

**KENAI PARKS & RECREATION COMMISSION
REGULAR MEETING
SEPTEMBER 5, 2019 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611
<http://www.kenai.city>**

1. **CALL TO ORDER**
 - a. Pledge of Allegiance
 - b. Roll Call
 - c. Agenda Approval

2. **SCHEDULED PUBLIC COMMENTS** *(Public comment limited to ten (10) minutes per speaker)*

3. **UNSCHEDULED PUBLIC COMMENT** *(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)*

4. **APPROVAL OF MEETING SUMMARY**
 - a. August 1, 2019.....Pg. 3

5. **UNFINISHED BUSINESS** – None.

6. **NEW BUSINESS**
 - a. **Discussion/Recommendation** – September and October Events..... Pg. 7

7. **REPORTS**
 - a. Parks & Recreation Director
 - b. Commission Chair
 - c. City Council Liaison

8. **NEXT MEETING ATTENDANCE NOTIFICATION** – October 3, 2019

9. **COMMISSION QUESTIONS AND COMMENTS**

10. **ADDITIONAL PUBLIC COMMENT**

11. **INFORMATION ITEMS**

12. **ADJOURNMENT**

<p>PLEASE CONTACT US IF YOU WILL NOT BE ABLE TO ATTEND THE MEETING: JAMIE -- 283-8231 OR, BOB -- 283-8261</p>
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**KENAI PARKS & RECREATION COMMISSION
AUGUST 1, 2019 – 6:00 PM
KENAI CITY COUNCIL CHAMBERS
CHAIR CHARLIE STEPHENS, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER

Chair Stephens called the meeting to order at 6:05 p.m.

a. Pledge of Allegiance

Chair Stephens led those assembled in the Pledge of Allegiance.

b. Roll was confirmed as follows:

Commissioners present: Chair C. Stephens, S. Kisena, J. Dennis, T. Winger

Commissioners absent: T. Wisniewski, J. Joanis, F. Perez,

Staff/Council Liaison present: Parks & Rec Director B. Frates, Council Liaison H. Knackstedt

A quorum was present.

c. Agenda Approval

MOTION:

Commissioner Dennis **MOVED** to approve the agenda as presented; Commissioner Kisena **SECONDED** the motion. There were no objections; **SO ORDERED**.

2. SCHEDULED PUBLIC COMMENTS – None.

3. UNSCHEDULED PUBLIC COMMENT – None.

4. APPROVAL OF MEETING SUMMARY

a. February 7, 2019

MOTION:

Commissioner Dennis **MOVED** to approve the meeting summary of February 7, 2019 and Commissioner Kisena **SECONDED** the motion. There were no objections; **SO ORDERED**.

b. March 7, 2019

MOTION:

Commissioner Dennis **MOVED** to approve the meeting summary of March 7, 2019 and

Commissioner Kisenia **SECONDED** the motion. There were no objections; **SO ORDERED.**

c. April 4, 2019

MOTION:

Commissioner Dennis **MOVED** to approve the meeting summary of April 4, 2019 and Commissioner Winger **SECONDED** the motion. There were no objections; **SO ORDERED.**

d. May 2, 2019

MOTION:

Commissioner Dennis **MOVED** to approve the meeting summary of May 2, 2019 and Commissioner Kisenia **SECONDED** the motion. There were no objections; **SO ORDERED.**

5. **UNFINISHED BUSINESS** – None.

6. **NEW BUSINESS**

a. **Discussion/Recommendation** – Bike Rack Locations

The Parks and Recreation Director noted there were six bike racks donated to the City and designated areas for placement included Old Town, Kenai Fine Arts, Kenai Community Library, Municipal Park, End of S. Forest Drive, and the sixth would be determined. He noted options for the sixth included Daubenspeck Park, Visitors & Cultural Center or the Kenai Recreation Center.

It was noted that the Recreation Center and Visitor's Center already had bike racks, however, due to their size, were limited to where they could be placed.

7. **REPORTS**

a. **Parks and Recreation Director** – The Parks and Recreation Director provided an update on the Dipnet Fishery noting that overall, operations went well; also noted some misleading information from several years ago that had resurfaced on social media.

b. **Commission Chair** – None.

c. **City Council Liaison** – Council Member Knackstedt reported on the action items from City Council meetings from February through June.

8. **NEXT MEETING ATTENDANCE NOTIFICATION** – September 5, 2019

9. **COMMISSION QUESTIONS & COMMENTS**

Commissioner Kisenia asked for an update on the operating hours of the parks.

10. **ADDITIONAL PUBLIC COMMENT** – None.

11. INFORMATION

12. ADJOURNMENT

There being no further business before the Commission, the meeting was adjourned at 6:56 p.m.

Meeting summary prepared and submitted by:

Jamie Heinz
City Clerk

DRAFT

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"Village with a Past, City with a Future"

210 Fidalgo Avenue, Kenai, Alaska 99611-7794
Telephone: 907-283-7535 / FAX: 907-283-3014



MEMO:

TO: Parks & Recreation Commission Members
FROM:  Robert J. Frates, Parks & Recreation Director
DATE: August 29, 2019
RE: Upcoming Events

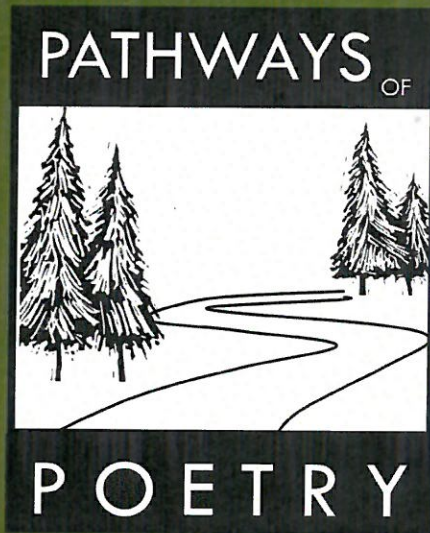
Purpose of this memorandum is to advise you that the department has two exciting events coming in the near future. The two events include our 2nd Pathways of Poetry contest and the 4th Annual Fall Pumpkin Festival.

Attached are a couple flyers for the events. I will update you on both events and discuss in more detail the Fall Pumpkin Festival.

Thank you and please contact me should you have any questions.

Attachments

CALLING FOR ENTRIES!



Poetry Contest

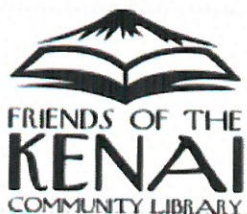
Theme: *Man's Best Friend*

Winning poems will be displayed on a trail in Daubenspeck Family Park, which is also the home of the future Kenai Dog Park.

- ◆ Adults 18 years or older are invited to participate
- ◆ Deadline: Monday, September 30, 2019
- ◆ Notification: Saturday, October 12 at the Kenai Pumpkin Festival
- ◆ Registration Form, Contest Rules & Agreement are available at:
 - ◇ Kenai Senior Center
 - ◇ Kenai Community Library
 - ◇ Online at

www.kenai.city/parksrec/page/parks-and-recreation-forms
(Registration, Rules & Agreement for Pathway of Poetry 2019)

Brought to you by:



For additional information call: 907-283-8262

KENAI'S 4TH ANNUAL FALL PUMPKIN FESTIVAL

October 12

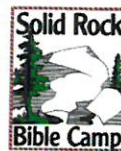
Noon-3PM Millennium Square
415 Frontage Rd.

PUMPKIN
ick
Farmers Market

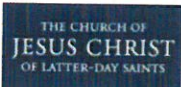


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More information on Facebook or call 907-283-8262.
4th Annual Kenai Fall Pumpkin Festival 2019

