

**KENAI PARKS & RECREATION COMMISSION  
REGULAR MEETING  
MAY 7, 2020 – 6:00 P.M.  
KENAI CITY HALL  
210 FIDALGO AVE., KENAI, AK 99611  
\*Telephonic/Virtual Information Below\*  
<http://www.kenai.city>**

1. **CALL TO ORDER**
  - a. Pledge of Allegiance
  - b. Roll Call
  - c. Agenda Approval
2. **SCHEDULED PUBLIC COMMENTS** *(Public comment limited to ten (10) minutes per speaker)*
3. **UNSCHEDULED PUBLIC COMMENT** *(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)*
4. **APPROVAL OF MEETING SUMMARY**
  - a. March 5, 2020
5. **UNFINISHED BUSINESS**
6. **NEW BUSINESS**
  - a. **Discussion/Recommendation** – FY2021-2025 Capital Improvement Plan
7. **REPORTS**
  - a. Parks & Recreation Director
  - b. Commission Chair
  - c. City Council Liaison
8. **NEXT MEETING ATTENDANCE NOTIFICATION** – June 4, 2020
9. **COMMISSION QUESTIONS AND COMMENTS**
10. **ADDITIONAL PUBLIC COMMENT**
11. **INFORMATION ITEMS**
12. **ADJOURNMENT**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/81410951108>

**Meeting ID:** 814 1095 1108 **Password:** 908409

OR

**Dial in by your Location:** (253) 215-8782 or (301) 715-8592

**Meeting ID:** 814 1095 1108 **Password:** 908409

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**KENAI PARKS & RECREATION COMMISSION  
MARCH 5, 2020 – 6:00 PM  
KENAI CITY COUNCIL CHAMBERS  
CHAIR CHARLIE STEPHENS, PRESIDING**

**MEETING SUMMARY**

**1. CALL TO ORDER**

Chair Stephens called the meeting to order at 6:03 p.m.

**a. Pledge of Allegiance**

Chair Stephens led those assembled in the Pledge of Allegiance.

**b. Roll was confirmed as follows:**

Commissioners present: C. Stephens, S. Kisen, T. Wisniewski, J. Dennis, M. Bernard, R. Tomrdle

Commissioners absent: J. Joanis, T. Winger

Staff/Council Liaison present: Parks & Rec Director B. Frates, Council Liaison B. Molloy

A quorum was present.

**c. Agenda Approval**

**MOTION:**

Commissioner Dennis **MOVED** to approve the agenda as presented and Commissioner Kisen **SECONDED** the motion. There were no objections; **SO ORDERED**.

**2. SCHEDULED PUBLIC COMMENTS – None.**

**3. UNSCHEDULED PUBLIC COMMENT – None.**

**4. APPROVAL OF MEETING SUMMARY**

**a. February 6, 2020**

**MOTION:**

Commissioner Wisniewski **MOVED** to approve the meeting summary of February 6, 2020 and Commissioner Bernard **SECONDED** the motion. There were no objections; **SO ORDERED**.

**5. UNFINISHED BUSINESS – None.**

**6. NEW BUSINESS**

**a. Discussion – Amending the Parks & Recreation Commission Student Representative Policy**

The Commission Chair thanked administration for the draft Resolution and policy as provided in the packet. He noted that all of the Commission's suggestions were addressed.

One correction was noted, the word "effecting" in Item 1(g) needed changed to "affecting."

**MOTION:**

Commissioner Kisenia **MOVED** to approve Resolution No. PR20-01 with the correction as noted to Item 1(g) in the Policy No. 2018-01; and Commissioner Dennis **SECONDED** the motion. There were no objections.

**7. REPORTS**

- a. **Parks and Recreation Director** – Frates referenced the Administration Report in the packet highlighting recent activities within the Department. He further reported that he spoke at a recent Kenai Historical Society meeting, that Kite Festival planning meetings were being planned, and the Department was gearing up for the opening of the summer maintenance summer positions.
- b. **Commission Chair** – No report.
- c. **City Council Liaison** – Molloy reported on the recent actions and business items of the March 4 City Council meeting, including the City's marketing plan, Capital Improvement Project update, and Council's support for a Personal Use Fishery fee.

**8. NEXT MEETING ATTENDANCE NOTIFICATION** – April 2, 2020

Commission Chair Stephens noted he would be absent at the next meeting.

**9. COMMISSION QUESTIONS & COMMENTS**

Commissioner Wisniewski inquired about the status of the campground off S. Spruce Street. It was noted that other properties would need to be looked at.

**10. ADDITIONAL PUBLIC COMMENT** – None.

**11. INFORMATION**

- a. Multi-Purpose Facility Ice Schedule – February/March 2020
- b. March Monthly Report
- c. Arbor Day Grant 2020
- d. Soldotna Chamber of Commerce & Visitors Center Announcement

**12. ADJOURNMENT**

There being no further business before the Commission, the meeting was adjourned at 6:50 p.m.

Meeting summary prepared and submitted by:

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Jacquelyn LaPlante, Deputy City Clerk



# KENAI

City of Kenai | 210 Fidalgo Ave, Kenai, AK 99611-7794 | 907.283.7535 | [www.kenai.city](http://www.kenai.city)

## MEMORANDUM

**TO:** Parks & Recreation Commission  
**FROM:** Robert J. Frates, Parks & Recreation Director  
**DATE:** April 30, 2020  
**SUBJECT:** Fiscal Year 2021-2025 Capital Improvement Plan

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The Kenai City Council conducted a joint work session with Commissions and Committees on Wednesday, February 19, 2020 to provide an annual overview and discuss the draft Capital Improvement Plan for the City.

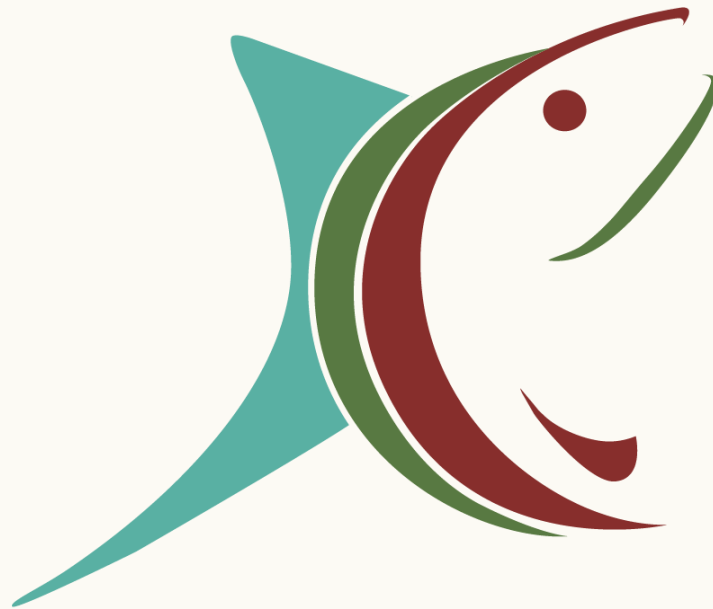
This document provides an overall summary of the recommended projects and is an important tool for the planning and prioritization of future projects greater than \$35,000. It is important to note that not all projects, for various reasons, receive the necessary funding for the projected year.

Please review the Parks & Recreation section of the Capital Improvement Plan for discussion and recommendation at our May 7 meeting.

Thank you and please let me know if you have any questions.

Attachment

CITY OF KENAI  
**CAPITAL  
IMPROVEMENT  
PLAN**



**FISCAL YEAR 2021 - 2025**

**CITY OF KENAI  
CITY HALL  
210 FIDALGO AVENUE  
KENAI, AK 99611**

**PAUL OSTRANDER  
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# INTRODUCTION

The City of Kenai's five year Capital Improvement Plan (CIP) is developed by the Public Works Department in coordination with City departments, Administration, Boards and Commissions, and the City Council for the purpose of long-range capital improvement planning and budgeting. A capital improvement project is typically a one-time expenditure, usually, in excess of \$35,000, that has a useful life exceeding one year or is a major project such as a comprehensive or master plan. Capital projects on existing assets are included in the CIP, provided they meet the definition of a capital project. Projects can focus on immediate needs or anticipate future needs before critical failures.

The CIP is divided into six parts based on the City Fund in which the project would be accounted for. These include the Airport Fund, General Fund, Water & Sewer Fund, and Senior Citizens Fund, Congregate Housing Enterprise Fund, and Personal Use Fishery Fund. Projects are listed in priority order for each Fund by fiscal year. A map identifying project locations is also included.

Projects that are identified in the CIP are included for planning purposes and to recognize a need. Not all projects receive the necessary funding to accomplish them in a projected year, which is why the list is updated annually. Many projects are dependent on non-City funding sources, which the City can expect to seek, but are not guaranteed. The availability of outside funds can vary with local, state and federal economies, and the City's needs can, and do, change frequently.





# AIRPORT FUND



FY2021	Project No.	COST	DESCRIPTION
AIRFIELD SAND AND EQUIPMENT STORAGE BUILDING*	01	\$1,734,319	Construct an approx. 6,400 sq ft sand and storage building at the Kenai Municipal Airport
RUNWAY PROTECTION ZONE LAND ACQUISITION*	02	\$100,000	Acquisition of property within runway protection zone for obstruction removal
WHEELED LOADER REPLACEMENT*	03	\$250,000	Replacement of aging equipment with new wheeled loader
AIRPORT OPERATIONS DDC CONTROLS CONVERSION	04	\$80,000	Consolidate existing controls system
TRACTOR/MOWER REPLACEMENT	05	\$131,000	Replacement of aging equipment with new tractor/mower
		<b>\$2,295,319</b>	 \$341,270 AIRPORT FUND \$1,954,049 GRANT/OTHER

FY2022	Project No.	COST	DESCRIPTION
AIRFIELD PAINTING AND CRACK SEALING DESIGN*	06	\$50,000	Design airfield painting and crack sealing project to current standards
TERMINAL ROAD AND PARKING LOT IMPROVEMENTS*	07	\$1,700,000	Rehabilitate access road, parking lot expansion, and lighting at the terminal
		<b>\$1,750,000</b>	 \$109,375 AIRPORT FUND \$1,640,625 GRANT/OTHER

FY2023	Project No.	COST	DESCRIPTION
AIRFIELD PAINTING AND CRACK SEALING*	08	\$1,250,000	Airfield painting and crack sealing to current standards
APRON AND WILLOW STREET EXTENSION*	09	\$2,443,000	Extend apron taxiway for lease lots and road and utilities on Willow Street
		<b>\$3,693,000</b>	 \$1,299,625 AIRPORT FUND \$2,393,375 GRANT/OTHER

\*Projects marked with an asterisk denote project is dependent on grant funding

# AIRPORT FUND



FY2024	Project No.	COST	DESCRIPTION
TERMINAL ELEVATOR MAJOR MAINTENANCE	10	\$50,000	Major maintenance on existing elevator at the Airport Terminal
ARFT FACILITY ELEVATOR MAJOR MAINTENANCE	11	\$50,000	Major maintenance on existing Alaska Regional Fire Training Facility elevator
		<b>\$100,000</b>	<b>&gt;&gt;</b> \$100,000 AIRPORT FUND \$0 GRANT/OTHER

FY2025	Project No.	COST	DESCRIPTION
RUNWAY RECONSTRUCTION*	12	\$15,000,000	Reconstruction of Runway 2L-20R
REHABILITATE TAXIWAYS A, C, K, AND L*	13	\$3,500,000	Rehabilitate taxiways K and C to current standards
		<b>\$18,500,000</b>	<b>&gt;&gt;</b> \$1,156,250 AIRPORT FUND \$17,343,750 GRANT/OTHER

\*Projects marked with an asterisk denote project is dependent on grant funding

# AIRPORT FUND PROJECTS

## AIRFIELD SAND AND EQUIPMENT STORAGE BUILDING

01

Department: Airport

Total Project Cost: \$2,000,000

Project Phased: No

Project Type: Building

Funding Source(s): Grant Dependent

Potential Grant Identified: Federal Aviation

Administration

Operating Budget Impact: Significant Decrease



YEAR:	2021	2022	2023	2024	2025
COST:	\$2,000,000				

Details:

This project will construct an approximately 6,400 square-foot sand and snow removal equipment storage building to allow the Airport to screen and stockpile sand for winter usage and store sand and snow removal equipment. A sand and snow removal equipment storage building will lengthen the useful life of the equipment.

## RUNWAY PROTECTION ZONE LAND ACQUISITION

02

Department: Airport

Total Project Cost: \$100,000

Project Phased: No

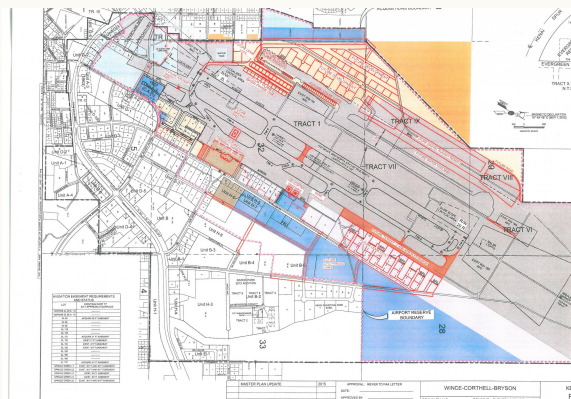
Project Type: Land Improvement

Funding Source(s): Grant Dependent

Potential Grant Identified: Federal Aviation

Administration

Operating Budget Impact: Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:	\$100,000				

Details:

This project purchases two lots that have been identified on the south end of the apron and within the Runway Protection Zone (RPZ). Land for RPZ and obstruction control is FAA eligible, and these lots are designated as "Land for obstruction removal" on the Airport Layout Plan.

# AIRPORT FUND PROJECTS

## WHEELED LOADER REPLACEMENT

03

Department: Airport  
 Total Project Cost: \$250,000  
 Project Phased: No  
 Project Type: Equipment  
 Funding Source(s): Grant Dependent  
 Potential Grant Identified: Federal Aviation Administration  
 Operating Budget Impact: Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:	\$250,000				

**Details:**

This project would replace old and aging equipment with new efficient snow removal equipment, consisting of a loader with attachments.

## AIRPORT OPERATIONS DDC CONTROLS CONVERSION

04

Department: Airport  
 Total Project Cost: \$80,000  
 Project Phased: No  
 Project Type: Building Improvement  
 Funding Source(s): Airport Fund  
 Potential Grant Identified: None  
 Operating Budget Impact: Slight Decrease



YEAR:	2021	2022	2023	2024	2025
COST:	\$80,000				

**Details:**

This project will consolidate the existing Airport Operations Facility controls systems into one system controlled by Meridian. This work will allow for easier future maintenance of the facility's heating, ventilation, and air conditioning (HVAC) system, making diagnosis of equipment issues much more manageable.

# AIRPORT FUND PROJECTS

## TRACTOR/MOWER REPLACEMENT

05

Department: Airport  
 Total Project Cost: \$131,000  
 Project Phased: No  
 Project Type: Equipment  
 Funding Source(s): Airport Fund  
 Potential Grant Identified: None  
 Operating Budget Impact: Slight Decrease



YEAR:	2021	2022	2023	2024	2025
COST:	\$131,000				

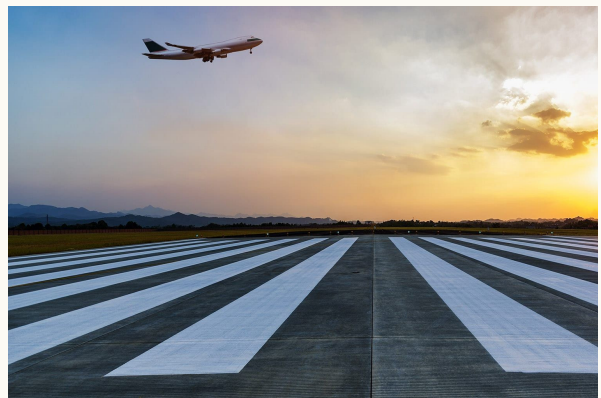
**Details:**

This project would replace a 17-year-old tractor/mower with a failing transmission with a new efficient tractor/mower, consisting of a tractor with mower attachment.

## AIRFIELD PAINTING AND CRACKSEALING DESIGN

06

Department: Airport  
 Total Project Cost: \$50,000  
 Project Phased: Yes  
 Project Type: Infrastructure  
 Funding Source(s): Grant Dependent  
 Potential Grant Identified: Federal Aviation Administration  
 Operating Budget Impact: Minimal/No Impact



YEAR:	2021	2022	2023	2024	2025
COST:		\$50,000			

**Details:**

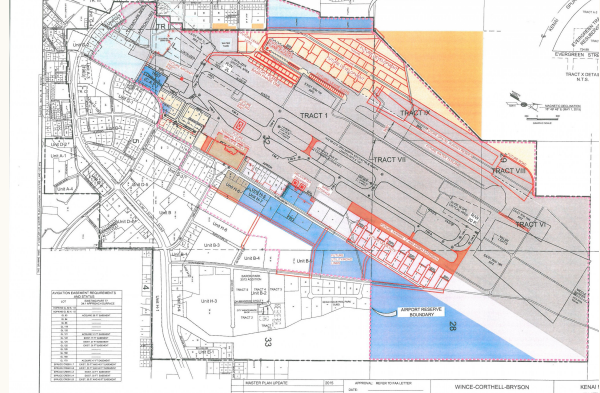
This project consists of project design for normal airfield marking and asphalt preservation to meet the Code of Federal Regulations (CFR) 139 inspections and a pavement maintenance program, a grant assurance for a federally obligated airport to protect the life of the asphalt.

# AIRPORT FUND PROJECTS

## TERMINAL ROAD AND PARKING LOT IMPROVEMENTS

07

Department: Airport  
 Total Project Cost: \$1,700,000  
 Project Phased: No  
 Project Type: Infrastructure  
 Funding Source(s): Grant Dependent  
 Potential Grant Identified: Federal Aviation Administration  
 Operating Budget Impact: Slight Increase



YEAR:	2021	2022	2023	2024	2025
COST:		\$1,700,000			

**Details:**

This project rehabilitates the access road, provides for parking lot expansion to the south, and installs new lighting poles at the Kenai Municipal Airport Terminal parking lot.

## AIRFIELD PAINTING AND CRACKSEALING

08

Department: Airport  
 Total Project Cost: \$1,250,000  
 Project Phased: Yes  
 Project Type: Infrastructure  
 Funding Source(s): Grant Dependent  
 Potential Grant Identified: Federal Aviation Administration  
 Operating Budget Impact: Slight Decrease



YEAR:	2021	2022	2023	2024	2025
COST:			\$1,250,000		

**Details:**

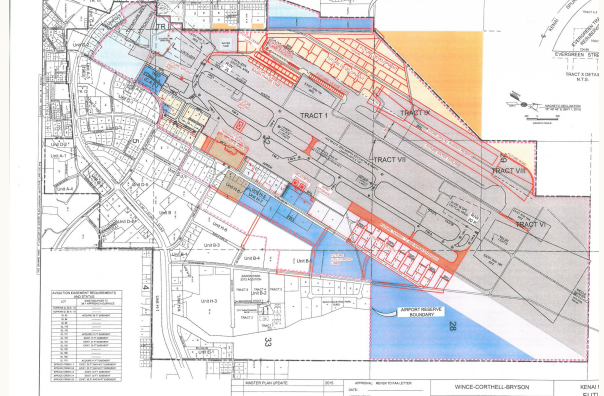
This project consists of normal airfield marking and asphalt preservation to meet the Code of Federal Regulations (CFR) 139 inspections and a pavement maintenance program, which is a grant assurance for a federally obligated airport to protect the life of the asphalt.

# AIRPORT FUND PROJECTS

## APRON AND WILLOW STREET EXTENSION

09

Department: Airport  
 Total Project Cost: \$2,443,000  
 Project Phased: No  
 Project Type: Land Improvement/ Infrastructure  
 Funding Source(s): Grant Dependent  
 Potential Grant Identified: Federal Aviation Administration  
 Operating Budget Impact: Slight Increase



YEAR:	2021	2022	2023	2024	2025
COST:			\$2,443,000		

**Details:**

This project would extend the apron taxiway 600 feet for lease lots and Willow Street Extension (road and utilities) as well as provide for lease lot development (five acres). Lease lot development is assumed to be 100% City-funded.

## TERMINAL ELEVATOR MAJOR MAINTENANCE

10

Department: Airport  
 Total Project Cost: \$50,000  
 Project Phased: No  
 Project Type: Building Improvement  
 Funding Source(s): Airport Fund  
 Potential Grant Identified: None  
 Operating Budget Impact: Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:				\$50,000	

**Details:**

Provide major maintenance on the existing Airport Terminal Elevator. This maintenance will replace 30-plus-year-old components for safety reasons while providing minor cosmetic improvements.

# AIRPORT FUND PROJECTS

## ARFT ELEVATOR MAJOR MAINTENANCE

11

Department: Airport  
 Total Project Cost: \$50,000  
 Project Phased: No  
 Project Type: Building Improvement  
 Funding Source(s): Airport Fund  
 Potential Grant Identified: None  
 Operating Budget Impact:  
 Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:				\$50,000	

Details:  
 Provide major maintenance on the existing Alaska Regional Fire Training Facility's elevator. The facility is currently primarily occupied by Beacon. The facility was constructed in 1997, and while the elevator sees relatively minimal use, this project will provide for the continued safe operation of the unit.

## RUNWAY RECONSTRUCTION

12

Department: Airport  
 Total Project Cost: \$15,000,000  
 Project Phased: No  
 Project Type: Infrastructure  
 Funding Source(s): Grant Dependent  
 Potential Grant Identified: Federal Aviation Administration  
 Operating Budget Impact: Slight Decrease



YEAR:	2021	2022	2023	2024	2025
COST:					\$15,000,000

Details:  
 This project removes and replaces existing asphalt and crushed rock base. Four inches of AP subbase will be removed, with the remaining 10 inches of subbase compacted to 100% followed by a new course C crushed base and 4 inches of asphalt laid in two lifts. This project is necessary due to excessive reflective cracking and reduced PCI values. The top lift will be grooved, and the new section will be 17-18 inches thick.



# AIRPORT FUND PROJECTS

## REHABILITATE TAXIWAYS A, C, K, AND L

13

Department: Airport

Total Project Cost: \$3,500,000

Project Phased: No

Project Type: Infrastructure

Funding Source(s): Grant Dependent

Potential Grant Identified: Federal Aviation

Administration

Operating Budget Impact: Slight Decrease



YEAR:	2021	2022	2023	2024	2025
COST:					\$3,500,000

### Details:

This project will widen shoulders and safety areas between taxiways K and C to current standards, upgrade lighting and signage to watertight standards, in-pavement lights for D and E, and reconstruct Taxiway A asphalt. The project will reduce crack sealing maintenance costs and bring the oldest pavement on the Airport up to the recommended Pavement Condition Index.

# GENERAL FUND

FY2021	Project No.	COST	DESCRIPTION
KENAI BLUFF STABILIZATION*	01	\$1,000,000	Stabilize a one-mile area on the northern bank of the Kenai River
MULTI-PURPOSE FACILITY EXHAUST FAN	02	\$75,000	Install large exhaust fan ventilation system
MULTI-PURPOSE FACILITY RUST REMEDIATION	03	\$80,000	Install rust reformer spray on structural steel elements
		<b>\$1,155,000</b>	 \$155,000 GENERAL FUND \$1,000,000 GRANT/OTHER

FY2022	Project No.	COST	DESCRIPTION
KENAI BLUFF STABILIZATION*	01	\$17,500,000	Stabilize a one-mile area on the northern bank of the Kenai River
WILDWOOD DRIVE*	04	\$290,000	Reconstruct 2,318 foot of roadway
FIRST STREET REPAIRS	05	\$60,000	Remove and replace damaged roadway
DISPATCH RADIO REPLACEMENT*	06	\$250,000	Replace outdated dispatch radios and recording equipment
LIBRARY DDC CONTROLS	07	\$58,000	Improvements to Library HVAC controls
VISITOR CENTER DDC CONTROLS	08	\$62,000	Maintenance and recommission of mechanical systems & direct digital controls
INLET WOODS STORM WATER IMPROVEMENTS	09	\$120,000	Drainage improvements to prevent street flooding
REC CENTER WATER HEATER REPLACEMENT	10	\$60,000	Remove and replace existing water heaters
BRIDGE ACCESS PEDESTRIAN TRAIL*	11	\$2,398,229	Construct 10-foot wide, 1.3 mile paved and separated pathway on Bridge Access Road
CITY OF KENAI TENT/VEHICLE CAMPGROUND*	12	\$446,210	Design and construct a campground with 20-30 accessible spots
PHASE I: RFID TAGGING OF LIBRARY COLLECTION*	13	\$132,000	Provide RFID technology to tag items in the Library collection
NETWORK ACCESS CONTROL*	14	\$60,000	Provide physical access control for City-owned network infrastructure
IT MASTER PLANNING	15	\$35,000	Analyze City's need for updating existing or new computer and network infrastructure
CITY HALL AIR HANDLER REPLACEMENT	16	\$210,000	Replace existing roof top unit air handler
VISITOR CENTER ROOF REPLACEMENT	17	\$120,000	Complete replacement of asphalt shingle roofing with new
		<b>\$21,801,439</b>	 \$1,086,560 GENERAL FUND \$20,714,879 GRANT/OTHER

# GENERAL FUND

FY2023	Project No.	COST	DESCRIPTION
KENAI BLUFF STABILIZATION*	01	\$17,500,000	Stabilize a one-mile area on the northern bank of the Kenai River
WILLOW STREET REPAIRS	18	\$420,000	Milling and resurfacing of roadway from Main Street to Airport Way
REC CENTER RTU HVAC REPLACEMENTS	19	\$280,000	Replace Rooftop Unit, including air handlers, control valves, and thermostats
POLICE MOBILE RADIO REPLACEMENT*	20	\$100,000	Replace all police vehicle mounted mobile radios
OUTDOOR EVENT PARK DESIGN AND FEASIBILITY	21	\$35,000	Provide engineered drawings to construct an event park
PHASE II: RFID TAGGING OF LIBRARY COLLECTION*	22	\$35,000	Install self-sorting machines and security gates
KENAI NORDIC TRAIL LIGHTING - DESIGN & CONSTRUCTION*	23	\$200,000	Design and construct lighted Nordic trail system at the Kenai Golf Course
MUNICIPAL PARK TRAIL BOARDWALK	24	\$85,000	Construct engineered elevated boardwalk adjacent to Kenai Little League ballfields
PHASE II: KENAI CEMETERY EXPANSION	25	\$260,000	Construct large pavilion, lighted flag poles, storage building, and columbarium
MULTI-FACTOR AUTHENTICATION (MFA)	26	\$50,000	Purchase and install software and hardware to implement multi-factor authentication
		<b>\$18,965,000</b>	 <b>\$1,130,000</b> GENERAL FUND <b>\$17,835,000</b> GRANT/OTHER
FY2024	Project No.	COST	DESCRIPTION
LILAC STREET REPAIRS	27	\$393,000	Replace failed concrete curb, re-stabilize sub-base, and provide new asphalt surface
CITY HALL ELEVATOR MAJOR MAINTENANCE	28	\$50,000	Replace 30+ year-old components
REC CENTER ROOF REPLACEMENT	29	\$756,000	Replace existing built-up roof with new membrane roof system
FUTURE ROAD REPAIRS	30	\$250,000	Major repairs to correct settlement and failing asphalt areas
FUTURE STORM WATER IMPROVEMENTS	31	\$80,000	Major repairs to storm water conveyance system including culverts and catch basins
SOFTBALL GREEN STRIP PLAY EQUIPMENT REPLACEMENT	32	\$85,000	Replace children's playground equipment
		<b>\$1,614,000</b>	 <b>\$1,614,000</b> GENERAL FUND <b>\$0</b> GRANT/OTHER

# GENERAL FUND

FY2025	Project No.	COST	DESCRIPTION
FUTURE ROAD REPAIRS	30	\$250,000	Major repairs to correct settlement and failing asphalt areas
FUTURE STORM WATER IMPROVEMENTS	31	\$80,000	Major repairs to storm water conveyance system including culverts and catch basins
KENAI MULTI-PURPOSE FACILITY PERMANENT LOCKER ROOMS*	33	\$1,250,000	5,000 square-foot locker room construction, including utilities, bathrooms, shower rooms
PUBLIC SAFETY FACILITY IMPROVEMENTS	34	\$750,000	Address asbestos abatement concerns and improve the functionality of the facility
		<b>\$2,330,000</b>	<div style="display: flex; align-items: center;"> <div style="font-size: 2em; margin-right: 10px;">»»</div> <div> <p>\$1,080,000 GENERAL FUND</p> <p>\$1,250,000 GRANT/OTHER</p> </div> </div>

# GENERAL FUND PROJECTS

## BLUFF STABILIZATION

01

Department: Administration | Public Works  
 Total Project Cost: \$36,000,000  
 Project Phased: Yes  
 Project Type: Infrastructure  
 Funding Source(s): Grant Dependent | Bonding  
 Potential Grant Identified: State Capital Project  
 Submission and Federal Grants To Be Identified  
 Operating Budget Impact: Slight Decrease



YEAR:	2021	2022	2023	2024	2025
COST:	\$1,000,000	\$17,500,000	\$17,500,000		

**Details:**

The City of Kenai in coordination with the Army Corp of Engineers Bluff Erosion Control Project is intended to stabilize an area on the northern bank of the Kenai River from near the river's mouth below Historic Old Town extending upriver approximately one mile toward the first cannery just below Bluff Overlook Park at the end of Spur View Drive.

## MULTI-PURPOSE FACILITY EXHAUST FAN

02

Department: Public Works  
 Total Project Cost: \$75,000  
 Project Phased: No  
 Project Type: Building Improvement  
 Funding Source(s): General Fund  
 Potential Grant Identified: None  
 Operating Budget Impact:  
 Slight Increase



YEAR:	2021	2022	2023	2024	2025
COST:	\$75,000				

**Details:**

This project will install a large exhaust fan ventilation system with humidistatic controls to prevent continued moisture issues within the Multi-Purpose Facility. Summer ice is the largest contributing factor to excessive humidity; however, this system will be beneficial year-round.

# GENERAL FUND PROJECTS

## MULTI-PURPOSE FACILITY RUST REMEDIATION

03

Department: Public Works  
 Total Project Cost: \$80,000  
 Project Phased: No  
 Project Type: Building Improvement  
 Funding Source(s): General Fund  
 Potential Grant Identified: None  
 Operating Budget Impact:  
 Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:	\$80,000				

**Details:**

This project will remove rust and algae at the Multi-Purpose Facility by power washing and then sealing parts of the Facility with a rust inhibitor spray coating to ensure the Facility will be usable for years to come. Excessive moisture issues at the Facility have created an environment for rust and algae to grow on elements of the interior roof structure.

## WILDWOOD DRIVE

04

Department: Public Works  
 Total Project Cost: \$290,000  
 Project Phased: No  
 Project Type: Infrastructure  
 Funding Source(s): General Fund | Other  
 Potential Grant Identified: State Capital Project Submission | Department of Corrections  
 Operating Budget Impact: Slight Decrease



YEAR:	2021	2022	2023	2024	2025
COST:		\$290,000			

**Details:**

This project will reconstruct 2,318-foot of roadway, widen it to 24 feet, provide drainage ditching, remove existing deteriorating asphalt, stabilize sub-base, compact, and pave. Wildwood drive provides access to the Wildwood Correctional Facility, and the City requires ownership and site control prior to proceeding with upgrades, which have been needed for at least 40 years. The City is currently working with the Kenai Native Association to gain site control for the road the City has maintained for decades. The City will pursue shared funding for this project with the Department of Corrections.

# GENERAL FUND PROJECTS

## FIRST STREET REPAIRS

05

Department: Public Works  
 Total Project Cost: \$60,000  
 Project Phased: No  
 Project Type: Infrastructure  
 Funding Source(s): General Fund  
 Potential Grant Identified: State Capital Project Submission  
 Operating Budget Impact: Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:		\$60,000			

**Details:**

This project removes and replaces approximately 250 feet of damaged roadway and curb on First Street.

## DISPATCH RADIO REPLACEMENT

06

Department: Police  
 Total Project Cost: \$250,000  
 Project Phased: No  
 Project Type: Equipment  
 Funding Source(s): Grant Dependent  
 Potential Grant Identified: State Capital Project Submission | Department of Homeland Security  
 Operating Budget Impact: Slight Increase



YEAR:	2021	2022	2023	2024	2025
COST:		\$250,000			

**Details:**

This project is a critical replacement of outdated dispatch radios and recording equipment. Grants have been applied for multiple years for this replacement.

# GENERAL FUND PROJECTS

## LIBRARY DDC CONTROLS

07

Department: Public Works  
 Total Project Cost: \$58,000  
 Project Phased: No  
 Project Type: Building Improvement  
 Funding Source(s): General Fund  
 Potential Grant Identified: None  
 Operating Budget Impact:  
 Slight Decrease



YEAR:	2021	2022	2023	2024	2025
COST:		\$58,000			

**Details:**

This project replaces older control components with new, as well as recommissions existing heating, ventilation, and air conditioning (HVAC) controls system. The Library had major improvements completed approximately 10 years ago, and older areas of the library continue to struggle with maintaining set-point temperatures.

## VISITOR CENTER DDC CONTROLS

08

Department: Public Works  
 Total Project Cost: \$62,000  
 Project Phased: No  
 Project Type: Building Improvement  
 Funding Source(s): General Fund  
 Potential Grant Identified: None  
 Operating Budget Impact:  
 Slight Decrease



YEAR:	2021	2022	2023	2024	2025
COST:		\$62,000			

**Details:**

The Kenai Visitor and Cultural Center's mechanical systems and existing Direct Digital Control (DDC) systems are in need of major maintenance and recommissioning. Several areas of the facility are not operating correctly. This project will identify the components which are failing and provide for their replacements.



# GENERAL FUND PROJECTS

## INLET WOODS STORM WATER IMPROVEMENTS

09

Department: Public Works  
 Total Project Cost: \$120,000  
 Project Phased: No  
 Project Type: Infrastructure  
 Funding Source(s): General Fund  
 Potential Grant Identified: None  
 Operating Budget Impact:  
 Slight Decrease



YEAR:	2021	2022	2023	2024	2025
COST:		\$120,000			

**Details:**

This project will improve catch basin conveyance and capacity to resolve several areas within the Inlet Woods Subdivision that experience flooding of the roadways due to insufficient storm water infrastructure.

## REC CENTER WATER HEATER REPLACEMENTS

10

Department: Public Works  
 Total Project Cost: \$60,000  
 Project Phased: No  
 Project Type: Building Improvement  
 Funding Source(s): General Fund  
 Potential Grant Identified: None  
 Operating Budget Impact:  
 Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:		\$60,000			

**Details:**

This project will remove and replace the existing water heaters with new comparably-sized equipment. The Kenai Recreation Center water heaters are beyond their useful life and have been requiring extensive maintenance to remain operational.

# GENERAL FUND PROJECTS

## BRIDGE ACCESS PEDESTRIAN TRAIL

11

Department: Parks & Recreation  
 Total Project Cost: \$2,398,229  
 Project Phased: No  
 Project Type: Infrastructure  
 Funding Source(s): Grant Dependent (\$2,181,669)  
 General Fund (\$216,560)  
 Grant Identified: Department of Transportation  
 Operating Budget Impact: Slight Increase



YEAR:	2021	2022	2023	2024	2025
COST:		\$2,398,229			

### Details:

This project constructs a 10-foot-wide 1.3 mile paved and separated pathway along the east side of Bridge Access Road from its intersection with Beaver Loop Road to its intersection with the Kenai Spur Highway. The final finished surface consists of a 2-inch layer of asphalt.

## CITY OF KENAI TENT/ VEHICLE CAMPGROUND

12

Department: Parks & Recreation  
 Total Project Cost: \$446,210  
 Project Phased: No  
 Project Type: Infrastructure  
 Funding Source(s): Grant Dependent  
 Grant Identified: State of Alaska  
 Operating Budget Impact:  
 Slight Increase



YEAR:	2021	2022	2023	2024	2025
COST:		\$446,210			

### Details:

This project designs and constructs a campground on South Spruce Street with approximately 20-30 accessible spots, restroom with showers, a small play area, and a pavilion. After the closure of the City's last campground in the early 2000s and the more recent closures of private campgrounds, the City is without a campground.

# GENERAL FUND PROJECTS

## PHASE I: RFID TAGGING OF LIBRARY COLLECTION

13

Department: Library  
 Total Project Cost: \$132,000  
 Project Phased: Yes  
 Project Type: Technology  
 Funding Source(s): Grant Dependent  
 Potential Grant Identified: Rasmuson Tier 2  
 Operating Budget Impact:  
 Slight Decrease



YEAR:	2021	2022	2023	2024	2025
COST:		\$132,000			

### Details:

This project would tag every item in the Library collection with a machine-readable tag and include four new staff stations for check out and in of material. Currently staff check each item out one at a time. The use of Radio-frequency Identification (RFID) technology would reduce staff and customer error in checking items in and out which would result in efficiencies. The automatic sorters would reduce the amount of staff work and time.

## NETWORK ACCESS CONTROL

14

Department: Finance - Information Technology  
 Total Project Cost: \$60,000  
 Project Phased: No  
 Project Type: Technology  
 Funding Source(s): Grant Dependent  
 Potential Grant Identified: Department of Homeland Security  
 Operating Budget Impact: Minor or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:		\$60,000			

### Details:

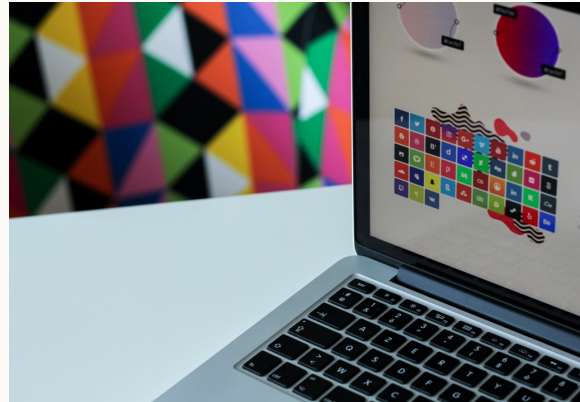
The project provides physical access control for all City-owned network infrastructure. The National Cybersecurity Review (NCSR) lists physical access to network equipment as a serious threat to cybersecurity. This project would secure all network equipment in a locking enclosure. It will also consolidate wiring locations at the Senior Center from three to one.

# GENERAL FUND PROJECTS

## IT MASTER PLANNING

15

Department: Finance - Information Technology  
 Total Project Cost: \$35,000  
 Project Phased: No  
 Project Type: Technology  
 Funding Source(s): General Fund  
 Potential Grant Identified: None  
 Operating Budget Impact:  
 Slight Decrease



YEAR:	2021	2022	2023	2024	2025
COST:		\$35,000			

**Details:**

This project analyzes the City's needs for updating existing or new computer and network infrastructure as well as the need to update or acquire new software to increase the efficiency, transparency and effectiveness of City departments in performing their daily tasks and activities.

## CITY HALL AIR HANDLER REPLACEMENT

16

Department: Public Works  
 Total Project Cost: \$210,000  
 Project Phased: No  
 Project Type: Building Improvement  
 Funding Source(s): General Fund  
 Potential Grant Identified: None  
 Operating Budget Impact:  
 Slight Decrease



YEAR:	2021	2022	2023	2024	2025
COST:		\$210,000			

**Details:**

This project replaces the existing roof top unit air handler at City Hall, which was installed in 1980. The Facility is approximately 9,588 square feet, and this project includes Direct Digital Controls (DDC) for operational efficiency.

# GENERAL FUND PROJECTS

## VISITOR CENTER ROOF REPLACEMENT

17

Department: Public Works  
 Total Project Cost: \$120,000  
 Project Phased: No  
 Project Type: Building Improvement  
 Funding Source(s): General Fund  
 Potential Grant Identified: None  
 Operating Budget Impact:  
 Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:		\$120,000			

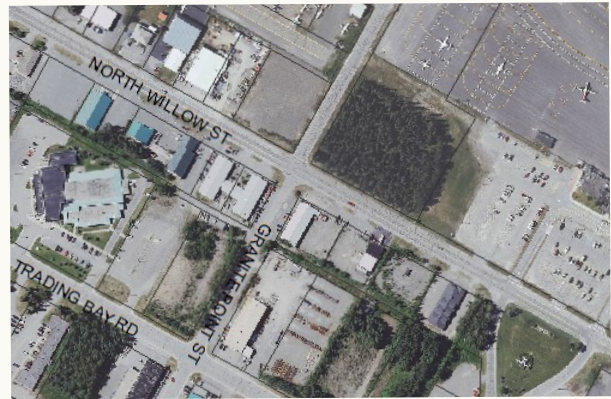
**Details:**

This project removes and replaces the roof at the Kenai Visitor and Cultural Center and includes new ice and water shield. The existing Asphalt Shingle Roof has reached the end of its useful life. Leaks are occurring more often over the last few years. The existing roof is approximately 30 years old.

## WILLOW STREET REPAIRS

18

Department: Public Works  
 Total Project Cost: \$420,000  
 Project Phased: No  
 Project Type: Infrastructure  
 Funding Source(s): General Fund  
 Potential Grant Identified: None  
 Operating Budget Impact:  
 Slight Decrease



YEAR:	2021	2022	2023	2024	2025
COST:			\$420,000		

**Details:**

This project includes milling and repaving of asphalt roadway approximately 40 feet in width and 1,950 feet in length between Main Street and Airport Way.

# GENERAL FUND PROJECTS

## KENAI RECREATION CENTER RTU HVAC REPLACEMENTS

19

Department: Public Works  
 Total Project Cost: \$280,000  
 Project Phased: No  
 Project Type: Building Improvement  
 Funding Source(s): General Fund  
 Potential Grant Identified: None  
 Operating Budget Impact:  
 Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:			\$280,000		

**Details:**

This project will replace the oldest equipment first, including air handlers, control valves, and thermostats. The Kenai Recreation Center was constructed in 1980 with an addition added in 1982. Many of the mechanical systems are now 40 years old and require extensive maintenance to maintain operation.

## MOBILE RADIO REPLACEMENT

20

Department: Police  
 Total Project Cost: \$100,000  
 Project Phased: No  
 Project Type: Equipment  
 Funding Source(s): Grant Dependent  
 Potential Grant Identified: Department of Homeland Security  
 Operating Budget Impact: Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:			\$100,000		

**Details:**

This project will replace all vehicle mounted mobile radios that will be beyond their service life, with newer P-25 compliant radios.

# GENERAL FUND PROJECTS

## OUTDOOR EVENT PARK DESIGN AND FEASIBILITY

21

Department: Parks & Recreation  
 Total Project Cost: \$35,000  
 Project Phased: Yes  
 Project Type: Infrastructure  
 Funding Source(s): General Fund  
 Potential Grant Identified: None  
 Operating Budget Impact:  
 Slight Increase



YEAR:	2021	2022	2023	2024	2025
COST:			\$35,000		

**Details:**

This project will provide engineered drawings to construct an event park to include a stage, restrooms, parking lot, and utilities. The phased project would construct an elevated stage with future phases of the project to include construction of a permanent restroom with utilities, spectator area, event area, vendor area, and parking lot.

## PHASE II: RFID TAGGING OF LIBRARY COLLECTION

22

Department: Library  
 Total Project Cost: \$35,000  
 Project Phased: Yes  
 Project Type: Building Improvement  
 Funding Source(s): Grant Dependent  
 Potential Grant Identified: Rasmuson Tier 2  
 Operating Budget Impact:  
 Slight Decrease



YEAR:	2021	2022	2023	2024	2025
COST:			\$35,000		

**Details:**

This project installs Self-Sorting Machines and Security Gates at the Library to create a reduction in staff and patron time spent finding items as well as creates additional security.

# GENERAL FUND PROJECTS

## KENAI NORDIC TRAIL LIGHTING - DESIGN & CONSTRUCTION

23

Department: Parks & Recreation  
 Total Project Cost: \$200,000  
 Project Phased: No  
 Project Type: Equipment  
 Funding Source(s): Grant Dependent  
 Potential Grant Identified: Land Water Conservation Fund  
 Operating Budget Impact: Slight Increase



YEAR:	2021	2022	2023	2024	2025
COST:			\$200,000		

**Details:**

This project includes the design and construction of a lighted Nordic trail system at the Kenai Municipal Golf Course. The design will dictate future phases and feasibility, but it is anticipated that the first phase of trail lighting would focus on the driving range and central bowl area near the clubhouse.

## MUNICIPAL PARK TRAIL BOARDWALK

24

Department: Parks & Recreation  
 Total Project Cost: \$85,000  
 Project Phased: Yes  
 Project Type: Infrastructure  
 Funding Source(s): Grant Dependent  
 Potential Grant Identified: Land Water Conservation Fund  
 Operating Budget Impact: Slight Increase



YEAR:	2021	2022	2023	2024	2025
COST:			\$85,000		

**Details:**

This project constructs an engineered elevated boardwalk. The first phase of this project constructed a new trail extending from the existing Kenai Little League ball fields, meandering within the wooded area at the top of the ravine, and turns east toward the parking lot. This project would construct a 150-foot boardwalk to the Shqui Tsatnu Creek drainage to connect with the existing trail, connecting the east and west sides of Municipal Park. Future phases of the project require an easement on the east side of the creek.



# GENERAL FUND PROJECTS

## KENAI CEMETERY EXPANSION - PHASE II

25

Department: Parks & Recreation  
 Total Project Cost: \$260,000  
 Project Phased: Yes  
 Project Type: Infrastructure  
 Funding Source(s): General fund  
 Potential Grant Identified: None  
 Operating Budget Impact:  
 Slight Increase



YEAR:	2021	2022	2023	2024	2025
COST:			\$260,000		

### Details:

This project will provide for a large pavilion, lighted flag poles, storage building, columbarium, front entry sign and an underground sprinkler system. Phase II includes a pavilion, flag poles, columbarium, and sprinkler system. Phase III (beyond FY25) includes additional plots, storage building, and a columbarium, if needed.

## MULTI-FACTOR AUTHENTICATION

26

Department: Finance - Information Technology  
 Total Project Cost: \$50,000  
 Project Phased: Yes  
 Project Type: Technology  
 Funding Source(s): Grant Dependent  
 Potential Grant Identified: Department of Homeland Security  
 Operating Budget Impact: Slight Increase



YEAR:	2021	2022	2023	2024	2025
COST:			\$50,000		

### Details:

This project purchases software and hardware to implement Multi-factor Authentication (MFA) and includes hiring a consultant to implement the solution. Current Criminal Justice Information Systems (CJIS) requirements from the FBI require MFA when accessing secure information outside of the Police Department.

# GENERAL FUND PROJECTS

## LILAC STREET REPAIRS

27

Department: Public Works  
 Total Project Cost: \$393,000  
 Project Phased: No  
 Project Type: Infrastructure  
 Funding Source(s): General fund  
 Potential Grant Identified: None  
 Operating Budget Impact:  
 Slight Decrease



YEAR:	2021	2022	2023	2024	2025
COST:				\$393,000	

**Details:**

This project replaces the failed concrete curb in affected areas, re-stabilizes settled subbase areas, and provides a new asphalt surface course along approximately 1600 linear feet of 30-foot wide roadway. Lilac Lane is located off the Spur Highway and Cook Inlet View Drive on the north side of Kenai. The roadway and concrete curb and gutter are suffering from severe settlement in multiple areas.

## CITY HALL ELEVATOR MAINTENANCE

28

Department: Public Works  
 Total Project Cost: \$50,000  
 Project Phased: No  
 Project Type: Building Improvement  
 Funding Source(s): General Fund  
 Potential Grant Identified: None  
 Operating Budget Impact:  
 Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:				\$50,000	

**Details:**

This project provides major maintenance on the existing City Hall Elevator. This will replace 30+ year old components for safety purposes while providing minor cosmetic improvements.

# GENERAL FUND PROJECTS

## RECREATION CENTER ROOF REPLACEMENT

29

Department: Public Works  
 Total Project Cost: \$756,000  
 Project Phased: No  
 Project Type: Building Improvement  
 Funding Source(s): General fund  
 Potential Grant Identified: None  
 Operating Budget Impact:  
 Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:				\$756,000	

**Details:**

This project will replace the roof at the Kenai Recreation Center. In 2019, all penetrations were hot mopped, and an additional cap sheet was added to a small problem area that persisted with routine leaks. These recent repairs were to buy some time to put a larger full replacement project together. The existing 21,020 square foot roof is built-up asphalt and is roughly 40 years old, well beyond its useful life.

## FUTURE ROAD REPAIRS

30

Department: Public Works  
 Total Project Cost: \$750,000  
 Project Phased: Yes  
 Project Type: Infrastructure  
 Funding Source(s): General Fund  
 Potential Grant Identified: None  
 Operating Budget Impact:  
 Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:				\$250,000	\$250,000

**Details:**

This project will allow Public Works to continue to address roadway surface problem areas as they arise throughout the City.

# GENERAL FUND PROJECTS

## FUTURE STORM WATER IMPROVEMENTS

31

Department: Public Works  
 Total Project Cost: \$240,000  
 Project Phased: Yes  
 Project Type: Infrastructure  
 Funding Source(s): General fund  
 Potential Grant Identified: None  
 Operating Budget Impact:  
 Information Needed



YEAR:	2021	2022	2023	2024	2025
COST:				\$80,000	\$80,000

**Details:**

This project will allow Public Works to continue to address storm water runoff, culvert, and catch basin issues as they continue to deteriorate throughout the City.

## SOFTBALL GREEN STRIP PLAY EQUIPMENT REPLACEMENT

32

Department: Parks & Recreation  
 Total Project Cost: \$85,000  
 Project Phased: No  
 Project Type: Equipment  
 Funding Source(s): General Fund  
 Potential Grant Identified: None  
 Operating Budget Impact:  
 Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:				\$85,000	

**Details:**

This project replaces an aging and obsolete children's playground located at one of the most heavily used outdoor locations. This area is near the adult softball fields and adjacent to a large green strip with a shelter and restrooms.

# GENERAL FUND PROJECTS

## KENAI MULTI-PURPOSE FACILITY PERMANENT LOCKER ROOMS

33

Department: Parks & Recreation  
 Total Project Cost: \$1,250,000  
 Project Phased: No  
 Project Type: Building Improvement  
 Funding Source(s): Grant Dependent  
 Potential Grant Identified: State of Alaska  
 Operating Budget Impact:  
 Slight Decrease



YEAR:	2021	2022	2023	2024	2025
COST:					\$1,250,000

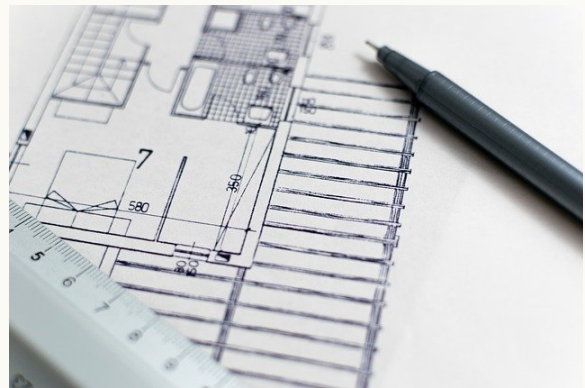
**Details:**

This project constructs six locker rooms (4-team, 1-female, 1-referee) at the Kenai Multi-purpose Facility. This would include utilities, bathrooms, shower rooms, and related appurtenances. Approx. 5,000 SF. The Facility was designed to an ultimate "build-out" which included locker rooms, enhanced seating, building insulation, and heating systems, etc. Without locker rooms which include showers and other appurtenances, use of the Facility is limited.

## PUBLIC SAFETY FACILITY IMPROVEMENT

34

Department(s): Public Works | Police | Fire  
 Total Project Cost: \$750,000  
 Project Phased: No  
 Project Type: Building Improvement  
 Funding Source(s): Grant Dependent  
 Potential Grant Identified: State of Alaska  
 Operating Budget Impact:  
 Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:					\$750,000

**Details:**

This project will begin to address the concerns with abatement of asbestos within the Public Safety Facility while providing improvements to the Facility floorplan to make the best use of space.

# WATER & SEWER FUND

CITY OF KENAI  
CAPITAL IMPROVEMENT PLAN  
FY2021 - 2025

FY2021	Project No.	COST	DESCRIPTION
DIGESTER BLOWER AND BUILDING	01	\$750,000	Replace and install new blowers in new metal building
SCADA INTEGRATION - WATER & SEWER	02	\$35,000	Continued integrations of systems into SCADA
SCADA INTEGRATION - WASTE WATER	03	\$35,000	Continued integrations of systems into SCADA
SEWER MAINTENANCE HOLE RESTORATIONS	04	\$80,000	Reset and seal sanitary sewer maintenance hole structures
		<b>\$900,000</b>	

FY2022	Project No.	COST	DESCRIPTION
WATER TREATMENT PUMP HOUSE - PHASE I	05	\$650,000	Construct the foundation and building for new pump house
WWTP BOILERS & MECHANICAL REPLACEMENT	06	\$175,000	Replace 40+ year-old HVAC equipment
WWTP CHLORINE CONTACT BASIN REPAIRS	07	\$60,000	Replace corroded gates and appurtenances within the chlorine contact chamber
WWTP ELECTRONIC ACCESS GATE & CONTROLS	08	\$40,000	Provide restricted electronic access
SCADA INTEGRATION - WATER & SEWER	02	\$35,000	Continued integrations of systems into SCADA
SCADA INTEGRATION - WASTE WATER	03	\$35,000	Continued integrations of systems into SCADA
		<b>\$995,000</b>	

FY2023	Project No.	COST	DESCRIPTION
WATER TREATMENT PUMP HOUSE - PHASE II	09	\$650,000	Install new distribution pumps within new pump house and tie in of larger water main
LIFT STATION RENOVATIONS - PHASE I	10	\$140,000	Major maintenance on existing lift stations
WWTP OPS BUILDING ROOF REPLACEMENT	11	\$240,000	Replace original roof at the Waste Water Treatment Plant

# WATER & SEWER FUND

CITY OF KENAI  
CAPITAL IMPROVEMENT PLAN  
FY2021 - 2025

FY2023	Project No.	COST	DESCRIPTION
SEWER MAINTENANCE HOLE RESTORATIONS	04	\$80,000	Reset and seal sanitary sewer maintenance hole structures
SCADA INTEGRATION - WATER & SEWER	02	\$35,000	Continued integrations of systems into SCADA
SCADA INTEGRATION - WASTE WATER	03	\$35,000	Continued integrations of systems into SCADA
		<b>\$1,180,000</b>	

FY2024	Project No.	COST	DESCRIPTION
SECONDARY DIGESTER	12	\$620,000	Construct a new backup digester to allow for major maintenance on existing digester
LIFT STATION RENOVATIONS - PHASE II	13	\$250,000	Major maintenance on existing lift stations, including access, structural & security upgrades
SCADA INTEGRATION - WATER & SEWER	02	\$35,000	Continued integrations of systems into SCADA
SCADA INTEGRATION - WASTE WATER	03	\$35,000	Continued integrations of systems into SCADA
		<b>\$940,000</b>	

FY2025	Project No.	COST	DESCRIPTION
LIFT STATION RENOVATIONS - PHASE III	14	\$250,000	Major maintenance on existing lift stations, including access, structural & security upgrades
WWTP OPS BUILDING EXTERIOR RENOVATIONS	15	\$220,000	Replace 40+ year-old siding, doors, and windows
SEWER MAINTENANCE HOLE RESTORATIONS	04	\$80,000	Reset and seal sanitary sewer maintenance hole structures
SCADA INTEGRATION - WATER & SEWER	02	\$35,000	Continued integrations of systems into SCADA
SCADA INTEGRATION - WASTE WATER	03	\$35,000	Continued integrations of systems into SCADA
		<b>\$620,000</b>	

# WATER & SEWER FUND PROJECTS

## DIGESTER BLOWER AND BUILDING

01

Department: Public Works - Water & Sewer

Total Project Cost: \$750,000

Project Phased: No

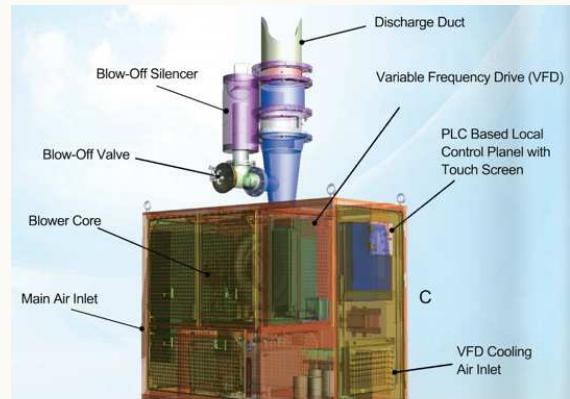
Project Type: New Building & Equipment

Funding Source(s): Water & Sewer Fund

Potential Grant Identified: None

Operating Budget Impact:

Slight Decrease



YEAR:	2021	2022	2023	2024	2025
COST:	\$750,000				

Details:

This project will replace two 40-year-old blowers and install blowers in an approximately 24 x 24 square foot prefab metal building located adjacent to the existing digester tank.

## SCADA INTEGRATION - WATER & SEWER

02

Department: Public Works - Water & Sewer

Total Project Cost: \$175,000

Project Phased: Yes

Project Type: Technology & Equipment

Funding Source(s): Water & Sewer Fund

Potential Grant Identified: None

Operating Budget Impact:

Significant Decrease



YEAR:	2021	2022	2023	2024	2025
COST:	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000

Details:

This project allows for continued integrations of systems operations into a Supervisory Control and Data Acquisition (SCADA) system. The City has an existing Wonderware SCADA system. The Water and Sewer side is extensively more setup than the Wastewater Treatment Plant side. Implementation of this system will provide ongoing insight and oversight into the City's operational processes which will provide opportunities for efficiency and lower operating costs.



# WATER & SEWER FUND PROJECTS

## SCADA INTEGRATION - WASTE WATER

03

Department: Public Works - Water & Sewer

Total Project Cost: \$175,000

Project Phased: Yes

Project Type: Technology & Equipment

Funding Source(s): Water & Sewer Fund

Potential Grant Identified: None

Operating Budget Impact:

Significant Decrease



YEAR:	2021	2022	2023	2024	2025
COST:	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000

Details:

This project allows for continued integrations of systems operations into a Supervisory Control and Data Acquisition (SCADA) system. The City has an existing Wonderware SCADA system. The Water and Sewer side is extensively more setup than the Wastewater Treatment Plant side. Implementation of this system will provide ongoing insight and oversight into the City's operational processes, which will provide opportunities for efficiency and lower operating costs.

## SEWER MAINTENANCE HOLE RESTORATIONS

04

Department: Public Works - Water & Sewer

Total Project Cost: \$240,000

Project Phased: No

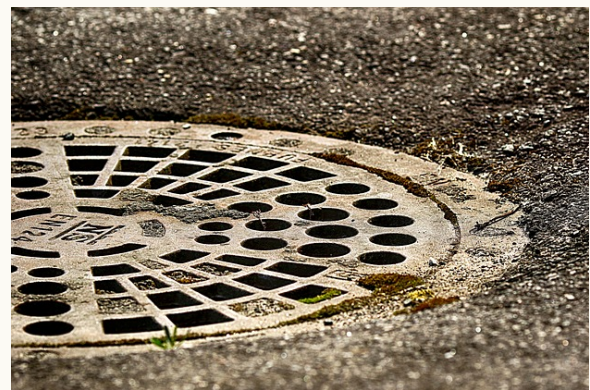
Project Type: Infrastructure

Funding Source(s): Water & Sewer Fund

Potential Grant Identified: None

Operating Budget Impact:

Slight Decrease



YEAR:	2021	2022	2023	2024	2025
COST:	\$80,000		\$80,000		\$80,000

Details:

This project resets and seals sanitary sewer maintenance hole structures along Lawton Drive. Structures are in a swamp area and are allowing infiltration into the sanitary collection system. Additional areas will be inspected and addressed to minimize infiltration City-wide.

# WATER & SEWER FUND PROJECTS

## WATER TREATMENT PUMP HOUSE - PHASE I

05

Department: Public Works - Water & Sewer

Total Project Cost: \$650,000

Project Phased: Yes

Project Type: Building Improvement /  
Infrastructure

Funding Source(s): Water & Sewer Fund

Potential Grant Identified: None

Operating Budget Impact: Slight Decrease



YEAR:	2021	2022	2023	2024	2025
COST:		\$650,000			

Details:

This project will complete Phase I of the Water Treatment Pump House structure (foundation and building).

## WWTP BOILERS & MECHANICAL REPLACEMENT

06

Department: Public Works - Water & Sewer

Total Project Cost: \$175,000

Project Phased: No

Project Type: Equipment Replacement

Funding Source(s): Water & Sewer Fund

Potential Grant Identified: None

Operating Budget Impact:

Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:		\$175,000			

Details:

This project will replace and consolidate existing heating and fresh air systems at the Wastewater Treatment Plant.

# WATER & SEWER FUND PROJECTS

## WWTP CHLORINE CONTACT BASIN REPAIRS

07

Department: Public Works - Water & Sewer

Total Project Cost: \$60,000

Project Phased: Yes

Project Type: Infrastructure

Funding Source(s): Water & Sewer Fund

Potential Grant Identified: None

Operating Budget Impact:

Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:		\$60,000			

Details:

This project will replace existing chlorine contact basin gates, valves, and appurtenances at the Waste Water Treatment Plant, which are rusted and beyond repair.

## WWTP ELECTRONIC ACCESS GATE & CONTROLS

08

Department: Public Works - Water & Sewer

Total Project Cost: \$40,000

Project Phased: No

Project Type: Technology

Funding Source(s): Water & Sewer Fund

Potential Grant Identified: None

Operating Budget Impact:

Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:		\$40,000			

Details:

This project will provide restricted electronic access control to the Wastewater Treatment Plant entrance for safety and security.

# WATER & SEWER FUND PROJECTS

## WATER TREATMENT PUMP HOUSE - PHASE II

09

Department: Public Works - Water & Sewer

Total Project Cost: \$650,000

Project Phased: Yes

Project Type: Equipment

Funding Source(s): Water & Sewer Fund

Potential Grant Identified: None

Operating Budget Impact:

Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:			\$650,000		

Details:

This project provides for completion of Phase II of the Water Treatment Pump House Project (piping 16-inch tie in, pump setup, and controls).

## LIFT STATION RENOVATIONS - PHASE I

10

Department: Public Works - Water & Sewer

Total Project Cost: \$140,000

Project Phased: Yes

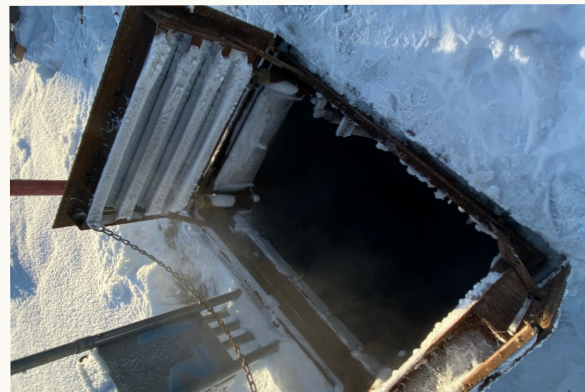
Project Type: Infrastructure

Funding Source(s): Water & Sewer Fund

Potential Grant Identified: None

Operating Budget Impact:

Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:			\$140,000		

Details:

This project provides for major maintenance on existing lift stations to include access, structural, and security and safety upgrades.

# WATER & SEWER FUND PROJECTS

## WWTP OPERATIONS BUILDING ROOF REPLACEMENT

11

Department: Public Works - Water & Sewer

Total Project Cost: \$240,000

Project Phased: No

Project Type: Building Improvement

Funding Source(s): Water & Sewer Fund

Potential Grant Identified: None

Operating Budget Impact:

Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:			\$240,000		

Details:

This project replaces the original built-up roof at the Waste Water Treatment Plant Operations Building. The original roof is now 40 plus years old.

## SECONDARY DIGESTER

12

Department: Public Works - Water & Sewer

Total Project Cost: \$620,000

Project Phased: No

Project Type: Infrastructure

Funding Source(s): Water & Sewer Fund

Potential Grant Identified: None

Operating Budget Impact:

Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:				\$620,000	

Details:

This project removes a small wooden storage building and installs a new 80,000-gallon secondary digester to allow for maintenance of the 500,000 gallon digester.

# WATER & SEWER FUND

## PROJECTS

### LIFT STATION - PHASE II

13

Department: Public Works - Water & Sewer

Total Project Cost: \$250,000

Project Phased: Yes

Project Type: Infrastructure

Funding Source(s): Water & Sewer Fund

Potential Grant Identified: None

Operating Budget Impact:

Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:				\$250,000	

Details:

This project provides for major maintenance on existing lift stations to include access, structural and security and safety upgrades.

### LIFT STATION - PHASE III

14

Department: Public Works - Water & Sewer

Total Project Cost: \$250,000

Project Phased: Yes

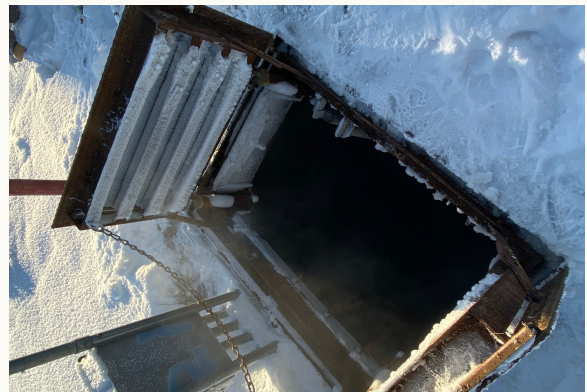
Project Type: Infrastructure

Funding Source(s): Water & Sewer Fund

Potential Grant Identified: None

Operating Budget Impact:

Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:					\$250,000

Details:

This project provides for major maintenance on existing lift stations to include access, structural, and security and safety upgrades.

# WATER & SEWER FUND PROJECTS

## WWTP OPS BUILDING EXTERIOR RENOVATIONS

15

Department: Public Works - Water & Sewer

Total Project Cost: \$220,000

Project Phased: No

Project Type: Building Improvement

Funding Source(s): Water & Sewer Fund

Potential Grant Identified: None

Operating Budget Impact:

Need Information



YEAR:	2021	2022	2023	2024	2025
COST:					\$220,000

Details:

This project replaces exterior finishes including doors, windows, and siding that is now 40+ years old.

# SENIOR CITIZENS FUND

CITY OF KENAI  
CAPITAL IMPROVEMENT PLAN  
FY2021 - 2025

FY2022	Project No.	COST	DESCRIPTION
SENIOR CENTER HVAC AND DDC CONTROL	01	\$48,000	Provide improved air quality and air balancing at the Senior Center
		<hr/> <b>\$48,000</b>	

FY2023	Project No.	COST	DESCRIPTION
SENIOR CENTER LANDSCAPING - PHASE I	02	\$40,000	Landscape the south lawn of the Senior Center to a level area
		<hr/> <b>\$40,000</b>	

FY2024	Project No.	COST	DESCRIPTION
SENIOR CENTER LANDSCAPING - PHASE II	03	\$35,000	Create a community fire pit area with memorial benches
		<hr/> <b>\$35,000</b>	



# SENIOR CITIZENS FUND PROJECTS

## SENIOR CENTER HVAC AND DDC CONTROL

01

Department: Public Works  
 Total Project Cost: \$48,000  
 Project Phased: No  
 Project Type: Building Improvement  
 Funding Source(s): General Fund  
 Potential Grant Identified: None  
 Operating Budget Impact:  
 Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:		\$48,000			

**Details:**

This project provides improved air quality and air balancing at the Senior Center in the main dining area, kitchen, offices, restrooms, and entrance hall. The kitchen tends to overheat the space when in use. Heating zones may be adjusted to provide more accurate control along with new thermostats and zone sensors.

## SENIOR CENTER LANDSCAPING - PHASE I

02

Department: Senior Center  
 Total Project Cost: \$40,000  
 Project Phased: Yes  
 Project Type: Land Improvement  
 Funding Source(s): Grant/ Donation  
 Dependent  
 Potential Grant Identified: None  
 Operating Budget Impact: Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:			\$40,000		

**Details:**

This project would landscape the south lawn of the Senior Center to level the area, which now contains sunken areas which prohibit safe access, and replant grass and trees as well as construct walkways for easy and safe maneuvering. This would improve lost access to the perimeter of the building, yard, and bluff areas for private rentals and the public, including wheelchair access. The project would be contingent on the construction of the Bluff Stabilization Project.

# SENIOR CITIZENS FUND PROJECTS

## SENIOR CENTER LANDSCAPING - PHASE II

03

Department: Senior Center

Total Project Cost: \$35,000

Project Phased: Yes

Project Type: Land Improvement

Funding Source(s): Grant/ Donation

Dependent

Potential Grant Identified: None

Operating Budget Impact: Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:				\$35,000	

### Details:

This project would create a community fire pit area with wooden all-weather park benches for easy access for seniors and private rentals. Memorial benches and greenery provide an opportunity to generate revenue and celebrate individuals in the community. The project would be contingent on the construction of the Bluff Stabilization Project.

# CONGREGATE HOUSING FUND

CITY OF KENAI  
CAPITAL IMPROVEMENT PLAN  
FY2021 - 2025

FY2021	Project No.	COST	DESCRIPTION
VINTAGE POINTE BOILER REPLACEMENT	01	\$160,000	Boiler Replacement at Vintage Pointe
APARTMENT KITCHEN AND BATHROOM REMODEL	02	\$100,000	Remodel the kitchen and bathrooms in 3-6 apartments each year
		<b>\$260,000</b>	

FY2022	Project No.	COST	DESCRIPTION
APARTMENT KITCHEN AND BATHROOM REMODEL	02	\$100,000	Remodel the kitchen and bathrooms in 3-6 apartments each year
		<b>\$100,000</b>	

FY2023	Project No.	COST	DESCRIPTION
VINTAGE POINTE ELEVATOR MAINTENANCE	03	\$50,000	Major maintenance to allow for continued safe operation of the City's most-used elevator
APARTMENT KITCHEN AND BATHROOM REMODEL	02	\$100,000	Remodel the kitchen and bathrooms in 3-6 apartments each year
		<b>\$150,000</b>	

FY2024	Project No.	COST	DESCRIPTION
APARTMENT KITCHEN AND BATHROOM REMODEL	02	\$100,000	Remodel the kitchen and bathrooms in 3-6 apartments each year
		<b>\$100,000</b>	

FY2025	Project No.	COST	DESCRIPTION
APARTMENT KITCHEN AND BATHROOM REMODEL	02	\$100,000	Remodel the kitchen and bathrooms in 3-6 apartments each year
		<b>\$100,000</b>	

# CONGREGATE HOUSING FUND PROJECTS

## VINTAGE POINTE BOILER REPLACEMENT

01

Department: Public Works  
 Total Project Cost: \$160,000  
 Project Phased: Yes  
 Project Type: Building Improvement  
 Funding Source(s): Congregate Housing Fund  
 Potential Grant Identified: None  
 Operating Budget Impact:  
 Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:	\$160,00				

**Details:**

This project replaces aging equipment with new to provide for more consistent and reliable service. Existing units have continued to require extensive maintenance to maintain operation.

## APARTMENT KITCHEN AND BATHROOM REMODEL

02

Department: Senior Center  
 Total Project Cost: \$500,000  
 Project Phased: Yes  
 Project Type: Building Improvement  
 Funding Source(s): Congregate Housing Fund  
 Potential Grant Identified: None  
 Operating Budget Impact:  
 Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000

**Details:**

This project remodels the kitchen and bathrooms in three to six apartments each year at Vintage Pointe. The project would replace original (1993) tile flooring, cabinetry, countertops, and fixtures in kitchens and bathrooms to bring apartments into compliance with the Americans with Disabilities Act. This project is not eligible for low-income housing grants.

# CONGREGATE HOUSING FUND PROJECTS

## VINTAGE POINTE ELEVATOR MAJOR MAINTENANCE

03

Department: Public Works

Total Project Cost: \$50,000

Project Phased: Yes

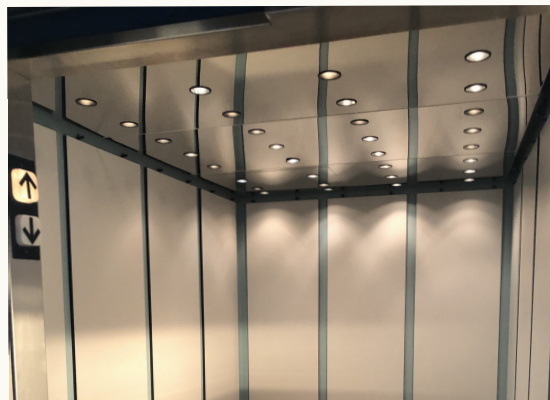
Project Type: Building Improvement

Funding Source(s): Congregate Housing Fund

Potential Grant Identified: None

Operating Budget Impact:

Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:			\$50,000		

### Details:

This project will provide for major maintenance of the Vintage Pointe elevator to allow for the continued safe operation of the City's most used elevator. The Vintage Pointe Senior Housing was constructed in 1993 and is approximately 40,450 square feet.

# PERSONAL USE FISHERY FUND

CITY OF KENAI  
CAPITAL IMPROVEMENT PLAN  
FY2021 - 2025

FY2021	Project No.	COST	DESCRIPTION
PERSONAL USE FISHERY FLOAT REPLACEMENT	01	\$50,000	Purchase ten new floats at the City Dock
		<b>\$50,000</b>	

FY2022	Project No.	COST	DESCRIPTION
BOAT RAMP CONCRETE REPAIRS	02	\$125,000	Replace concrete ramps at the City Dock
PERSONAL USE FISHERY FLOAT REPLACEMENT	01	\$50,000	Purchase ten new floats at the City Dock
		<b>\$175,000</b>	

FY2023	Project No.	COST	DESCRIPTION
PERSONAL USE FISHERY FLOAT REPLACEMENT	01	\$50,000	Purchase ten new floats at the City Dock
		<b>\$50,000</b>	



# PERSONAL USE FISHERY FUND FUND PROJECTS

## PERSONAL USE FISHERY FLOAT REPLACEMENT

01

Department: Public Works

Total Project Cost: \$150,000

Project Phased: Yes

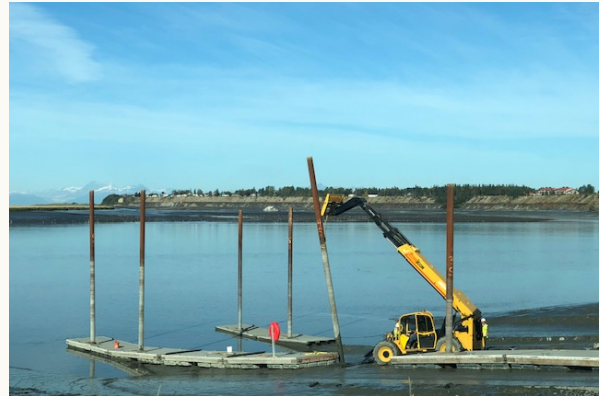
Project Type: Infrastructure

Funding Source(s): Personal Use Fishery Fund

Potential Grant Identified: None

Operating Budget Impact:

Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:	\$50,000	\$50,000	\$50,000		

Details:

This project purchases ten new floats at the City Dock and Boat Ramp to replace existing floats. There are currently 22 float sections in total for the ramp and another eight for the front of the trestle.

## CITY DOCK BOAT RAMP REPLACEMENT

02

Department: Public Works

Total Project Cost: \$125,000

Project Phased: Yes

Project Type: Infrastructure

Funding Source(s): Personal Use Fishery Fund

Potential Grant Identified: None

Operating Budget Impact:

Minimal or No Impact

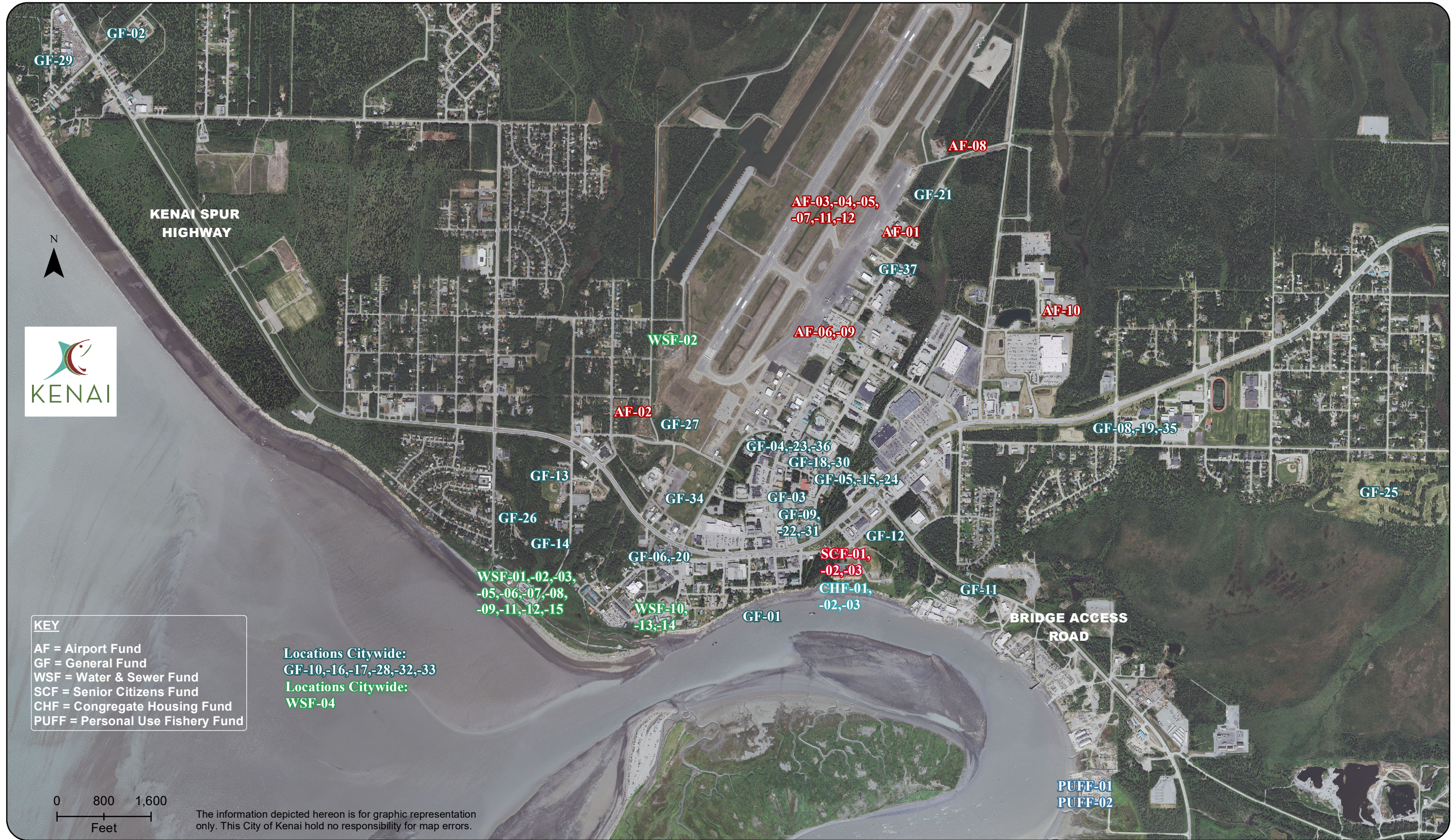


YEAR:	2021	2022	2023	2024	2025
COST:	\$125,000				

Details:

This project will replace the concrete ramps at the City Dock.

# CITY OF KENAI CAPITAL IMPROVEMENT PLAN PROJECT MAP - FY2020-2025



**KEY**  
 AF = Airport Fund  
 GF = General Fund  
 WSF = Water & Sewer Fund  
 SCF = Senior Citizens Fund  
 CHF = Congregate Housing Fund  
 PUFF = Personal Use Fishery Fund

**Locations Citywide:**  
 GF-10,-16,-17,-28,-32,-33  
**Locations Citywide:**  
 WSF-04

The information depicted herein is for graphic representation only. This City of Kenai hold no responsibility for map errors.





**Kenai City Council - Regular Meeting**

**April 01, 2020 – 6:00 PM**

**Kenai City Council Chambers**

**210 Fidalgo Avenue, Kenai, Alaska**

**\*Telephonic/Virtual Information Below\***

[www.kenai.city](http://www.kenai.city)

**ACTION AGENDA**

**A. CALL TO ORDER**

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Consent Agenda (*Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

\*All items listed with an asterisk (\*) are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

**B. SCHEDULED PUBLIC COMMENTS**

*(Public comment limited to ten (10) minutes per speaker)*

**C. UNSCHEDULED PUBLIC COMMENTS**

*(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)*

**D. PUBLIC HEARINGS**

1. **ENACTED UNANIMOUSLY. Ordinance No. 3113-2020** - Increasing Estimated Revenues and Appropriations in the Terminal Improvements Capital Fund, and Authorizing an Increase to the Design Agreement with Wince Corthell Bryson. (Administration)
2. **ADOPTED UNANIMOUSLY. Resolution No. 2020-17** - Authorizing the Use of Funds Remaining After Completion of the Kenai Senior Center Solarium, Roof Repair, Dining Room and Administrative Office Carpet Replacement Projects for a New Project to Create an Alternate Entrance into the Center's Computer Lab. (Administration)

**E. MINUTES – None.**

**F. UNFINISHED BUSINESS**

**G. NEW BUSINESS**

1. **APPROVED BY THE CONSENT AGENDA. \*Action/Approval** - Bills to be Ratified. (Administration)
2. **APPROVED BY THE CONSENT AGENDA. \*Action/Approval** - Purchase Orders Over \$15,000. (Administration)
3. **APPROVED BY THE CONSENT AGENDA. \*Action/Approval** - Non-Objection to the Renewal of the Liquor Licenses for George's Nightclub, Uptown Motel/Back Door Lounge, Uptown Motel/Louie's, and Kenai Elks Lodge #2425. (City Clerk)
4. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET 04/15/2020. \*Ordinance No. 3116-2020** - Increasing Estimated Revenues and Appropriations in the Airport Special Revenue and Airport Improvements Capital Project Funds and Authorizing a Professional Services Agreement for the Design of the Airport Operations Sand Storage Facility Project. (Administration)
5. **Discussion** - City Response to COVID-19. (Administration)

**H. COMMISSION / COMMITTEE REPORTS**

1. Council on Aging
2. Airport Commission
3. Harbor Commission
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Committee
7. Mini-Grant Steering Committee

**I. REPORT OF THE MAYOR**

**J. ADMINISTRATION REPORTS**

1. City Manager
2. City Attorney
3. City Clerk

**K. ADDITIONAL PUBLIC COMMENT**

1. Citizens Comments (*Public comment limited to five (5) minutes per speaker*)
2. Council Comments

L. **EXECUTIVE SESSION**

M. **PENDING ITEMS**

N. **ADJOURNMENT**

O. **INFORMATION ITEMS**

1. Purchase Orders Between \$2,500 and \$15,000.

*The agenda and supporting documents are posted on the City's website at [www.kenai.city](http://www.kenai.city). Copies of resolutions and ordinances are available at the City Clerk's Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk's Office at 907-283-8231.*

**Join Zoom Meeting: <https://zoom.us/j/537517209>**

**Meeting ID: 537 517 209**

**Dial by your location: (253) 215-8782**

(Or, find your local number at <https://zoom.us/u/aYoajf1wu>)

**Meeting ID: 537 517 209**



## Kenai City Council - Regular Meeting

April 15, 2020 – 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

[www.kenai.city](http://www.kenai.city)

### **ACTION AGENDA**

#### **A. CALL TO ORDER**

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Consent Agenda (*Public comment limited to three (3) minutes) per speaker; thirty (30) minutes aggregated*)

\*All items listed with an asterisk (\*) are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

#### **B. SCHEDULED PUBLIC COMMENTS**

*(Public comment limited to ten (10) minutes per speaker)*

1. **Tim Dillon, Kenai Peninsula Economic Development District - COVID-19 Economic Impact Survey.**

#### **C. UNSCHEDULED PUBLIC COMMENTS**

*(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)*

#### **D. PUBLIC HEARINGS**

1. **ENACTED UNANIMOUSLY AS AMENDED. Ordinance No. 3116-2020** - Increasing Estimated Revenues and Appropriations in the Airport Special Revenue and Airport Improvements Capital Project Funds and Authorizing a Professional Services Agreement for the Design of the Airport Operations Sand Storage Facility Project. (Administration)
  - **Substitute Ordinance No. 3116-2020**
2. **ADOPTED UNANIMOUSLY. Resolution No. 2020-18** - Awarding a Contract to Provide a Cybersecurity Audit. (Administration)
3. **ADOPTED UNANIMOUSLY AS AMENDED. Resolution No. 2020-19** - Recognizing the Successful Efforts of the State Leadership and Alaskan Residents to Slow the Spread of COVID-19 and Encouraging the Governor to Rescind or Modify COVID-19 Health Mandates 003: State Wide Closure Restaurants, Bars, Entertainment, 009: Personal Care Services and Gatherings, and 012: Intrastate Travel, as Soon as Reasonably Practical to Allow Alaskan Businesses to Resume Operations, Employees to Return to Work and

Residents to Receive Services in a Safe Manner Observing Social Distancing Requirements. (Council Member Peterkin)

4. **ADOPTED UNANIMOUSLY. Resolution No. 2020-20** - Supporting H.R. 6467-Coronavirus Community Relief Act, Providing Enhanced Coronavirus Relief Funds to Units of Local Governments with a Population of 500,000 or Less. (Mayor Gabriel)

**E. MINUTES**

1. **APPROVED UNANIMOUSLY BY THE CONSENT AGENDA.** \*Regular Meeting of March 18, 2020. (City Clerk)
2. **APPROVED UNANIMOUSLY BY THE CONSENT AGENDA.** \*Special Meeting of March 24, 2020. (City Clerk)
3. **APPROVED UNANIMOUSLY BY THE CONSENT AGENDA.** \*Regular Meeting of April 1, 2020. (City Clerk)

**F. UNFINISHED BUSINESS**

**G. NEW BUSINESS**

1. **APPROVED UNANIMOUSLY BY THE CONSENT AGENDA.** \*Action/Approval - Bills to be Ratified. (Administration)
2. **APPROVED UNANIMOUSLY BY THE CONSENT AGENDA.** \*Action/Approval - Purchase Orders Over \$15,000. (Administration)
3. **INTRODUCED BY THE CONSENT AGENDA – PUBLIC HEARING SET FOR 05-06-2020.** \*Ordinance No. 3117-2020 - Appropriating Funds in the Airport Fund, Accepting a Grant from the Federal Aviation Administration and Appropriating Funds in the Airport Equipment Capital Project Fund for the Purchase of Snow Removal Equipment (SRE) – Loader With Attachments. (Administration)
4. **INTRODUCED BY THE CONSENT AGENDA – PUBLIC HEARING SET FOR 05-06-2020.** \*Ordinance No. 3118-2020 - Increasing Estimated Revenues and Appropriations By \$1,287.44 in the General Fund – Police Department for State Traffic Grant Overtime Expenditures. (Administration)
5. **INTRODUCED BY THE CONSENT AGENDA – PUBLIC HEARING SET FOR 05-06-2020.** \*Ordinance No. 3119-2020 - Increasing General Fund Estimated Revenues and Appropriations by \$26,542 in the General Fund Parks, Recreation and Beautification Department for an Increase of a Grant from the United States Environmental Protection Agency Passed Through the State of Alaska Department of Environmental Conservation for Bacteria Level Monitoring on the City’s Beaches from March 1, 2020 Through June 30, 2020. (Administration)
6. **Discussion** – Schedule a Work Session to Review and Discuss the Fiscal Year 2021 City of Kenai Budget. (Mayor Gabriel)
7. **Discussion** - City Response to COVID-19. (Administration)

**H. COMMISSION / COMMITTEE REPORTS**

1. Council on Aging
2. Airport Commission
3. Harbor Commission
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Committee
7. Mini-Grant Steering Committee

**I. REPORT OF THE MAYOR**

**J. ADMINISTRATION REPORTS**

1. City Manager
2. City Attorney
3. City Clerk

**K. ADDITIONAL PUBLIC COMMENT**

1. Citizens Comments (*Public comment limited to five (5) minutes per speaker*)
2. Council Comments

**L. EXECUTIVE SESSION**

1. Review and Discussion of the City Manager's Evaluation which may be a Subject that Tends to Prejudice the Reputation and Character of the City Manager [AS 44.62.310(C)(2)].

**M. PENDING ITEMS**

**N. ADJOURNMENT**

**O. INFORMATION ITEMS**

1. Purchase Orders Between \$2,500 and \$15,000.

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