

**KENAI PARKS & RECREATION COMMISSION
REGULAR MEETING
FEBRUARY 6, 2020 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611
<http://www.kenai.city>**

1. **CALL TO ORDER**
 - a. Pledge of Allegiance
 - b. Roll Call
 - c. Elections of Chair and Vice-Chair
 - d. Agenda Approval

2. **SCHEDULED PUBLIC COMMENTS** *(Public comment limited to ten (10) minutes per speaker)*

3. **UNSCHEDULED PUBLIC COMMENT** *(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)*

4. **APPROVAL OF MEETING SUMMARY**
 - a. December 5, 2019

5. **UNFINISHED BUSINESS**

6. **NEW BUSINESS**
 - a. **Discussion/Recommendation** – Amending Current Policy for Student Representative for the Parks & Recreation Commission

7. **REPORTS**
 - a. Parks & Recreation Director
 - b. Commission Chair
 - c. City Council Liaison

8. **NEXT MEETING ATTENDANCE NOTIFICATION** – March 5, 2020

9. **COMMISSION QUESTIONS AND COMMENTS**

10. **ADDITIONAL PUBLIC COMMENT**

11. **INFORMATION ITEMS**
 - a. Multi-Purpose Facility Ice Schedule – January/February 2020

12. **ADJOURNMENT**

**PLEASE CONTACT US IF YOU WILL NOT BE ABLE TO ATTEND THE MEETING:
JACQUELYN -- 283-8231 OR, BOB -- 283-8261**

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**KENAI PARKS & RECREATION COMMISSION
DECEMBER 5, 2019 – 6:00 PM
KENAI CITY COUNCIL CHAMBERS
CHAIR CHARLIE STEPHENS, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER

Chair Stephens called the meeting to order at 6:03 p.m.

a. Pledge of Allegiance

Chair Stephens led those assembled in the Pledge of Allegiance.

b. Roll was confirmed as follows:

Commissioners present: C. Stephens, S. Kisenka, T. Winger, J. Joanis

Commissioners absent: T. Wisniewski, J. Dennis

Staff/Council Liaison present: Parks & Rec Director B. Frates, Council Liaison B. Molloy

A quorum was present.

c. Agenda Approval

MOTION:

Commissioner Kisenka **MOVED** to approve the agenda as presented and Commissioner Winger **SECONDED** the motion. There were no objections; **SO ORDERED**.

2. SCHEDULED PUBLIC COMMENTS – None.

3. UNSCHEDULED PUBLIC COMMENT

Jim Glendening reported on the upcoming Census and the need to take into account the homeless population when moving forward.

4. APPROVAL OF MEETING SUMMARY

a. October 3, 2019

MOTION:

Commissioner Joanis **MOVED** to approve the meeting summary of October 3, 2019 and Commissioner Kisenka **SECONDED** the motion. There were no objections; **SO ORDERED**.

b. November 7, 2019

MOTION:

Commissioner Kisenka **MOVED** to approve the meeting summary of November 7, 2019 and

Commissioner Winger **SECONDED** the motion. There were no objections; **SO ORDERED.**

c. November 25, 2019 (Joint Meeting)

MOTION:

Commissioner Joanis **MOVED** to approve the joint meeting summary of November 25, 2019 and Commissioner Winger **SECONDED** the motion. There were no objections; **SO ORDERED.**

5. UNFINISHED BUSINESS – None.

6. NEW BUSINESS

a. **Discussion – 2019 Dip Net Report**

The Parks and Recreation Director referred to the report in the packet, highlighting some of the department's tasks and specific observations, namely bluff educational signs. It was noted the report included memorandums from the City Manager, Finance, Police, and Public Works.

Positive comments were expressed; specifically the push notification attribute on the dip net app, and it was noted that transactions were up 15 percent over 2018.

The Director further noted the department had one beach aide position this season but they were able to keep up with needed patrols, essentially splitting time between the north and south beach, concentrating efforts where needed the most.

7. REPORTS

- a. **Parks and Recreation Director** – The Parks and Recreation Director reported on the upcoming events of Holiday Night Lights and Skate with Santa, and noted a monthly report was included in the packet detailing more information.
- b. **Commission Chair** – Stephens noted follow-up for letters of re-appointment that were sent out by Administration and he thanked everyone for their service.
- c. **City Council Liaison** – Molloy reported on the action items, presentations and topics of interest from the December 4 City Council meeting.

8. NEXT MEETING ATTENDANCE NOTIFICATION – January 2, 2020

Chair Stephens noted he would be absent at the next meeting.

9. COMMISSION QUESTIONS & COMMENTS

Commissioner Winger commented that the activities for the kids were exciting and she thanked the department for heading them up.

10. ADDITIONAL PUBLIC COMMENT – None.

11. INFORMATION

- a. November/December Monthly Report
- b. Department Newsletter – “Kenai Breeze”
- c. Santa Tours Kenai
- d. Kenai Fine Arts Center Gallery Show
- e. Multi-Purpose Facility Ice Schedule – December 2019

12. ADJOURNMENT

There being no further business before the Commission, the meeting was adjourned at 6:50 p.m.

Meeting summary prepared and submitted by:

Jacquelyn LaPlante
Deputy City Clerk

DRAFT

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"Village with a Past, City with a Future"

210 Fidalgo Avenue, Kenai, Alaska 99611-7794
Telephone: 907-283-7535 / FAX: 907-283-3014



MEMO:

TO: Kenai Parks & Recreation Commission Members

FROM: Robert J. Frates, Parks & Recreation Director

DATE: January 30, 2020

SUBJECT: Amending Current Policy to Provide for Student Representative for the Parks & Recreation Commission

Purpose of this memorandum is to inform you that I'd like to discuss some proposed amendments to the current Parks & Recreation Commission Student Representative Policy.

The current policy requires the student to be a junior or senior in good standing at the Kenai Central High School. Chairperson Stephens has suggested that this policy also include students in good standing at the Kenai Alternative High School.

Attached is the current Parks and Recreation Commission Student Representative Policy for your review. Once the suggested amendments are approved by the Kenai City Council, a Resolution will be drafted for consideration.

Attachment

POLICY NO. 2018-01: Parks and Recreation Commission Student Representative Policy

Purpose

The purpose of this policy is to provide for a Student Representative for the Parks and Recreation Commission

Scope

This policy applies to the Parks and Recreation Commission and all Student Representatives appointed to the Parks and Recreation Commission.

Policy

It is important to seek out and consider students' ideas, viewpoints and reactions to Parks and Recreation decisions. In order to provide student input and involvement, the Mayor of the City of Kenai, may appoint a Student Representative to the Parks and Recreation Commission and the Student Representative may participate in the Parks and Recreation Commission meetings pursuant to the following:

1. Limitations, Qualifications, and Requirements:

- a. The student may cast advisory votes on all matters except those subject to executive session discussion. Advisory votes shall be cast in rotation with the official Commission vote and shall not affect the outcome of a vote. Advisory votes shall be recorded in the meeting summaries. Student Representatives may not move or second items during a Commission meeting.
- b. The student shall be a junior or senior in good standing at the Kenai Central High School.
- c. The student shall be elected by the Student Council of Kenai Central High School, subject to approval of the KCHS administration.
- d. The student shall attend all Parks and Recreation Commission meetings and work sessions, unless excused by the Parks and Recreation Director.
- e. The student should have an interest in public service.
- f. The student should use this opportunity as a way to develop leadership skills.
- g. The student will communicate with Student Council Members at Kenai Central High School to provide information and seek feedback from other students on Parks and Recreation issues affecting young people.

Effective Date: _____

Approved by Resolution 2018-03

BRIAN GABRIEL SR., MAYOR

ATTEST:

Jamie Heinz, City Clerk



Kenai City Council - Regular Meeting

January 15, 2020 – 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

www.kenai.city

ACTION AGENDA

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. **Purple Heart City Proclamation**
5. Consent Agenda (Public comment limited to three (3) minutes) per speaker; thirty (30) minutes aggregated)

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED PUBLIC COMMENTS

(Public comment limited to ten (10) minutes per speaker)

C. UNSCHEDULED PUBLIC COMMENTS

(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)

D. PUBLIC HEARINGS

1. **ADOPTED UNANIMOUSLY. Resolution No. 2020-01** - Recommending that the Kenai Peninsula Borough Assembly Not Enact Ordinance 2019-24 Substitute. (Administration)
2. **ADOPTED UNANIMOUSLY. Resolution No. 2020-02** - Authorizing the Joint Purchase of Self Contained Breathing Apparatuses (SCBA) Equipment for the City of Kenai, Nikiski Fire, and Central Emergency Services. (Administration)

E. MINUTES

1. **APPROVED BY THE CONSENT AGENDA** *Regular Meeting of December 4, 2019. (City Clerk)
2. **APPROVED BY THE CONSENT AGENDA** *Regular Meeting of December 18, 2019. (City Clerk)

F. UNFINISHED BUSINESS

G. NEW BUSINESS

1. **APPROVED BY THE CONSENT AGENDA *Action/Approval** - Bills to be Ratified. (Administration)
2. **APPROVED BY THE CONSENT AGENDA *Action/Approval** - Non-Objection to Liquor License Renewals for Country Liquor, Upper Deck, and Walmart. (City Clerk)
3. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 02/05/2020. *Ordinance No. 3101-2020** - Accepting and Appropriating a Grant from the Rasmuson Foundation for the Purchase and Installation of Security Cameras at the City's Historical Cabins in Old Town Kenai. (Administration)
4. **INTRODUCED/REFERRED TO PLANNING & ZONING/PUBLIC HEARING SET FOR 02/05/2020. Ordinance No. 3102-2020** - Amending Kenai Municipal Code 14.20.280 Public Hearings and Notifications, to Reduce the Newspaper Posting Requirement. (Council Member Knackstedt)
5. **ADOPTED UNANIMOUSLY. Action/Approval** - Purchase Orders Over \$15,000. (Administration)
6. **ADOPTED UNANIMOUSLY. Action/Approval** - Lease Assignment from Kenai Fabric Center, Inc. to SOAR International Ministries, Inc. Located at 105 and 115 North Willow Street. (Administration)
7. **KAYE REED REAPPOINTED TO BEAUTIFICATION COMMITTEE AND BRANDEN BORNEMANN APPOINTED TO THE HARBOR COMMISSION UNANIMOUSLY. Action/Approval** - Mayoral Nominations for Appointments to the Beautification Committee and Harbor Commission. (Mayor Gabriel)
8. **NO ACTION TAKEN. Discussion/Action** - Remote Seller Sales Tax Implementation. (Legal)

H. COMMISSION / COMMITTEE REPORTS

1. Council on Aging
2. Airport Commission
3. Harbor Commission
4. Park and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Committee
7. Mini-Grant Steering Committee

I. REPORT OF THE MAYOR

J. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
3. City Clerk

K. ADDITIONAL PUBLIC COMMENT

1. Citizens Comments (*Public comment limited to five (5) minutes per speaker*)
2. Council Comments

L. EXECUTIVE SESSION

M. PENDING ITEMS

N. ADJOURNMENT

O. INFORMATION ITEMS

1. Purchase Orders between \$2,500 and \$15,000.
2. FERC Revised Environmental Assessment Schedule - Trans Foreland Project
3. Kenai Visitor and Cultural Center Report - November 2019

The agenda and supporting documents are posted on the City's website at www.kenai.city. Copies of resolutions and ordinances are available at the City Clerk's Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk's Office at 907-283-8231.

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2020

January



Kenai Multi-Purpose Facility Ice Schedule


MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	
30 1-2:30 Open Skate 4:15-5:15p AA U18 5:30-6:30p G U14 B 10/12 6:45-7:45p AA U10 8-9p AA U12	31 1-2:30 Open Skate	01 1-2:30 Public Skate 	02 1-2:30 Public Skate 3:15-4:45p KCHS 5:30-6:30p AA U18 6:45-7:45p A U14 8-9p Queens	03 8-9:30p U18 Game 1-2:30p Public Skate 3:15-4:45p KCHS	04 9-10:30a U18 Game 11:45a-12:45p B12 G 14 1-2p Public Skate 2:15-3:45p U18 Game 5:30-6:30p G 8 G 10	05 10:30-11:30a A U14 11:45a-12:45p A12 Game 1-2:30p Public Skate 2:45-3:45p U8 PULLOUT 4-5p Queens 5:15-6:15p Queens	
06 1-2:30p Public Skate 3:15-4:45p KCHS 5:30-6:30p A U10 B 10/12 6:45-7:45p AA U10 8-9p AA U12 -5*	07 1-2:30p Public Skate 3:15-4:45p KCHS 5:30-6:30p A U10 G 14 6:45-7:45p AA U10 8-9p A U12 A11 -7*	08 1-2:30p Public Skate 3:15-4:45p KCHS 5:30-6:30p A U10 6:45-7:45p A U14 8-9p AA U14 -12*	09 <u>9:30-11a Palmer HS</u> 1-2:30p Public Skate 5:15-6:15p AA U12 6:30-9:30p KCHS v Houston (7p Start) 9:45-10:45p Queens	10 <u>9:30-11a Palmer HS</u> 1-2:30p Public Skate 2:45-4p A U14 Game 4:30p-6:30 KCHS JV v Palmer (5p Start) 6:30-9:30p KCHS V Game	11 No Public Skate 10:15-11:15a AA U12 11:30a-1:30p KCHS JV v Colony (12p Start) 1:30-4:30p KCHS Game 4:45-5:45p G 8/10/14 B 10/12 6-7p U8 Pullout v Homer	12 11:45a-12:45p G 8 10 1-2:30p Public Skate 2:45-3:45p U8 PULLOUT 4-5p Queens 5:15-6:15p Queens	
13 1-2:30p Public Skate 3:15-4:45p KCHS 5:30-6:30p A U10 B 10/12 6:45-7:45p AA U10 8-9p AA U12	14 1-2:30p Public Skate 3:15-4:45p KCHS 5:30-6:30p A U10 G 14 6:45-7:45p A U12 8-9p A U14	15 1-2:30p Public Skate 3:15-4:45p KCHS 5:30-6:30p G8/10/14 B 10/12 6:45-7:45p AA U10 8-9p AA U14	16 1-2:30p Public Skate 3:15-3:45p KCHS 5:30-6:30p A U10 6:45-7:45p AA U14 8-9p Queens	17 1-2:30p Public Skate 3:15-4:45p KCHS 6:45-7:45p KPHA U10 GIRLS v KPHA U10/12	18 8:30-9:30a U10/12 v PAHA 9:45-10:45 MAHA v PALMER 11a-12p MAHA v KODIAK NO PUBLIC SKATE 12:15-1:15p PALMER v AHA 1:30-4:30p KCHS v Homer V 4:45-5:45p AHA v KODIAK 6-7p JR AVALANCHE v KPHA U10 GIRLS 7:15-8:15p MAHA v KODIAK 8:30-9:30p KPHA U14 GIRLS v JR AVALANCHE	19 NO PUBLIC SKATE 8:30-9:30a KPHA U14 GIRLS v MUSTANGS 9:45-10:45a JR AVALANCHE v PAHA 11a-12p JR AVALANCHE v Kodiak 12:15-1:15p KPHA U10A 1:30-2:30p AHA Nikiski 2:45-3:45p MUSTANGS v MAHA 4-5p KPHA U10A 5:15-6:15p 2ND POINTS v 3RD POINTS 6:45-7:45p AHA v MAHA 8-9p JR AVALANCHE v MUSTANGS	
20 8:15-9:30a 1ST DIV 1 v 2ND DIV 2 9:45-11a 1ST DIV 2 v 2ND DIV 1 11:45a-1:15p PUBLIC SKATE 1:30-2p WINNER SEMI #1 v WINNER SEMI #2 3:15-4:45p KCHS 5:30-6:30p A U10 B 10/12 6:45-7:45p AA U10 8-9p AA U12	21 1-2:30p Public Skate 3:15-4:45p KCHS 5:30-6:30p A U10 G 14 6:45-7:45p A U12 8-9p A U14	22 1-2:30p Public Skate 3:15-4:45p KCHS 5:30-6:30p G8 B 10/12 6:45-7:45p AA U10 8-9p AA U14	23 1-2:30p Public Skate 3:15-4:45p KCHS 5:30-6:30p A U10 8-9p Queens	24 1-2:30p Public Skate 3:15-4:45p KCHS 5:30-6:30p G 8 G 10 G 14 6:45-7:45p AA U14 8-9p AA U14	25 10:15-11:30a AA14 Game 11:45a-12:45p AA U12 GAME 1-2:15p Public Skate 2:30-3:45p AA14 Game 4-5p AA U12 GAME 5:15-6:15p U8 Pullout v Homer	26 No Public Skate 10:30-11:30a AA U10 Game 11:45a-12:45p A U12 A U14 1:30-2:30p G 8 10 2:45-3:45p U8 PULLOUT 4-5p Queens 5:15-6:15p Queens	
27 1-2:30p Public Skate 3:15-4:45p KCHS 5:30-6:30p A U10 G 14 6:45-7:45p AA U10 8-9p AA U12	28 1-2:30p Public Skate 3:15-4:45p KCHS 5:30-6:30p A U10 6:45-7:45p A U12 8-9p A U14	29 1-2:30p Public Skate 3:15-4:45p KCHS 5:30-6:30p G 8/10 B 10/12 6:45-7:45p AA U10 8-9p AA U14	30 1-2:30p Public Skate 3:15-4:45p KCHS 5:30-6:30p A U10 G 14 6:45-7:45p AA U14 8-9p Queens	31 1-2:30p Public Skate 5:15-6:15p A U10 G 14 6:30-9:30p KCHS v Tri Valley (7p Start)	01 No Public Skate 10:30a-1:30p KCHS v Tri Valley (11p Start) 2:45-3:45p AA U12 Game	02 1-2:30p Public Skate 2:45-3:45p U8 Pullout 4-5p Queens 5:15-6:15p Queens	
03 1-2:30p Public Skate 3:15-4:45p KCHS 5:30-6:30p A U10 6:45-7:45p AA U10 8-9p AA U12	04 1-2:30p Public Skate 3:15-4:45p KCHS 5:30-6:30p G 8 10 6:45-7:45p AA U10 8-9p HCAK	Notes: This schedule is subject to frequent changes. Fees \$145 per hour + Tax Contact Carol at Kenai Park & Recreation Office; 907-283-8262 or cbannock@kenai.city Please, no sticks or pucks on ice during public skate.				This Calendar was last updated on: 1/24/2020 14:03	

2020

February



Kenai Multi-Purpose Facility Ice Schedule

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
27 1-2:30p Public Skate 3:15-4:45p KCHS 5:30-6:30p A U10 G 14 6:45-7:45p AA U10 8-9p AA U12	28 1-2:30p Public Skate 3:15-4:45p KCHS 5:30-6:30p A U10 6:45-7:45p A U12 8-9p A U14	29 1-2:30p Public Skate 3:15-4:45p KCHS 5:30-6:30p G 8/10 b 10/12 6:45-7:45p AA U10 8-9p AA U14	30 1-2:30p Public Skate 3:15-4:45p KCHS 5:30-6:30p A U10 G 14 6:45-7:45p AA U14 8-9p Queens	31 1-2:30p Public Skate 5:15-6:15p A U10 G 14 6:30-9:30p KCHS v Tri Valley (7p Start)	01 No Public Skate 10:30a-1:30p KCHS v Tri Valley (11p Start) 2:45-3:45p AA U12 Game	02 1-2:30p Public Skate 2:45-3:45p U8 Pullout 4-5p Queens 5:15-6:15p Queens
03 1-2:30p Public Skate 3:15-4:45p KCHS 5:30-6:30p A U10 6:45-7:45p AA U10 8-9p AA U12	04 1-2:30p Public Skate 3:15-4:45p KCHS 5:30-6:30p G 8 10 6:45-7:45p AA U10 8-9p HCAK	05 1-2:30p Public Skate 3:15-4:45p KCHS 5:30-6:30p A U10 6:45-7:45p AA U14 8-9p AA U14	06 1-2:30p Public Skate 5:30-6:30p B 10/12 6:45-7:45p HCAK 8-9p Queens	07 1-2:30p Public Skate 5:30-6:30p G14 6:45-7:45p AA U12 8-9p AA U14	08 1-2:30p Public Skate	09 1-2:30p Public Skate 2:45-3:45p U8 PULLOUT 4-5p Queens 5:15-6:15p Queens
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17 1-2:30p Public Skate 5:30-6:30p A U10 6:45-7:45p AA U12 8-9p AA U18	18 1-2:30p Public Skate 5:30-6:30p A U10 6:45-7:45p G 8 G 10 8-9p HCAK	19 1-2:30p Public Skate 5:30-6:30p A U10 6:45-7:45p AA U10 8-9p AA U14	20 1-2:30p Public Skate 6:45-7:45p HCAK 8-9p Queens	21 1-2:30p Public Skate 5:30-6:30p AA U12 6:45-7:45p A U14 8-9p AA U18	22 10-11:15a AA U14 Game 11:30-12:45 AA U14 Game NO PUBLIC SKATE 3:15-4:15p AA U18	23 11:45a-12:45p U8 PULLOUT 1-2:15 AA U14 Game 2:30-3:45 AA U14 Game 4-5:15p Queens 5:30-6:30p Queens
24 1-2:30p Public Skate 5:30-6:30p A U10 6:45-7:45p AA U12 8-9p AA U18	25 1-2:30p Public Skate 5:30-6:30p A U12 6:45-7:45p B 10/12 8-9p HCAK	26 1-2:30p Public Skate 5:30-6:30p AA U10 6:45-7:45p AA U14 8-9p AA U18	27 1-2:30p Public Skate 5:30-6:30p G 8 G 10 6:45-7:45p HCAK 8-9p Queens	28 1-2:30p Public Skate 5:30-6:30p AA U12 6:45-7:45p A U14	29 11a-12p Divas v Queens 1-2p Healy/Queens v Anchorage 1-2:30p Public Skate 4-5p Divas v Anchorage 6-7p Queens v Healy Queens	01 10-11a Healy v Queens 11:15a-12:15p Anchorage v Divas 1-2:30p Public Skate 4-5p Queens 5:15-6:15p Queens
02	03	Notes: This schedule is subject to frequent changes. Fees \$145 per hour + Tax Contact Carol at Kenai Park & Recreation Office; 907-289-8262 or cbannock@kenai.city Please, no sticks or pucks on ice during public skate.		This Calendar was last updated on: 1/27/2020 10:02		