

**KENAI PARKS & RECREATION COMMISSION
REGULAR MEETING
DECEMBER 3, 2020 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611
Telephonic/Virtual Information Below
<http://www.kenai.city>**

1. **CALL TO ORDER**
 - a. Pledge of Allegiance
 - b. Roll Call
 - c. Agenda Approval
2. **SCHEDULED PUBLIC COMMENTS** *(Public comment limited to ten (10) minutes per speaker)*
3. **UNSCHEDULED PUBLIC COMMENT** *(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)*
4. **APPROVAL OF MEETING SUMMARY**
 - a. November 5, 2020
5. **NEW BUSINESS**
 - a. **Discussion** – Leif Hansen Memorial Park Winter Fountain Display
6. **UNFINISHED BUSINESS**
7. **REPORTS**
 - a. Parks & Recreation Director
 - b. Commission Chair
 - c. City Council Liaison
8. **NEXT MEETING ATTENDANCE NOTIFICATION** – January 7, 2021
9. **COMMISSION QUESTIONS AND COMMENTS**
10. **ADDITIONAL PUBLIC COMMENT**
11. **INFORMATION ITEMS**
 - a. December 2020 Kenai Ice Schedule
 - b. Kenai Breeze November/December 2020 Newsletter
12. **ADJOURNMENT**

Join Zoom Meeting

<https://us02web.zoom.us/j/89845173525>

Meeting ID: 898 4517 3525 **Passcode:** 304646

OR

Dial in by your Location: (253) 215-8782 or (301) 715-8592

Meeting ID: 898 4517 3525 **Passcode:** 304646

**KENAI PARKS & RECREATION COMMISSION
BEAUTIFICATION COMMITTEE
JOINT SPECIAL MEETING
NOVEMBER 5, 2020 – 6:00 PM
KENAI CITY COUNCIL CHAMBERS
CHAIR CHARLIE STEPHENS, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER

Chair Stephens called the meeting to order at 6:00 p.m.

a. Pledge of Allegiance

Chair Stephens led those assembled in the Pledge of Allegiance.

b. Roll was confirmed as follows:

Commissioners present: T. Wisniewski, C. Stephens, J. Dennis, J. Joanis, S. Kisen, M. Bernard, L. Gabriel

Commissioners absent: E. Heale, L. Craycraft, B. Madrid, R. Tomrdle, T. Wilson

Staff/Council Liaison present: Parks & Recreation Director B. Frates, Deputy City Clerk M. Thibodeau, Council Liaison T. Winger

A quorum was present.

c. Agenda Approval

Director Frates noted the following revisions to the agenda and packet:

- Add to item 3.a. **Leif Hansen Park Fountain – Winter Décor**
- Photos

MOTION:

Commissioner Kisen **MOVED** to approve the agenda with the requested additions and Vice Chair Wisniewski **SECONDED** the motion. There were no objections; **SO ORDERED**.

2. UNSCHEDULED PUBLIC COMMENT – None.

3. NEW BUSINESS

a. Discussion/Recommendation – Leif Hansen Park Foundation – Winter Décor

Director Frates recapped the Beautification Committee's discussion last month regarding the Leif Hansen Park Fountain, specifically winter decoration and the request for a joint meeting. Several options for the fountain were presented for review, ranging from LED lighted trees to other winter displays such as animated fountains.

Comments mostly favored a design representing a fountain with LED colored lights (animated) depicting cascading water, which can be used during non-holiday shoulder season. Regardless

the final design, part of the discussion involved the possibility of finding a local welder/fabricator that would be interested in fabrication, possibly at a reduced cost.

It was noted that some of the winter decorations depicted in the packed range in cost from \$6,000 to \$18,000

4. COMMISSION QUESTIONS AND COMMENTS

5. ADDITIONAL PUBLIC COMMENT – None.

6. INFORMATION

- a. Oct. Ice Schedule

7. ADJOURNMENT

There being no further business before the Commission, the meeting was adjourned at 6:30 p.m.

Meeting summary prepared and submitted by:

Meghan Thibodeau
Deputy City Clerk



KENAI

City of Kenai | 210 Fidalgo Ave, Kenai, AK 99611-7794 | 907.283.7535 | www.kenai.city

MEMORANDUM

TO: Parks & Recreation Commission Members
FROM: Robert J. Frates, Parks & Recreation Director
DATE: November 25, 2020
SUBJECT: Leif Hansen Memorial Park Fountain Display

Purpose of this memorandum is to provide you with an update with respect to the proposed winter display for the fountain located at the LH Memorial Park.

Dr. Peter Hansen and I met with a local welder, Doug Bass. Doug has been involved with the Kenai Construction Academy for several years and taught welding at the Kenai Peninsula College. After some discussion back and forth between constructing a static tree versus a static fountain, it was decided a tree was the preferred choice.

Attached is a picture of the tree Doug volunteered to replicate. He is currently pricing material and the Kenai Community Foundation has agreed to fund up to a specified amount.

Attachment



HOME / DECOR / HOLIDAY DECOR

14' x 30' Filigree Scroll Tree



Call (800) 388-5755 for more information.

SKU: SSVV-41

Categories: Holiday Decor, Trees

Tags: 41, christmas, decor, displays, filigree, giant, holiday, scroll, selfstanding, ssvv, ssvv-41, star, stars, tree, trees



Kenai City Council - Regular Meeting

November 04, 2020 – 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

www.kenai.city

****Telephonic/Virtual Information on Page 3****

Action Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. **Oath of Office**
5. **COUNCIL MEMBER MOLLOY ELECTED VICE MAYOR. Election of Vice Mayor**
6. Consent Agenda (*Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED PUBLIC COMMENTS

(Public comment limited to ten (10) minutes per speaker)

C. UNSCHEDULED PUBLIC COMMENTS

(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)

D. PUBLIC HEARINGS

1. **ENACTED UNANIMOUSLY. Ordinance No. 3165-2020** - Accepting and Appropriating a Grant From the U.S. Department of Homeland Security Passed Through the State of Alaska Department of Military and Veterans' Affairs to Update the City's Emergency Operations Plan. (Administration)
2. **ADOPTED UNANIMOUSLY. Resolution No. 2020-83** - Approving an Auto Aid Agreement and Supporting Operational Plan with Kenai Peninsula Borough for Exchange of Personnel and Equipment Response to Structure Fires. (Administration)
3. **ADOPTED UNANIMOUSLY. Resolution No. 2020-84** - Authorizing the Award of a Facility Management Services Agreement for the Kenai Multi-Purpose Facility. (Administration)
4. **ADOPTED UNANIMOUSLY. 2020-85** - Establishing Dates for Regular Meetings of the City Council for 2021. (City Clerk)

5. **ADOPTED UNANIMOUSLY. Resolution No. 2020-86** - Authorizing a Budget Transfer in the Senior Citizen Fund Home Meals Department. (Administration)
6. **ADOPTED UNANIMOUSLY. Resolution No. 2020-87** - Authorizing the Purchase of Real Property Described as Tract A, Block 18, Original Townsite of Kenai Bluff Replat for the Public Purpose of Including the Property in the Kenai Bluff Bank Stabilization Project and Determining that Public Interest Will Not be Served by an Appraisal. (Administration)
7. **ADOPTED UNANIMOUSLY. Resolution No. 2020-88** - Amending the City's Grant Disbursement Program Utilizing Funds from the Coronavirus Aid, Relief, and Economic Security (CARES) Act to Provide a Grant For The Challenger Learning Center Of Alaska For The Provision Of Educational Services. (Administration)

E. MINUTES

1. **APPROVED BY THE CONSENT AGENDA.** *Regular Meeting of October 21, 2020. (City Clerk)

F. UNFINISHED BUSINESS

G. NEW BUSINESS

1. **APPROVED BY THE CONSENT AGENDA. *Action/Approval** - Bills to be Ratified. (Administration)
2. **APPROVED BY THE CONSENT AGENDA. *Action/Approval** - Purchase Orders Over \$15,000. (Administration)
3. **APPROVED BY THE CONSENT AGENDA. *Action/Approval** - Non-Objection to the Renewal of a Marijuana Retail License and a Standard Marijuana Cultivation Facility for Majestic Gardens, LLC. (City Clerk)
4. **APPROVED BY THE CONSENT AGENDA. *Ordinance No. 3166-2020** - Increasing Estimated Revenues And Appropriations in the Airport Special Revenue and Airport Improvements Capital Project Funds and Authorizing a Professional Services Agreement to Develop Condition Assessments for the Airfield Drainage Safety Area and Asphalt Runway Areas of the Kenai Municipal Airport. (Administration)
5. **NOMINATIONS APPROVED. Action/Approval** - Mayoral Nominations of Council Liaisons for Appointment to Committees and Commissions. (Mayor Gabriel)
6. **APPROVED UNANIMOUSLY. Action/Approval** - Special Use Permit to RAVN Alaska for Warm Storage of the De-Icing Truck. (Administration)
7. **Discussion** - Response to COVID-19. (Administration)

H. COMMISSION / COMMITTEE REPORTS

1. Council on Aging.
2. Airport Commission

3. Harbor Commission
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Committee
7. Mini-Grant Steering Committee

I. REPORT OF THE MAYOR

J. ADMINISTRATION REPORTS

1. City Manager Report.
2. City Attorney Report.
3. City Clerk Report.

K. ADDITIONAL PUBLIC COMMENT

1. Citizens Comments (*Public comment limited to five (5) minutes per speaker*)
2. Council Comments

L. EXECUTIVE SESSION

M. PENDING ITEMS

N. ADJOURNMENT

O. INFORMATION ITEMS

1. Purchase Orders Between \$2,500 and \$15,000.
2. Russian Orthodox Sacred Sites in Alaska Thank You Letter
3. Letter from M. Chatham Requesting Thanksgiving Fireworks Not be Cancelled.

The agenda and supporting documents are posted on the City's website at www.kenai.city. Copies of resolutions and ordinances are available at the City Clerk's Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk's Office at 907-283-8231.

Join Zoom Meeting

<https://us02web.zoom.us/j/88300853869>

Meeting ID: 883 0085 3869 **Passcode:** 784820

OR

Dial In: (253) 215-8782 or (301) 715-8592




Meeting ID: 883 0085 3869 **Passcode:** 784820

2020

December



Multi-Purpose Facility Ice Schedule

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
30 12:15-1:45p PUBLIC SKATE 2-2:30 KPHA U6 2:45-3:45p KPHA U8 4-5p KPHA AA14 A18 5:15-6:15p KPHA AA10 6:30-7:30p KPHA AA12 7:45-8:45p HCAK 12AA 9-10p KPHA A14	01 1-2:30p Public Skate 4-5p KPHA AA12 AA10 5:15-6:15p KPHA A10 10/12 6:45-7:45p HCAK 12AA 14A 8-9p HCAK 12AA 9-10:15p Rusty Blades	02 1-2:30p Public Skate 4-5p KPHA AA18 5:15-6:15p KPHA A10 6:30-7:30p KPHA AA10 7:45-8:45p KPHA AA14 9-10:15p Rusty Blades	03 1-2:30p Public Skate 4-5p KPHA AA18 5:15-6:15p A10 B10/12 6:30-7:30p KPHA AA14G 7:45-8:45p KPHA AA14 9-10p Queens	04 1-2:30p Public Skate 4-5p KPHA B8G B10/12G 5:15-6:15p KPHA AA14G 6:30-7:30p KPHA AA12 v VISITOR 7:45-8:45p KPHA A14	05 10:45a-11:45a HCAK NO PUBLIC SKATE 12-1p RUSTY BLADES TOURNAMENT 1:15-2:15p RUSTY BLADES TOURNAMENT 2:30-3:30p RUSTY BLADES TOURNAMENT 3:45-4:45p KPHA A10 v VISITOR 5-6p KPHA U8 PULLOUT 6:15-7:15p KPHA AA12	06 8:45-9:45a KPHA A10 v VISITOR 10-11a RUSTY BLADES TOURNAMENT 11:15-12:15p RUSTY BLADES TOURNAMENT 12:30-1:30p RUSTY BLADES TOURNAMENT 1:45-2:30p Public Skate 2:45-3:45p HCAK 4-5:00p HCAK 5:15-6:15p Queens 6:30-7:30p Queens 7:45-9p Rusty Blades 9-10:30p Rusty Blades
07 1-2:30p Public Skate 4-5p KPHA AA18 5:15-6:15p KPHA AA10 6:30-7:30p KPHA AA12 7:45-8:45p HCAK 12AA 9-10p KPHA AA14G	08 1-2:30p Public Skate 4-5p KPHA B10/12 5:15-6:15p KPHA A10 6:30-7:30p HCAK 12AA 14A 7:45-8:45p HCAK 16A 9-10:15p Rusty Blades	09 1-2:30p Public Skate 4-5p KPHA AA18 5:15-6:15p KPHA A10 AA12 6:30-7:30p KPHA AA10 7:45-8:45p HCAK AA14 9-10:15p Rusty Blades	10 1-2:30p Public Skate 4-5p KPHA AA18 5:15-6:15p KPHA AA10 6:30-7:30p KPHA AA12 7:45-8:45p KPHA AA14G 9-10p Queens	11 1-2:30p Public Skate 5:15-6:15p KPHA B8G 6:30-7:30p KPHA B10/12G 7:45-8:45p KPHA AA14	12 11:45a-12:45p HCAK 1-2:30p Public Skate 2:45-3:45p U8 PULLOUT	13 1-2:30p Public Skate 2:45-3:45p HCAK 4-5:00p HCAK 5:15-6:15p Queens 6:30-7:30p Queens 7:45-9p Rusty Blades 9:15-10:30p Rusty Blades
14 1-2:30p Public Skate 3:30-5p KCHS 5:15-6:15p KPHA AA10 6:30-7:30p KPHA AA12 7:45-8:45p HCAK 12AA	15 1-2:30p Public Skate 3:30-5p KCHS 5:15-6:15p KPHA A10 6:30-7:30p HCAK 12AA 14A 7:45-8:45p HCAK 16A 9-10:15p Rusty Blades	16 1-2:30p Public Skate 3:30-5p KCHS 5:15-6:15p KPHA A10 AA12 6:30-7:30p KPHA AA10 7:45-8:45p KPHA AA14 9-10:15p Rusty Blades	17 1-2:30p Public Skate 3:30-5p KCHS 5:15-6:15p KPHA AA10 6:30-7:30p KPHA AA12 7:45-8:45p KPHA A18 9-10p Queens	18 1-2:30p Public Skate 3:30-5p KCHS 5:15-6:15p KPHA B10/12G 6:30-7:30p KPHA AA14 7:45-8:45p KPHA AA14G	19 9-10a KPHA AA14G 10:15-11:30a KPHA AA14 v VISITOR 11:45a-12:45p HCAK 1-2:30p Public Skate 2:45-3:45p KPHA U8 PULLOUT 4-5p KPHA B10/12 7-9p Holiday Night Lights (Ice time 5-9:30p) 	20 11:45a-12:45p KPHA AA18 1-2:30p Public Skate 2:45-3:45p HCAK 4-5:00p HCAK 5:15-6:15p Queens 6:30-7:30p Queens 7:45-9p Rusty Blades 9:15-10:30p Rusty Blades
21 KPBSD Vacation 1-2:30p Skate with Santa 4-5p KPHA AA18 5:15-6:15p KPHA A10 6:30-7:30p KPHA A14 7:45-8:45p HCAK 12AA 	22 KPBSD Vacation 1-2:30p Public Skate 4-5p KPH AA10 5:15-6:15p KPHA AA10 6:30-7:30p HCAK 12AA 14A 7:45-8:45p HCAK 16A	23 KPBSD Vacation 1-2:30p Public Skate 4-5p KPH AA10 5:15-6:15p KPHA AA10 6:30-7:30p KPHA AA14G	24 KPBSD Vacation 1-2:30p Public Skate	25 KPBSD Vacation 1-2:30p Public Skate 	26 11:45a-12:45p HCAK 1-2:30p Public Skate	27 11:45a-12:45p KPHA AA18 1-2:30p Public Skate 2:45-3:45p U8 PULLOUT 4-5:00p HCAK 5:15-6:15p Queens 6:30-7:30p Queens
28 KPBSD Vacation 1-2:30p Public Skate 4-5p KPHA AA18 5:15-6:15p KPHA A10 6:30-7:30p KPHA A14 7:45-8:45p HCAK 12AA	29 KPBSD Vacation 1-2:30p Public Skate 4-5p KPHA A18 5:15-6:15p KPHA AA10 6:30-7:30p HCAK 12AA 14A 7:45-8:45p HCAK 16A	30 KPBSD Vacation 1-2:30p Public Skate 4-5p KPHA AA10 5:15-6:15p KPHA AA12 6:30-7:30p KPHA AA14 7:45-8:45p KPHA AA18	31 KPBSD Vacation 1-2:30p Public Skate 4-5p KPHA A10 5:15-6:15p KPHA AA12 6:30-7:30p KPHA AA14G 7:45-8:45p KPHA A18 9-10p Queens	01 KPBSD Vacation 1-2:30p Public Skate 6:30-7:30p KPHA A18 v VISITOR	02 11:45a-12:45p HCAK 1-2:30p Public Skate 2:45-3:45p U8 PULLOUT	03 1-2:30p Public Skate 2:30-3:45p KPHA A18 v VISITOR 4-5:00p HCAK 5:15-6:15p Queens 6:30-7:30p Queens
					This Calendar was last updated on: 11/23/2020 9:40	
Notes: This schedule is subject to frequent changes. Fees \$145 per hour + Tax Contact Carol at Kenai Park & Recreation Office; 907-283-8262 or cbannock@kenai.city Please, no sticks or pucks on ice during public skate.						
KEY: Red lettering means a notice or a time change Bold letter usually indicates a game Underline indicates a recent change Strikethrough indicates a recent cancel or schedule change						



Tree Removal Permits

The City of Kenai has a new Tree Removal Permitting process if you're interested in removing dead or dying trees on city property. This process is designed to protect people and structures and has strict guidelines to consider. For detailed information and the permit form, please refer to the City's website: (www.kenai.city/parksrec/page/other).

TREE REMOVAL SAFETY TIPS ACCORDING TO OSHA:

(www.osha.gov/Publications/3301-10-05-english-06-27-2007.html)

TREE TRIMMING & REMOVAL SAFETY

ASSUME THAT ALL POWER LINES ARE ENERGIZED!

- Contact the utility company to discuss de-energizing and grounding or shielding of power lines.
- All tree trimming or removal work within ten feet of a power line must be done by trained and experienced line-clearance tree trimmers. A second tree trimmer is required within normal voice communication range.
- Line-clearance tree trimmers must be aware of and maintain the proper minimum approach distances when working around energized power lines.
- Use extreme caution when moving ladders and equipment around downed trees and power lines.

STAY ALERT AT ALL TIMES!

- Perform a hazard assessment of the work area before starting.
- Do not trim trees in dangerous weather conditions.
- Operators of chain saws should wear proper PPE and ensure equipment properly maintained.
- Use of personal protective equipment such as gloves, safety glasses, hard hats, hearing protection, chaps, steel toed boots etc., recommended in the equipment manufacturer's operating manual.
- Determine the tree's felling direction. Address forward lean, back lean, and/or side lean issues.
- Determine the proper amount of hinge wood to safely guide the tree's fall. Provide a retreat path to safe location.
- Inspect tree limbs for strength and stability before climbing. Tree trimmers working aloft must use appropriate fall protection.
- Do not climb with tools in your hands.
- If broken trees are under pressure, determine the direction of the pressure and make small cuts to release it.
- Use extreme care when felling a tree that has not fallen completely to the ground and is lodged against another tree.
- Never turn your back on a falling tree.
- Be alert and avoid objects thrown back by a tree as it falls.

City of Kenai Meetings & Holidays

November 25, Planning & Zoning 7p

November 26 & 27 most city offices closed for Thanksgiving weekend

December 2, City Council 6p

December 3, Parks & Rec. 6p

December 9, Planning & Zoning 7p

December 10, Council on Aging 4:30p

December 10, Airport Commission 6p

December 16, City Council 6p

Please refer to the City website for additional Commission/Committee Meeting Information and Covid Guidelines

More information available at: www.kenai.city/citycouncil

All Regular Council meetings are live streamed through the City's YouTube Channel.



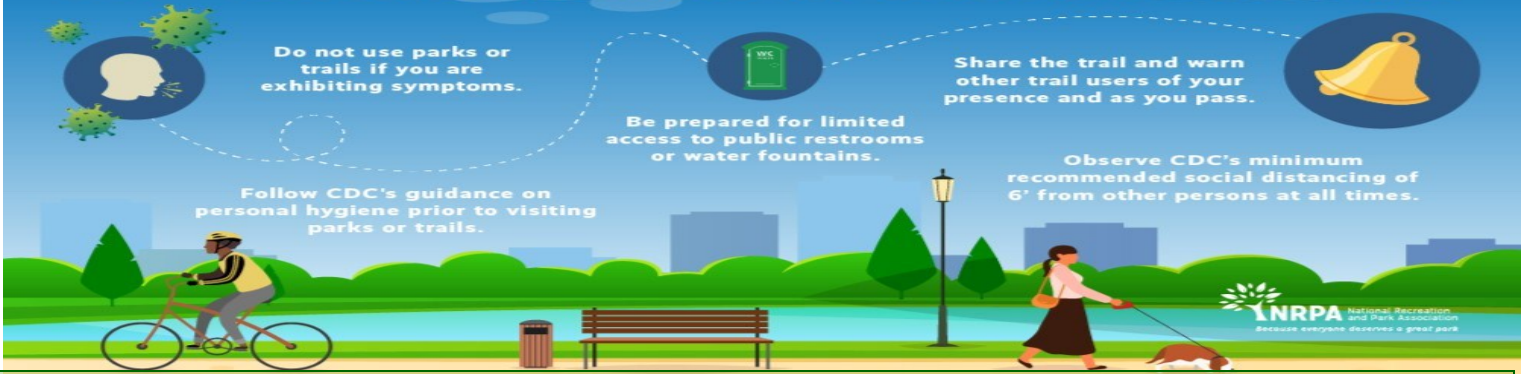
KENAI PARKS & RECREATION
332 Airport Way
Kenai AK 99611
907-283-8261

IMPORTANT NUMBERS

- Kenai City Hall
907-283-7535
- Kenai Recreation Center
907-283-3855
- Kenai Multi-Purpose Facility (Ice Rink) 907-283-8262
- Kenai Chamber of Commerce
907-283-1991
- To sign up for this newsletter email: cbannock@kenai.city



COVID-19: SOCIAL DISTANCING IN PUBLIC PARKS AND TRAILS



Facility Information as of August 11, 2020

(All information in this table is subject to sudden change.)

<p>Kenai Parks Open 5:00a - Midnight</p>	<p>Covid-19 Social Distancing in Public Parks & Trails</p> <ul style="list-style-type: none"> ◆ Stay home if you are exhibiting symptoms ◆ Be prepared for limited access to restrooms or water fountains. ◆ Share the trail and warn others of your presence as you pass ◆ Observe CDC's safety recommendations
<p>Kenai Recreation Center 227 Caviar St, Kenai 907-283-3855</p>	<p>Open for reservations only, additional guidelines and restrictions will apply.</p> <p>Additional information at: www.facebook.com/KenaiRecCenter/</p>
<p>Kenai Community Library 163 Main Street Loop 283-4378</p>	<p>The Kenai Community Library is now offering call in, curbside pickup Monday - Saturday 10a-5p.</p> <p>Additional information at: www.kenai.city/library</p>
<p>Kenai Senior Center 283-4156</p>	<p>The Kenai Senior Center is not currently open to foot traffic. If you know of a senior in the Kenai community that could benefit from home meal delivery during this time, please contact Angie directly, at (907) 283-8212 or aclary@kenai.city.</p> <p>Additional information at: www.facebook.com/kenaisenior/</p>
<p>Kenai Chamber of Commerce & Visitor Center 11471 Kenai Spur Hwy</p>	<p>Closed until further notice.</p>



Christmas Comes to Kenai

Friday, November 27, 2020

Watch the Kenai Chamber's Facebook Event
for ever changing details.

(www.facebook.com/events/363531074730072)

