

KENAI PARKS & RECREATION COMMISSION
REGULAR MEETING
MARCH 4, 2021 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611
Telephonic/Virtual Information Below
<http://www.kenai.city>

1. **CALL TO ORDER**
 - a. Pledge of Allegiance
 - b. Roll Call
 - c. Elections of Chair and Vice-Chair
 - d. Agenda Approval

2. **SCHEDULED PUBLIC COMMENTS** *(Public comment limited to ten (10) minutes per speaker)*

3. **UNSCHEDULED PUBLIC COMMENT** *(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)*

4. **APPROVAL OF MEETING SUMMARY**
 - a. October 1, 2020.....Pg. 2
 - b. December 3, 2020.....Pg. 4
 - c. February 4, 2021.....Pg. 7

5. **UNFINISHED BUSINESS**

6. **NEW BUSINESS**
 - a. **Discussion** – Goals & Objectives.....Pg. 9

7. **REPORTS**
 - a. Parks & Recreation Director.....Pg. 17
 - b. Commission Chair
 - c. City Council Liaison

8. **NEXT MEETING ATTENDANCE NOTIFICATION** – April 1, 2021

9. **COMMISSION QUESTIONS AND COMMENTS**

10. **ADDITIONAL PUBLIC COMMENT**

11. **INFORMATION ITEMS**
 - a. February Multi-Purpose Facility Ice Schedule.....Pg. 37
 - b. March Multi-Purpose Facility Ice Schedule.....Pg. 38

12. **ADJOURNMENT**

Join Zoom Meeting

<https://us02web.zoom.us/j/82630635034>

Meeting ID: 826 3063 5034 **Passcode:** 505345

OR

Dial in by your Location: (253) 215-8782 or (301) 715-8592

Meeting ID: 826 3063 5034 **Passcode:** 505345

**KENAI PARKS & RECREATION COMMISSION
OCTOBER 10, 2020 – 6:00 PM
KENAI CITY COUNCIL CHAMBERS
CHAIR CHARLIE STEPHENS, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER

Chair Stephens called the meeting to order at 6:00 p.m.

a. Pledge of Allegiance

Chair Stephens led those assembled in the Pledge of Allegiance.

b. Roll was confirmed as follows:

Commissioners present: C. Stephens, S. Kisen, J. Dennis, M. Bernard, T. Winger,
J. Joanis, R. Tomrdle

Commissioners absent: T. Wisniewski

Staff/Council Liaison present: Parks & Rec Director B. Frates, Council Liaison B. Molloy

A quorum was present.

c. Agenda Approval

MOTION:

Commissioner Kisen **MOVED** to approve the agenda as presented and Commissioner Winger **SECONDED** the motion. There were no objections; **SO ORDERED**.

2. SCHEDULED PUBLIC COMMENTS – None.

3. UNSCHEDULED PUBLIC COMMENT – None.

4. APPROVAL OF MEETING SUMMARY

a. August 6, 2020

MOTION:

Commissioner Joanis **MOVED** to approve the meeting summary of May 7, 2020 and Commissioner Kisen **SECONDED** the motion. There were no objections; **SO ORDERED**.

5. UNFINISHED BUSINESS – None.

6. NEW BUSINESS

a. Discussion – Parks Tour Follow-Up

Director Frates thanked those members that attended the Parks Tour. Frates noted that the park

maintenance crew workers did an awesome job ensuring the town looked nice, particularly given the fact the department was shorthanded this summer.

Appreciation was expressed for the opportunity to see first-hand how the adult fields were continuing to be used after the softball season, i.e. Kenai Kennel Club hosting dog agility trials.

It was noted that being able to visit the park areas in person was valuable, and members were appreciative for the opportunity.

7. REPORTS

a. Parks and Recreation Director –

- The Kenai River marathon was a success despite COVID-19. Several changes were implemented, such as cancelling the spaghetti feed, requiring masks at the start line and limiting the number of registered runners.
- October 10 marks the date for the Fall Pumpkin Festival. Measures have been taken to make this a safe event as well. Notable changes this year include a change in location and format, i.e. more passive activities with exception to the Old Town Market occurring down the road from the Visitor's Center.

a. **Commission Chair** – Thanked Director Frates for the Parks Tour and noted the work that goes into keeping areas maintained.

b. **City Council Liaison** – Discussed recent Council actions.

8. NEXT MEETING ATTENDANCE NOTIFICATION – November 5, 2020

9. COMMISSION QUESTIONS & COMMENTS – None.

10. ADDITIONAL PUBLIC COMMENT – None.

11. INFORMATION

a. Kenai Fall Pumpkin Festival Flyer

12. ADJOURNMENT

There being no further business before the Commission, the meeting was adjourned at 7:00 p.m.

Meeting summary prepared and submitted by:

Meghan Thibodeau
Deputy City Clerk

**KENAI PARKS & RECREATION COMMISSION
DECEMBER 3, 2020 – 6:00 PM
KENAI CITY COUNCIL CHAMBERS
CHAIR CHARLIE STEPHENS, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER

Chair Stephens called the meeting to order at 6:00 p.m.

a. Pledge of Allegiance

Chair Stephens led those assembled in the Pledge of Allegiance.

b. Roll was confirmed as follows:

Commissioners present: C. Stephens, T. Wisniewski, J. Joanis, S. Kisena, R. Tomrdle

Commissioners absent: J. Dennis, M. Bernard

Staff/Council Liaison present: Parks & Rec Director B. Frates, Council Liaison T. Winger, Deputy Clerk M. Thibodeau

A quorum was present.

c. Agenda Approval

MOTION:

Commissioner Kisena **MOVED** to approve the agenda as presented and Commissioner Joanis **SECONDED** the motion. There were no objections; **SO ORDERED**.

2. SCHEDULED PUBLIC COMMENTS – None.

3. UNSCHEDULED PUBLIC COMMENT – None.

4. APPROVAL OF MEETING SUMMARY

a. November 5, 2020

MOTION:

Commissioner Joanis **MOVED** to approve the meeting summary of November 5, 2020 and Commissioner Kisena **SECONDED** the motion. There were no objections; **SO ORDERED**.

5. UNFINISHED BUSINESS – None.

6. NEW BUSINESS

a. Discussion – Leif Hansen Memorial Park Winter Fountain Display

Director Frates gave the commission a brief overview of the fountain display project, details of the report included the following:

- Dr. Peter Hansen and Frates met with Doug Bass, local craftsman and welder;
- Looked at two potential displays including a fountain and a tree. It was decided a tree was a better fit;
- Kenai Community Foundation agreed to help fund project;
- Tree would be approximately 24 feet tall, 12 feet wide at base and incorporate approximately 1,200 LED lights;
- Director Frates discussed with one of the department's vendors about using RGB LED lights which would allow for several colors to be featured throughout the winter;
- Doug Bass would not be able to start project until spring.

Additionally, Frates stated that lighting the tree could be a community service project for a couple KCHS students. Student Rep Tomrdle was asked to inquire students for interest.

Commissioner Joanis thanked Frates for the work that has gone into project to date.

Chair Stephens commented he looks forward to completion and stated it will be a nice addition to the park.

7. REPORTS

- a. Parks and Recreation Director** – Director Frates reported on the following:
 - Reminder that best way to get current Parks & Recreation information is to connect with them on Facebook, or sign up for their monthly newsletter;
 - The Parks & Recreation crew have been busy putting up holiday lights and decorations around town;
 - Daubenspeck Pond is ready to be skated on with over 12 inches of ice;
 - Ski trails are currently being groomed;
 - “No Dumping” signs have been placed in various city properties around town, including the end of Birch Street and Beaver Creek Park;
 - Four tree cutting permits have been issued to date.
- a. Commission Chair** – Chair Stephens thanked the commissioners for their continued participation this year, and welcomed Council Member Winger as the new Parks & Recreation Commission Council Liaison.
- b. City Council Liaison** – Council Member Winger reported on the recent actions and business items of the November 23 and December 2 City Council Meetings, including Resolution 2020-89 on Alternative 4, City Council interviews and appointment of new Council Member Victoria Askin; also notified about upcoming work session with Dr. Anne Zink.

8. NEXT MEETING ATTENDANCE NOTIFICATION – January 7, 2021

9. COMMISSION QUESTIONS & COMMENTS

Commissioner Joanis clarified with Commission Liaison Winger that City Council applicants were given commission applications if they had expressed interest in serving on one during their interview. Reported that a new commissioner had been appointed to the Parks & Recreation

Commission and will begin in 2021.

Commissioner Kisenia clarified that with the appointment of new commissioner, the Parks & Recreation Commission no longer had any vacant seats.

10. ADDITIONAL PUBLIC COMMENT – None.

11. INFORMATION

- a. December 2020 Kenai Ice Schedule
- b. Kenai Breeze November/December 2020 Newsletter

12. ADJOURNMENT

There being no further business before the Commission, the meeting was adjourned at 6:24 p.m.

Meeting summary prepared and submitted by:

Meghan Thibodeau
Deputy City Clerk

**KENAI PARKS & RECREATION COMMISSION
BEAUTIFICATION COMMITTEE
JOINT SPECIAL MEETING
FEBRUARY 4, 2021 – 6:00 PM
KENAI CITY COUNCIL CHAMBERS
CHAIR CHARLIE STEPHENS, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER

Chair Stephens called the meeting to order at 6:00 p.m.

a. Pledge of Allegiance

Chair Stephens led those assembled in the Pledge of Allegiance.

b. Roll was confirmed as follows:

Commissioners present: C. Stephens, T. Wisniewski, J. Dennis, J. Joanis, D. Rigall,
M. Bernard, L. Gabriel, E. Heale, T. Wilson

Commissioners absent: S. Kisen, R. Tomrdle

Staff/Council Liaison present: Parks & Rec Director B. Frates, Council Liaison T. Winger,
Council Liaison V. Askin, Deputy Clerk M. Thibodeau

A quorum was present.

c. Agenda Approval

MOTION:

Commissioner Rigall **MOVED** to approve the agenda as presented and Commissioner Dennis **SECONDED** the motion. There were no objections; **SO ORDERED**.

2. UNSCHEDULED PUBLIC COMMENT

Council Member Glendening stated he felt as though the Capital Improvement Plan was well thought out and sequenced, noting that he appreciated everyone's efforts.

3. NEW BUSINESS

a. Discussion – FY21-FY25 Capital Improvement Plan

Director Frates reported on the 5-year Capital Improvement Plan included in the packet and noted any pertinent updates. He noted that the tent/vehicle campground is still earmarked under FY22, although a site has not been determined. All remaining projects were briefly reviewed followed with a question and answer time. Questions centered around the request for proposed process, rustproofing at the Kenai Multi-Purpose Facility, cemetery timeline, number of locker rooms needed at the Multi-Purpose Facility, and the bike path route along the Bridge Access Road.

4. COMMISSION QUESTIONS & COMMENTS

Commissioner Rigall inquired about obtaining access to maps highlighting parks and trails.

It was noted that the new cemetery property may require more signage to deter vehicles from driving onto property.

5. ADDITIONAL PUBLIC COMMENT – None.

6. INFORMATION

7. ADJOURNMENT

There being no further business before the Commission, the meeting was adjourned at 6:35 p.m.

Meeting summary prepared and submitted by:

Meghan Thibodeau
Deputy City Clerk



KENAI

City of Kenai | 210 Fidalgo Ave, Kenai, AK 99611-7794 | 907.283.7535 | www.kenai.city

MEMORANDUM

TO: Kenai Parks & Recreation Commission
FROM: Robert J. Frates, Parks & Recreation Director
DATE: February 25, 2021
SUBJECT: 2021 – 2022 Draft Goals & Objectives

Purpose of this memorandum is to provide you a draft of the 2021-2022 Goals and Objectives. Please review the attached document and provide any comments and/or feedback at our next regularly scheduled meeting of March 4, 2021.

Thank you and please let me know if you have any questions.



KENAI

City of Kenai | 210 Fidalgo Ave, Kenai, AK 99611-7794 | 907.283.7535 | www.kenai.city

Kenai Parks & Recreation Goals & Objectives 2021 – 2022

ADMINISTRATIVE

Goal 1:

Develop & implement park maintenance “scorecard.”

Objective:

Provide a self-evaluation tool to be used internally for objectively evaluating desired conditions of park and open spaces.

Actions/Strategies:

- Finalize development of scorecard.
- Make data collection effort appropriate to the value of information collected.
- Keep flexible and easy to use.
- Someday create mobile app for staff use.
- Achieve 100% completion with an 80% or higher score for identified areas.

Goal 2:

Continue providing opportunities for people to be involved with parks & recreation.

Objective:

Promote community stewardship and engagement while providing cost-effective and effective services – Volunteer Leadership!

Actions/Strategies:

- Consider spreading out the volunteer plant day over the course of 1 week.
- Explore cost-effective ideas for replacing 50% of the wooden boxes used for flower plantings (schools, Wildwood Correctional Facility).

- Utilize community garden volunteers to paint and make roof repairs to the garden shed.
- If appropriate (COVID-19), invite school group(s) to assist with planting at the City yard.
- Secure volunteer help to repaint the Tarbox Wildlife Viewing Platform.
- Continue collaborating with community individuals and entities for Fall Pumpkin Festival, Kite Festival Easter Egg Hunt, Skate with Santa, Skate Night and other programming activities.
- Develop and provide virtual tours for certain City facilities, trails and parks.
- Implement one (1) new program activity.

Goal 3:

Update the Kenai Parks & Recreation Operations and Training Manual.

Objective:

Outline and provide operating and safety procedures for employees.

Actions/Strategies:

- Provide a section on maintenance standards to include a pictorial representation of what is acceptable and not acceptable.

Goal 4:

Update the department’s small equipment inventory.

Objective:

Provide an inventory of the department’s small tools and equipment not assigned a “PR” number by the City Shop Department.

Actions/Strategies:

- Perform annual review of equipment and update as needed.
- Provide pictures of tools & equipment.

LANDSCAPES & TREES

Goal 1:

Continue promoting and providing environmental stewardship.

Objective:

Provide functionality, protection and aesthetics of parks, right-of-ways and open space areas.



Actions/Strategies:

- Plant a minimum of ten (10) trees (excluding the Kenai Golf Course planting). Targeted locations to date include: Softball Greenstrip, Kenai Fine Arts Center, Kenai Municipal Airport Operations Facility, Challenger Learning Center of Alaska, Millennium Square (Frontage Rd), Municipal Park.
- General shrub bed improvements at corner of 4th Ave. and N. Forest Dr.
- Identify and prioritize removal of beetle-kill trees on key City properties. Priority areas to date include public safety building/city hall/library (35) and cemetery (20).
- Research State Forestry Grants or Land & Water Conservation Funds (LWCF) for beetle-kill tree removal on City properties, including the Kenai Golf Course.
- Provide treatment for Orange Hawkweed at the following locations: Kenai Community Gardens, Kenai Wildflower Garden (turf area along Lawton Dr.).
- Perform stump grinding, as needed, at Municipal Park, MPF and Kenai Cemetery and other locations, as needed.
- Utilize heat treatment as an alternative to chemical treatments and hand-removal in select areas (circle planters, community gardens).
- Provide landscaping underneath the new Old Town Historic Park sign.
- Implement weed control measures and strategies for the wildflower garden, i.e., agricultural flamer.
- Secure 50-100 small trees and work with stakeholders for planting of trees at the Kenai Golf Course.

Goal 2:

Improve “weediness” in beds at the Kenai Food Forest.

Objective:

Increase aesthetics, plant health and decrease weed seeds; satisfy grant obligations.

Actions/Strategies:

- Schedule mechanical removal of weeds, as needed.



- Implement strategies for reducing weeds, i.e., thicker mulch, newspaper, increase frequency of mechanical removal, etc.

HARDSCAPES & TRAILS

Goal 1:

Continue installing, upgrading and exploring opportunities for community trails providing important recreation value and connectivity.

Objective:

Provide a network of trails appropriate for a variety of user groups.

Actions/Strategies:

- Work with Kenai Little League for placement and installation of interpretive signs along trails behind the fields.
- Install pathway of poetry signs along trail located at Daubenspeck Family Park.
- Seek approval for a trail easement leading south from the Kenai Little League field #4 to the north beach parking lot area.
- Install interpretive displays and benches along the Lawton Dr. Trails Extension.
- Install backcountry trail segment (approx. 500') at Municipal Park.

RECREATION AREAS

Goal 1:

Replace two (2) dugouts at the Steve Shearer Memorial Ballpark.

Objective:

Minimize maintenance costs and increase safety and overall functionality of dugouts.

Actions/Strategies:

- Increase size of dugouts to better accommodate teams and their gear.
- Provide better ventilation, safety and visibility by utilizing chain-link.
- Coordinate work with the Kenai Softball Association.

Goal 2:

Rebuild batter's box on the Kenai Little League Field #3 (Senior Field).

Objective:

Improve safety and playability.



Actions/Strategies:

- Schedule work for the fall of 2021.
- Solicit volunteer help.
- Note: pitcher’s mound rebuilt in fall 2020.

Goal 3:

Assist Kenai Little League (KLL) with installation of new scoreboard (Field #3).

Objective:

Provide technical assistance in order to help improve infrastructure (shared costs) and increase team and spectator experience.

Actions/Strategies:

- Access on-site electrical capacity.
- Evaluate costs to expand capacity, if needed.
- Small boom truck rental needed for placement of I-beams and scoreboard.

Goal 4:

*Install permanent restrooms at the Kenai Little League Complex.

Objective:

Improve infrastructure for the league and general public, namely during the Kenai Personal Use Fishery.

Actions/Strategies:

- Coordinate construction with Kenai Little League and Kenai Public Works Department.

*This project managed by the Public Works Department.

Goal 5:

Improve turf density and color located at the Kenai Sports Complex (soccer fields).

Objective:

Improve playability, healthy turf and minimize weeds.

Actions/Strategies:

- Increase fertilizer application rate (and/or frequency), if needed and resources allow.
- Start the irrigation process as early as possible.



- Perform spot treatments or mechanical removal of weeds, as needed.

STRUCTURES

Goal 1:

Replace wood benches around the Leif Hansen Memorial Park fountain and the Maritime Memorial.

Objective:

Improve functionality and safety.

Actions/Strategies:

- Access needed material and procure winter/spring of 2021.
- Remove existing material and replace with new.

Goal 2:

Perform preventive maintenance at the Leif Hansen Memorial Park Maritime Memorial.

Objective:

Preserve and protect the physical asset.

Actions/Strategies:

- Apply protective paint to chain & posts.
- Apply concrete patch to cracks in cement.
- Remove metal rod.

Goal 3:

Paint concrete storage building (near F#4) located at the Little League fields.

Objective:

- Improve visual appeal.

Actions/Strategies:

- Match existing color scheme used at the complex.

AMENITIES

Goal 1:

Re-install two (2) aluminum bike racks.

Objective:

Replace bike racks that were not sufficiently anchored.



Actions/Strategies:

- Schedule installment at earliest convenience and allowable weather-wise.

Goal 2:

Improve winter aesthetics at the Leif Hansen Memorial Park during winter months.

Objective:

Create centralized focal point by adding an approximately 15'-20' lighted tree that can be seen by traveling motorists.

Actions/Strategies:

- Utilize local fabricator.
- Install RBG/LED lights with varying color sequencing capability.





Kenai City Council - Regular Meeting

December 16, 2020 – 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

****Telephonic/Virtual Information on Page 4****

www.kenai.city

Action Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Consent Agenda (*Public comment limited to three (3) minutes) per speaker; thirty (30) minutes aggregated*)

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED PUBLIC COMMENTS

(Public comment limited to ten (10) minutes per speaker)

1. **John Williams** - Nomination to Cook Inlet Regional Citizen's Advisory Council Seat, Summer 2021 Events, and Visitor Center Anniversary.

C. UNSCHEDULED PUBLIC COMMENTS

(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)

D. PUBLIC HEARINGS

1. **ENACTED UNANIMOUSLY. Ordinance No. 3167-2020** - Increasing Estimated Revenues and Appropriations in the Cares Act Recovery Special Revenue Fund.
2. **ENACTED UNANIMOUSLY AS AMENDED. Ordinance No. 3168-2020** - Increasing Estimated Revenues and Appropriations in the Airport Operations Facility, Airport Snow Removal Equipment, Terminal Improvement, Airport Improvements, Personal Use Fishery, Animal Control Improvements, Public Safety Improvements, City Shop Improvements, Municipal Roadway Improvements, Water and Sewer Improvements, and Wastewater Treatment Facility Improvements Capital Project Funds to Transfer Residual Balances from Completed or Canceled Projects Back to their Original Funding Sources.
3. **ENACTED UNANIMOUSLY. Ordinance No. 3169-2020** - Increasing Estimated Revenues and Appropriations in the General Fund, Finance Department for the Payment of Fees in

Connection with the Collection of Remote Seller Sales Tax by the Alaska Remote Seller Sales Tax Commission on Behalf of the City of Kenai.

4. **ENACTED UNANIMOUSLY. Ordinance No. 3170-2020** - Accepting and Appropriating a Grant from the State of Alaska for the Purchase of Library Books.
5. **ENACTED UNANIMOUSLY. Ordinance No. 3171-2020** - Accepting and Appropriating a State of Alaska Grant Passed through the Southern Region EMS Council, Inc. for Two Automatic External Defibrillator (AED) Trainers and One Advanced Life Support (ALS) Skills Training Mannequin.
6. **ENACTED UNANIMOUSLY AS AMENDED. Ordinance No. 3172-2020** - Waiving the \$5,000 Limitation in KMC 7.25.020 (A) for Allocating CARES Act Funds to Allow the City Manager to Allocate the Funds to the Proper Account as Needs Arise and Time to Utilize the Funds Expires, and Declaring an Emergency.
7. **ADOPTED UNANIMOUSLY. Resolution No. 2020-93** - Authorizing the City Manager to Execute a Professional Services Agreement for 2021 Fire Systems Testing, Inspection & Monitoring Project.
8. **ADOPTED UNANIMOUSLY. Resolution No. 2020-94** - Authorizing the City Manager to Enter into an Amended Restaurant Concession Agreement at the Kenai Municipal Airport with Brothers Cafe.
9. **ADOPTED UNANIMOUSLY. Resolution No. 2020-95** - Authorizing the City Manager to Execute a Professional Engineering Services Agreement for the Kenai Waste Water Treatment Plant (WWTP) Sludge Press Replacement Project.
10. **ADOPTED UNANIMOUSLY AS AMENDED. Resolution No. 2020-96** - Further Extending the Disaster Emergency Declaration for the City of Kenai Made on March 18, 2020 in Response to the COVID-19 Health Emergency.

E. MINUTES

1. **APPROVED BY THE CONSENT AGENDA.** *Special Meeting of November 23, 2020.
2. **APPROVED BY THE CONSENT AGENDA.** *Work Session Summary of December 2, 2020.
3. **APPROVED BY THE CONSENT AGENDA.** *Regular Meeting of December 2, 2020.
4. **APPROVED BY THE CONSENT AGENDA.** *Work Session Summary of December 9, 2020.

F. UNFINISHED BUSINESS

G. NEW BUSINESS

1. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval - Bills to be Ratified.
2. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval - Purchase Orders Over \$15,000.

3. **APPROVED BY THE CONSENT AGENDA. *Action/Approval** - Non-Objection to Liquor License Renewals for Kenai Golf Course and 2 Go Mart.
4. **APPROVED BY THE CONSENT AGENDA. *Action/Approval** - Special Use Permit to Schilling Alaska, Inc., d/b/a the Uptown Motel for Snow Storage.
5. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 1/6/2021. *Ordinance No. 3173-2020** - Accepting and Appropriating Asset Forfeiture Sharing Funds for the Police Department for the Purpose of Purchasing Law Enforcement Equipment.
6. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 1/6/2021. *Ordinance No. 3174-2020** - Accepting And Appropriating a FM Global Fire Prevention Grant for the Purchase of Two Ipad and Accessories to be Used Toward Fire Prevention Efforts.
7. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 1/6/2021. *Ordinance No. 3175-2020** - Increasing Estimated Revenues and Appropriations in the Airport Improvements Capital Fund and Authorizing an Increase to the Construction Purchase Order to Kirila Fire, Inc.
8. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 1/6/2021. *Ordinance No. 3176-2020** - Increasing Estimated Revenues and Appropriations in the Airport Special Revenue and the Airport Snow Removal Equipment Capital Project Funds to Provide Supplemental Funding for the Project, and Authorizing a Purchase Agreement for the Purchase of a Replacement Wide-Area Tractor & Mower.
9. **APPOINTMENTS OF GARY GREENBERG, JOE HALSTEAD, AND ALEX DOUTHIT CONFIRMED. Action/Approval** - Confirmation of Mayoral Nominations for Appointment to the Planning and Zoning Commission.
10. **APPOINTMENTS OF MICHAEL BERNARD AND ROY WILLIAMS CONFIRMED. Action/Approval** - Confirmation of Mayoral Nominations for Appointment to Various City Commissions.
11. **APPOINTMENT OF JOHN WILLIAMS CONFIRMED. Action/Approval** – Confirmation of Mayoral Nomination for Appointment of City of Kenai Representative to the Cook Inlet Regional Citizens Advisory Council Board.
12. **APPOINTMENT OF COUNCIL MEMBER HENRY KNACKSTEDT CONFIRMED. Action/Approval** - Mayoral Nomination of a Council Member to the Supervisory Sub-Committee.
13. **Discussion** - Update Regarding Remote Sellers Sales Tax.
14. **AGREEMENT THAT CITY OF KENAI COORDINATE WITH CITY OF SOLDOTNA IN CAMPAIGN AGAINST COVID-19 THAT WILL PROVIDE INFORMATION REGARDING THE VACCINE AND OTHER HEALTH PROTECTIONS. Discussion** - Coordinating with Soldotna on a Community Led Campaign Against COVID-19.
15. **Discussion** - COVID-19 Response.

H. COMMISSION / COMMITTEE REPORTS

1. Council on Aging
2. Airport Commission
3. Harbor Commission
4. Parks and Recreation Commission
5. Planning & Zoning Commission report.
6. Beautification Committee
7. Mini-Grant Steering Committee

I. REPORT OF THE MAYOR

J. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
3. City Clerk

K. ADDITIONAL PUBLIC COMMENT

1. Citizens Comments (*Public comment limited to five (5) minutes per speaker*)
2. Council Comments

L. EXECUTIVE SESSION

M. PENDING ITEMS

N. ADJOURNMENT

O. INFORMATION ITEMS

1. Purchase Orders Between \$2,500 and \$15,000.
2. Marathon Pipe Line Emergency Notification Letter
3. Thank You from Kenai Chamber of Commerce
4. Cook Inlet Regional Citizens Advisory Council Report - December

The agenda and supporting documents are posted on the City's website at www.kenai.city. Copies of resolutions and ordinances are available at the City Clerk's Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk's Office at 907-283-8231.

Join Zoom Meeting

<https://us02web.zoom.us/j/85067488222>

Meeting ID: 850 6748 8222 **Passcode:** 616807

OR

Dial In: (253) 215-8782 or (301) 715-8592

Meeting ID: 850 6748 8222 **Passcode:** 616807



Kenai City Council - Regular Meeting

January 06, 2021 – 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

www.kenai.city

Action Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Consent Agenda (*Public comment limited to three (3) minutes) per speaker; thirty (30) minutes aggregated*)

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED PUBLIC COMMENTS

(Public comment limited to ten (10) minutes per speaker)

1. **Jodi Stuart** - Annual update of Project Homeless Connect.
2. **Coy West** - City of Kenai Tourism and Marketing Update.

C. UNSCHEDULED PUBLIC COMMENTS

(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)

D. PUBLIC HEARINGS

1. **ENACTED UNANIMOUSLY. Ordinance No. 3173-2020** - Accepting and Appropriating Asset Forfeiture Sharing Funds for the Police Department for the Purpose of Purchasing Law Enforcement Equipment.
2. **ENACTED UNANIMOUSLY. Ordinance No. 3174-2020** - Accepting And Appropriating a FM Global Fire Prevention Grant for the Purchase of Two Ipads and Accessories to be Used Toward Fire Prevention Efforts.
3. **ENACTED UNANIMOUSLY. Ordinance No. 3175-2020** - Increasing Estimated Revenues and Appropriations in the Airport Improvements Capital Fund, and Authorizing an Increase to the Construction Purchase Order to Kirila Fire, Inc.
4. **ENACTED UNANIMOUSLY AS AMENDED. Ordinance No. 3176-2020** - Increasing Estimated Revenues and Appropriations in the Airport Special Revenue and the Airport Snow Removal Equipment Capital Project Funds to Provide Supplemental Funding for the

Project, and Authorizing a Purchase Agreement for the Purchase of a Replacement Wide-Area Tractor & Mower.

- **Substitute Ordinance No. 3176-2020**

E. MINUTES

1. **APPROVED BY THE CONSENT AGENDA.** *Regular Meeting of December 16, 2020.

F. UNFINISHED BUSINESS

G. NEW BUSINESS

1. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval - Bills to be Ratified.
2. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval - Purchase Orders Over \$15,000.
3. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 1/20/2021.** *Ordinance No. 3177-2021 - Authorizing a Shop Local Economic Stimulus Program to Benefit Kenai Small Businesses And Award of a Professional Services Agreement to the Kenai Chamber of Commerce and Visitor Center for Administration of the Program.
4. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 1/20/2021.** *Ordinance No. 3178-2021 - Accepting and Appropriating a COVID Cares Act for Older Adults and Their Caregivers 2021 Grant Passed Through the State of Alaska for Kenai Senior Center Expenditures in Support of its Response to the COVID-19 Public Health Emergency.
5. **Discussion** - COVID-19 Response.

H. COMMISSION / COMMITTEE REPORTS

1. Council on Aging
2. Airport Commission
3. Harbor Commission
4. Parks & Recreation Commission
5. Planning & Zoning Commission
6. Beautification Committee
7. Mini-Grant Steering Committee

I. REPORT OF THE MAYOR

J. ADMINISTRATION REPORTS

1. City Manager

2. City Attorney

3. City Clerk

K. ADDITIONAL PUBLIC COMMENT

1. Citizens Comments (*Public comment limited to five (5) minutes per speaker*)

2. Council Comments

L. EXECUTIVE SESSION

M. PENDING ITEMS

N. ADJOURNMENT

O. INFORMATION ITEMS

1. Purchase Orders Between \$2,500 and \$15,000.

The agenda and supporting documents are posted on the City's website at www.kenai.city. Copies of resolutions and ordinances are available at the City Clerk's Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk's Office at 907-283-8231.

Join Zoom Meeting

<https://us02web.zoom.us/j/81091666825>

Meeting ID: 810 9166 6825 **Passcode:** 941200

OR

Dial In: (253) 215-8782 or (301) 715-8592

Meeting ID: 810 9166 6825 **Passcode:** 941200



Kenai City Council - Regular Meeting

January 20, 2021 – 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

www.kenai.city

Action Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Consent Agenda (*Public comment limited to three (3) minutes) per speaker; thirty (30) minutes aggregated*)

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED PUBLIC COMMENTS

(Public comment limited to ten (10) minutes per speaker)

1. **Dr. Kristin Mitchell** - COVID-19 Vaccine Update and Q & A.
2. **Joy Merriner, BDO USA, LLP** - Presentation of the FY2020 City of Kenai Comprehensive Annual Financial Report, Federal and State Single Audit Reports, and Audit Wrap Up.

C. UNSCHEDULED PUBLIC COMMENTS

(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)

D. PUBLIC HEARINGS

1. **ENACTED AS AMENDED. Ordinance No. 3177-2021** - Authorizing a Shop Local Economic Stimulus Program to Benefit Kenai Small Businesses And Award of a Professional Services Agreement to the Kenai Chamber of Commerce and Visitor Center for Administration of the Program.
 - **Substitute Ordinance No. 3177-2021** - Authorizing a Shop Local Economic Stimulus Program to Benefit Kenai Small Businesses And Residents And Award of a Professional Services Agreement to the Kenai Chamber of Commerce and Visitor Center for Administration of the Program.
2. **ENACTED UNANIMOUSLY. Ordinance No. 3178-2021** - Accepting and Appropriating a COVID Cares Act for Older Adults and Their Caregivers 2021 Grant Passed Through the State of Alaska for Kenai Senior Center Expenditures in Support of its Response to the COVID-19 Public Health Emergency.

3. **ADOPTED UNANIMOUSLY. Resolution No. 2021-01** - Approving Amendments to the Kenai Community Library Policies to Adopt Rules Regarding the Lending of Various Electronic Devices and to Make Housekeeping Changes.
4. **ADOPTED UNANIMOUSLY. Resolution No. 2021-02** - Further Extending the Disaster Emergency Declaration for the City of Kenai Made on March 18, 2020 in Response to the COVID-19 Health Emergency.
5. **ADOPTED UNANIMOUSLY AS AMENDED. Resolution No. 2021-03** - Supporting an Amendment Under Consideration by the Kenai Peninsula Borough Anadromous Waters Habitat Protection Work Group to Allow Limited Commercial Activities Within the Habitat Protection District in the City of Kenai.
6. **ADOPTED UNANIMOUSLY. Resolution No. 2021-04** - Accepting a Quitclaim Deed from the Kenai Peninsula Borough for the Land Described as T.6N., R.11W. Sec. 31, Lots 40, 41, and 42 Containing 3.75 Acres, More Commonly Known as the 4th Avenue Park, for the Public Purposes of Maintaining a Public Park.

E. MINUTES

1. **APPROVED BY THE CONSENT AGENDA.** *Regular Meeting of January 6, 2021.

F. UNFINISHED BUSINESS

G. NEW BUSINESS

1. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval - Bills to be Ratified.
2. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval - Purchase Orders Over \$15,000.
3. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval - Non-Objection to the Liquor License Renewals for The Bow Bar and The Cannery Lodge.
4. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 2/3/2021.** *Ordinance No. 3179-2021 - Amending Positions in the Classified Service in the Public Works and Senior Center Departments as Established by the Annual Budget.
5. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 2/3/2021.** *Ordinance No. 3180-2021 - Amending Kenai Municipal Code 3.05.070-Citation Procedure, and Kenai Municipal Code 13.10.015 – Minor Offense Fine Schedule to Incorporate Various Animal Control Offenses into the Minor Offense Fine Schedule and Make Other Housekeeping Changes.
6. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 2/3/2021.** *Ordinance No. 3181-2021 - Waiving Kenai Municipal Code 21.10.130 - Lease Execution and Approving a Lease Execution Extension to July 27, 2021 to Kenai Aviation Operations, LLC for Lot 9A, Block 5, General Aviation Apron Subdivision No. 5.
7. **APPOINTMENT OF DAVID PECK CONFIRMED.** Action/Approval - Confirmation of Mayoral Nomination for Appointment to Harbor Commission.

8. **APPROVED UNANIMOUSLY AS AMENDED. Action/Approval** - Supporting a Transportation Program for Individuals Receiving COVID-19 Vaccinations at Locations in Kenai.
9. **APPROVED UNANIMOUSLY. Action/Approval** - Supporting an Amendment to the Grant Agreement with the Kenai Peninsula Food Bank of Alaska.
10. **Discussion** - Development of City of Kenai Business Stimulus / Incentive Programs.
11. **Discussion** - Kenai Fine Arts Center Remodel Update.
12. **Discussion** - COVID-19 Response.

H. COMMISSION / COMMITTEE REPORTS

1. Council on Aging
2. Airport Commission
3. Harbor Commission
4. Parks & Recreation Commission
5. Planning & Zoning Commission
6. Beautification Committee
7. Mini-Grant Steering Committee

I. REPORT OF THE MAYOR

J. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
3. City Clerk

K. ADDITIONAL PUBLIC COMMENT

1. Citizens Comments (*Public comment limited to five (5) minutes per speaker*)
2. Council Comments

L. EXECUTIVE SESSION

M. PENDING ITEMS

N. ADJOURNMENT

O. INFORMATION ITEMS

1. Purchase Orders Between \$2,500 and \$15,000.

The agenda and supporting documents are posted on the City's website at www.kenai.city. Copies of resolutions and ordinances are available at the City Clerk's Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk's Office at 907-283-8231.

Join Zoom Meeting

<https://us02web.zoom.us/j/88043579001>

Meeting ID: 880 4357 9001 **Passcode:** 372771

OR

Dial In: (253) 215-8782 or (301) 715-8592

Meeting ID: 880 4357 9001 **Passcode:** 372771



Kenai City Council - Regular Meeting

February 03, 2021 – 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

www.kenai.city

Action Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Consent Agenda (*Public comment limited to three (3) minutes) per speaker; thirty (30) minutes aggregated*)

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED PUBLIC COMMENTS

(Public comment limited to ten (10) minutes per speaker)

1. **Brandy Niclai and Bill Lierman, Alaska Permanent Capital Management - 2020 Financial Performance, Financial Projections, and Recommended 2021 Asset Allocation for the City's Permanent Fund Investments.**

C. UNSCHEDULED PUBLIC COMMENTS

(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)

D. PUBLIC HEARINGS

1. **ENACTED UNANIMOUSLY. Ordinance No. 3179-2021** - Amending Positions in the Classified Service in the Public Works and Senior Center Departments as Established by the Annual Budget.
2. **ENACTED UNANIMOUSLY AS AMENDED. Ordinance No. 3180-2021** - Amending Kenai Municipal Code 3.05.070-Citation Procedure, and Kenai Municipal Code 13.10.015 – Minor Offense Fine Schedule to Incorporate Various Animal Control Offenses into the Minor Offense Fine Schedule and Make Other Housekeeping Changes.
3. **ENACTED UNANIMOUSLY. Ordinance No. 3181-2021** - Waiving Kenai Municipal Code 21.10.130 - Lease Execution and Approving a Lease Execution Extension to July 27, 2021 to Kenai Aviation Operations, LLC for Lot 9A, Block 5, General Aviation Apron Subdivision No. 5.

4. **ADOPTED UNANIMOUSLY. Resolution No. 2021-05** - Designating the Investment and Allocation Plan for the City's Permanent Funds and Establishing Appropriate Benchmarks to Measure Performance For Calendar Year 2021.
5. **ADOPTED UNANIMOUSLY. Resolution No. 2021-06** - Authorizing the City Manager to Enter Into an Amended Bar/Lounge Concession Agreement at the Kenai Municipal Airport with the Upper Deck Lounge.
6. **ADOPTED UNANIMOUSLY. Resolution No. 2021-07** - Adopting the City of Kenai's Capital Improvement Plan Priority List for State Funding Requests for the Fiscal Year 2022.

E. MINUTES

G. NEW BUSINESS

1. **APPROVED BY THE CONSENT AGENDA. *Action/Approval** - Bills to be Ratified.
2. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 2/17/2021. *Ordinance No. 3182-2021** - Increasing Estimated Revenues and Appropriations in the Airport Special Revenue Fund for the 2021 Airport Sand Screening Project.
3. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 2/17/2021. *Ordinance No. 3183-2021** - Increasing Estimated Revenues and Appropriations in the General Fund – Police Department, and Accepting a Grant From the US Department of Transportation Passed through the State of Alaska Department of Transportation and Public Facilities for Traffic Enforcement Overtime Expenditures.
4. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 2/17/2021. *Ordinance No. 3184-2021** - Amending Kenai Municipal Code 23.30.050 – Business Hours and Hours of Work to Allow for Alternate Work Schedules in the Police Department.
5. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 2/17/2021. *Ordinance No. 3185-2021** - Increasing Estimated Revenues and Appropriations in the Airport Special Revenue and Airport Improvements Capital Project Funds and Amending a Professional Services Agreement for the 2021 Airfield Drainage Rehabilitation Project at the Kenai Municipal Airport.
6. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 2/17/2021. *Ordinance No. 3186-2021** - Increasing Estimated Revenues and Appropriations in the General Land Sale Permanent Fund to Transfer Earnings in Excess of Budgeted Amounts to the City's General Fund.
7. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 2/17/2021. *Ordinance No. 3187-2021** - Increasing Estimated Revenues and Appropriations in the Airport Land Sale Permanent Fund to Transfer Earnings in Excess of Budgeted Amounts to the City's Airport Fund.
8. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 2/17/2021. *Ordinance No. 3188-2021** - Increasing Estimated Revenues and Appropriations in the

Water and Sewer Special Revenue and Wastewater Treatment Plant Improvements Capital Project Funds for a Replacement Sludge Press.

9. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 2/17/2021.**
***Ordinance No. 3189-2021** - Increasing Estimated Revenues and Appropriations in the General Fund and the Public Safety Capital Project Fund to Provide Supplemental Funding to the Fire Department's Station Alerting Project and Authorizing a Purchase Order in Excess of \$15,000 to Kachemak Electric for Performance of the Work.
10. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 2/17/2021.**
***Ordinance No. 3190-2021** - Increasing Estimated Revenues and Appropriations in the General Fund and Authorizing a Grant Disbursement Program for Small Businesses that Did Not Previously Apply for Full Assistance from the City in 2020.
11. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 2/17/2021.**
***Ordinance No. 3191-2021** - Increasing Estimated Revenues and Appropriations in the General Fund to Provide Assistance to Kenai Residents Impacted by the COVID-19 Public Health Emergency with the Purchase of Groceries and Necessary Household Goods in Kenai and Award a Professional Service Agreement to the Kenai Chamber of Commerce and Visitors Center for Administration of the Program.
12. **Discussion** - COVID-19 Response.

F. UNFINISHED BUSINESS

H. COMMISSION / COMMITTEE REPORTS

1. Council on Aging
2. Airport Commission
3. Harbor Commission
4. Parks & Recreation Commission
5. Planning & Zoning Commission
6. Beautification Committee
7. Mini-Grant Steering Committee

I. REPORT OF THE MAYOR

J. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
3. City Clerk

K. ADDITIONAL PUBLIC COMMENT

1. Citizens Comments (*Public comment limited to five (5) minutes per speaker*)
2. Council Comments

L. EXECUTIVE SESSION

M. PENDING ITEMS

N. ADJOURNMENT

O. INFORMATION ITEMS

1. Purchase Orders Between \$2,500 and \$15,000.
2. Alaska LNG ROW Leases

The agenda and supporting documents are posted on the City's website at www.kenai.city. Copies of resolutions and ordinances are available at the City Clerk's Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk's Office at 907-283-8231.

Join Zoom Meeting

<https://us02web.zoom.us/j/82761963751>

Meeting ID: 827 6196 3751 **Passcode:** 225113

OR

Dial In: (253) 215-8782 or (301) 715-8592

Meeting ID: 827 6196 3751 **Passcode:** 225113



Kenai City Council - Regular Meeting

February 17, 2021 – 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

www.kenai.city

Action Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Consent Agenda (*Public comment limited to three (3) minutes) per speaker; thirty (30) minutes aggregated*)

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED PUBLIC COMMENTS

(Public comment limited to ten (10) minutes per speaker)

C. UNSCHEDULED PUBLIC COMMENTS

(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)

D. PUBLIC HEARINGS

1. **ENACTED UNANIMOUSLY AS AMENDED. Ordinance No. 3191-2021** - Increasing Estimated Revenues and Appropriations in the General Fund to Provide Assistance to Kenai Residents Impacted by the COVID-19 Public Health Emergency with the Purchase of Groceries and Necessary Household Goods in Kenai and Award a Professional Service Agreement to the Kenai Chamber of Commerce and Visitors Center for Administration of the Program.
2. **ENACTED UNANIMOUSLY. Ordinance No. 3182-2021** - Increasing Estimated Revenues and Appropriations in the Airport Special Revenue Fund for the 2021 Airport Sand Screening Project.
3. **ENACTED UNANIMOUSLY. Ordinance No. 3183-2021** - Increasing Estimated Revenues and Appropriations in the General Fund – Police Department, and Accepting a Grant From the US Department of Transportation Passed through the State of Alaska Department of Transportation and Public Facilities for Traffic Enforcement Overtime Expenditures.
4. **ENACTED UNANIMOUSLY. Ordinance No. 3184-2021** - Amending Kenai Municipal Code 23.30.050 – Business Hours and Hours of Work to Allow for Alternate Work Schedules in the Police Department.

5. **ENACTED UNANIMOUSLY. Ordinance No. 3185-2021** - Increasing Estimated Revenues and Appropriations in the Airport Special Revenue and Airport Improvements Capital Project Funds and Amending a Professional Services Agreement for the 2021 Airfield Drainage Rehabilitation Project at the Kenai Municipal Airport.
6. **ENACTED UNANIMOUSLY. Ordinance No. 3186-2021** - Increasing Estimated Revenues and Appropriations in the General Land Sale Permanent Fund to Transfer Earnings in Excess of Budgeted Amounts to the City's General Fund.
7. **ENACTED UNANIMOUSLY. Ordinance No. 3187-2021** - Increasing Estimated Revenues and Appropriations in the Airport Land Sale Permanent Fund to Transfer Earnings in Excess of Budgeted Amounts to the City's Airport Fund.
8. **ENACTED UNANIMOUSLY. Ordinance No. 3188-2021** - Increasing Estimated Revenues and Appropriations in the Water and Sewer Special Revenue and Wastewater Treatment Plant Improvements Capital Project Funds for a Replacement Sludge Press.
9. **ENACTED UNANIMOUSLY. Ordinance No. 3189-2021** - Increasing Estimated Revenues and Appropriations in the General Fund and the Public Safety Capital Project Fund to Provide Supplemental Funding to the Fire Department's Station Alerting Project and Authorizing a Purchase Order in Excess of \$15,000 to Kachemak Electric for Performance of the Work.
10. **ENACTED UNANIMOUSLY. Ordinance No. 3190-2021** - Increasing Estimated Revenues and Appropriations in the General Fund and Authorizing a Grant Disbursement Program for Small Businesses that Did Not Previously Apply for Full Assistance from the City in 2020.
11. **ADOPTED UNANIMOUSLY. Resolution No. 2021-08** - Awarding a Professional Services Contract at the Kenai Municipal Airport for Airport Security Guard Services.
12. **ADOPTED UNANIMOUSLY. Resolution No. 2021-09** - Further Extending the Disaster Emergency Declaration for the City of Kenai Made on March 18, 2020 in Response to the COVID-19 Health Emergency.

E. MINUTES

1. **APPROVED BY THE CONSENT AGENDA.** *Regular Meeting of January 20, 2021.
2. **APPROVED BY THE CONSENT AGENDA.** *Regular Meeting Minutes of February 3, 2021.

F. UNFINISHED BUSINESS

G. NEW BUSINESS

1. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval - Bills to be Ratified.
2. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval - Special Use Permit to State of Alaska - Division of Forestry for Apron Parking.

3. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 3/3/2021.**
*Ordinance No. 3192-2021 - Increasing Estimated Revenues and Appropriations in the General Fund Parks, Recreation and Beautification Department, and Authorizing an Increase to the Multi-Purpose Facility Management Services Purchase Order to Red Line Sports for Additional Ice Maintenance Services.
4. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 3/3/2021.**
*Ordinance No. 3193-2021 - Accepting and Appropriating an Increase in the Title III Grant from the State of Alaska Department of Health and Social Services for Nutrition, Transportation and Support Services and a Grant from the United States Treasury Passed Through the State of Alaska Department of Health and Social Services to Support the Kenai Senior Center's Response to the COVID-19 Public Health Emergency.
5. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 3/3/2021.**
*Ordinance No. 3194-2021 - Accepting and Appropriating Insurance Proceeds for Damage to Wellhouse Number One in the Water and Sewer Capital Projects Fund, Authorizing a Budget Transfer in the Water and Sewer Special Revenue Fund – Water Department, and Appropriating the Estimated Residual Amount Needed to Relocate the Damaged Facility to the Water and Sewer Complex on Shotgun Drive in the Water and Sewer and Water and Sewer Capital Project Funds.
6. **APPOINTMENT OF GWEN WOODARD CONFIRMED. Action/Approval** - Confirmation of Gwen Woodard, Nominated by the Mayor to Fill a Vacancy on the Planning and Zoning Commission.
7. **APPOINTMENT OF BARBARA ROLAND CONFIRMED. Action/Approval** - Confirmation of Barbara Roland, Nominated by the Mayor to Fill a Vacancy on the Beautification Committee.
8. **APPROVED AS WRITTEN. Action/Approval** - Letter Supporting Bluff Erosion Project Funding.
9. **Discussion** - COVID-19 Response.

H. COMMISSION / COMMITTEE REPORTS

1. Council on Aging
2. Airport Commission
3. Harbor Commission
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Committee
7. Mini-Grant Steering Committee

I. REPORT OF THE MAYOR

J. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
3. City Clerk

K. ADDITIONAL PUBLIC COMMENT

1. Citizens Comments (*Public comment limited to five (5) minutes per speaker*)
2. Council Comments

L. EXECUTIVE SESSION

M. PENDING ITEMS

N. ADJOURNMENT

O. INFORMATION ITEMS

1. Purchase Orders Between \$2,500 and \$15,000
2. State Department/Emergency Amendment Mask Implementation FAQ

The agenda and supporting documents are posted on the City's website at www.kenai.city. Copies of resolutions and ordinances are available at the City Clerk's Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk's Office at 907-283-8231.

Join Zoom Meeting

<https://us02web.zoom.us/j/83445786942>

Meeting ID: 834 4578 6942 **Passcode:** 497332

OR

Dial In: (253) 215-8782 or (301) 715-8592

Meeting ID: 834 4578 6942 **Passcode:** 497332

2021

February



Multi-Purpose Facility Ice Schedule

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
01 1-2:30p Public Skate 3:30-5p KCHS 5:15-6:15p KPHA AA10 6:30-7:30p KPHA AA12 7:45-8:45p HCAK 12AA 9-10:15p Rusty Blades	02 6-7a KPHA AA18 1-2:30p Public Skate 4:30-5:30p KPHA A10 B10/12 5:45p-KCHS v HOMER (7p Game) 9-10p HCAK 16A	03 1-2:30p Public Skate 3:30-5p KCHS 5:15-6:15p KPHA AA10 6:30-7:30p KPHA AA14 7:45-8:45p KPHA AA12 9-10:15p Rusty Blades	04 1-2:30p Public Skate 3:30-5p KCHS 5:15-6:15p KPHA U8 PULLOUT 6:30-7:30p KPHA B10 12 AA14G 7:45-8:45p KPHA A10 9-10p Queens	05 1-2:30p Public Skate 3:30-5p KCHS 5:15-6:15p KPHA AA14G 6:30-7:30p KPHA A10 v Visitor 7:45-8:45p HCAK 14A v Visitor	06 9:15-10:15a KPHA A14 v Visitor 10:30-11:30a KPHA A10 v Visitor 11:45a-12:45p HCAK U8/12A 1-2:30p Public Skate 2:45-3:45p KPHA U8 PULLOUT 4-5p KPHA A14 v Visitor 5:15-6:15p KPHA AA14G v Visitor	07 NO PUBLIC SKATE 9:15-10:15a KPHA AA18 10:30-11:30a KPHA A14 v Visitor 11:45a-12:45p KPHA A18 v Visitor 1-2p KPHA A10 v AHA 2:45-3:45p HCAK 12A 4-5:00p HCAK 16A 6:30-7:45p Rusty Blades 8-9:15p Rusty Blades
08 1-2:30p Public Skate 3:30-5p KCHS 5:15-6:15p KPHA AA10 6:30-7:30p KPHA AA12 7:45-8:45p HCAK 12AA 9-10:15p Rusty Blades	09 1-2:30p Public Skate 3:30-5p KCHS 5:15-6:15p KPHA A10 6:30-7:30p HCAK 12A 7:45-8:45p HCAK 12AA/14A 9-10p HCAK 16A	10 1-2:30p Public Skate 3:30-5p KCHS 5:15-6:15p KPHA AA10 6:30-7:30p KPHA AA14G 7:45-8:45p KPHA AA14 9-10:15p Rusty Blades	11 1-2:30p Public Skate 3:30-5p KCHS 5:15-6:15p KPHA B10 12 B10/12G 6:30-7:30p KPHA AA10 AA12 7:45-8:45p KPHA A14 9-10p Queens	12 1-2:30p Public Skate 3:30-5p KCHS 5:15-6:15p KPHA A10 AA14G 6:30-7:30p KPHA U8 B10/12 Round Robin 7:45-8:45p KPHA AA12 9-10p Private Rental	13 10-11:15a KPHA AA14 v Visitor 11:30a KCHS v SOHI (Noon Game) 2:15-3:45p PUBLIC SKATE 4-5p KPHA AA14 v Visitor 5:15-6:15p KPHA U8 Pullout Round Robin 6:30-7:30p KPHA U8 Pullout Round Robin	14 7:45-8:45a KPHA AA10 v Visitor 9-10a KPHA AA18 10:15-11:15a KPHA B8G B10/12G 11:30a-12:45p KPHA AA14 v Visitor 1-2:30p Public Skate 2:45-3:45p HCAK U12AA v Visitor 4-5:00p HCAK U14A v KPHA U12AA 5:15-6:15p Queens 6:30-7:45p Rusty Blades 8-9:15p Rusty Blades
15 1-2:30p Public Skate 3:30-5p KCHS 5:15-6:15p KPHA AA10 6:30-7:30p KPHA AA12 7:45-8:45p HCAK 12AA 9-10:15p Rusty Blades	16 1-2:30p Public Skate 3p KCHS v Homer JV (3:30 START) 5:15-6:15p KPHA AA10 AA14G 6:30-7:30p HCAK 12A 7:45-8:45p HCAK 12AA/14A 9-10p HCAK 16A	17 1-2:30p Public Skate 3:30-5p KCHS 5:15-6:15p KPHA AA10 6:30-7:30p KPHA AA14 7:45-8:45p KPHA A14 9-10:15p Rusty Blades	18 1-2:30p Public Skate 3:30-5p KCHS 5:15-6:15p KPHA B8G B10/12 6:30-7:30p KPHA A10 7:45-8:45p KPHA AA14G 9-10p Queens	19 1-2:30p Public Skate 3:30-5p KCHS 5:15-6:15p KPHA AA12 6:30-7:30p KPHA AA14	20 9-10a HCAK U10/12A v Nikiski U10/12B 10:15-11:30a KPHA AA14 v Visitor 11:45a-12:45p HCAK U12AA v AK Oilers 1-2:30p Public Skate 2:45-3:45p KPHA U8 Pullout 4-5:15p KPHA AA14 v Visitor 5:30-6:30p KPHA AA10 v Visitor 6:45-7:45p KPHA U8 Pullout	21 10:30-11:30a KPHA U8 PULLOUT 11:45a-12:45p AA18 1-2:30p Public Skate 2:45-3:45p HCAK AK Oilers v U12AA 4-5:00p HCAK U14A v KPHA 12AA 5:15-6:15p Queens 6:30-7:45p Rusty Blades 8-9:15p Rusty Blades
22 1-2:30p Public Skate 4-5p KPHA AA18 5:15-6:15p KPHA AA10 6:30-7:30p KPHA AA12 7:45-8:45p HCAK 12AA 9-10:15p Rusty Blades	23 1-2:30p Public Skate 4-5p KPHA A18 5:15-6:15p KPHA AA14G 6:30-7:30p HCAK 12A 7:45-8:45p HCAK 12AA/14A 9-10p HCAK 16A	24 1-2:30p Public Skate 4-5p KPHA AA18 5:15-6:15p KPHA AA10 6:30-7:30p KPHA AA12 7:45-8:45p KPHA AA14 9-10:15p Rusty Blades	25 1-2:30p Public Skate 4-5 Kpha A18 5:15-6:15p KPHA B8G B10/12 6:30-7:30p KPHA A10 7:45-8:45p KPHA AA14G 9-10p Queens	26 1-2:30p Public Skate 5:15-6:15p KPHA AA10/AA12 6:30-7:30p KPHA A14 7:45-8:45p KPHA A18 v Visitor 9-10p Rusty Blades Game	27 9:45-10:45a KPHA U8 Pullout 10:30-11:30a KPHA A18 v Visitor 11:45a-12:45p HCAK U8/12A 1-2:30p Public Skate 2:45-3:45p Rusty Blades Game 4-5p KPHA A18 v Visitor 5:15-6:15p KPHA AA14 v Visitor 7-8p Rusty Blades Game 8:15-9:15p Rusty Blades Game	28 9:15-10:15a KPHA A18 v Visitor 10:30-11:30a AA18 11:45a-12:45p KPHA U8 Pullout 1-2:30p Public Skate 2:45-3:45p HCAK 12A 4-5:00p HCAK 16A 5:15-6:15p Queens 6:30-7:45p Rusty Blades 8-9:15p Rusty Blades
01 1-2:30p Public Skate 4-5p KPHA AA18 5:15-6:15p KPHA AA14G 6:30-7:30p KPHA A14 7:45-8:45p HCAK 12AA 9-10:15p Rusty Blades	02 1-2:30p Public Skate 4-5p KPHA A18 5:15-6:15p KPHA A10 6:30-7:30p KPHA 12A 7:45-8:45p HCAK 12AA/14A 9-10p HCAK 16A	Notes: This schedule is subject to frequent changes. Fees \$145 per hour + Tax Contact Carol at Kenai Park & Recreation Office; 907-289-8262 or cbannock@kenai.city Please, no sticks or pucks on ice during public skate.			This Calendar was last updated on: 2/24/2021 11:50 KEY: Red lettering means a notice or a time change Bold letter usually indicates a game <u>Underline indicates a recent change</u> Strikethrough indicates a recent cancel or schedule change	



2021

March



Multi-Purpose Facility
Ice Schedule

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
01 1-2:30p Public Skate 4-5p KPHA AA18 5:15-6:15p KPHA AA14G 6:30-7:30p KPHA A14 7:45-8:45p HCAK 12AA 9-10:15p Rusty Blades	02 1-2:30p Public Skate 4-5p KPHA A18 5:15-6:15p KPHA A10 6:30-7:30p HCAK 12A 7:45-8:45p HCAK 12AA/14A 9-10p HCAK 16A	03 1-2:30p Public Skate 4-5p KPHA AA18 5:15-6:15p KPHA B10/12 6:30-7:30p KPHA AA12 7:45-8:45p KPHA AA14G 9-10:15p Rusty Blades	04 1-2:30p Public Skate 4-5p KPHA A18 5:15-6:15p KPHA B10/12 6:30-7:30p KPHA AA10 7:45-8:45p KPHA AA12 A14 9-10p Queens	05 ASHA 10UB State Tournament 11:15a-12:15p AK Avalanche v SAHA 12:45-1:45p Palmer v Nikiski 2:00p-3:00p Kenai v Mustangs 3:15-4:15p Copper River v Matsu 4:30-5:30p KPHA AA14 AA14G 5:45-6:45p SAHA v Palmer 7:00-8:00p Nikiski v AK Avalanche	06 10-11a KPHA A18 v VISITOR ASHA 10UB State Tournament 11:15a-12:5p Matsu v Kenai 12:45-1:45p copper River v Mustangs 2:00-3:00p Nikiski v SAHA 3:15-4:15p AK AVALANCHE v Palmer 4:30-5:30p KPHA A18 v VISITOR 5:45-6:45p Kenai v Copper River 7:00-8:00p Mustangs v Matsu	07 ASHA U10B State Tournament 8:00-9:15a 1st Place Div. I v 2nd Place Div II 9:30-10:45a 1st Place Div. II v 2nd Place Div I 11a-12p KPHA U8 Pullout Public Skate 1-2:30 3:00-4:30p Winner Game 13 v Winner Game 14 5:15-6:15p Queens 6:30-7:45p Rusty Blades 8-9:15p Rusty Blades
08 1-2:30p Public Skate 2:45-3:45p HCAK U16A 4-5p KPHA AA18 5:15-6:15p KPHA AA12 6:30-7:30p KPHA A14 7:45-8:45p HCAK 12AA 9-10:15p Rusty Blades	09 KPBSD Vacation 1-2:30p Public Skate 2:45-3:45p HCAK U16A 4-5p KPHA A18 5:15-6:15p KPHA A10 6:30-7:30p HCAK 12AA 14A 9-10p HCAK	10 KPBSD Vacation 1-2:30p Public Skate 2:45-3:45p HCAK U16A 4-5p KPHA AA18 5:15-6:15p KPHA A14 9-10:15p Rusty Blades	11 KPBSD Vacation 1-2:30p Public Skate 4-5p KPHA AA18 5:15-6:15p KPHA AA14G 6:30-7:30p KPHA AA14 8-9p Queens	12 KPBSD Vacation 1-2:30p Public Skate	13 10-11a KPHA AA14 Jamboree 11:45a-12:45p HCAK 1-2:30p Public Skate 2:45-3:45p KPHA AA14 Jamboree 6:45-7:45p KPHA AA14 Jamboree	14 11:45-12:45p KPHA AA14 Jamboree 1-2:30p Public Skate 2:45-3:45p HCAK 4-5:00p Queens 5:15-6:15p Queens 6:30-7:45p Rusty Blades 8-9:15p Rusty Blades
15 1-2:30p Public Skate 5:15-6:15p KPHA aa12 6:30-7:30p KPHA U8 Pullout 7:45-8:45p HCAK 12AA 9-10:15p Rusty Blades	16 1-2:30p Public Skate 5:15-6:15p KPHA A10 AA14 6:30-7:30p HCAK 12AA 14A 7:45-8:45p HCAK 16A 9-10p HCAK	17 1-2:30p Public Skate 5:15-6:15p KPHA AA14 9-10:15p Rusty Blades	18 1-2:30p Public Skate 5:15-6:15p KPHA A14 6:30-7:30p KPHA AA12 8-9p Queens	19 ASHA A14 Tournament 8:00-9:15a Palmer v Kenai 9:30-10:45a Tok v AHA 11:00a-12:15p SAHA v HCF 12:30-1:45p Mustangs v HC Alaska 2:45-4:00p AHA v Palmer 4:15-5:30p HCF v Tok 5:45-7:00p HC Alaska v Juneau 7:15-8:30p Delta v Mustangs	20 ASHA A14 Tournament 7:30-8:45a Palmer v HCF 9:00-10:15a Tod v Kenai 10:30-11:45a SAHA v AHA 1-2:30p Public Skate 3:45-5:00p American 1 v National 4 5:15-6:45p American 2 v National 3	21 1-2:30p Public Skate 2:45-3:45p HCAK 4-5:00p Queens 5:15-6:15p Queens 6:30-7:45p Rusty Blades 8-9:15p Rusty Blades
22 1-2:30p Public Skate	23 1-2:30p Public Skate 9-10:15p Rusty Blades	24 1-2:30p Public Skate	25 1-2:30p Public Skate 5:15-4:15p KPHA AA12 8-9p Queens	26 ASHA U12AA Minor State Tournament 7-8:30a GAME 1 8:45-10:15a GAME 2 10:30a-12:00p GAME 3 12:30-2:00p GAME 4 2:15-3:45p GAME 5 4:15-5:45p GAME 6 6:00-7:30p GAME 7 7:45-9:15p GAME 8	27 ASHA U12AA Minor State Tournament 7-8:30a GAME 9 8:45-10:15a GAME10 10:30a-12:00p GAME 11 12:15-1:45p GAME 12 2:00-3:30p GAME 13 4:00-5:30p GAME 14 5:45-7:15p GAME 15 7:30-9:00p GAME 16	28 ASHA U12AA Minor State Tournament 8:00-9:30a 1st Div. I v 2nd Div II 9:45-11:15a 1st Div II v 2nd Div I 1-2:30p Public Skate 3:15-5:00p Championship
29 Ice Closed	30	31	01	02	03	04
05	06	Notes: This schedule is subject to frequent changes. Fees \$145 per hour + Tax Contact Carol at Kenai Park & Recreation Office; 907-283-8262 or cbannock@kenai.city Please, no sticks or pucks on ice during public skate.			This Calendar was last updated on: 2/24/2021 12:14 KEY: Red lettering means a notice or a time change Bold letter usually indicates a game Underline indicates a recent change Strikethrough indicates a recent cancel or schedule change	