

**KENAI PARKS & RECREATION COMMISSION
WORK SESSION
MARCH 7, 2024 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611
Telephonic/Virtual Information Below
www.kenai.city**

- A. CALL TO ORDER**
- B. INTRODUCTION** – Tyler Best, Parks and Recreation Director
- C. COMMISSION DISCUSSION**
 - 1. Development of Annual Work Plan for Parks & Recreation Commission..... Pg. 2
 - 2. Review of Parks and Recreation Budget Narrative..... Pg. 6
- D. PUBLIC COMMENTS** *(limited to 3 minutes per individual)*
- E. ADJOURNMENT**

Registration is required to join the meeting remotely through Zoom. Please use the link below to register:

<https://us02web.zoom.us/meeting/register/tZUrcO-orT0rGdzxPUv7yxNjiAaWrKbFxdZ9>



KENAI

City of Kenai | 210 Fidalgo Ave, Kenai, AK 99611-7794 | 907.283.7535 | www.kenai.city

MEMORANDUM

TO: Chair Wisniewski and Parks & Recreation Commission
FROM: Tyler Best, Parks and Rec Director
DATE: February 29th, 2024
SUBJECT: **Annual Commission Work Plan**

The purpose of this memo is to help guide you in the development of a work plan. Attached to this memo are the new code changes proposed to the council and the template to fill out. This new code may be a tool to help guide the commission work plan.

Purpose of a Work Plan.

1. Documents that the commission's work plan aligns with the assigned role, plans, policies, and procedures of the City.
2. Ensures the Council and Administration is aware of the work intended for the Commission for the year ahead.

Using the template provided on the following page, create a list of issues and goals (objectives) your Commission would like to address in the upcoming year; your list should also include plans on how to address those issues. Each objective listed should include information regarding additional staff resources and/or community volunteers needed; funding resources: are funds available in the budget? If not, are you proposing that the Council include funding in the upcoming budget cycle, and how long is it expected to obtain the objective? Please prioritize the objectives of your group, with number one (1) being the top priority.

Your completed work plan will be formally recommended at the regular meeting on April 4th, 2024.

INTRODUCTION

This area should include a brief description of the overall purpose of the commission. *Note: Work plans developed by the advisory body will be submitted to the City Council for approval; therefore, it is a good idea to align the goals and objectives with city code, policy and the City of Kenai Comprehensive Plan.*

Instructions: In the space provided below, create a list of issues and goals (objectives) your commission would like to address in the upcoming year, your list should also include plans on how to address those issues. Each objective listed should include information regarding additional staff resources and/or community volunteers needed; funding resources, are funds available in the budget if not are you proposing council include funding in the upcoming budget cycle; and how long is it expected to obtain the objective. Please prioritize the objectives of your group with number one (1) being the top priority.



Objective No. _____ Objective: _____ Estimated Time to Complete: _____

Strategy: *(Provide a summary of tasks which need to be done to obtain the objective.)*

Narrative: *(Describe the benefits to the residents and visitors of the City.)*

Collaboration: *(Who needs to be involved to obtain the objective?)*

Funding: *(Are funds available, or is funding needed in a future budget?)*

ATTACHMENT A

Chapter 19.05 PARKS AND RECREATION COMMISSION

Sections:

19.05.010	<i>Creation.</i>
19.05.020	<i>Duties and powers.</i>
19.05.030	<i>Terms and appointments to vacancies.</i>
19.05.040	<i>Qualifications of Commission members.</i>
19.05.050	<i>Proceedings of Commission.</i>

19.05.010 [Creation] Purpose.

The purpose of the Parks and Recreation Commission is to advise the Council and administration on issues involving the City's parks and recreational facilities.

19.05.020 Duties and powers.

The Commission shall be required to do the following:

(a) [DEVELOP, ADOPT, ALTER, OR REVISE SUBJECT TO APPROVAL BY THE CITY COUNCIL, A] Review and provide recommendations on any master plans for the physical development of recreation facilities for the City. Such master plans with accompanying maps, plats, charts, descriptive, and explanatory matter, [SHALL] may show the Commission's recommendations for the development of the City's recreation facilities [Y MAY] including[E], among other things:

- (1) Development of the type, location, and sequence of all public recreation facilities;
- and

(2) The relocation, removal, extension, or change of use of existing recreation facilities.

(b) Submit annually to the City Manager and Council, not less than ninety [(90)] days prior to the beginning of the budget year, a list of recommended capital improvements, which in the opinion of the Commission, are necessary or desirable to be constructed during the forthcoming [THREE (3)] five year period. Such a list shall be arranged in order of preference, with recommendations as to which projects [SHALL BE] are recommended for construction [ED] in which year.

(c) [MAKE INVESTIGATIONS REGARDING ANY MATTER RELATED TO CITY RECREATION] Advise the Council and Administration on concerns and recommendations regarding parks and recreational facilities within the City, including recommendations for consideration by the Administration in the development of the Parks and Recreation Department's annual budget.

(d) Provide information and recommendations as requested [MAKE AND PREPARE REPORTS AND PLANS FOR APPROVAL] by the City Council.

(e) Advise and provide recommendations to the Administration as requested on the qualifications for [SHALL ACT IN ADVISORY CAPACITY IN THE SELECTION OF] a Director of Parks and Recreation.



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MEMORANDUM

TO: Chair Wisniewski and Parks & Recreation Commission
FROM: Tyler Best, Parks and Rec Director
DATE: February 29th, 2024
SUBJECT: **Review of Parks & Recreation Budget Narrative**

Every April, the Administration meets with the Kenai City Council and reviews the department's budget. Attached is the budget narrative for the Parks and Recreation Department Draft that will go forward to the Council and the FY24 budget narrative from the current year's approved budget.

Several items not included in the Parks and Recreation narrative are the special projects, additional staff requests, and cost projections for FY25.

Special project requests include:

New drinking fountains at the Rec Center, a new trailer that can help transport small tractors, and new cardio equipment for the Rec Center.

Additional staff hours for a 14-hour-per-week position to help staff the Rec Center which will increase the overall salary budget by an estimated 2.3 percent.

City of Kenai
Fiscal Year 2025 Operating Budget

Fund 001 – General Fund
Department: 45 – Parks, Recreation & Beautification

Mission

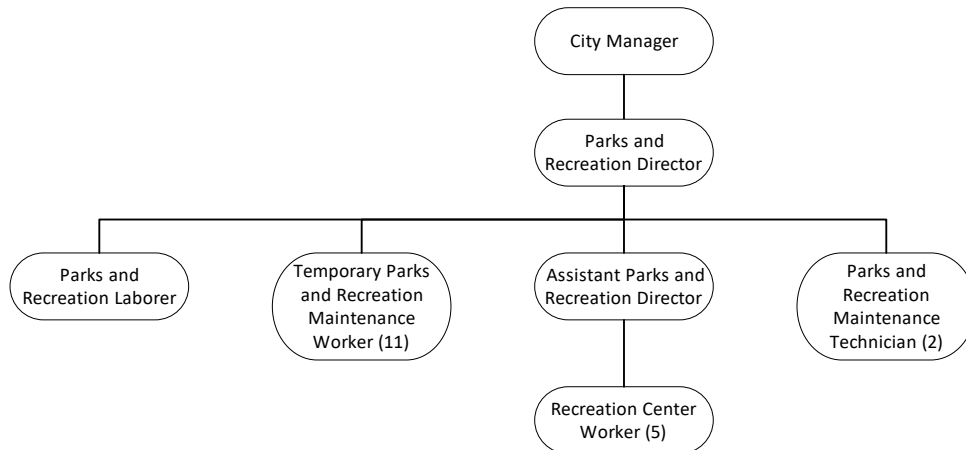
To make Kenai a more attractive place to live and play by working in partnership with the community to foster and support community well-being and healthy environments.

Functions & Responsibilities

The Kenai Parks, Recreation & Beautification Department (KPRB) is responsible for the management and maintenance of the City’s parks, beautification, recreation, trails, natural areas, and open spaces. The City’s park and open space system encompasses ten parks, two cemeteries, eight baseball/softball fields, four soccer fields, two disc golf courses, the Kenai Recreation Center, a Multipurpose Facility (Kenai Ice Rink), and six pedestrian trails. Additionally, KPRB provides horticultural and turf maintenance to a variety of City facilities and public rights of way. General maintenance activities include turf maintenance, horticulture operations, cemetery maintenance, irrigation, forestry services, trail maintenance, trash/debris pick-up and removal, graffiti removal, facility maintenance, snow removal, trail grooming, inspections, and light equipment maintenance.

KPRB enhances the quality of life by providing safe and healthy recreation opportunities for children and adults. The recreation system includes the Kenai recreation center, Multipurpose Facility (ice rink), Nordic ski trail system, various walking trail systems, and beach access to the North Beach and South beach of the Kenai River. Additional recreation services are provided through a partnering agreement with the Boys and Girls Club of the Kenai Peninsula for the management of the Kenai Recreation Center Teen Center.

Organizational Chart



Staffing

Position Title	FY21 Actual		FY22 Actual		FY23 Actual		Projected FY24		Proposed FY25		Projected FY26	
	Qty	Grade	Qty	Grade	Qty	Grade	Qty	Grade	Qty	Grade	Qty	Grade
Parks & Rec Director	.96	22	.96	22	.96	23	.96	23	.96	23	.96	23
Administrative Assistant I	.50	13	-	13	-	13	-	13	-	13	-	13
Administrative Assistant III	-	15	.95	15	-	15	-	15	-	15	-	15
Assistant Director	0	N/A	0	N/A	.88	19	.93	19	.93	19	.93	19
Maintenance Technician	1.92	14	1.92	14	1.92	14	1.92	14	1.92	14	1.92	14
Laborer	.98	6	.98	6	.98	6	.98	6	.98	6	.98	6
Temporary Maintenance Leader	.40	T3	.40	T3	.40	T6	.40	-	.40	-	.40	-
Temporary Maintenance Worker	1.77	T1	1.77	T1	2.06	T5	2.77	T5	2.77	T5	2.77	T5
Temporary Gardener	.29	T2	.29	T2	-	N/A	-	N/A	-	N/A	-	N/A
Recreation Center Worker	0	N/A	3	3	3	3	3	3	3	3	3	3

Average Overtime Per Position (hours)

Position Title	FY21 Actual	FY22 Actual	FY23 Actual	Projected FY24	Proposed FY25	Projected FY26
Director	N/A	N/A	N/A	N/A	N/A	N/A
Administrative Assistant I	15	N/A	N/A	N/A	N/A	N/A
Assistant Director	N/A	15	15	15	15	15
Maintenance Technician	20	20	20	20	20	20
Laborer	10	10	10	10	10	10
Temporary Maintenance Leader	0	0	0	0	0	0
Temporary Maintenance Worker	5	5	5	5	5	5
Temporary Gardener	0	-	N/A	N/A	N/A	N/A

Performance Measures

Fiscal Year	2020	2021	2022	2023	2024
Total Recreation Center Visits	65,392	13,462	36,616**	42,484**	44,787***
Total Program-based Activities (sponsored & co-sponsored)	6	6	7	8	8
Total Pedestrian Trails (Miles)	6.3	6.3	6.3	6.3	6.3
Total Shelter Reservations	42	26	54	41	38
Ice Reservations (Hours)	586	949	745	950	807*
Volunteer Hours	630	239	192	215	767
Removal of Beetle Kill Trees	N/A	106	111	250	150
Issued Tree Removal Permits	N/A	3	2	3	2

*Projected Figures based on year-to-date information.

** Excludes Teen Center visits.

FY24 Department Goals Evaluation

1. A complete evaluation of Parks and Recreation Fee structures, precisely to determine the unit cost for programs, special events, and field usage. Determination of subsidization rates will allow for equitable subsidization of all programs and user groups. This is in support of Goal 2, Economic Development, to provide economic development elements to support the fiscal health of the community.

-Partially achieved, a unit cost was not determined for programs and special events. An analysis was completed to see how much subsidization the city provides for each sports field, Kenai Rec Center, and the Multi-Purpose Facility.

2. Update and improve the Kenai East End Park disc golf tee pads, as well as update signage and disc golf course maps for each hole. This is in support of Goal 6, Parks and Recreation, to ensure that Kenai has excellent parks and recreational facilities and opportunities.

-This goal is planned to be achieved during the 4th quarter of FY24. This will be accomplished by purchasing the supplies and needs and working with a local disc golf club to help with the installation of signage and tee pads.

3. Beetle-killed Tree Removal & Reforestation: The department will need to continue tracking and evaluating the impact of beetle-killed trees on City lands and assist in implementing cost-effective measures for eliminating hazards and unsightliness. This is in support of Goal 8, which is to protect and enhance the natural resources and environment of the community.

-The Department achieved the goal of having over 100 trees removed from Bernie Huss Trail by forestry personnel who needed training hours on chainsaws. With the purchase of a grapple for the department's skid steer, over 100 slash piles and over 50 dead fallen trees were removed from parks.

FY25 Department Goals

1. Development of a Parks and Recreation Master Plan. A Master plan takes input from the community and aligns the department's long-term and short-term vision with the Public. This goal aligns with all the current goals in the City of Kenai Comprehensive Plan

Goal 1 Quality of Life: Promote and encourage quality of life elements in Kenai.

Goal 2 Economic Development: Provide economic development elements to support the fiscal health of the community.

Goal 3 - Land Use: Use land use strategies to implement a forward-looking approach to community growth and development.

Goal 4 - Public Improvements and Services: Provide adequate public improvements and services in Kenai.

Goal 5 – Transportation: Provide transportation systems that are efficient and adequate to serve the regional needs of the community.

Goal 6 – Parks and Recreation: Ensure that Kenai has excellent parks and recreational facilities and opportunities.

Goal 7 - Natural Hazards and Disasters: Prepare and protect the citizens of Kenai from natural hazards and disasters.

Goal 8 – Environmental Resources: Protect and enhance the natural resources and environment of the community.

2. Access the Multi-Purpose Facility Compressor System. The current System runs on a refrigerant that is no longer produced or imported into the United States. The current system at the MPF needs to be assessed to see what alternatives are possible to continue to operate this building. This supports Goal 4 and Goal 6 of the City of Kenai Comprehensive Plan.
3. Redesign and remap trails, including multi-use walking trails and Kenai Ski Trails. Make these maps available at trailheads and via QR codes throughout the City. This supports Goal 4 and Goal 6 of the City of Kenai Comprehensive Plan.
4. Beetle-killed Tree Removal & Reforestation: The department will need to continue tracking and evaluating the impact of beetle-killed trees on City lands and assist in implementing cost-effective measures for eliminating hazards and unsightliness. This supports Goal 7 and Goal 8 of the City of Kenai Comprehensive Plan.

Future Considerations

Playground Replacement: Kenai has aging playgrounds within the park system that need to be continuously inspected and evaluated for removal or replacement.

City of Kenai
Fiscal Year 2024 Operating Budget

Fund 001 – General Fund
Department: 45 – Parks, Recreation & Beautification

Mission

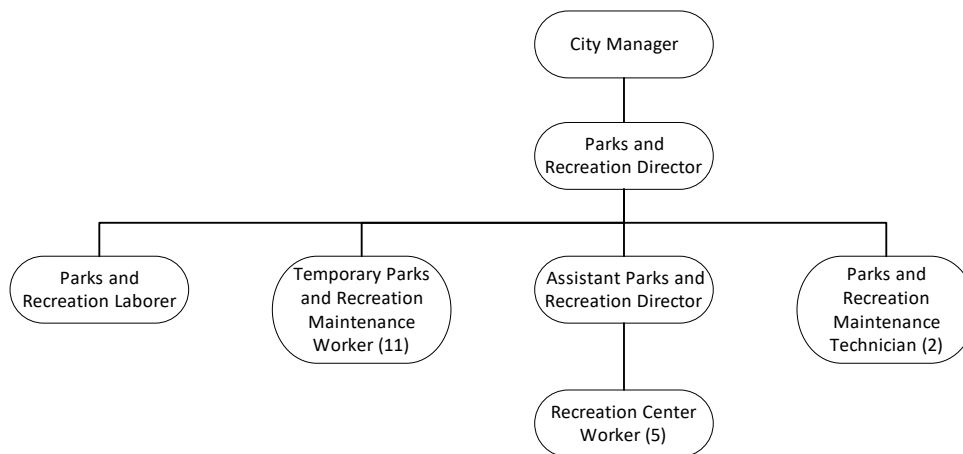
To make Kenai a more attractive place to live and play by working in partnership with the community to foster and support community well-being and healthy environments.

Functions & Responsibilities

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KPRB enhances the quality of life by providing safe and healthy recreation opportunities for children and adults. The recreation system includes the Kenai recreation center, Multipurpose Facility (ice rink) and Nordic ski trail system. Additional recreation services are provided through a partnering agreement with the Boys and Girls Club of the Kenai Peninsula for the management of the Kenai Recreation Center Teen Center

Organizational Chart



Staffing

Position Title	FY20 Actual		FY21 Actual		FY22 Actual		Projected FY23		Proposed FY24		Projected FY25	
	Qty	Grade	Qty	Grade	Qty	Grade	Qty	Grade	Qty	Grade	Qty	Grade
Parks & Rec Director	.96	22	.96	22	.96	22	.96	23	.96	23	.96	23
Administrative Assistant I	.50	13	.50	13	-	13	-	13	-	13	-	13
Administrative Assistant III	-	15	-	15	.95	15	-	15	-	15	-	15
Assistant Director	0	N/A	0	N/A	0	N/A	.88	19	.93	19	.93	19
Maintenance Technician	1.98	14	1.92	14	1.92	14	1.92	14	1.92	14	1.92	14
Laborer	.97	6	.98	6	.98	6	.98	6	.98	6	.98	6
Temporary Maintenance Leader	.48	T3	.40	T3	.40	T3	.40	T6	.40	-	.40	-
Temporary Maintenance Worker	1.67	T1	1.77	T1	1.77	T1	2.06	T5	2.77	T5	2.77	T5
Temporary Gardener	.29	T2	.29	T2	.29	T2	-	N/A	-	N/A	-	N/A
Recreation Center Worker	0	N/A	0	N/A	3	3	3	3	3	3	3	3

Average Overtime Per Position (hours)

Position Title	FY20 Actual	FY21 Actual	FY22 Actual	Projected FY23	Proposed FY24	Projected FY25
Director	N/A	N/A	N/A	N/A	N/A	N/A
Administrative Assistant I	14	15	N/A	N/A	N/A	N/A
Assistant Director	N/A	N/A	15	15	15	15
Maintenance Technician	25	20	20	20	20	20
Laborer	7	10	10	10	10	10
Temporary Maintenance Leader	2	0	0	0	0	0
Temporary Maintenance Worker	89	5	5	5	5	5
Temporary Gardener	1	0	-	N/A	N/A	N/A

Performance Measures

Fiscal Year	2019	2020	2021	2022	2023*
Total Recreation Center Visits	54,469	65,392	13,462	36,616**	42,484**
Total Program-based Activities (sponsored & co-sponsored)	5	6	6	7	8
Total Pedestrian Trails (Miles)	5.9	6.3	6.3	6.3	6.3
Total Shelter Reservations	43	42	26	54	41
Ice Reservations (Hours)	598	586	949	745	950
Volunteer Hours	839	630	239	192	215
Removal of Beetle Kill Trees	N/A	N/A	106	111	250
Issued Tree Removal Permits	N/A	N/A	3	2	3

*Projected Figures based on year-to-date information.

** Excludes Teen Center visits.

FY23 Department Goals Evaluation

1. Continue with trail development and installation. This is in support of Goal 1 - Promoting and Encouraging Quality of Life in Kenai and Goal 6 - Ensure Kenai Has Excellent Parks and Recreational Facilities and Opportunities of the City's Comprehensive Plan.

Complete a total trail assessment of current hiking trails. Evaluate trails for problem areas and develop re-route options and/or structure repairs for located issues using sustainable trail building methods. Develop trail connector plans for existing trails. Complete and expand upon construction of .20 miles of backcountry trail in gully at Municipal Park as well. Evaluate through number of miles of trails installed and improvements made to existing trail system.

- *Partially Achieved. An evaluation of Kenai Parks trail system, and the proposed trails as outlined in the 2011 City of Kenai Trails Plan was performed. Trail maintenance was performed on Ryan's Creek trail, Municipal Park trail, Daubenspeck Park and Beaver Creek. The .20 miles of backcountry trail at Municipal Park was conceptually laid out but was not constructed.*

2. Enhance aesthetics and reduce fire danger in targeted areas. This is in support of Goal 8 - Protect and Enhance the Natural Resources and Environment of the Community. Evaluate through number of volunteers and trees planted.

- *Achieved. The Parks department removed 111 beetle kill trees. Trees were removed from the Municipal Park, Kenai Disc Golf Course, Visitor Center, Old Kenai Cemetery, Baseball field parking lot and Ryan's Trail.*

3. Provide one (1) additional program-based recreational activity. This is in addition to the already existing activities Easter Egg Hunt, Skate with Santa, Saturday Night Skate, Pumpkin Festival, Kite Festival and Kenai River Marathon which the City of KPRB collaborates with the Kenai Chamber of Commerce to help put on this event.

- *Achieved, all of the above-mentioned programs were held, with the exception of Saturday Night Skate program, which was replaced with a clean up the Kenai event. We also brought back the volunteer planting day which took place early June.*

4. Increase volunteer collaboration and provide volunteer opportunities in support of Goal 1 – Promote and encourage quality of life elements in Kenai.

Work with Friends of the Kenai Public Library to install free little libraries throughout the City. Work with school groups and community to develop and implement a community/park trash clean-up day.

- *Achieved. The Parks staff installed three new free little libraries for the Friends of Kenai Public Library. The libraries were installed at Beaver Creek, Bluff Overlook, and Old Town Park. The parks staff also relocated Daubenspeck and Municipal Park little libraries to a more visible location.*

FY24 Department Goals

1. A complete evaluation of Parks and Recreation Fee structures, specifically to determine unit cost for programs, special events, and field usage. Determination of subsidization rates will allow for equitable subsidization of all programs and user groups. This is in

support of Goal 2 Economic Development to provide economic development elements to support the fiscal health of the community.

2. Update and improve the Kenai East End Park disc golf tee pads as well as updating signage and disc golf course maps for each hole. This is in support of Goal 6 Parks and Recreation to ensure that Kenai has excellent parks and recreational facilities and opportunities.
3. Beetle-killed Tree Removal & Reforestation: The department will need to continue tracking and evaluating the impact of beetle-killed trees on City lands and assist in implementing cost-effective measures for eliminating hazards and unsightliness. This is in support of Goal 8 to protect and enhance the natural resources and environment of the community.

Future Considerations

Playground Replacement: Kenai has aging playgrounds within the park system that need to be continuously inspected and evaluated for removal or replacement.

Kenai Recreation Center: The gymnasium floor and both racquetball floors are aging and will need repairs as well as a complete re-sanding, new lines painted, and coating applied to all three floors.

**City of Kenai
Fiscal Year 2024 Operating Budget**

**Fund: 001 - General Fund
Department: Parks, Recreation & Beautification**

<u>Account Number</u>	<u>Expense Description</u>	<u>FY2022 Actual</u>	<u>Five year Historical Average</u>	<u>Original Budget FY2023</u>	<u>Amended Budget</u>	<u>Council Adopted FY2024</u>	<u>Increase (Decrease) FY2023 Original</u>	<u>% Change</u>
<u>Salaries and Benefits</u>								
0100	Salaries	\$ 383,594	\$ 312,383	\$ 493,878	\$ 493,878	\$ 518,169	\$ 24,291	4.92%
0200	Overtime	1,740	2,171	2,044	2,044	2,130	86	4.21%
0250	Holiday Pay	-	-	-	-	-	-	-
0300	Leave	14,781	10,203	9,479	9,479	13,769	4,290	45.26%
0400	Medicare	5,840	4,554	7,326	7,326	7,744	418	5.71%
0450	Social Security	7,938	3,916	11,603	11,603	11,646	43	0.37%
0500	PERS	56,519	55,878	68,658	68,658	73,908	5,250	7.65%
0600	Unemployment Insurance	469	578	2,528	2,528	2,671	143	5.66%
0700	Workers Compensation	7,115	7,650	9,482	9,482	9,500	18	0.19%
0800	Health & Life Insurance	128,504	99,571	136,845	136,845	120,663	(16,182)	(11.83%)
0900	Supplemental Retirement	4,360	5,760	10,974	10,974	13,070	2,096	19.10%
	Total Salaries & Benefits	\$ 610,860	\$ 502,664	\$ 752,817	\$ 752,817	\$ 773,270	\$ 20,453	2.72%
<u>Maintenance and Operations</u>								
2021	Office Supplies	-	-	-	-	-	-	-
2022	Operating & Repair Supplies	79,574	79,530	87,150	82,150	87,300	150	0.17%
2023	Repair & Maintenance Supplies	-	-	-	-	1,550	1,550	-
2024	Small Tools/Minor Equipment	8,084	8,942	12,440	5,440	16,450	4,010	32.23%
2026	Computer Software	2,544	1,318	6,080	3,580	2,905	(3,175)	(52.22%)
4531	Professional Services	47,172	181,310	55,000	104,620	81,550	26,550	48.27%
4532	Communications	9,166	9,823	4,220	6,220	5,095	875	20.73%
4533	Travel & Transportation	777	571	1,000	6,500	3,000	2,000	200.00%
4534	Advertising	-	304	300	300	300	-	-
4535	Printing & Binding	908	1,125	2,900	900	2,900	-	-
4536	Insurance	-	-	-	-	-	-	-
4537	Utilities	232,839	224,724	216,925	236,925	234,975	18,050	8.32%
4538	Repair & Maintenance	21,702	13,360	24,000	16,000	17,350	(6,650)	(27.71%)
4539	Rentals	15,182	15,009	14,500	17,200	16,000	1,500	10.34%
4540	Equip. Fund Pmts.	25,330	13,258	25,330	25,330	25,330	-	-
4541	Postage	-	-	-	-	-	-	-
4666	Books	-	-	-	-	-	-	-
4667	Dues & Publications	270	263	1,445	1,445	795	(650)	(44.98%)
4999	General Contingency	-	-	-	-	-	-	-
5041	Miscellaneous	1,113	954	2,115	2,115	2,115	-	-
5045	Depreciation	-	-	-	-	-	-	-
5047	Grants to Agencies	-	-	-	-	-	-	-
	Total Maint. and Operations	\$ 444,661	\$ 550,491	\$ 453,405	\$ 508,725	\$ 497,615	\$ 44,210	9.75%
<u>Capital Outlay & Transfers</u>								
8061	Land	-	-	-	-	-	-	-
8062	Buildings	-	-	-	-	-	-	-
8063	Improvements	-	-	-	-	-	-	-
8064	Machinery & Equipment	24,000	11,788	46,600	43,900	50,000	3,400	7.30%
9090	Transfers	-	-	-	-	-	-	-
	Total Capital Outlay and Transfers	\$ 24,000	\$ 11,788	\$ 46,600	\$ 43,900	\$ 50,000	\$ 3,400	7.30%
	Department Total:	\$ 1,079,521	\$ 1,064,943	\$ 1,252,822	\$ 1,305,442	\$ 1,320,885	\$ 68,063	5.43%

**City of Kenai
Fiscal Year 2024 Operating Budget**

**Fund: 001 - General Fund
Department: 45 - Parks, Recreation & Beautification**

<p>2022 Operating & Repair Supplies. General department supplies including flowers, trees, decorative lights, ice melt, fertilizer, lime, herbicides, soils, fuel, janitorial supplies. Gymnasium wall padding, hockey nets and pads, Zamboni propane, park supplies, and public events supplies.</p>	<p>4538 Repair & Maintenance. Restroom/vault pumping, portable toilets and equipment replacement and maintenance.</p>
<p>2024 Small Tools/Minor Equipment. Charge for (5) five computers, winter pole decorations and miscellaneous small tools. Capital Project: Weight room replacement equipment \$7,000.</p>	<p>4539 Rentals. Rental of machinery, equipment, dumpsters and portable toilets rentals.</p>
<p>2026 . Winter Ice maintenance, consulting services for Parks Master Plan and background checks.</p>	<p>5041 Miscellaneous. DMV records for new hires, job fair fees, and disposal fees.</p>
<p>4531 Professional Services. Capital Project: Leif Hansen Park Fountain Design \$15,000.</p>	<p>8064 Machinery & Equipment. Capital Project: Snow machine \$16,000 and New greenhouse \$10,000.</p>