the beach areas along with preservation and protection of property negatively impacted by the fishery were once again a primary focus. No wake zones were established near the dock facility including upstream from Kenai Landing along the bluff (miles 3 and 5). The Public Works Department installed the buoys and provided monitoring throughout the fishery. Moreover, signage for fish waste, speed limits, and no trespassing signs were installed prior to the fishery, including necessary fencing.

WASTE MANAGEMENT

Dumpsters

A total of twelve, 4-yd dumpsters were utilized on the north beach and serviced through Peninsula Pumping. Six of the dumpsters were placed on the beach between the mouth of the

Kenai River and South Spruce Street; six were held in reserve in the parking lot and used daily on a rotational basis. Additionally, Alaska Waste delivered and serviced five dumpsters split between the Kenai Little League parking lot and Alaska Avenue. The south beach included four, 6-yd dumpsters serviced daily by Peninsula Pumping.

Restrooms

A total of eighteen portable restrooms were provided on the north beach. This included ten at the end of Alaska Avenue, three at end of South Spruce Street and five at the Kenai Little League parking lot. The south beach included ten portables servicing the beach near the mouth of the Kenai River and two placed at Dunes Road. Use of these facilities was extensive July 18th through July 27th with additional services required during and after business hours for both the north and south beach.

The permanently constructed restroom facilities located at the City Dock, Alaska Avenue and South Spruce Street were serviced multiple times daily by the Parks crew, including after hours. Approximately 100 hours were spent providing cleaning services to the restrooms in these areas.

Fish Waste

Accumulation of fish waste on the north and south beach was mitigated by daily raking throughout the evening and early morning hours of the fishery. Two staff members were appointed this activity with one assigned to the north beach and the other to the south beach. Restroom cleaning and litter control on the north beach was also performed during this shift.

Other than some challenges brought on by a couple high tide cycles mid-way through the fishery coupled with high winds, the raking operation went smoothly and accordingly as planned. Once the fishery opened 24 hours per day, the two operators teamed up and assisted one another in order to provide a greater degree of safety for the participants throughout the evening and morning hours.

COMPLIANCE EFFORTS (BEACH AIDES)

The two beach aide positions worked 10-hour shifts seven days per week and were assigned to the north and south beaches. Not only did they work diligently checking parking and camping compliance, they were also front-line staffers handling a plethora of issues ranging from lost items to unleashed dogs. Additionally, they also assist with replenishing supplies in the restrooms as needed, litter and traffic control and addressing parking/camping issues. In order for our beach aides to be successful and overall continuity of enforcement efforts, it is imperative they work harmoniously with the Temporary Enforcement Officers (TEO's).

One of the most challenging aspects for the north beach aide was getting participants who were taking up two parking spaces to comply with paying for two spots. On numerous occasions this required contact be made with a TEO's to resolve. There were also several occasions noted where participants misplaced their camping permits or otherwise didn't pay for it. This was easily remedied by the beach aides through checking the data log located at the fee station.

FEE SHACK OPERATIONS

With exception to the City Dock, fees were collected from a primary shack on a 24-hour basis from the beginning of the fishery. Secondary shacks placed on both the north and south beach locations were staffed accordingly during peak hours to eliminate unnecessary delays for participants of the fishery. On South Spruce St. specifically, this also expedited vehicular traffic for property owners and businesses.

The relocation of the fee shacks along South Spruce St. to an area just north of the first entrance into the Catholic Church appeared to have met administrative goals. There were several benefits to this relocation, including but not limited to: 1) Providing a place for vehicles to turn around when the parking lot was full, and 2) Eliminated the need for additional staff collecting fees at the Little League parking lot. Another feature improving the overall operation along South Spruce St. included automatic barrier gates preventing traffic from failing to stop.

Other improvements making the shack attendant's job more efficient included the addition of cameras to read license plates and software upgrades for faster processing of returning participants. The City's IT System Manager Dan Castimore and Finance Director Terry Eubank were once again instrumental in the above-mentioned improvements.

Consideration should be given to implementing a replacement schedule for the various printers used to support the fee shack operations.

MISCELLANEOUS

Below represents tasks the department performed throughout the fishery:

- Posted/removed "1/2 Hour Parking Only" signs at the bird viewing platform.
- Posted/removed "1/2 Hour Parking Only" signs at Erik Hansen Scout Park.
- Added a portable restroom at Eric Hansen Scout Park to accommodate increased use.
- Posted/removed fee area signs designating the softball complex parking lot as overflow.
- Installed/removed chain across south entrance into Municipal Park and posted signage.
- Posted "No Camping" sign at Daubenspeck Family Park.
- Installed/removed fencing on three sides of north beach dumpsters; posted "No Fish Signs."
- Installed/removed fencing at South Forest Dr. stairs.
- Posted/removed designated staff only parking signs.
- Purchased additional miscellaneous signs and candlestick cones to support operation of fee shacks on South Spruce Street.
- Ordered "door hangers" and plastic bags.
- Striped Little League parking lot.
- Cleared sand away from north beach ramp areas.
- Installed/removed dune protection fencing.
- Installed "No Parking" signs on South Forest Dr. and adjacent roads, Old Town and Eagle Rock Rd.
- Handled fee shack errands and refueling operations (tractors and ATV's)
- Installed 6"x8" "No Trespass" signs on the north and south beaches.

- Installed/removed fish waste signs on north and south beaches, including speed limit signs on the north beach.
- Installed/removed “Keep off Bluff” signs on the north beach.
- Installed/removed large pictorial signs on South Forest Dr. and South Spruce St.
- Delivery and pick up of equipment (tractor/rake and ATV’s).
- Coordinated with KCHS ski team for clean-up of beach areas.



"Village with a Past, City with a Future"

210 Fidalgo Avenue, Kenai, Alaska 99611-7794
Telephone: 907-283-7535 / FAX: 907-283-3014



MEMO:

TO: Rick Koch – City Manager

FROM: Gus Sandahl – Police Chief

DATE: 08/27/15

SUBJECT: 2015 Dipnet Report

The 2015 Dipnet fishery opened on July 10 and ended on July 31. The lawful hours of dipnetting were from 6am to 11pm up until July 28, when it opened to 24 hours a day. In 2015, the City employed six temporary enforcement officers (TEOs) dedicated to Police dipnet operations. Significant 2015 Police dipnet information:

- Police handled 98 dipnet-related calls for service during the month of July. Those calls include the following: 16 9-1-1 misdials, 7 parking problems, 5 traffic congestion, 5 welfare concern, 4 vehicles in a prohibited area, 3 domestic disputes, 3 minor motor vehicle crashes, 3 vehicle unlocks, 3 possible intoxicated drivers, 3 trespass, 3 thefts, 3 stuck vehicles, 2 assaults, 2 verbal disputes, 2 fireworks, 2 hit and runs, 2 vehicles speeding on beach, and 30 other miscellaneous calls for service.
- TEOs and officers wrote 133 dipnet related citations (113 paid parking, 19 park in no parking zone, 1 operating in a prohibited area).
- The most significant adjustment this year involved the placement of two pay shacks on S. Spruce St. near the Little League ball fields. In previous years the City only had one shack at the south end of Spruce St. The change in shack location alleviated congestion at the end of S. Spruce near the North Beach Parking lot. The combination of technology enhancements and doubling the number of shacks kept traffic moving steadily. Traffic backed up to the Spur Highway on a couple of busy early mornings when only one shack was staffed.
- This was the second year that officers performed "No Wake Zone" patrols with KFD on high tides 20.5 ft. or higher (in an effort to reduce wake erosion on the south side of the river along V.I.P. subdivision). Each no wake patrol consisted of one police officer, a fire



department boat captain, and a TEO (all in a Fire Department vessel). The City was able to achieve voluntary no wake compliance via a combination of patrols, new buoys, and new riverbank signage.

- Salmon Frenzy volunteers once again assisted in traffic control efforts during the weekends on Kenai Ave. and at the City Dock. Their assistance is always helpful and appreciated.
- This was the fourth year that an MOA was in place between the Borough and City giving the City temporary jurisdiction of Dunes Rd. and both sides of Old Cannery Rd. for sign placement, collection of fees, enforcement of minor offenses, etc. Old Cannery Rd. beach access was blocked for the second consecutive year, leaving Dunes Rd. as the only City maintained South Beach access. There were no significant issues to report for South Beach access or operations.

The TEOs primarily utilized three different police vehicles (2 pickups, 1 Expedition). On the beaches they utilized two 4-wheelers, one Police Ranger side by side, and one Fire Department Ranger side by side. This equipment adequately enabled them to do their job, and the Police Department is not requesting any additional dipnet-specific vehicles for 2015.

As with every year, officers and TEOs worked extended and/or extra shifts during peak weeks. On-duty officers made dipnet locations their primary patrol areas. Five of the TEOs were returning veterans with the Police Department, and overall, the six TEOs demonstrated maturity and a strong work ethic. Police personnel adequately coordinated dipnet operations with staff from other City Departments.





"Village with a Past, City with a Future"

MEMO:

TO: Rick Koch

FROM: Sean Wedemeyer

DATE: August 26, 2015

SUBJECT: Public Works Dipnet Report

The 2015 dipnet season was very successful for the Public Works Department. Each and every Public Works department and employee contributes to the City's successful management of the additional work that results from this fishery.

The Streets department performed the following tasks in support of the Personal Use fishery.

- Install and remove temporary signs and barricades.
- Place and retrieve the 3 fee shacks.
- Build gravel roads at the north and south beach access points.
- Manage and staff the boating facility.
- Perform additional grading and dust control on high traffic roads and parking lots.
- Install and maintain no-wake signs on the Kenai River.

Last year we reported "While the no wake zone was deemed a success, the floating signs required a significant amount of time, including overtime hours to respond when they overturned or were displaced. If the no wake zone is envisioned to be permanent, we propose to investigate placing the signs and beacons on land, and a series of non-directional, easily anchored, no wake buoys be deployed in the future." This year we implemented these suggestions, and they were successful. We also implemented a no-wake zone at the boating facility launch ramps.



This year we maintained the temporary dock staffing level at 5 to continue to allow the Streets personnel to focus on tasks that require their operator skills, e.g. patching, grading and ditching roads, clearing Rights of Ways and storm water facilities. We continue to staff the boating facility with Streets operators at the onset of the fishery to train the temporary staff, and during peak usage. We received a high number of compliments and low number of complaints.

The Building Maintenance and Streets departments assisted the Water department to improve the water services we provide at the boating facility restrooms and commercial dock.

The Wastewater Treatment Plant was used to store and wash down Parks and Recreation and Police equipment utilized during the fishery.

The Shop department responded promptly to a number of calls to fix dipnet related equipment.

My Administrative Assistant performs numerous tasks, and answers dozens of calls related to the fishery.

The most challenging and limiting factor at the boating facility is the inability to launch or retrieve vessels at the lowest low tides. A capital project to extend the concrete ramp planks and floating dock could mitigate this inconvenience.

This year we received far more compliments than complaints. We strive to improve every year. It was a very successful July for the Public Works Department, thanks to the good work and dedication of my personnel.





"Village with a Past, City with a Future"

210 Fidalgo Avenue, Kenai, Alaska 99611-7794
Telephone: 907-283-7535 / FAX: 907-283-3014



MEMO:

TO: Rick Koch, City Manager
FROM: Jeff Tucker, Fire Chief
DATE: August 12, 2015
SUBJECT: Dip-Net Activity Report – 2105

For the 2015 dip-net season conducted No Wake Zone patrols in conjunction with the Kenai Police Department. This year was the first year of using the new SAFE boat and by all reports the boat handled well and was received positively by the public. Total overtime staff hours for the patrols totaled 43.25 hours.

Emergency responses directly related to the dip-net season included four emergency medical calls, one capsized skiff, and one dumpster fire on south beach.

Boat Launch Road - Capsized skiff – R8 with 2 personnel
North Beach Parking Lot – Injured Foot – R7 with 2 personnel
North Beach Parking Lot – Injured Face – R8 & U12 with 3 personnel
South Beach – Dumpster Fire – SQ1 with 2 personnel
South Beach – Seizure – R7 with 2 personnel
South Beach – ATV related - R8 with 2 personnel
There were no recalls initiated with any of these calls.

FY2016 Remaining Operational Requests-P. Safety

2 Each TEO's to be hired June 1, 2016 for field training prior to fishery. 180 hours each with no overtime.

<u>Staff</u>	<u>Rate Per</u> <u>Hour</u>	<u>Hours</u>	<u>Total</u>
TEO	\$ 19.63	360	\$ <u>7,067.00</u>

F. General Contingency

1. Contingency			\$ <u>5,000.00</u>
			<u>\$ 12,067.00</u>

006-421-0100	\$ 6,379.00
006-421-0400	92.00
006-421-0450	395.00
006-421-0600	32.00
006-421-0700	169.00
006-421-4999	<u>5,000.00</u>
Total	<u>\$ 12,067.00</u>

A. PRINTING

1. DOOR HANGERS	50,000	\$	0.13	\$ 6,500.00
2. FEE ENVELOPES	2,000	\$	0.31	<u>620.00</u>
				\$ 7,120.00

B. OPERATING/REPAIR SUPPLIES

3. "Wide Load Signs"	1	\$	500.00	\$ 500.00
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C. SOFTWARE MODIFICATION AND MAINTENANCE

4. Point of Sale software modifications and improvements				\$ 2,500.00
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D. Contract administration, hiring, planning, and supervision

5. Parks & Rec. Director	31	\$	63.83	\$ 1,979.00
6. Parks & Rec Operator	16	\$	43.18	691.00
7. Temporary Administrative Assistant I	354	\$	24.56	8,694.00
8. On-behalf funding from State of Alaska				<u>430.00</u>

F. General Contingency

9. Contingency				<u>\$ 5,000.00</u>
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G. Utilities

10. Fee Shack Electric				\$ 824.00
11. Fee Shack Data Connectivity				<u>1,100.00</u>
				<u>\$ 1,924.00</u>

Total				<u>\$ 28,838.00</u>
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006-445-0100	\$ 9,815.00
006-445-0300	19.00
006-445-0400	142.00
006-445-0450	496.00
006-445-0500	753.00
006-446-0600	49.00
006-445-0700	71.00
006-445-0800	415.00
006-445-0900	34.00
006-445-2022	500.00
006-445-4531	2,500.00
006-445-4532	1,100.00
006-445-4535	7,120.00
006-445-4537	824.00
006-445-9999	<u>5,000.00</u>

Total	<u>\$ 28,838.00</u>
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FY2016 Remaining Operational Request Streets

A. OPERATING/REPAIR SUPPLIES

1. Calcium chloride	1	\$ 1,300.00	\$ 1,300.00
2. Gravel	1	\$ 1,650.00	<u>1,650.00</u>
			\$ 2,950.00

B. PERS On-behalf Funding

3. On-behalf funding from State of Alaska			<u>144.00</u>
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C. General Contingency

4. Contingency			<u>\$ 5,000.00</u>
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Total			<u><u>\$ 8,094.00</u></u>
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006-433-0500	144.00
006-433-2022	2,950.00
006-433-4999	<u>5,000.00</u>

Total	<u><u>\$ 8,094.00</u></u>
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FY2016 Remaining Operational Request Dock

A. OPERATING/REPAIR SUPPLIES

1. Calcium chloride	1 \$ 1,326.00	\$ 1,326.00
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B. PERS On-behalf Funding

2. On-behalf funding from State of Alaska		<u>569.00</u>
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B. General Contingency

3. Contingency		<u>\$ 5,000.00</u>
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Total		<u>\$ 6,895.00</u>
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006-460-0500	569.00
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006-460-2022	1,326.00
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006-460-4999	<u>5,000.00</u>
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Total	<u>\$ 6,895.00</u>
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**City of Kenai
Fiscal Year 2016**

**Financial Projections
Fund: 006 - Personal Use Fishery Fund**

	<u>Council *</u> <u>Adopted</u> <u>FY 2016</u>	<u>Projected</u> <u>Budget</u>	<u>YTD</u> <u>Actual</u>	<u>FY2016</u> <u>Projected</u>	<u>Projected</u> <u>Variance</u>	<u>%</u> <u>Available</u>
Revenues						
Beach Parking	\$ 220,000	\$ 180,350	\$ 180,498	\$ 180,350	\$ (39,650)	-21.99%
Beach Camping	195,000	227,650	227,788	227,650	32,650	14.34%
Dock Launch & Park	134,822	131,700	131,839	131,700	(3,122)	-2.37%
Dock Parking Only	20,099	15,000	15,044	15,000	(5,099)	-33.99%
Interest Earnings	-	750	-	750	750	100.00%
PERS Grant	<u>2,596</u>	<u>1,143</u>	<u>-</u>	<u>1,143</u>	<u>(1,453)</u>	<u>-127.12%</u>
Total Revenue	<u>572,517</u>	<u>556,593</u>	<u>555,169</u>	<u>556,593</u>	<u>(15,924)</u>	<u>-2.86%</u>
Expenditures						
Public Safety	\$ 112,588	\$ 118,658	\$ 106,591	\$ 118,658	\$ (6,070)	-5.12%
Streets	60,192	37,360	29,124	37,360	22,832	61.11%
Boating Facility	77,341	75,765	68,594	75,765	1,576	2.08%
Parks, Recreation & Beautification	<u>259,092</u>	<u>236,130</u>	<u>205,956</u>	<u>236,130</u>	<u>22,962</u>	<u>9.72%</u>
Total Expenditures	<u>509,213</u>	<u>467,913</u>	<u>410,265</u>	<u>467,913</u>	<u>41,300</u>	<u>8.83%</u>
Contribution To/(From) Fund Balance:	63,304	88,680	144,904	88,680	25,376	
Projected Lapse	<u>19,736</u>	<u>5,000</u>	<u>-</u>	<u>5,000</u>	<u>-</u>	
Adjusted (Deficit)/Surplus	<u>83,040</u>	<u>93,680</u>	<u>144,904</u>	<u>93,680</u>	<u>25,376</u>	
Beginning Fund Balance	<u>20,415</u>	<u>67,662</u>	<u>67,662</u>	<u>67,662</u>		
Ending Fund Balance	<u>\$ 103,455</u>	<u>\$ 161,342</u>	<u>\$ 212,566</u>	<u>\$ 161,342</u>		

* Council Adopted Budget includes annually adopted budget and carryforward encumbrances.

City of Kenai
Fiscal Year 2016

Personal Use Fishery Summary by Line Item

Account Number	Expense Description	Council * Adopted FY2015	Projected Budget	Actual	FY2015 Projected	Projected Variance	% Available
<u>Salaries and Benefits</u>							
0100	Salaries	\$ 104,794	\$ 88,369	\$ 72,175	\$ 88,369	\$ 16,425	18.59%
0200	Overtime	49,532	44,723	44,723	44,723	4,809	10.75%
0250	Holiday Pay	-	-	-	-	-	-
0300	Leave	1,405	19	-	19	1,386	7294.74%
0400	Medicare	2,257	1,917	1,683	1,917	340	17.74%
0450	Social Security	6,465	6,240	5,349	6,240	225	3.61%
0500	PERS	13,603	5,725	4,259	5,725	7,878	137.61%
0600	Unemployment Insurance	777	81	-	81	696	859.26%
0700	Workers Compensation	5,301	3,459	3,219	3,459	1,842	53.25%
0800	Health & Life Insurance	10,305	7,337	6,922	7,337	2,968	40.45%
0900	Supplemental Retirement	881	595	561	595	286	48.07%
	Total Salaries & Benefits	\$ 195,320	\$ 158,465	\$ 138,891	\$ 158,465	\$ 36,855	23.26%
<u>Maintenance and Operations</u>							
2021	Office Supplies	-	-	-	-	-	-
2022	Operating & Repair Supplies	19,130	11,498	6,722	11,498	7,632	66.38%
2024	Small Tools/Minor Equipment	12,750	8,165	8,165	8,165	4,585	0.56
2025	Snack Bar Supplies	-	-	-	-	-	-
2026	Computer Software	-	-	-	-	-	-
4531	Professional Services	7,000	11,173	8,673	11,173	(4,173)	(0.37)
4532	Communications	1,877	1,673	573	1,673	204	12.19%
4533	Travel & Transportation	-	-	-	-	-	-
4534	Advertising	816	-	-	-	816	0.00%
4535	Printing & Binding	11,500	11,578	4,458	11,578	(78)	-0.67%
4536	Insurance	1,754	1,754	-	1,754	-	-
4537	Utilities	1,176	1,004	180	1,004	172	0.17
4538	Repair & Maintenance	-	714	714	714	(714)	(1.00)
4539	Rentals	139,390	123,389	123,389	123,389	16,001	12.97%
4540	Equip. Fund Pmts.	-	-	-	-	-	-
4541	Postage	-	-	-	-	-	-
4666	Books	-	-	-	-	-	-
4667	Dues & Publications	-	-	-	-	-	-
4999	General Contingency	-	20,000	-	20,000	(20,000)	-100.00%
5041	Miscellaneous	7,500	7,500	7,500	7,500	-	-
5045	Depreciation	-	-	-	-	-	-
5047	Grants to Agencies	-	-	-	-	-	-
	Total Maint. and Operations	\$ 202,893	\$ 198,448	\$ 160,374	\$ 198,448	\$ 4,445	2.24%
<u>Capital Outlay & Transfers</u>							
8061	Land	-	-	-	-	-	-
8062	Buildings	-	-	-	-	-	-
8063	Improvements	-	-	-	-	-	0.00%
8064	Machinery & Equipment	-	-	-	-	-	-
9090	Transfers	111,000	111,000	111,000	111,000	-	-
	Total Capital Outlay and Transfers	\$ 111,000	\$ 111,000	\$ 111,000	\$ 111,000	\$ -	0.00%
	Department Total:	\$ 509,213	\$ 467,913	\$ 410,265	\$ 467,913	\$ 41,300	8.83%

* Council Adopted Budget includes annually adopted budget and carryforward encumbrances.

City of Kenai
Fiscal Year 2016

Fund: 006 - Personal Use Fishery Fund
Department 21 - Public Safety

Account Number	Expense Description	Council * Adopted FY2016	Projected Budget	Year to Date Actual	FY2016 Projected	Projected Variance	% Available
<u>Salaries and Benefits</u>							
0100	Salaries	\$ 22,675	\$ 24,620	\$ 18,241	\$ 24,620	\$ (1,945)	-7.90%
0200	Overtime	7,972	7,292	7,292	7,292	680	9.33%
0250	Holiday Pay	-	-	-	-	-	-
0300	Leave	-	-	-	-	-	-
0400	Medicare	444	462	370	462	(18)	-3.90%
0450	Social Security	1,900	1,978	1,583	1,978	(78)	-3.94%
0500	PERS	-	-	-	-	-	-
0600	Unemployment Insurance	153	32	-	32	121	378.13%
0700	Workers Compensation	744	574	405	574	170	29.62%
0800	Health & Life Insurance	-	-	-	-	-	-
0900	Supplemental Retirement	-	-	-	-	-	-
	<u>Total Salaries & Benefits</u>	<u>\$ 33,888</u>	<u>\$ 34,958</u>	<u>\$ 27,891</u>	<u>\$ 34,958</u>	<u>\$ (1,070)</u>	<u>-3.06%</u>
<u>Maintenance and Operations</u>							
2021	Office Supplies	-	-	-	-	-	-
2022	Operating & Repair Supplies	-	-	-	-	-	-
2024	Small Tools/Minor Equipment	2,500	2,500	2,500	2,500	-	-
2025	Snack Bar Supplies	-	-	-	-	-	-
2026	Computer Software	-	-	-	-	-	-
4531	Professional Services	-	-	-	-	-	-
4532	Communications	-	-	-	-	-	-
4533	Travel & Transportation	-	-	-	-	-	-
4534	Advertising	-	-	-	-	-	-
4535	Printing & Binding	-	-	-	-	-	-
4536	Insurance	-	-	-	-	-	-
4537	Utilities	-	-	-	-	-	-
4538	Repair & Maintenance	-	-	-	-	-	-
4539	Rentals	-	-	-	-	-	-
4540	Equip. Fund Pmts.	-	-	-	-	-	-
4541	Postage	-	-	-	-	-	-
4666	Books	-	-	-	-	-	-
4667	Dues & Publications	-	-	-	-	-	-
4999	Contingency	-	5,000	-	5,000	(5,000)	(1.00)
5041	Miscellaneous	-	-	-	-	-	-
5045	Depreciation	-	-	-	-	-	-
5047	Grants to Agencies	-	-	-	-	-	-
	<u>Total Maint. and Operations</u>	<u>\$ 2,500</u>	<u>\$ 7,500</u>	<u>\$ 2,500</u>	<u>\$ 7,500</u>	<u>\$ (5,000)</u>	<u>-200.00%</u>
<u>Capital Outlay & Transfers</u>							
8061	Land	-	-	-	-	-	-
8062	Buildings	-	-	-	-	-	-
8063	Improvements	-	-	-	-	-	-
8064	Machinery & Equipment	-	-	-	-	-	-
9090	Transfers Out	76,200	76,200	76,200	76,200	-	-
	<u>Total Capital Outlay and Transfers</u>	<u>\$ 76,200</u>	<u>\$ 76,200</u>	<u>\$ 76,200</u>	<u>\$ 76,200</u>	<u>\$ -</u>	<u>-</u>
	Department Total:	<u>\$ 112,588</u>	<u>\$ 118,658</u>	<u>\$ 106,591</u>	<u>\$ 118,658</u>	<u>\$ (6,070)</u>	<u>-5.12%</u>

* Council Adopted Budget includes annually adopted budget and carryforward encumbrances.

City of Kenai
Fiscal Year 2016

Fund: 006 - Personal Use Fishery Fund
Department 33 - Streets

Account Number	Expense Description	Council * Adopted FY2016	Projected Budget	Year to Date Actual	FY2016 Projected	Projected Variance	% Available
<u>Salaries and Benefits</u>							
0100	Salaries	\$ 13,585	\$ 4,413	\$ 4,413	\$ 4,413	\$ 9,172	207.84%
0200	Overtime	-	412	412	412	(412)	(1.00)
0250	Holiday Pay	-	-	-	-	-	-
0300	Leave	509	-	-	-	509	0.00%
0400	Medicare	204	68	68	68	136	200.00%
0450	Social Security	-	-	-	-	-	-
0500	PERS	3,694	753	609	753	2,941	390.57%
0600	Unemployment Insurance	70	-	-	-	70	0.00%
0700	Workers Compensation	718	153	153	153	565	369.28%
0800	Health & Life Insurance	3,912	1,207	1,207	1,207	2,705	224.11%
0900	Supplemental Retirement	308	119	119	119	189	158.82%
<u>Total Salaries & Benefits</u>		<u>\$ 23,000</u>	<u>\$ 7,125</u>	<u>\$ 6,981</u>	<u>\$ 7,125</u>	<u>\$ 15,875</u>	<u>222.81%</u>
<u>Maintenance and Operations</u>							
2021	Office Supplies	-	-	-	-	-	-
2022	Operating & Repair Supplies	8,950	3,445	495	3,445	5,505	1.60
2024	Small Tools/Minor Equipment	-	-	-	-	-	-
2025	Snack Bar Supplies	-	-	-	-	-	-
2026	Computer Software	-	-	-	-	-	-
4531	Professional Services	-	-	-	-	-	-
4532	Communications	-	-	-	-	-	-
4533	Travel & Transportation	-	-	-	-	-	-
4534	Advertising	-	-	-	-	-	-
4535	Printing & Binding	-	-	-	-	-	-
4536	Insurance	142	142	-	142	-	-
4537	Utilities	-	-	-	-	-	-
4538	Repair & Maintenance	-	-	-	-	-	-
4539	Rentals	23,000	16,548	16,548	16,548	6,452	0.39
4540	Equip. Fund Pmts.	-	-	-	-	-	-
4541	Postage	-	-	-	-	-	-
4666	Books	-	-	-	-	-	-
4667	Dues & Publications	-	-	-	-	-	-
4999	Contingency	-	5,000	-	5,000	(5,000)	-100%
5041	Miscellaneous	-	-	-	-	-	-
5045	Depreciation	-	-	-	-	-	-
5047	Grants to Agencies	-	-	-	-	-	-
<u>Total Maint. and Operations</u>		<u>\$ 32,092</u>	<u>\$ 25,135</u>	<u>\$ 17,043</u>	<u>\$ 25,135</u>	<u>\$ 6,957</u>	<u>21.68%</u>
<u>Capital Outlay & Transfers</u>							
8061	Land	-	-	-	-	-	-
8062	Buildings	-	-	-	-	-	-
8063	Improvements	-	-	-	-	-	-
8064	Machinery & Equipment	-	-	-	-	-	-
9090	Transfers Out	5,100	5,100	5,100	5,100	-	0.00%
<u>Total Capital Outlay and Transfers</u>		<u>\$ 5,100</u>	<u>\$ 5,100</u>	<u>\$ 5,100</u>	<u>\$ 5,100</u>	<u>\$ -</u>	<u>0.00%</u>
Department Total:		<u>\$ 60,192</u>	<u>\$ 37,360</u>	<u>\$ 29,124</u>	<u>\$ 37,360</u>	<u>\$ 22,832</u>	<u>61.11%</u>

* Council Adopted Budget includes annually adopted budget and carryforward encumbrances.

**City of Kenai
Fiscal Year 2016**

**Fund: 006 - Personal Use Fishery Fund
Department 45 - Parks, Recreation & Beautification**

Account Number	Expense Description	Council * Adopted FY2016	Projected Budget	Year to Date Actual	FY2016 Projected	Projected Variance	% Available
<u>Salaries and Benefits</u>							
0100	Salaries	\$ 41,170	34,379	\$ 24,564	\$ 34,379	\$ 6,791	19.75%
0200	Overtime	31,810	26,824	26,824	26,824	4,986	18.59%
0250	Holiday Pay	-	-	-	-	-	-
0300	Leave	371	19	-	19	352	-
0400	Medicare	1,064	885	743	885	179	20.23%
0450	Social Security	3,494	3,270	2,774	3,270	224	6.85%
0500	PERS	4,515	1,990	1,237	1,990	2,525	126.88%
0600	Unemployment Insurance	366	49	-	49	317	646.94%
0700	Workers Compensation	2,198	1,622	1,551	1,622	576	35.51%
0800	Health & Life Insurance	2,205	1,637	1,222	1,637	568	34.70%
0900	Supplemental Retirement	263	114	80	114	149	130.70%
	<u>Total Salaries & Benefits</u>	<u>\$ 87,456</u>	<u>\$ 70,789</u>	<u>\$ 58,995</u>	<u>\$ 70,789</u>	<u>\$ 16,667</u>	<u>23.54%</u>
<u>Maintenance and Operations</u>							
2021	Office Supplies	-	-	-	-	-	-
2022	Operating & Repair Supplies	7,622	5,021	4,521	5,021	2,601	34.12%
2024	Small Tools/Minor Equipment	10,250	5,665	5,665	5,665	4,585	0.45
2025	Snack Bar Supplies	-	-	-	-	-	-
2026	Computer Software	-	-	-	-	-	-
4531	Professional Services	7,000	11,173	8,673	11,173	(4,173)	(0.60)
4532	Communications	1,877	1,673	573	1,673	204	10.87%
4533	Travel & Transportation	-	-	-	-	-	-
4534	Advertising	-	-	-	-	-	-
4535	Printing & Binding	10,000	10,413	3,293	10,413	(413)	-4.13%
4536	Insurance	1,336	1,336	-	1,336	-	-
4537	Utilities	1,176	1,004	180	1,004	172	0.15
4538	Repair & Maintenance	-	-	-	-	-	-
4539	Rentals	105,775	97,456	97,456	97,456	8,319	7.86%
4540	Equip. Fund Pmts.	-	-	-	-	-	-
4541	Postage	-	-	-	-	-	-
4666	Books	-	-	-	-	-	-
4667	Dues & Publications	-	-	-	-	-	-
4999	Contingency	-	5,000	-	5,000	(5,000)	-100%
5041	Miscellaneous	7,500	7,500	7,500	7,500	-	-
5045	Depreciation	-	-	-	-	-	-
5047	Grants to Agencies	-	-	-	-	-	-
	<u>Total Maint. and Operations</u>	<u>\$ 152,536</u>	<u>\$ 146,241</u>	<u>\$ 127,861</u>	<u>\$ 146,241</u>	<u>\$ 6,295</u>	<u>4.13%</u>
<u>Capital Outlay & Transfers</u>							
8061	Land	-	-	-	-	-	-
8062	Buildings	-	-	-	-	-	-
8063	Improvements	-	-	-	-	-	-
8064	Machinery & Equipment	-	-	-	-	-	-
9090	Transfers Out	19,100	19,100	19,100	19,100	-	-
	<u>Total Capital Outlay and Transfers</u>	<u>\$ 19,100</u>	<u>\$ 19,100</u>	<u>\$ 19,100</u>	<u>\$ 19,100</u>	<u>\$ -</u>	<u>-</u>
Department Total:		<u>\$ 259,092</u>	<u>\$ 236,130</u>	<u>\$ 205,956</u>	<u>\$ 236,130</u>	<u>\$ 22,962</u>	<u>9.72%</u>

* Council Adopted Budget includes annually adopted budget and carryforward encumbrances.

**City of Kenai
Fiscal Year 2016**

**Fund: 006 - Personal Use Fishery Fund
Department 60 - Boating Facility**

Account Number	Expense Description	Council * Adopted FY2016	Projected Budget	Year to Date Actual	FY2016 Projected	Available Budget	% Available
<u>Salaries and Benefits</u>							
0100	Salaries	\$ 27,364	\$ 24,957	\$ 24,957	\$ 24,957	\$ 2,407	9.64%
0200	Overtime	9,750	10,195	10,195	10,195	(445)	-4.36%
0250	Holiday Pay	-	-	-	-	-	-
0300	Leave	525	-	-	-	525	-
0400	Medicare	545	502	502	502	43	8.57%
0450	Social Security	1,071	992	992	992	79	7.96%
0500	PERS	5,394	2,982	2,413	2,982	2,412	80.89%
0600	Unemployment Insurance	188	-	-	-	188	0.00%
0700	Workers Compensation	1,641	1,110	1,110	1,110	531	47.84%
0800	Health & Life Insurance	4,188	4,493	4,493	4,493	(305)	-6.79%
0900	Supplemental Retirement	310	362	362	362	(52)	-14.36%
	<u>Total Salaries & Benefits</u>	<u>\$ 50,976</u>	<u>\$ 45,593</u>	<u>\$ 45,024</u>	<u>\$ 45,593</u>	<u>\$ 5,383</u>	<u>11.81%</u>
<u>Maintenance and Operations</u>							
2021	Office Supplies	-	-	-	-	-	-
2022	Operating & Repair Supplies	2,558	3,032	1,706	3,032	(474)	-18.53%
2024	Small Tools/Minor Equipment	-	-	-	-	-	-
2025	Snack Bar Supplies	-	-	-	-	-	-
2026	Computer Software	-	-	-	-	-	-
4531	Professional Services	-	-	-	-	-	-
4532	Communications	-	-	-	-	-	-
4533	Travel & Transportation	-	-	-	-	-	-
4534	Advertising	816	-	-	-	816	0.00%
4535	Printing & Binding	1,500	1,165	1,165	1,165	335	22.33%
4536	Insurance	276	276	-	276	-	-
4537	Utilities	-	-	-	-	-	-
4538	Repair & Maintenance	-	714	714	714	(714)	#DIV/0!
4539	Rentals	10,615	9,385	9,385	9,385	1,230	11.59%
4540	Equip. Fund Pmts.	-	-	-	-	-	-
4541	Postage	-	-	-	-	-	-
4666	Books	-	-	-	-	-	-
4667	Dues & Publications	-	-	-	-	-	-
4999	Contingency	-	5,000	-	5,000	(5,000)	-100.00%
5041	Miscellaneous	-	-	-	-	-	-
5045	Depreciation	-	-	-	-	-	-
5047	Grants to Agencies	-	-	-	-	-	-
	<u>Total Maint. and Operations</u>	<u>\$ 15,765</u>	<u>\$ 19,572</u>	<u>\$ 12,970</u>	<u>\$ 19,572</u>	<u>\$ (3,807)</u>	<u>-24.15%</u>
<u>Capital Outlay & Transfers</u>							
8061	Land	-	-	-	-	-	-
8062	Buildings	-	-	-	-	-	-
8063	Improvements	-	-	-	-	-	0.00%
8064	Machinery & Equipment	-	-	-	-	-	-
9090	Transfers Out	10,600	10,600	10,600	10,600	-	-
	<u>Total Capital Outlay and Transfers</u>	<u>\$ 10,600</u>	<u>\$ 10,600</u>	<u>\$ 10,600</u>	<u>\$ 10,600</u>	<u>\$ -</u>	<u>0.00%</u>
	Department Total:	<u>\$ 77,341</u>	<u>\$ 75,765</u>	<u>\$ 68,594</u>	<u>\$ 75,765</u>	<u>\$ 1,576</u>	<u>2.08%</u>

* Council Adopted Budget includes annually adopted budget and carryforward encumbrances.

2015 Dipnet Fishery Summary

Total Transactions	24878	
Transactions by Service		
Vehicle Only	23723	95%
Vehicle with ATV	632	2.54%
ATV Only	88	0.35%
2 ATV	72	0.29%
Camping	212	0.85%
Upgrade to Overnight	151	0.61%
Transactions by fee		
Paid transactions	18705	75%
Free Transactions	6173	25%
Free Transactions	6173	25%
Kenai	1398	23%
Soldotna	940	15%
Other Locations	3835	62%
Unique vehicles	13418	
Vehicles with more than one session	5460	41%
Vehicles with only 1 transaction	7958	59%
Unique vehicles with free transactions	2867	21%
Vehicles with more than one session	1191	42%
Vehicles with only 1 transaction	1676	58%
Kenai	663	23%
Soldotna	485	17%
Other Locations	1719	60%
Unique vehicles with only free transactions	2316	17%
Kenai	595	26%
Soldotna	434	19%
Other Locations	1287	56%

Transactions By Location

Item	2013	2014	2015	% Change
Total Transactions	17000	22542	24878	10%
Free Transactions	428	2236	6087	172%
Person Sessions		56897	62173	9%

North Beach	2013	2014	2015	% Change
Total Transactions	6515	10116	13944	38%
Free Pass		1525	5522	262%
Day Use Parking		6575	6114	-7%
Overnight Parking		1766	2121	20%
Camping		250	187	-25%
Person Sessions		23634	34471	46%

South Beach	2013	2014	2015	% Change
Total Transactions	6040	7400	6172	-17%
Free Pass		711	565	-21%
Day Use Parking		4807	3603	-25%
Overnight Parking		1872	1979	6%
Camping		10	25	150%
Person Sessions		19272	15200	-21%

Dock	2013	2014	2015	% Change
Total Transactions	4424	4981	4762	-4%
Day Use Parking	952	1048	780	-26%
Launch and Park	3472	3933	3982	1%
Person Sessions		13874	12502	-10%

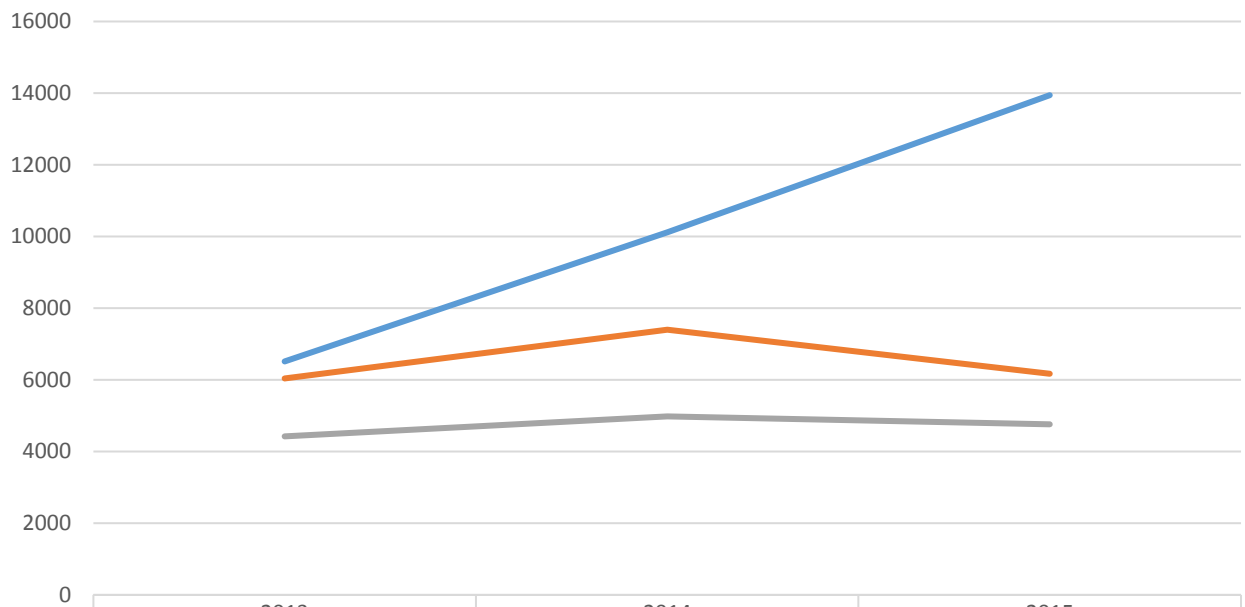
Transactions per day

Date	Transactions	Duplicate	%	Free Transactions	Duplicate Free	%2
7/10/2015	647	72	11%	201	35	17%
7/11/2015	849	63	7%	231	43	19%
7/12/2015	671	54	8%	200	33	17%
7/13/2015	602	68	11%	194	41	21%
7/14/2015	874	93	11%	260	61	23%
7/15/2015	1285	148	12%	328	90	27%
7/16/2015	1405	155	11%	348	112	32%
7/17/2015	1801	145	8%	343	80	23%
7/18/2015	2095	248	12%	502	145	29%
7/19/2015	1575	158	10%	449	99	22%
7/20/2015	1371	138	10%	348	96	28%
7/21/2015	1295	128	10%	289	88	30%
7/22/2015	1250	128	10%	290	98	34%
7/23/2015	1127	106	9%	248	77	31%
7/24/2015	1603	135	8%	324	82	25%
7/25/2015	1611	145	9%	303	66	22%
7/26/2015	931	77	8%	224	52	23%
7/27/2015	830	85	10%	242	67	28%
7/28/2015	759	80	11%	210	62	30%
7/29/2015	756	78	10%	207	53	26%
7/30/2015	913	85	9%	208	55	26%
7/31/2015	629	19	3%	102	11	11%
Total	24879	2408	10%	6051	1546	26%

Summary

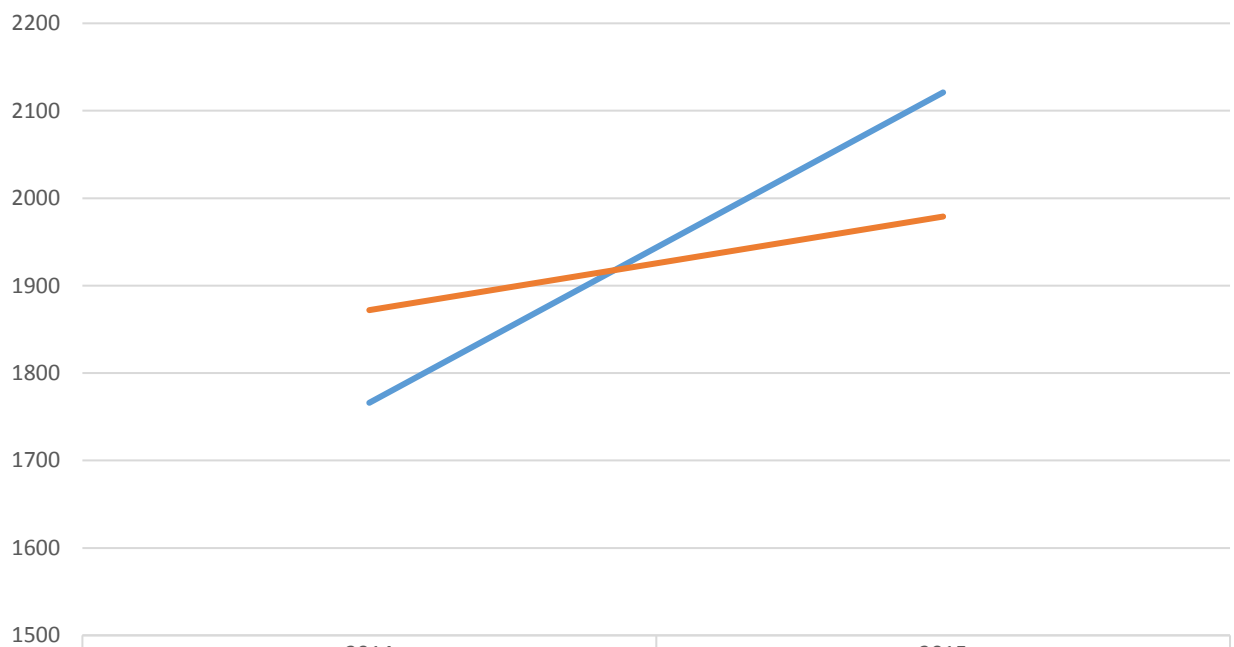
Unique vehicles with 1 or more free transactions per day	4505
Unique vehicles with both free and paid transactions in same day	461
Unique vehicles with only free transactions in same day	4044
Free transactions	6051
Free duplicate transactions	1546
Free duplicate transactions %	26%

Total Transactions Per Location



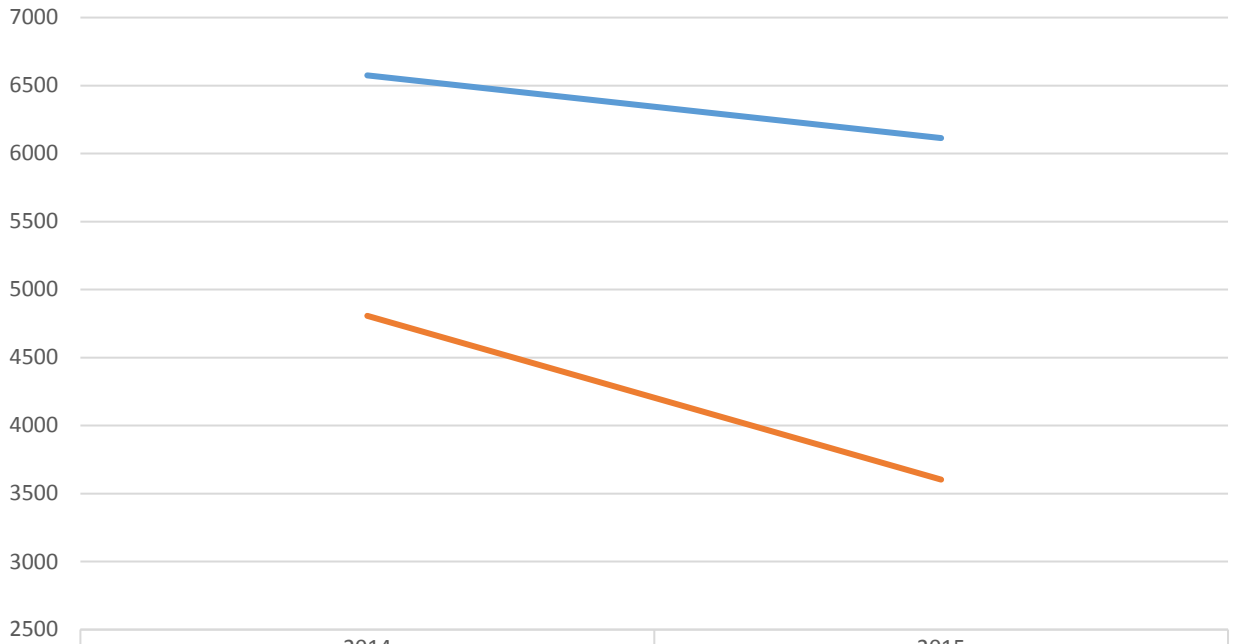
	2013	2014	2015
North Beach	6515	10116	13944
South Beach	6040	7400	6172
Dock	4424	4981	4762

Overnight Parking



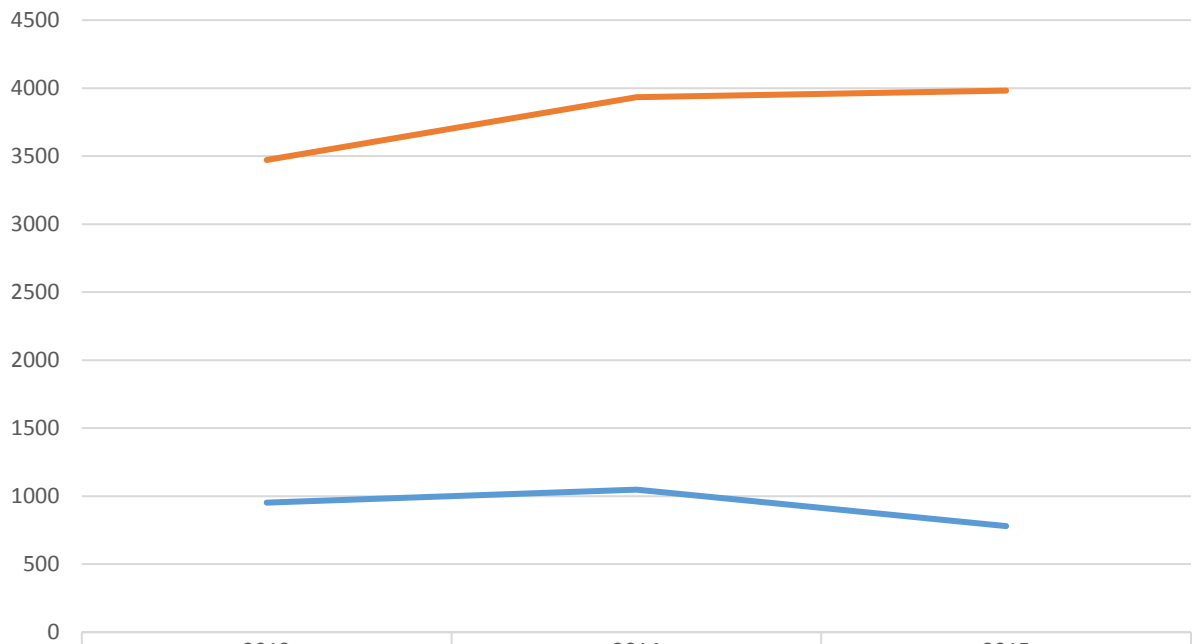
	2014	2015
North Beach	1766	2121
South Beach	1872	1979

Day Use Parking



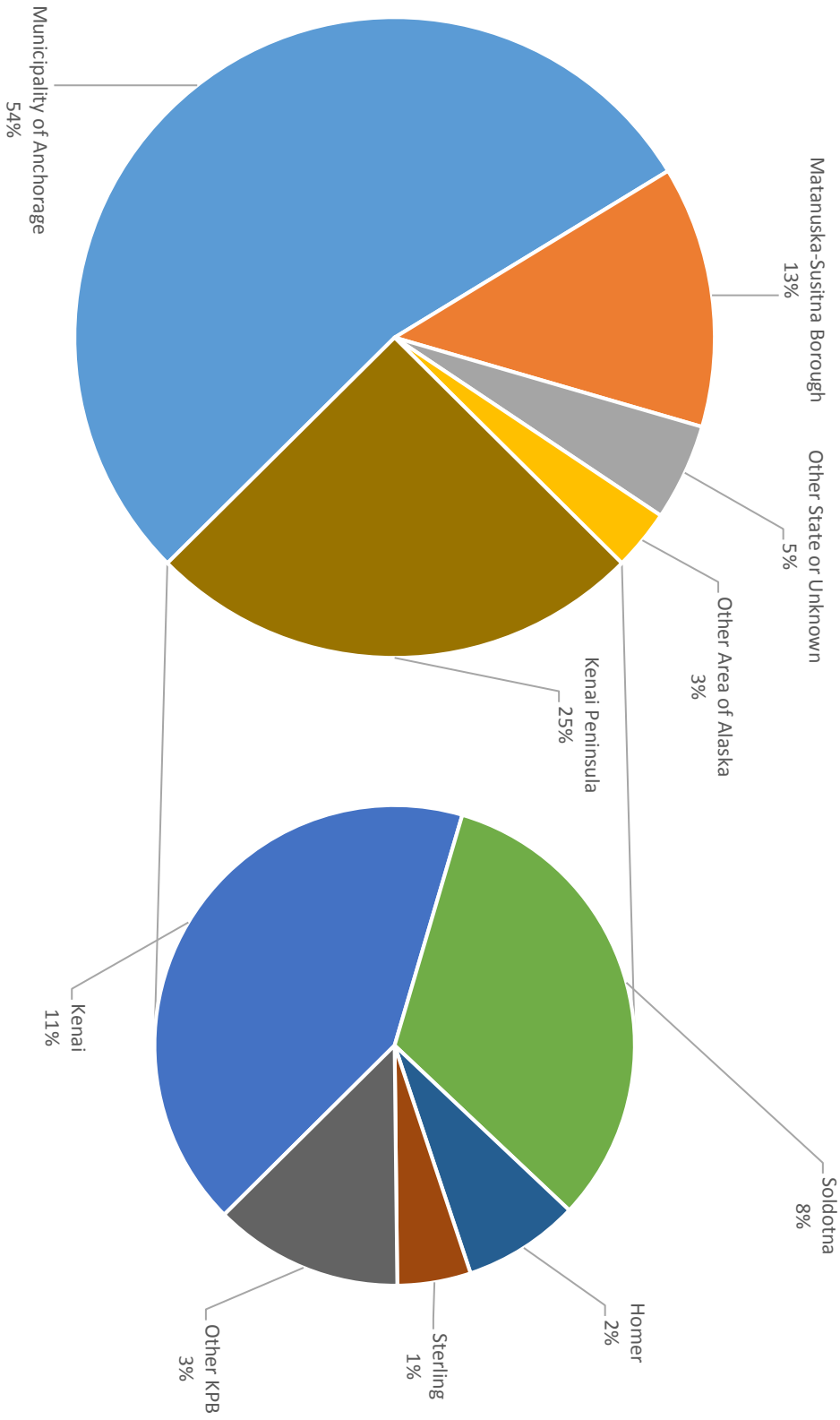
— North Beach
— South Beach

City Dock

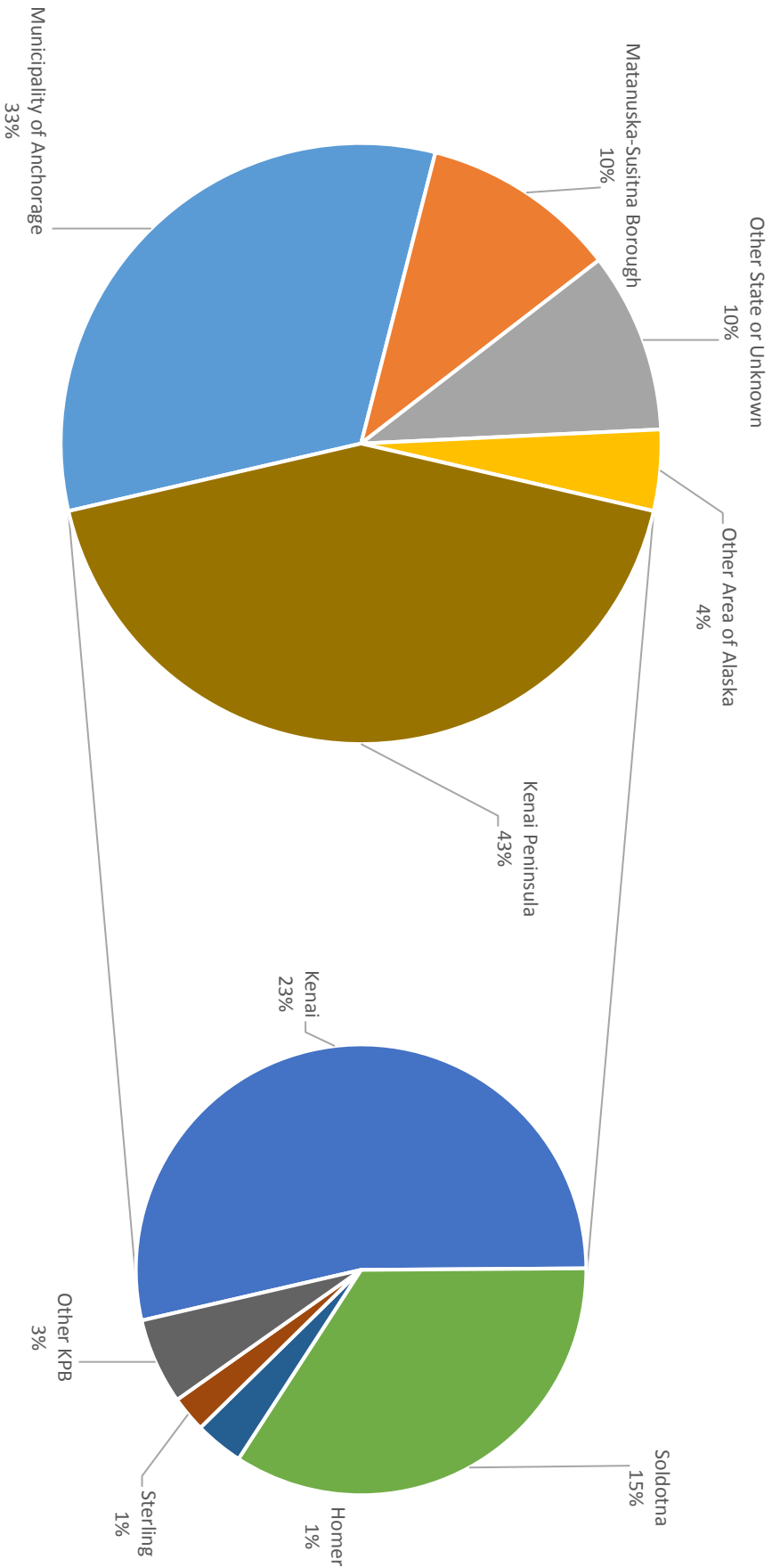


— Day Use Parking
— Launch and Park

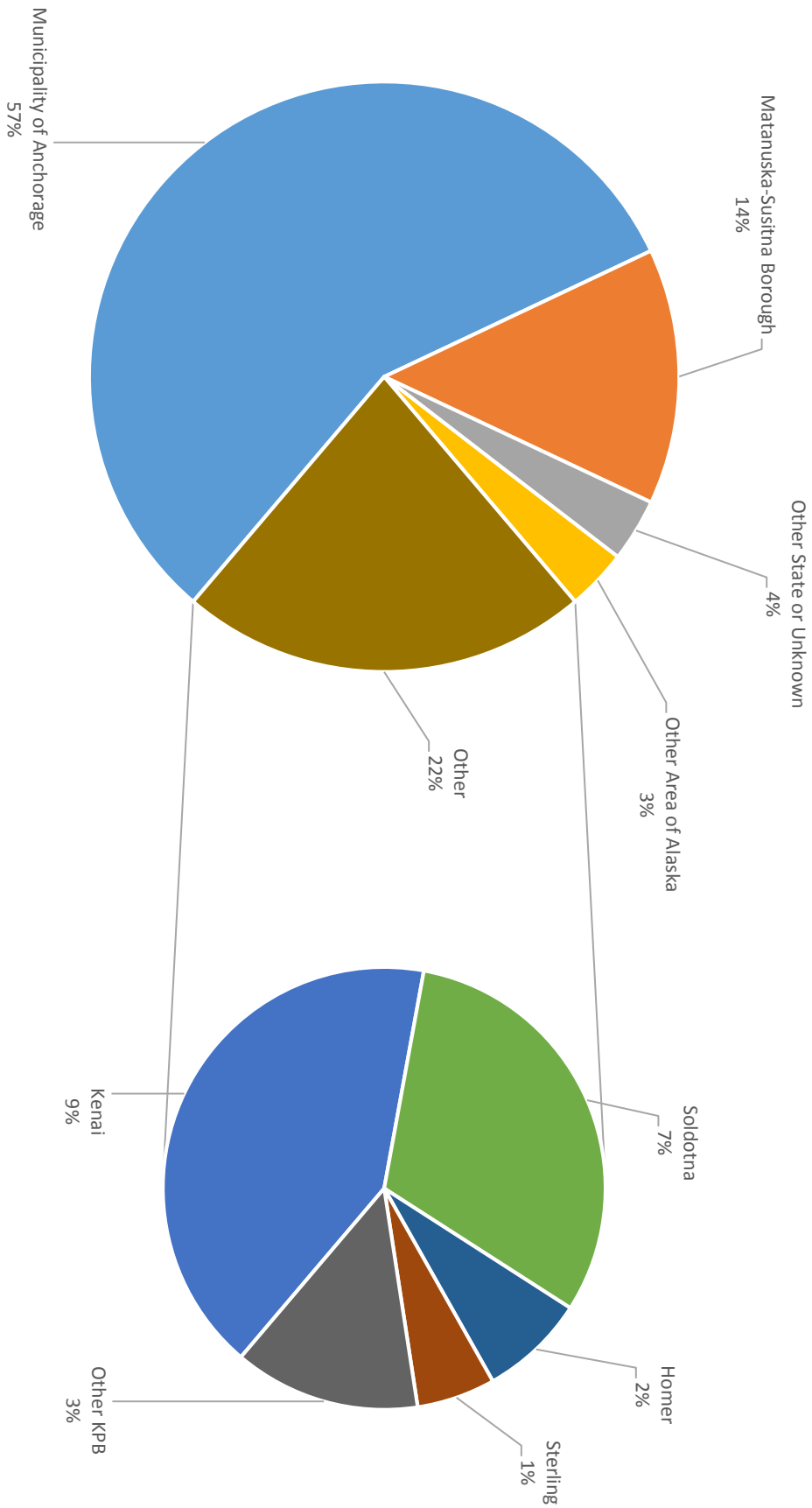
Total Transactions



Free Transactions



Person Sessions



Total Transactions

City	Transactions	Percentage
Municipality of Anchorage	13368	53.73%
Matanuska-Susitna Borough	3285	13.20%
Other State or Unknown	1215	4.88%
Other Area of Alaska	761	3.06%
Kenai	2624	10.55%
Soldotna	2030	8.16%
Homer	490	1.97%
Sterling	309	1.24%
Other KPB	796	3.20%
Total	24878	

Free Transactions

City	Transactions	Percentage
Municipality of Anchorage	2012	32.59%
Matanuska-Susitna Borough	652	10.56%
Other State or Unknown	599	9.70%
Other Area of Alaska	269	4.36%
Kenai	1413	22.89%
Soldotna	905	14.66%
Homer	92	1.49%
Sterling	68	1.10%
Other KPB	163	2.64%
Total	6173	

Person Sessions

City	Person Sessions	Percentage
Municipality of Anchorage	35334	56.77%
Matanuska-Susitna Borough	8722	14.01%
Other State or Unknown	2150	3.45%
Other Area of Alaska	2079	3.34%
Kenai	5813	9.34%
Soldotna	4355	7.00%
Homer	1080	1.74%
Sterling	802	1.29%
Other KPB	1902	3.06%
Total	62237	