

**KENAI PARKS & RECREATION COMMISSION
SPECIAL MEETING
FEBRUARY 17, 2022 – 5:30 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611
Telephonic/Virtual Information Below
www.kenai.city**

1. **CALL TO ORDER**
 - a. Pledge of Allegiance
 - b. Roll Call
 - c. Agenda Approval
 - d. **Election of Chair and Vice-Chair**

2. **UNSCHEDULED PUBLIC COMMENT** *(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)*

3. **APPROVAL OF MEETING SUMMARY**
 - a. Regular Meeting of October 7, 2021.....Pg. 2
 - b. Joint Special Meeting of November 4, 2021.....Pg. 4
 - c. Joint Special Meeting of January 6, 2022.....Pg. 7

4. **NEW BUSINESS**
 - a. **Discussion/Recommendation** – City of Kenai Fiscal Year 2023-2027 Capital Improvement Plan.....Pg. 12

5. **COMMISSION QUESTIONS AND COMMENTS**

6. **REPORTS**
 - a. Parks & Recreation Director
 - b. Commission Chair
 - c. City Council Liaison.....Pg. 66

7. **ADDITIONAL PUBLIC COMMENT**

8. **INFORMATION ITEMS**
 - a. February Ice Schedule.....Pg. 73

9. **ADJOURNMENT**

Join Zoom Meeting

<https://us02web.zoom.us/j/86017580049>

Meeting ID: 860 1758 0049 **Passcode:** 643744

OR

Dial in by your Location: (253) 215-8782 or (301) 715-8592

Meeting ID: 860 1758 0049 **Passcode:** 643744

**KENAI PARKS & RECREATION COMMISSION
OCTOBER 7, 2021 – 6:00 PM
KENAI CITY COUNCIL CHAMBERS
VICE CHAIR T. GRANT WISNIEWSKI, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER

Vice Chair Wisniewski called the meeting to order at 6:00 p.m.

a. Pledge of Allegiance

Vice Chair Wisniewski led those assembled in the Pledge of Allegiance.

b. Roll was confirmed as follows:

Commissioners present: T. Wisniewski, J. Dennis, S. Kisen, M. Bernard, J. Joanis

Commissioners absent: C. Stephens, D. Rigall, R. Tomrdle

Staff/Council Liaison present: Parks & Rec Director B. Frates, Parks and Rec Administrative Assistant T. Best, Council Liaison T. Winger

A quorum was present.

c. Agenda Approval

MOTION:

Commissioner Joanis **MOVED** to approve the agenda as presented and Commissioner Kisen **SECONDED** the motion. There were no objections; **SO ORDERED**.

2. SCHEDULED PUBLIC COMMENTS – None.

3. UNSCHEDULED PUBLIC COMMENT

Karen Seitz noted that the Kenai Rotary Club is selling tickets to raise funds for the Kenai Dog Park, and the revenue will help offset costs such as obstacles and amenities.

Chris Westerbilt gave a report on the disc golf course and noted he formed a nonprofit called Kenai River Disc Golf Club. Their interest is to have a bigger presence in the community and provide tournaments.

4. APPROVAL OF MEETING SUMMARY

a. June 3, 2021

MOTION:

Commissioner Kisen **MOVED** to approve the meeting summary of June 3, 2021 and Commissioner Dennis **SECONDED** the motion. There were no objections; **SO ORDERED**.

5. **UNFINISHED BUSINESS** – None.

6. **NEW BUSINESS**

a. **Discussion/Recommendation** – Free Little Library

Eileen Bryson noted that she is working with the Parks & Recreation Department and Friends of the Library to have three more Little Free Libraries placed in the community. Director Frates will be reaching out to the Wildwood Correctional Center to see if they would be interested in constructing the libraries, and that materials and supplies would be provided by Friends of the Library. It was noted that Kenai Central High School vocational program may be able to contribute as well.

7. **REPORTS**

a. **Parks and Recreation Director** – Director Frates reported on the following:

- Frates is retiring at the end of the month, and he was thankful to the Commission for all their hard work through the years

b. **Commission Chair** – No report.

c. **City Council Liaison** – Council Member Winger reported on the actions of previous City Council meetings, including waterfront revitalization and feasibility study, and the hiring of a new City Clerk. She thanked Parks & Recreation for the work done with the Kenai River Marathon.

8. **NEXT MEETING ATTENDANCE NOTIFICATION** – November 4, 2021

9. **COMMISSION QUESTIONS & COMMENTS** – None.

10. **ADDITIONAL PUBLIC COMMENT** – None.

11. **INFORMATIONAL ITEMS**

a. October Multi-Purpose Facility Schedule

12. **ADJOURNMENT**

MOTION:

Commissioner Kisenia **MOVED** to adjourn the meeting and Commissioner Joanis **SECONDED** the motion. There were no objections; **SO ORDERED**.

There being no further business before the Commission, the meeting was adjourned at 7:05 p.m.

Meeting summary prepared and submitted by:

Meghan Thibodeau
Deputy City Clerk

**KENAI PARKS & RECREATION COMMISSION
BEAUTIFICATION COMMITTEE
JOINT SPECIAL MEETING
NOVEMBER 4, 2021 – 6:00 PM
KENAI CITY COUNCIL CHAMBERS
CHAIR L. GABRIEL, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER

Chair Gabriel called the meeting to order at 6:00 p.m.

a. Pledge of Allegiance

Chair Gabriel led those assembled in the Pledge of Allegiance.

b. Roll was confirmed as follows:

Parks and Recreation Commissioners present:	T. Wisniewski, J. Dennis, S. Kisen, M. Bernard, J. Joanis, D. Rigall
Beautification Committee Members present:	L. Gabriel, J. Roland, T. Wilson, S. Douthit
Staff/Council Liaison present:	Parks and Rec Administrative Assistant T. Best, City Clerk J. Heinz, Council Liaison T. Winger, Council Liaison D. Sounart

A quorum was present.

c. Agenda Approval

MOTION:

Commissioner Kisen **MOVED** to approve the agenda as presented and Commissioner Rigall **SECONDED** the motion. There were no objections; **SO ORDERED**.

2. UNSCHEDULED PUBLIC COMMENT – None.

3. NEW BUSINESS

- a. Discussion/Recommendation** – Joint Resolution No. PRB21-01 – Recommending the Council of the City of Kenai Approve and Adopt the City of Kenai Land Management Plan.

Planning Director Foster gave a presentation on the draft Land Management Plan (LMP), including why it was created, the background and development of the LMP, the new City Lands Inventory and Database, the objectives of the LMP, how it categorizes lands by recommendation, and timeline for approval by commissions and Council. He provided a demonstration of the new GIS tool and explained how it interacts with the database, and how it can be used by the City and the public in the future.

Discussion involved the title of the plan, and it was questioned whether it is a plan or a tool. Clarification was provided on the recommendation classifications.

MOTION:

Committee Member Douthit **MOVED** to approve Joint Resolution No. PRB21-01. Commissioner Kisena **SECONDED** the motion.

It was noted that the Resolution would need to be updated dependent on public comment received.

MOTION TO AMEND:

Commissioner Rigall **MOVED** to amend Joint Resolution No. PRB21-01 by renaming the draft Land Management Plan to the City of Kenai Land Inventory and Recommendations. Commissioner Wisniewski **SECONDED** the motion.

Clarification was provided how the LMP would work with current City processes, Kenai Municipal Code, and Comprehensive Plan to streamline land management. Appreciation was expressed for the ease with which the public can access land information with the LMP.

The motion to amend was withdrawn with consent of the second.

MOTION:

Commissioner Joanis **MOVED** to postpone to a Joint Special Meeting on January 6, 2022. Commissioner Rigall **SECONDED** the motion. There were no objections; **SO ORDERED**.

4. COMMISSION QUESTIONS & COMMENTS

Commissioner Joanis thanked Administration for their work, noting the good discussion.

Committee Member Douthit thanked the Planning Director for the information, noting it will be a good tool.

Commissioner Dennis thanked the Planning Director for the information, noting she looks forward to talking about it in January.

Committee Member Wilson noted that this is good research and looks forward to further discussion.

Committee Member Roland noted the great discussion, is looking forward to seeing the tool online.

Chair Gabriel thanked Administration for bringing the LMP discussion to the Commission and Committee. Announced new Council Members as liaisons; Council Member Sounart will serve as Beautification Committee Liaison, and Vice Mayor Glendening will serve as Parks & Recreation Commission Liaison.

Council Liaison Sounart thanked everyone for the welcome and noted she looks forward to working with the Beautification Committee.

Council Liaison Winger thanked Administration, Commission and Committee, and looks forward to future discussions. Wished everyone a Happy Thanksgiving.

5. ADDITIONAL PUBLIC COMMENT – None.

6. ADJOURNMENT

There being no further business before the Commission, the meeting was adjourned at 7:30 p.m.

Meeting summary prepared and submitted by:

Meghan Thibodeau
Deputy City Clerk

**KENAI PARKS & RECREATION COMMISSION
BEAUTIFICATION COMMITTEE
JOINT SPECIAL MEETING
JANUARY 6, 2022 – 6:00 PM
KENAI CITY COUNCIL CHAMBERS
VICE CHAIR T. GRANT WISNIEWSKI, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER

Vice Chair Wisniewski called the meeting to order at 6:00 p.m.

a. Pledge of Allegiance

Vice Chair Wisniewski led those assembled in the Pledge of Allegiance.

b. Roll was confirmed as follows:

Parks and Recreation Commissioners present:	C. Stephens, T. Wisniewski, D. Rigall, S. Kisená
Beautification Committee Members present:	L. Gabriel, B. Roland, E. Heale, J. Phillips, S. Douthit, C. Warner
Staff/Council Liaison present:	Parks & Recreation Administrative Assistant T. Best, City Manager P. Ostrander, Planning Director R. Foster, Deputy Clerk M. Thibodeau, Council Liaison J. Glendening, Council Liaison D. Sounart

A quorum was present.

c. Agenda Approval

Vice Chair Wisniewski noted the following additions to the packet:

Add to Item 3.a	Discussion/Recommendation – Resolution PRB21-01 <ul style="list-style-type: none">• LMP Requested Information• Amendment Memo
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MOTION:

Chair Gabriel **MOVED** to approve the agenda as presented and Chair Stephens **SECONDED** the motion. There were no objections; **SO ORDERED**.

2. UNSCHEDULED PUBLIC COMMENT – None.

3. UNFINISHED BUSINESS

- a. **Discussion/Recommendation** – Joint Resolution No. PRB21-01 – Recommending the Council of the City of Kenai Approve and Adopt the City of Kenai Land Management Plan. *[Clerk's Note: At the November 4th Meeting, this Resolution was Postponed to this Meeting; a Motion to Enact is On the*

Floor.]

Director Foster noting additional information provided by Administration, including explanations of Titles 21 and 22, zoning, intent of the Land Management Plan (LMP), examples of motions, and a requested amendment with housekeeping changes. City Manager Ostrander provided further clarification on the implementation plan that will follow Council's approval of the final LMP.

MOTION TO AMEND:

Commissioner Kisena **MOVED** to change the recommendation for parcels 04314103 and 04314104 on Map 8 to Retain, for the purpose of a future sports complex. Chair Gabriel **SECONDED** the motion.

Clarification was provided that this land is under the Airport Reserve, so it would need the general fund to compensate the Airport fund if it was to be retained by Parks.

The motion to amend was withdrawn with consent of the second.

Support was expressed for a future sports complex, and they considered what other parcels could be used.

The suitability of the name "Land Management Plan" and its recommendation definitions were questioned. The definition of the recommendation to Dispose was explained, and it was noted that Council has ultimate decision before a property is disposed. It was clarified the plan itself takes no action, and the forthcoming implementation plan would not put land up for sale.

The Commission and Committee discussed parcels on Map 17, considering parking for softball events, food vendors, and parcels currently under Special Use Permits. Clarification was provided on the Title 21 requirement for Airport Reserve lands to benefit the Airport and community.

It was noted that a comprehensive Parks Plan could help guide these decisions in the future.

MOTION TO AMEND:

Commissioner Kisena **MOVED** to change the recommendation for parcel 04316017 on Map 10 to Retain, for the purpose of a future campground. Chair Gabriel **SECONDED** the motion.

Discussion involved how a campground could generate revenue and serve the fishery, whether the space was adequate for this use, and how it may affect surrounding neighborhoods.

VOTE ON AMENDMENT:

YEA: Stephens, Wisniewski, Kisena, Rigall, Gabriel, Roland, Phillips, Douthit, Warner, Heale

NAY:

MOTION PASSED.

MOTION TO AMEND:

Commissioner Rigall **MOVED** to change the title of the City of Kenai Land Management Plan to the City of Kenai Land Management Inventory and Recommendations. Chair Gabriel **SECONDED** the motion.

It was noted that this would clarify that it is not a governing document.

VOTE ON AMENDMENT:

YEA: Stephens, Wisniewski, Kisena, Rigall, Gabriel, Roland, Douthit, Warner, Heale
NAY: Phillips

MOTION PASSED.

MOTION TO AMEND:

Commissioner Rigall **MOVED** to change the designation of “Dispose” in the Land Management Plan to “Disposable.” Chair Gabriel **SECONDED** the motion.

VOTE ON AMENDMENT:

YEA: Rigall, Douthit
NAY: Stephens, Wisniewski, Kisena, Gabriel, Roland, Warner, Heale, Phillips

MOTION FAILED.

It was noted that the term Dispose can be misleading, and clarification was provided that Dispose is defined in the LMP and the term is also used in City Code.

MOTION TO AMEND:

Commissioner Kisena **MOVED** to change the recommendation for parcels 04312004 and 04312008 on Map 13 to Retain, for the purpose of a future campground. Chair Gabriel **SECONDED** the motion.

UNANIMOUS CONSENT was requested.

VOTE ON AMENDMENT: There were no objections; **SO ORDERED.**

MOTION TO AMEND:

Commissioner Kisena **MOVED** that the recommendation for 04327030, 04327031 and 04327032 on Map 17 remain as Retain, but the management intent of those parcels is such that parking would be allowed to support the adjacent softball fields. Chair Stephens **SECONDED** the motion.

UNANIMOUS CONSENT was requested.

VOTE ON AMENDMENT: There were no objections; **SO ORDERED.**

MOTION TO AMEND:

Commissioner Kisena **MOVED** to change the recommendation for parcels 04506006 and 04506008 to Retain, for the purpose of trade with the Kenai Peninsula Borough for parcels on Map 8. Chair Gabriel **SECONDED** the motion.

It was discussed how Dispose may be the more appropriate recommendation for parcels intended to be traded.

The motion to amend was withdrawn with consent of the second.

City Manager Ostrander stated that he would include trade in the definition of Dispose.

Parcel 04075602 on Map 28 was considered, and it was explained that in past years the Kenai Outdoor Opportunity Location (KOOL) Subcommittee had developed a conceptual design for Millennium Square.

MOTION TO AMEND:

Committee Member Douthit **MOVED** to amend Resolution No. PRB21-01 with the following changes:

- Amend the Title to read: A Resolution of The Parks & Recreation Commission and Beautification Committee of the City of Kenai Recommending the Council of the City of Kenai Adopt the City of Kenai Land Management Plan;
- Delete the seventh whereas in its entirety;
- Insert a new seventh whereas to read: WHEREAS, after reviewing the plan as presented on November 4, 2021, the Parks & Recreation Commission and Beautification Committee has recommended amendments for consideration by City Council.;
- Amend Section 1 to read: The Draft of the City of Kenai Land Management Plan is hereby recommended for adoption with the following amendments:

Chair Gabriel **SECONDED** the motion.

UNANIMOUS CONSENT was requested.

VOTE ON AMENDMENT: There were no objections; **SO ORDERED.**

UNANIMOUS CONSENT was requested.

VOTE ON MAIN MOTION AS AMENDED: There were no objections; **SO ORDERED.**

4. COMMISSION QUESTIONS & COMMENTS

Commissioner Kisena thanked Administration for their hard work.

Committee Member Warner thanked Administration for their hard work.

Chair Gabriel thanked Administration for their hard work.

5. ADDITIONAL PUBLIC COMMENT

Council Members Glendening and Winger thanked the Commission and Committee Members for their hard work. Council Member Winger expressed concern for putting a campground in a residential neighborhood.

6. INFORMATION ITEMS – None.

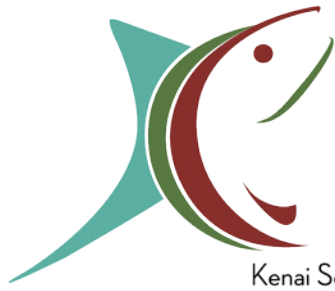
7. ADJOURNMENT

There being no further business before the Commission, the meeting was adjourned at 8:10 p.m.

Meeting summary prepared and submitted by:

Meghan Thibodeau
Deputy City Clerk

DRAFT



KENAI

Kenai Senior Center | 361 Senior Ct., Kenai, AK 99611 | 907.283.4156 | www.kenai.city

MEMORANDUM

TO: Parks and Recreation Commission
FROM: Tyler Best, Administrative Assistant
DATE: February 10, 2022
SUBJECT: City of Kenai Capital Improvement Plan Fiscal Year 2023-207

The Capital Improvement Plan (CIP) is the primary planning tool for large projects that go on in the City. The CIP is developed by Public Works along with City departments and Administration. Then it is submitted to be reviewed by boards and commissions before submitting it to the City Council.

You will find the CIP is included in your packet. You will find the majority of Parks Projects starting on page 13 under General Fund.

After a review of the CIP the suggested motion would be:

“I move that the Parks & Recreation Commission recommend the Kenai City Council approve the City of Kenai Fiscal Year 2023-2027 Capital Improvement Plan.”

Capital Improvement Plan

FISCAL YEARS 2023 – 2027

CITY OF KENAI
CITY HALL
210 FIDALGO AVENUE
KENAI, AK 99611

PAUL OSTRANDER
CITY MANAGER
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KENAI

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DRAFT

INTRODUCTION

The City of Kenai's five-year Capital Improvement Plan (CIP) is developed by the Public Works Department in coordination with City departments, Administration, Boards and Commissions, and the City Council for the purpose of long-range capital improvement planning and budgeting. A capital improvement project is typically a one-time expenditure, usually, in excess of \$35,000, that has a useful life exceeding one year or is a major project such as a comprehensive or master plan. Capital projects on existing assets are included in the CIP, provided they meet the definition of a capital project. Projects can focus on immediate needs or anticipate future needs before critical failures and are developed based on an internal process that determines funding availability and infrastructure needs.

The CIP is divided into six parts based on the City Fund in which the project would be accounted for. These include the Airport Fund, General Fund, Water & Sewer Fund, and Senior Citizens Fund, Congregate Housing Enterprise Fund, and Personal Use Fishery Fund. Projects are not necessarily listed in priority order for each Fund by fiscal year. Active projects that have been funded in prior years are not included in the Plan.

Projects that are identified in the CIP are included for planning purposes and to recognize a need. Not all projects receive the necessary funding to accomplish them in a projected year, which is why the list is updated annually. Many projects are dependent on non-City funding sources, which the City can expect to seek, but are not guaranteed. The availability of outside funds can vary with local, state, and federal economies, and the City's needs can, and do, change frequently.

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AIRPORT FUND

FY2023

Project Name	Project No.	Total Project Cost	Airport Funding	Grant Funding	Description
Runway Rehabilitation Project Design	1	\$1,550,000	\$96,875	\$1,453,125	Design Project to Rehabilitate Runway 2L/20R and Taxiways A, C, K, L to Current Standards
ENA Broom Replacement	2	\$1,000,000	\$62,500	\$937,500	Runway Snow Removal Equipment
Terminal Landscaping	3	\$100,000	\$100,000		Exterior Improvements to Terminal
Terminal Surveillance Camera/Ops Access Control	4	\$150,000	\$150,000		Airport Security
Apron Crackseal and Seal Coating	5	\$300,000	\$18,750	\$281,250	Within Areas not planned for upcoming rehabilitation
Totals		\$3,100,000	\$428,125	\$2,671,875	

FY2024

Project Name	Project No.	Total Project Cost	Airport Funding	Grant Funding	Description
Runway Rehabilitation Project Construction	6	\$22,790,000	\$1,424,375	\$21,365,625	Project to Rehabilitate Runway 2L/20R to Current Standards
Terminal Elevator Major Maintenance	7	\$50,000	\$3,125	\$46,875	Major Maintenance on Existing Elevator at the Airport Terminal
ARFT Elevator Major Maintenance	8	\$50,000	\$3,125	\$46,875	Major Maintenance on Existing Elevator at the ARFT Facility
Totals		\$22,890,000	\$1,430,625	\$21,459,375	

FY2025

Project Name	Project No.	Total Project Cost	Airport Funding	Grant Funding	Description
Rehabilitate Taxiways A,C, K & L	9	\$12,867,000	\$804,188	\$12,062,812	Design and Construct Project to Rehabilitate Taxiways A, C, K, L to Current Standards
Airfield Firefighting Vehicle Replacement	10	\$1,000,000	\$62,500	\$937,500	Replace Airfield Firefighting Vehicle
Totals		\$13,867,000	\$866,688	\$13,000,312	

FY2026

Project Name	Project No.	Total Project Cost	Airport Funding	Grant Funding	Description
Apron and Willow Street Extension	11	\$2,350,000	\$146,875	\$2,203,125	Extend Apron Taxiway for Lease Lots and Road and Utilities on Willow Street
Terminal Road & Parking Improvements	12	\$1,750,000	\$875,000	\$875,000	Concrete curb, asphalt and marking improvements to road and parking areas
Totals		\$4,100,000	\$1,021,875	\$3,078,125	

FY2027

Project Name	Project No.	Total Project Cost	Airport Funding	Grant Funding	Description
ENA Broom Replacement	13	\$1,000,000	\$62,500	\$937,500	Runway Snow Removal Equipment
ARFT Fire Training Apparatus Repairs	14	\$100,000	\$100,000	\$0	Planned replacement of Fire Trainer apparatus parts
Totals		\$1,100,000	\$162,500	\$937,500	

AIRPORT FUND PROJECTS

RUNWAY REHABILITATION PROJECT DESIGN

Department: Airport
 Total Project Cost: \$1,550,000
 Project Phased: Yes
 Project Type: Infrastructure
 Funding Source(s): Grant Dependent
 Potential Grant Identified: Federal Aviation Admin
 Operating Budget Impact: Slight Decrease



YEAR:	2023	2024	2025	2026	2027
COST:	\$1,550,000				

Details: This project consists of design services to provide bid ready construction documents to rehabilitate Runway 2L/20R and taxiways A, C, K, and L to current standards. The project will reduce crack sealing maintenance costs and bring the oldest pavement on the Airport up to the recommended Pavement Condition Index.

ENA BROOM REPLACEMENT

Department: Airport
 Total Project Cost: \$1,000,000
 Project Phased: No
 Project Type: Equipment
 Funding Source(s): Grant Dependent
 Potential Grant Identified: Federal Aviation Admin
 Operating Budget Impact: Slight Decrease



YEAR:	2023	2024	2025	2026	2027
COST:	\$1,000,000				\$1,000,000

Details: This purchase will replace existing equipment as it reaches the end of useful life. The 2023 purchase will replace an existing 2000 model year piece of equipment. The 2027 purchase will replace an existing 2012 model year piece of equipment. Modernization of the Airport's Fleet allows for continued efficient airfield operations.

AIRPORT FUND PROJECTS

TERMINAL LANDSCAPING

Department: Airport
 Total Project Cost: \$100,000
 Project Phased: No
 Project Type: Building Improvement
 Funding Source(s): Airport Fund
 Potential Grant Identified: None
 Operating Budget Impact: Slight Decrease



YEAR:	2023	2024	2025	2026	2027
COST:	\$100,000				

Details: This project will finalize exterior improvements to the Terminal Rehabilitation Project. Work will include plantings and sprinklers that were not grant eligible.

TERMINAL SURVEILLANCE CAMERA/OPS ACCESS CONTROL

Department: Airport
 Total Project Cost: \$150,000
 Project Phased: Yes
 Project Type: Technology
 Funding Source(s): Airport Fund
 Potential Grant Identified: None
 Operating Budget Impact: Slight Increase



YEAR:	2023	2024	2025	2026	2027
COST:	\$150,000				

Details: This project will provide for security improvements at the terminal that were not grant eligible during the Terminal Rehab project. Work includes upgrades and replacements related to various access controls and security cameras.

AIRPORT FUND PROJECTS

APRON CRACK SEAL AND SEAL COATING

Department: Airport
 Total Project Cost: \$300,000
 Project Phased: No
 Project Type: Infrastructure
 Funding Source(s): Grant Dependent
 Potential Grant Identified: Federal Aviation Admin
 Operating Budget Impact: None



YEAR:	2023	2024	2025	2026	2027
COST:	\$300,000				

Details: This project will provide for major maintenance on apron areas, to extend the life of the existing asphalt. Work areas proposed are outside of the Runway and Taxiway Rehab areas included in this plan for replacement.

RUNWAY REHABILITATION PROJECT CONSTRUCTION

Department: Airport
 Total Project Cost: \$22,790,000
 Project Phased: Yes
 Project Type: Infrastructure
 Funding Source(s): Grant Dependent
 Potential Grant Identified: Federal Aviation Administration
 Operating Budget Impact: Slight Decrease



YEAR:	2023	2024	2025	2026	2027
COST:		\$22,790,000			

Details: This project will rehabilitate Runway 2L/20R to current standards. The project will reduce crack sealing maintenance costs and bring the oldest pavement on the Airport up to the recommended Pavement Condition Index.

AIRPORT FUND PROJECTS

TERMINAL ELEVATOR MAJOR MAINTENANCE

Department: Airport
 Total Project Cost: \$50,000
 Project Phased: No
 Project Type: Building Improvement
 Funding Source(s): Grant Dependent
 Potential Grant Identified: Federal Aviation Admin
 Operating Budget Impact: Minimal or No Impact



YEAR:	2023	2024	2025	2026	2027
COST:		\$50,000			

Details: Provide major maintenance on the existing Airport Terminal Elevator. This maintenance will replace 30-plus-year-old components for safety reasons while providing minor cosmetic improvements.

ARFT ELEVATOR MAJOR MAINTENANCE

Department: Airport
 Total Project Cost: \$50,000
 Project Phased: No
 Project Type: Building Improvement
 Funding Source(s): Airport Fund
 Potential Grant Identified: None
 Operating Budget Impact:
 Minimal or No Impact



YEAR:	2023	2023	2024	2025	2026
COST:		\$50,000			

Details: Provide major maintenance on the existing Alaska Regional Fire Training Facility's elevator. The facility is currently primarily occupied by Beacon. The facility was constructed in 1997, and while the elevator sees relatively minimal use, this project will provide for the continued safe operation of the unit.

AIRPORT FUND PROJECTS

REHABILITATE TAXIWAYS A,C,K, & L

Department: Airport
 Total Project Cost: \$3,500,000
 Project Phased: Yes
 Project Type: Infrastructure
 Funding Source(s): Grant Dependent
 Potential Grant Identified: Federal Aviation Admin
 Operating Budget Impact: Slight Decrease



YEAR:	2023	2024	2025	2026	2027
COST:			\$3,500,000		

Details: This project will rehabilitate Runway taxiways A, C, K, and L to current standards. The project will reduce crack sealing maintenance costs and bring the oldest pavement on the Airport up to the recommended Pavement Condition Index.

AIRFIELD FIREFIGHTING VEHICLE REPLACEMENT

Department: Airport
 Total Project Cost: \$1,000,000
 Project Phased: No
 Project Type: Equipment
 Funding Source(s): Grant Dependent
 Potential Grant Identified: Federal Aviation Admin
 Operating Budget Impact: Minimal or No Impact



YEAR:	2023	2024	2025	2026	2027
COST:			\$1,000,000		

Details: This project will replace an existing 1992 model year Oshkosh TA1500 unit to allow for continued efficient airfield operations and safety standards.

AIRPORT FUND PROJECTS

APRON AND WILLOW STREET EXTENSION

Department: Airport
 Total Project Cost: \$2,350,000
 Project Phased: No
 Project Type: Land Improvement/ Infrastructure
 Funding Source(s): Grant Dependent
 Potential Grant Identified: Federal Aviation Administration
 Operating Budget Impact: Slight Increase



YEAR:	2023	2024	2025	2026	2027
COST:				\$2,350,000	

Details: This project would extend the apron taxiway 600 feet for lease lots and Willow Street Extension (road and utilities) as well as provide for lease lot development (five acres). Lease lot development is assumed to be 100% City-funded. The City General Fund portion of the project is reflected in the General Fund section.

TERMINAL ROAD AND PARKING LOT IMPROVEMENTS

Department: Airport
 Total Project Cost: \$1,750,000
 Project Phased: No
 Project Type: Infrastructure
 Funding Source(s): Grant Dependent
 Potential Grant Identified: Federal Aviation Admin
 Operating Budget Impact: Slight Increase



YEAR:	2023	2024	2025	2026	2027
COST:				\$1,750,000	

Details: This project rehabilitates the access road, provides for parking lot expansion to the south, and installs new lighting poles at the Kenai Municipal Airport Terminal parking lot.

AIRPORT FUND PROJECTS

ARFT FIRE TRAINING APPARATUS REPAIRS

Department: Airport
 Total Project Cost: \$100,000
 Project Phased: No
 Project Type: Technology
 Funding Source(s): Airport Fund
 Potential Grant Identified: None
 Operating Budget Impact: Minimal



YEAR:	2023	2024	2025	2026	2027
COST:					\$100,000

Details: Planned maintenance to provide for the continued operation of the trainers. This equipment resides in very volatile conditions, with exposures to extreme cold and heat. As a result many components require preventive maintenance to provide for reliable use.

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GENERAL FUND

FY2023

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
Kenai Bluff Stabilization *Multi-year Project	1	\$17,500,000	\$3,547,143	\$13,952,857	Stabilize a one-mile area on the northern bank of the Kenai River
Repair of Inground Water Tank	2	\$60,000	\$60,000	\$0	Repairs to storage tank used in functional testing of apparatus
Phase II Willow Street Rehabilitation	3	\$420,000	\$420,000	\$0	Milling & resurfacing of roadway from Kenai Spur to Airport Way
Rec Center RTU HVAC Replacements Supplemental Funding	4	\$280,000	\$280,000	\$0	Replacement of mechanical units beyond their useful life
Fire Department Apparatus Bay Painting	5	\$45,000	\$45,000	\$0	Strip and paint apparatus bays at Fire Department
Kenai Nordic Trail Lighting	6	\$200,000	\$0	\$200,000	Design and construct lighted Nordic trail at the golf course
Outdoor Event Park Design and Feasibility	7	\$35,000	\$35,000	\$0	Provide engineered drawings to construct an event park
Total		\$18,540,000	\$4,387,143	\$14,152,857	

FY2024

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
Kenai Bluff Stabilization *Multi-year Project	8	\$17,500,000	\$6,125,000	\$11,375,000	Stabilize a one-mile area on the northern bank of the Kenai River
Multifactor Authentication	9	\$50,000	\$50,000	\$0	Purchase and install software and hardware
Facility Assessments Phase 2	10	\$80,000	\$80,000	\$0	Engineering & Contracting services to identify and prioritize facility maintenance projects
Police/Fire Mobile Radios	11	\$100,000	\$100,000	\$0	Replacement of outdated equipment with new Motorola radios
Lilac Street Repairs	12	\$393,000	\$393,000	\$0	Replace failed concrete curb and provide new asphalt surface
City Hall Elevator Major Maintenance	13	\$50,000	\$50,000	\$0	Replace 30-plus year-old components in elevator
Softball Green Strip Play Equipment Replacement	14	\$85,000	\$85,000	\$0	Replace children's playground equipment
Aliak Storm Water and Paving Repair	15	\$400,000	\$400,000	\$0	Replacement of failed storm line causing roadway damages
Trail Development at Municipal Park	16	\$75,000	\$75,000	\$0	Trail Improvements
Police In-Car Cameras	17	\$100,000	\$100,000	\$0	Safety & Security Improvements
Total		\$18,540,000	\$4,387,143	\$11,375,000	

FY2025

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
Storm Water CCTV Inspections	18	\$80,000	\$80,000	\$0	Maintenance repairs to the stormwater conveyance system
Future Stormwater Improvements	19	\$120,000	\$120,000	\$0	Maintenance repairs to the stormwater conveyance system
Kenai Multi-Purpose Facility Perm. Locker-Rooms	20	\$1,250,000	\$0	\$1,250,000	Construction of 5,000 square-foot locker room
Flight Services RTU Replacements	21	\$350,000	\$350,000	\$0	Replace roof-top unit at the Flight Service Station
Old Town Playground Equipment Replacement	22	\$100,000	\$100,000	\$0	Replacement of aging equipment with new
Future Road Repairs	23	\$450,000	\$450,000	\$0	Roadway Improvements based on condition assessments
Total		\$2,350,000	\$1,100,000	\$1,250,000	

FY2026

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
Future Stormwater Improvements	24	\$120,000	\$120,000	\$0	Maintenance repairs to the stormwater conveyance system
Emergency Service Facility Improvement	25	\$750,000	\$0	\$750,000	Asbestos Removal and various improvements to facility layout
Street Lighting Improvements – Design	26	\$80,000	\$80,000	\$0	Assessment of existing systems

FY2026 Continued

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
Softball Field Shelters/Dugouts Replacement	27	\$120,000	\$120,000	\$0	Replacement of existing structures with new
Future Road Repairs	28	\$450,000	\$450,000	\$0	Roadway Improvements based on condition assessments
Facility Improvements to be Identified	29	\$500,000	\$500,000	\$0	Projects based on priority need identified through condition assessments
Total		\$2,020,000	\$1,270,000	\$750,000	

FY2027

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
Future Stormwater Improvements	30	\$120,000	\$120,000	\$0	Maintenance repairs to the stormwater conveyance system
Future Road Repairs	31	\$450,000	\$450,000	\$0	Roadway Improvements based on condition assessments
Street Lighting Improvements – Construction	32	\$240,000	\$240,000	\$0	Implementation of Improvements through previous years assessments
Facility Improvements to be Identified	33	\$500,000	\$500,000	\$0	Projects based on priority need identified through condition assessments
Total		\$1,310,000	\$1,310,000	\$0	

GENERAL FUND PROJECTS

BLUFF STABILIZATION

Department: Administration | Public Works
 Total Project Cost: \$35,000,000
 Project Phased: Yes
 Project Type: Infrastructure
 Funding Source(s): Grant Dependent | Bonding
 Potential Grant Identified: State Capital Project
 Submission and Federal Grants To Be Identified
 Operating Budget Impact: Slight Increase



YEAR:	2023	2024	2025	2026	2027
COST:	\$17,500,000	\$17,500,000			

Details: The City of Kenai in coordination with the Army Corp of Engineers Bluff Erosion Control Project is intended to stabilize an area on the northern bank of the Kenai River from near the river's mouth below Historic Old Town extending upriver approximately one mile toward the first cannery just below Bluff Overlook Park at the end of Spur View Drive.

REPAIR OF INGROUND WATER TANK

Department: Fire
 Total Project Cost: \$60,000
 Project Phased: No
 Project Type: Building Improvement
 Funding Source(s): General Fund
 Potential Grant Identified: None
 Operating Budget Impact: Minimal



YEAR:	2023	2024	2025	2026	2027
COST:	\$60,000				

Details: The Fire Department conducts it's own NFPA required Fire Engineer Pump testing using the in-ground water tank located in the back parking lot of the Fire Department. Upon examination of the tank, it was discovered parts of the tank have rusted through exposing gravel and soil material that could be drafted into an engines fire pump, causing major damage. This project will provide repairs to the existing tank.

GENERAL FUND PROJECTS

Phase II WILLOW STREET REHABILITATION

Department: Public Works
 Total Project Cost: \$420,000
 Project Phased: No
 Project Type: Infrastructure
 Funding Source(s): General Fund
 Potential Grant Identified: None
 Operating Budget Impact:
 Slight Decrease



YEAR:	2023	2024	2025	2026	2027
COST:	\$420,000				

Details: This project includes milling and repaving of asphalt roadway approximately 40 feet in width and 1,950 feet in length between the Kenai Spur Highway and Airport Way.

KENAI RECREATION CENTER RTU HVAC REPLACEMENTS

Department: Public Works
 Total Project Cost: \$280,000
 Project Phased: No
 Project Type: Building Improvement
 Funding Source(s): General Fund
 Potential Grant Identified: None
 Operating Budget Impact:
 Minimal or No Impact



YEAR:	2023	2024	2025	2026	2027
COST:	\$280,000				

Details: This project will replace the oldest equipment first, including air handlers, control valves, and thermostats. The Kenai Recreation Center was constructed in 1980 with an addition added in 1982. Many of the mechanical systems are now 40 years old and require extensive maintenance to maintain operation.

GENERAL FUND PROJECTS

FIRE DEPARTMENT APPARATUS BAY PAINTING

Department: Fire Department
 Total Project Cost: \$45,000
 Project Phased: No
 Project Type: Building Improvement
 Funding Source(s): General Fund
 Potential Grant Identified: None
 Operating Budget Impact:
 Minimal or No Impact



YEAR:	2023	2024	2025	2026	2027
COST:	\$45,000				

Details: This project strips the remaining finish from the floor in the Fire Department apparatus bays and repaints it with a durable paint designed for the fire department apparatus. The Apparatus bays of the Fire Department have not been refinished since the building was built in the early 1970s.

KENAI NORDIC TRAIL LIGHTING - DESIGN & CONSTRUCTION

Department: Parks & Recreation
 Total Project Cost: \$200,000
 Project Phased: No
 Project Type: Infrastructure
 Funding Source(s): Grant Dependent
 Potential Grant Identified: Land Water Conservation Fund
 Operating Budget Impact: Slight Increase



YEAR:	2023	2024	2025	2026	2027
COST:	\$200,000				

Details: This project includes the design and construction of a lighted Nordic trail system at the Kenai Municipal Golf Course. The design will dictate future phases and feasibility, but it is anticipated that the first phase of trail lighting would focus on the driving range and central bowl area near the clubhouse.

GENERAL FUND PROJECTS

OUTDOOR EVENT PARK DESIGN AND FEASIBILITY

Department: Parks & Recreation
 Total Project Cost: \$35,000
 Project Phased: Yes
 Project Type: Infrastructure
 Funding Source(s): General Fund
 Potential Grant Identified: None
 Operating Budget Impact: Slight Increase



YEAR:	2023	2024	2025	2026	2027
COST:	\$35,000				

Details: This project will provide engineered drawings to construct an event park to include a stage, restrooms, parking lot, and utilities. The phased project would construct an elevated stage with future phases of the project to include the construction of a permanent restroom with utilities, spectator area, event area, vendor area, and parking lot.

MULTI-FACTOR AUTHENTICATION

Department: Finance - Information Technology
 Total Project Cost: \$50,000
 Project Phased: Yes
 Project Type: Technology
 Funding Source(s): General Fund
 Potential Grant Identified: Department of Homeland Security
 Operating Budget Impact: Slight Increase



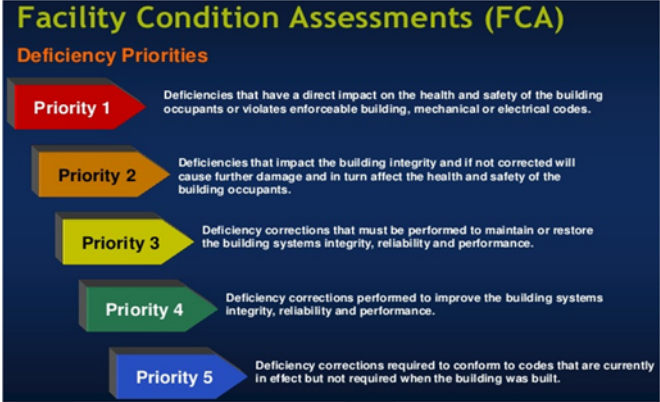
YEAR:	2023	2024	2025	2026	2027
COST:		\$50,000			

Details: This project purchases software and hardware to implement Multi-factor Authentication (MFA) and includes hiring a consultant to implement the solution. Current Criminal Justice Information Systems (CJIS) requirements from the FBI require MFA when accessing secure information outside of the Police Department.

GENERAL FUND PROJECTS

FACILITY ASSESSMENTS PHASE 2

Department: Public Works
 Total Project Cost: \$80,000
 Project Phased:
 Project Type:
 Funding Source(s):
 Potential Grant Identified:
 Operating Budget Impact:



YEAR:	2023	2024	2025	2026	2027
COST:		\$80,000			

Details: These funds will assist the Building Maintenance and Public Works Department in identifying priority related issues within our facilities. Funding will be used to conduct sampling for hazardous materials and hiring of professional services to assist with development of Scopes of Work for problem areas.

POLICE/FIRE MOBILE RADIOS

Department: Police Department/Fire Department
 Total Project Cost: \$100,000
 Project Phased:
 Project Type: Technology
 Funding Source(s): Grant Depen
 Potential Grant Identified:
 Operating Budget Impact:



YEAR:	2023	2024	2025	2026	2027
COST:		\$100,000			

Details: Replacement of existing radio equipment with new.

GENERAL FUND PROJECTS

LILAC STREET REPAIRS

Department: Public Works
 Total Project Cost: \$393,000
 Project Phased: No
 Project Type: Infrastructure
 Funding Source(s): General fund
 Potential Grant Identified: None
 Operating Budget Impact:
 Slight Decrease



YEAR:	2023	2024	2025	2026	2027
COST:		\$393,000			

Details: This project replaces the failed concrete curb in affected areas, re-stabilizes settled subbase areas and provides a new asphalt surface course along approximately 1600 linear feet of 30-foot wide roadway. Lilac Lane is located off the Spur Highway and Cook Inlet View Drive on the north side of Kenai. The roadway and concrete curb and gutter are suffering from the severe settlement in multiple areas.

CITY HALL ELEVATOR MAINTENANCE

Department: Public Works
 Total Project Cost: \$50,000
 Project Phased: No
 Project Type: Building Improvement
 Funding Source(s): General Fund
 Potential Grant Identified: None
 Operating Budget Impact:
 Minimal or No Impact



YEAR:	2023	2024	2025	2026	2027
COST:		\$50,000			

Details: This project provides major maintenance on the existing City Hall Elevator. This will replace 30+-year-old components for safety purposes while providing minor cosmetic improvements.

GENERAL FUND PROJECTS

SOFTBALL GREEN STRIP PLAY EQUIPMENT REPLACEMENT

Department: Parks & Recreation
 Total Project Cost: \$85,000
 Project Phased: No
 Project Type: Equipment
 Funding Source(s): General Fund
 Potential Grant Identified: None
 Operating Budget Impact:
 Minimal or No Impact



YEAR:	2023	2024	2025	2026	2027
COST:		\$85,000			

Details: This project replaces aging and obsolete children's playground located at one of the most heavily used outdoor locations. This area is near the adult softball fields and adjacent to a large green strip with a shelter and restrooms.

ALIAK STORM WATER AND PAVING REPAIR

Department: Public Works
 Total Project Cost: \$400,000
 Project Phased:
 Project Type: Infrastructure
 Funding Source(s): General Fund
 Potential Grant Identified: None
 Operating Budget Impact: Moderate Decrease



YEAR:	2023	2024	2025	2026	2027
COST:		\$400,000			

Details: This project will begin to address a failed storm water line on Aliak Dr. between Candlelight Dr. and Highbush Ln. The galvanized piping has collapsed in several locations which causes the occasional sink hole to surface after significant runoff. Photo above is from April 2021 shortly after breakup. Staff has been filling these in with gravel and then patching the asphalt as short term solutions. This project will require removal of sections of roadway and replacement of existing stormwater piping with new and then resurfacing of the roadway.

GENERAL FUND PROJECTS

TRAIL DEVELOPMENT AT MUNICIPAL PARK

Department: Parks and Recreation
 Total Project Cost: \$75,000
 Project Phased:
 Project Type:
 Funding Source(s):
 Potential Grant Identified:
 Operating Budget Impact:



YEAR:	2023	2024	2025	2026	2027
COST:		\$75,000			

Details: This project is intended to enhance the widely used trails located at Municipal Park. The Trail system goes from the park down to the beach, and this work will make the area more accessible to all users.

POLICE IN-CAR CAMERAS

Department: Police Department
 Total Project Cost: \$100,000
 Project Phased: No
 Project Type: Technology
 Funding Source(s): Grant Dependent
 Potential Grant Identified: Department of Homeland Security
 Operating Budget Impact: Slight Increase



YEAR:	2023	2024	2025	2026	2027
COST:		\$100,000			

Details: This project will expand on the Kenai Police Department’s purchase of In-Car Cameras. Several of the new recently purchased vehicles are being upfitted with this equipment installed, this project will provide cameras within other vehicles within the Fleet. Currently there are a total of 18 police vehicles to be equipped

GENERAL FUND PROJECTS

STORMWATER CCTV INSPECTIONS

Department: Public Works
 Total Project Cost: \$80,000
 Project Phased: No
 Project Type: Infrastructure
 Funding Source(s): Water Sewer Fund
 Potential Grant Identified: None
 Operating Budget Impact: Minimal



YEAR:	2023	2024	2025	2026	2027
COST:			\$80,000		

Details: This project is intended to provide insight into the existing condition of forty-fifty year old stormwater conveyance piping. The system is currently poorly mapped and multiple areas within the city have experienced issues with rusting and deteriorating piping and pipe connections which result in sink holes and pipe failures. Information gathered will be used to direct future repair projects.

FUTURE STORMWATER IMPROVEMENTS

Department: Public Works
 Total Project Cost: \$360,000
 Project Phased: Yes
 Project Type: Infrastructure
 Funding Source(s): General fund
 Potential Grant Identified: None
 Operating Budget Impact:



YEAR:	2023	2024	2025	2026	2027
COST:			\$120,000	\$120,000	\$120,000

Details: This project will allow Public Works to continue to address stormwater runoff, culvert, and catch basin issues as they continue to deteriorate throughout the City.

GENERAL FUND PROJECTS

KENAI MULTI-PURPOSE FACILITY PERMANENT LOCKER ROOMS

Department: Parks & Recreation
 Total Project Cost: \$1,250,000
 Project Phased: No
 Project Type: Building Improvement
 Funding Source(s): Grant Dependent
 Potential Grant Identified: State of Alaska
 Operating Budget Impact:
 Slight Decrease



YEAR:	2023	2024	2025	2026	2027
COST:			\$1,250,000		

Details: This project constructs six locker rooms at the Kenai Multi-purpose Facility. This would include utilities, bathrooms, shower rooms, and related appurtenances. Approx. 5,000 SF. The Facility was designed to an ultimate "build-out" which included locker rooms, enhanced seating, building insulation, and heating systems, etc. Without locker rooms which include showers and other appurtenances, use of the Facility is limited.

FLIGHT SERVICES RTU REPLACEMENT

Department: Public Works
 Total Project Cost: \$350,000
 Project Phased: No
 Project Type: Building Improvement
 Funding Source(s): General Fund
 Potential Grant Identified:
 Operating Budget Impact:
 Minimal or No Impact



YEAR:	2023	2024	2025	2026	2027
COST:			\$350,000		

Details: This project will replace the HVAC roof-top units that have reached the end of their useful life at the Flight Service Station. The facility owned by the City has a long term tenant in the Federal Aviation Administration leasing the building. The reliability of these units is integral in supporting their operations.

GENERAL FUND PROJECTS

OLD TOWN PLAYGROUND EQUIPMENT REPLACEMENT

Department: Parks and Recreation
 Total Project Cost: \$100,000
 Project Phased:
 Project Type:
 Funding Source(s):
 Potential Grant Identified:
 Operating Budget Impact:



YEAR:	2023	2024	2025	2026	2027
COST:			\$100,000		

Details: This project will replace aging equipment at the Park on Peninsula Ave adjacent to the Fine Arts Center. The area of Old Town attracts numerous visitors every year. The park is located two blocks from the Visitor’s Center and is in close proximity to several large housing complexes providing plenty of children to utilize the park.

FUTURE ROAD REPAIRS

Department: Public Works
 Total Project Cost: \$1,350,000
 Project Phased: No
 Project Type: Infrastructure
 Funding Source(s): General Fund
 Potential Grant Identified: TBD
 Operating Budget Impact: TBD



YEAR:	2023	2024	2025	2026	2027
COST:			\$450,000	\$450,000	\$450,000

Details: The Public Works Department continues to monitor roadways. Staff continues to utilize the 2009 Roadway Improvement Survey that reviewed and graded all City Roads at that time. Roadway condition and traffic demand determine which roads receive priority. Funding may be used for capping of existing gravel roadways, replacement of existing asphalt through milling and paving, as well as point repairs for specific smaller areas experiencing sub-base failures.

GENERAL FUND PROJECTS

EMERGENCY SERVICES FACILITY IMPROVEMENT

Department: Police Department/Fire Department
 Total Project Cost: \$750,000
 Project Phased: No
 Project Type: Facility Improvement
 Funding Source(s):
 Potential Grant Identified: Dept. of Homeland Security
 Operating Budget Impact: Minimal



YEAR:	2023	2024	2025	2026	2027
COST:				\$750,000	

Details: This project will provide much needed renovations to the facility. The building is known to have asbestos which has limited opportunities for smaller renovations. This project will identify hazards, provide a code assessment of the facility, and make modifications as appropriate.

STREET LIGHTING IMPROVEMENTS - DESIGN

Department: Public Works
 Total Project Cost: \$80,000
 Project Phased: Yes
 Project Type: Infrastructure
 Funding Source(s): General Fund
 Potential Grant Identified: None
 Operating Budget Impact: Slight Decrease



YEAR:	2023	2024	2025	2026	2027
COST:				\$80,000	

Details: This project will identify underserved and problem locations for street lighting to improve safety and security for citizens. New lighting will be LED to reduce energy and maintenance costs. This first project will provide for the design and identification of locations to be served.

GENERAL FUND PROJECTS

SOFTBALL FIELD SHELTERS/DUGOUTS REPLACEMENT

Department: Parks and Recreation
 Total Project Cost: \$120,000
 Project Phased: No
 Project Type: Facility Improvement
 Funding Source(s): General Fund
 Potential Grant Identified: None
 Operating Budget Impact: Slight Decrease



YEAR:	2023	2024	2025	2026	2027
COST:				\$120,000	

Details: This project will replace existing facilities that are falling into disrepair with new. There are four fields in total located between Coral St. and Main St. Loop, and they are widely used by the community throughout the summer months.

STREET LIGHTING IMPROVEMENTS - CONSTRUCTION

Department: Public Works
 Total Project Cost: \$400,000
 Project Phased: Yes
 Project Type: Infrastructure
 Funding Source(s): General Fund
 Potential Grant Identified: None
 Operating Budget Impact: Slight Decrease



YEAR:	2023	2024	2025	2026	2027
COST:					\$400,000

Details: This project will implement the lighting needs identified in the previous years effort. The first phase provided bid ready construction documents, this phase will provide for construction implementation.

GENERAL FUND PROJECTS

FACILITY IMPROVEMENTS TO BE IDENTIFIED

Department: Public Works
 Total Project Cost: \$1,000,000
 Project Phased: Yes
 Project Type: Building Improvements
 Funding Source(s): General Fund
 Potential Grant Identified: TBD
 Operating Budget Impact: TBD



YEAR:	2023	2024	2025	2026	2027
COST:				\$500,000	\$500,000

Details: This project provides facility improvements to be identified and based on a facility assessment for City buildings that looks at each part of a building's infrastructure and reports system conditions, code deficiencies, and functional effectiveness.

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WATER & SEWER FUND

FY2023

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
WTP Pump House Construction	1	\$1,500,000	\$1,500,000	\$0	Construct water treatment pump house.
Lift Station Renovations – Phase II	2	\$400,000	\$0	\$400,000	Continuing with replacement of Lift Station Pumps & Controls
WWTP - Digester Blowers Construction	3	\$2,800,000	\$0	\$2,800,000	Replacement of 40-year-old equipment, piping, and controls
WWTP, W&S Electronic Access Gate & Controls	4	\$100,000	\$100,000	\$0	Provide restricted electronic access for security
Total		\$4,800,000	\$1,600,000	\$3,200,000	

FY2024

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
Major lift Station Renovations – Broad Station	5	\$600,000	\$600,000	\$0	Complete Renovation of the Broad Street Lift Station – new wet well, pumps, controls and backup generator
Airport Reservoir Pump House Improvements	6	\$1,500,000	\$150,000	\$1,350,000	Replacement of pumps, controls and valves including pressure monitoring
WWTP Ops Building Renovations	7	\$2,580,000	\$250,000	\$2,230,000	Facility improvements include exterior finishes and roofing, insulation, floorplan modifications to modernize the facility
Total		\$4,680,000	\$1,000,000	\$3,580,000	

WATER & SEWER FUND

FY2025

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
Lift Station Renovations – Phase III	8	\$400,000	\$0	\$400,000	Continuing with replacement of Lift Station Pumps & Controls
Standby Power Upgrades	9	\$200,000	\$200,000	\$0	Lift Station Backup Power Generators at select locations
WWTP Rotary Screen Replacement with Combination Screens	10	\$1,750,000	\$0	\$1,750,000	Replace 40-year-old equipment and controls with more modern technology
Total		\$2,350,000	\$200,000	\$2,150,000	

FY2026

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
Water, Sewer, WWTP, Facility Fencing Improvements	11	\$200,000	\$200,000	\$0	Security Improvements
SCADA Integration Waste Water	12	\$500,000	\$500,000	\$0	Major Controls project for the WasteWater Plant to provide remote monitoring of newly installed equipment
WWTP Effluent Flow Monitoring/Automated Dosing	13	\$225,000	\$0	\$225,000	Environmental upgrades to remain in compliance with Discharge Permitting requirements
Total		\$925,000	\$700,000	\$225,000	

WATER & SEWER FUND

FY2027

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
WWTP Influent Pump Station	14	\$1,000,000	\$0	\$1,000,000	Infrastructure / Process improvements to provide influent surge protection as well as grease and grit control
Total		\$1,000,000	\$0	\$1,000,000	

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WATER & SEWER PROJECTS

WTP PUMP HOUSE - CONSTRUCTION

Department: Public Works – Water & Sewer
 Total Project Cost: \$1,500,000
 Project Phased:
 Project Type:
 Funding Source(s):
 Potential Grant Identified:
 Operating Budget Impact:



YEAR:	2023	2024	2025	2026	2027
COST:	\$1,500,000				

Details: This Project is the next step in the development of the City’s Water System. In 2011 the Water Treatment Facility located at the intersection of Shotgun Drive and the Kenai Spur Highway was developed. In 2015/2016 Well Field Improvements were completed. This project will update the distribution pumps that transports water from the water plant to all end users. Completion of this work will improve system reliability while increasing our ability to meet system demand.

LIFT STATION RENOVATIONS – Phase II

Department: Public Works -
 Water & Sewer
 Total Project Cost: \$400,000
 Project Phased: Yes
 Project Type: Infrastructure
 Funding Source(s): Water & Sewer Fund
 Potential Grant Identified: None
 Operating Budget Impact:
 Moderate Savings



YEAR:	2023	2024	2025	2026	2027
COST:	\$400,000				

Details: This project provides for major maintenance on existing lift stations to include access, structural, security, and safety upgrades.

WATER & SEWER PROJECTS

WWTP ELECTRONIC ACCESS GATE & CONTROLS

Department: Public Works - Water & Sewer
 Total Project Cost: \$100,000
 Project Phased: No
 Project Type: Technology
 Funding Source(s): Water & Sewer Fund
 Potential Grant Identified: None
 Operating Budget Impact:
 Minimal or No Impact



YEAR:	2023	2024	2025	2026	2027
COST:	\$100,000				

Details: This project will provide restricted electronic access control to the Wastewater Treatment Plant entrance for safety and security.

WWTP - DIGESTER BLOWERS CONSTRUCTION

Department: Public Works - Water & Sewer
 Total Project Cost: \$2,800,000
 Project Phased: No
 Project Type: New Building & Equipment
 Funding Source(s): Grant Dependent
 Potential Grant Identified: None
 Operating Budget Impact: Significant Decrease



YEAR:	2023	2024	2025	2026	2027
COST:	\$2,800,000				

Details: This project will replace two 40-year-old blowers with new and installation of the new blowers in a new approximately 24 x 24 square foot prefab metal building located adjacent to the existing digester tank. This project is anticipated to provide significant operational and energy savings for the department.

WATER & SEWER PROJECTS

MAJOR LIFT STATION RENOVATIONS – BROAD STREET

Department: Public Works – Water & Sewer
 Total Project Cost: \$600,000
 Project Phased: No
 Project Type: Infrastructure
 Funding Source(s): Water & Sewer Fund
 Potential Grant Identified: None
 Operating Budget Impact: Significant Decrease



YEAR:	2023	2024	2025	2026	2027
COST:		\$600,000			

Details: This project will provide much needed major improvements to the Broad Street Lift Station. This is a major collection site with all connections east of Broad St. running through this site before proceeding to the Waste Water Plant. This project will increase the capacity of the existing site, provide emergency backup power generation, and replacement of pumps and controls with new.

AIRPORT RESERVOIR PUMP HOUSE IMPROVEMENTS

Department: Public Works – Water & Sewer
 Total Project Cost: \$1,500,000
 Project Phased: No
 Project Type: Infrastructure
 Funding Source(s): Water & Sewer Fund / Grant
 Potential Grant Identified: Federal & State
 Options
 Operating Budget Impact: Moderate Decrease



YEAR:	2023	2024	2025	2026	2027
COST:		\$1,500,000			

Details: This project will provide for equipment replacements at the Airport Reservoir Pump House. This site has a three million gallon storage tank which provides the majority of water for the City during daytime hours. This work will utilize the existing building, however modify pumps and controls to provide a more robust and reliable system.

WATER & SEWER PROJECTS

WWTP OPS BUILDING RENOVATIONS

Department: Public Works - WWTP
 Total Project Cost: \$2,580,000
 Project Phased: No
 Project Type: Building Improvement
 Funding Source(s): Water Sewer Fund / Grant
 Potential Grant Identified: Federal & State Options
 Operating Budget Impact: Significant Decrease



YEAR:	2023	2024	2025	2026	2027
COST:		\$2,580,000			

Details: This project will provide much needed improvements to the main operations building at the Waste Water Plant which was originally constructed in 1974 with improvements completed in 1982. The Facility is on the shore of Cook Inlet and subject to the constant presence of salt air. As a result much of the facility doors, windows, siding, hardware, etc. has rusted beyond repair. This project will provide a much needed face lift with improvements anticipated to help with improved energy savings.

LIFT STATION RENOVATIONS – PHASE III

Department: Public Works - Water & Sewer
 Total Project Cost: \$400,000
 Project Phased: Yes
 Project Type: Infrastructure
 Funding Source(s): Water & Sewer Fund
 Potential Grant Identified: None
 Operating Budget Impact: Minimal or No Impact



YEAR:	2023	2024	2025	2026	2027
COST:			\$400,000		

Details: This project provides for major maintenance on existing lift stations to include access, structural, security, and safety upgrades.

WATER & SEWER PROJECTS

STANDBY POWER UPGRADES

Department: Public Works – Water & Sewer Total
 Project Cost: \$200,000
 Project Phased: No
 Project Type: Technology / Infrastructure
 Funding Source(s): Water & Sewer Fund
 Potential Grant Identified: None
 Operating Budget Impact: Slight Increase



YEAR:	2023	2024	2025	2026	2027
COST:			\$200,000		

Details: This project will provide emergency backup power generation for several lift station sites.

WWTP ROTARY SCREEN REPLACEMENT

Department: Public Works - Water & Sewer
 Total Project Cost: \$1,750,000
 Project Phased: Yes
 Project Type: Equipment
 Funding Source(s): Grant Dependent
 Potential Grant Identified: None
 Operating Budget Impact: Moderate Decrease



YEAR:	2023	2024	2025	2026	2027
COST:			\$1,750,000		

Details: This project will replace 40-year old equipment with new technology and controls. This is an integral part of the treatment process. Effectively screening the influent safeguards pumps and controls downstream, allowing operators the ability to more effectively manage the treatment process.

WATER & SEWER PROJECTS

FACILITY FENCING IMPROVEMENTS

Department: Public Works – Water & Sewer/WWTP
 Total Project Cost: \$200,000
 Project Phased: Yes
 Project Type: Infrastructure
 Funding Source(s): Water & Sewer Fund
 Potential Grant Identified: None
 Operating Budget Impact: Minimal



YEAR:	2023	2024	2025	2026	2027
COST:				\$200,000	

Details: This project will replace 40-year-old fencing and improve site security at several locations.

SCADA INTEGRATION WASTE WATER

Department: Public Works - WWTP
 Total Project Cost: \$500,000
 Project Phased: No
 Project Type: Technology
 Funding Source(s): Water & Sewer Fund
 Potential Grant Identified: None
 Operating Budget Impact: Minimal



YEAR:	2023	2024	2025	2026	2027
COST:				\$500,000	

Details: This project will provide major components to get all of the new equipment installed over the last several years tied back to one SCADA system to improve operator response time and trouble shooting abilities.

WATER & SEWER PROJECTS

WWTP EFFLUENT FLOW MONITORING/AUTOMATED DOSING

Department: Public Works - WWTP
 Total Project Cost: \$225,000
 Project Phased: No
 Project Type: Technology
 Funding Source(s): Grant
 Potential Grant Identified: Federal & State Options
 Operating Budget Impact: Moderate Decrease



YEAR:	2023	2024	2025	2026	2027
COST:				\$225,00	

Details: This project will provide equipment to provide more accurate dosing of chemicals in the treatment of waste water effluent which will result in savings on Sodium Hypochlorite and Sodium Bisulfate. Chemical feed will vary based on flow of effluent leaving the plant.

WWTP INFLUENT PUMP STATION

Department: Public Works - Water & Sewer
 Total Project Cost: \$1,000,000
 Project Phased: Yes
 Project Type: Infrastructure
 Funding Source(s): Grant Dependent
 Potential Grant Identified: None
 Operating Budget Impact: Moderate Increase



YEAR:	2023	2024	2025	2026	2027
COST:					\$1,000,000

Details: This project will replace the existing influent station and install a new pump station to provide surge protection storage and grit capture. This will allow for more balanced incoming flows into the plant and reduce staff time on recovering from surges.

SENIOR CITIZENS FUND

FY2023

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
No Data					
Total					

FY2024

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
Emergency Backup Power Generation	1	\$125,000	\$0	\$125,000	
Total		\$125,000	\$0	\$125,000	

FY2025

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
Senior Center Landscaping Project Phase I	2	\$40,000	\$0	\$40,000	Landscape the south lawn of the Senior Center to a level area
Total		\$40,000	\$0	\$40,000	

SENIOR CITIZENS FUND

FY2026

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
Senior Center Landscaping Project Phase II	3	\$35,000	\$0	\$35,000	Create a community fire pit area with memorial benches
Total		\$35,000	\$0	\$35,000	

FY2027

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
No Data					
Total					

SENIOR CITIZENS FUND PROJECTS

EMERGENCY BACKUP POWER GENERATION

Department: Senior Center
 Total Project Cost: \$125,000
 Project Phased: Yes
 Project Type: Building Improvement
 Funding Source(s): Grant/ Donation
 Dependent
 Potential Grant Identified: State
 Operating Budget Impact: Slight Increase



	2023	2024	2025	2026	2027
COST:		\$125,000			

Details: This project would provide emergency backup power to the Senior Center. The facility is a gathering place for the community and provides needed meal services to the elderly. In the event of a major weather event, earthquake, etc., the ability to provide for the continued operation of the facility is integral resource for the City.

SENIOR CENTER LANDSCAPING - PHASE I

Department: Senior Center
 Total Project Cost: \$40,000
 Project Phased: Yes
 Project Type: Land Improvement
 Funding Source(s): Grant/ Donation
 Dependent
 Potential Grant Identified: State
 Operating Budget Impact: Minimal or No Impact



	2023	2024	2025	2026	2027
COST:			\$40,000		

Details: This project would landscape the south lawn of the Senior Center to level the area, which now contains sunken areas which prohibit safe access and replant grass and trees as well as construct walkways for easy and safe maneuvering. This would improve lost access to the perimeter of the building, yard, and bluff areas for private rentals and the public, including wheelchair access. The project would be contingent on the construction of the Bluff Stabilization Project.

SENIOR CITIZENS FUND PROJECTS

SENIOR CENTER LANDSCAPING - PHASE II

Department: Senior Center
 Total Project Cost: \$35,000
 Project Phased: Yes
 Project Type: Land Improvement
 Funding Source(s): Grant/ Donation
 Dependent
 Potential Grant Identified: State
 Operating Budget Impact: Minimal or No Impact



	2023	2024	2025	2026	2027
COST:				\$35,000	

Details: This project would create a community fire pit area with wooden all-weather park benches for easy access for seniors and private rentals. Memorial benches and greenery provide an opportunity to generate revenue and celebrate individuals in the community. The project would be contingent on the construction of the Bluff Stabilization Project.

DRAFT

CONGREGATE HOUSING FUND

FY2023

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
Apartment Kitchen and Bathroom Remodel	1	\$100,000	\$100,000	\$0	Remodel the kitchen and bathrooms in 3-6 apartments
Total		\$100,000	\$100,000	\$0	

FY2024

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
Apartment Kitchen and Bathroom Remodel	2	\$100,000	\$100,000	\$0	Remodel the kitchen and bathrooms in 3-6 apartments
Vintage Pointe Elevator Major Maintenance	3	\$50,000	\$50,000	\$0	Major elevator maintenance to allow for continued safe operation
Total		\$150,000	\$150,000	\$0	

FY2025

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
Apartment Kitchen and Bathroom Remodel	4	\$100,000	\$100,000	\$0	Remodel the kitchen and bathrooms in 3-6 apartments
Total		\$100,000	\$100,000	\$0	

CONGREGATE HOUSING FUND

FY2026

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
Apartment Kitchen and Bathroom Remodel	5	\$100,000	\$100,000	\$0	Remodel the kitchen and bathrooms in 3-6 apartments
Total		\$100,000	\$100,000	\$0	

FY2027

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
No Data					
Total					

CONGREGATE HOUSING

FUND PROJECTS

APARTMENT KITCHEN AND BATHROOM REMODEL

Department: Senior Center
 Total Project Cost: \$500,000
 Project Phased: Yes
 Project Type: Building Improvement
 Funding Source(s): Congregate Housing Fund
 Potential Grant Identified: None
 Operating Budget Impact:
 Minimal or No Impact



YEAR:	2023	2024	2025	2026	2027
COST:	\$100,000	\$100,000	\$100,000	\$100,000	

Details: This project remodels the kitchen and bathrooms in three to six apartments each year at Vintage Pointe. The project would replace original (1993) tile flooring, cabinetry, countertops, and fixtures in kitchens and bathrooms to bring apartments into compliance with the Americans with Disabilities Act. This project is not eligible for low-income housing grants.

VINTAGE POINTE ELEVATOR MAJOR MAINTENANCE

Department: Public Works
 Total Project Cost: \$50,000
 Project Phased: Yes
 Project Type: Building Improvement
 Funding Source(s): Congregate Housing Fund
 Potential Grant Identified: None
 Operating Budget Impact:
 Minimal or No Impact



YEAR:	2023	2024	2025	2026	2027
COST:		\$50,000			

Details: This project will provide for major maintenance of the Vintage Pointe elevator to allow for the continued safe operation of the City's most used elevator. The Vintage Pointe Senior Housing was constructed in 1993 and is approximately 40,450 square feet.

Blank

DRAFT

PERSONAL USE FISHERY FUND

FY2023

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
Personal Use Fishery Float Replacements		\$50,000	\$50,000	\$0	Purchase ten new floats at the City Dock
Total		\$50,000	\$50,000	\$0	

FY2024

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
No Data					

FY2025

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
Boat Ramp Concrete Repairs		\$135,000	\$0	\$135,000	Replace concrete ramps at the City Dock
Total		\$135,000	\$0	\$135,000	

PERSONAL USE FISHERY FUND

FY2026

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
No Data					

Total

FY2027

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
No Data					

PERSONAL USE FISHERY FUND PROJECTS

PERSONAL USE FISHERY FLOAT REPLACEMENT

Department: Public Works
 Total Project Cost: \$50,000
 Project Phased: Yes
 Project Type: Infrastructure
 Funding Source(s): Personal Use Fishery Fund
 Potential Grant Identified: None
 Operating Budget Impact:
 Minimal or No Impact



YEAR:	2023	2024	2025	2026	2027
COST:	\$50,000				

Details: This project, which began in FY2021 purchases ten new floats at the City Dock and Boat Ramp to replace existing floats. There are currently 22 float sections in total for the ramp and another eight for the front of the trestle.

CITY DOCK BOAT RAMP CONCRETE REPAIRS

Department: Public Works
 Total Project Cost: \$135,000
 Project Phased: Yes
 Project Type: Infrastructure
 Funding Source(s): Personal Use Fishery Fund/
 State Grant
 Potential Grant Identified: State
 Operating Budget Impact: Minimal or No Impact



YEAR:	2023	2024	2025	2026	2027
COST:			\$135,000		

Details: This project will replace the concrete ramps at the City Dock in FY2022 and FY2025. The FY2022 portion of the project will be funded with the State of Alaska North and South Beach Improvement Grant.



Kenai City Council - Regular Meeting

January 19, 2022 – 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

****Telephonic/Virtual Information on Page 3****

www.kenai.city

Action Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. **Oath of Office for Student Representative, Silas Thibodeau**
5. Consent Agenda (*Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED PUBLIC COMMENTS

(Public comment limited to ten (10) minutes per speaker)

C. UNSCHEDULED PUBLIC COMMENTS

(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)

D. PUBLIC HEARINGS

1. **ENACTED UNANIMOUSLY. Ordinance No. 3266-2022** - Accepting and Appropriating Funds in the Airport Fund, and Accepting Two Grants From the Federal Aviation Administration Under the American Rescue Plan Act of 2021 (H.R. 1319, Public Law 117-2). (Administration)
 - **Substitute Ordinance No. 3266-2022**
2. **POSTPONED UNTIL 2/16/2022. Resolution No. 2022-04** - Awarding a Three Year Contract for the Purchase of Microsoft Software. (Administration)
3. **ADOPTED UNANIMOUSLY. Resolution No. 2022-05** - Adopting Goals to Guide the Preparation of the Fiscal Year 2023 Annual Budget. (Administration)
4. **ADOPTED UNANIMOUSLY. Resolution No. 2022-06** - Executing a Professional Services Agreement and Issuance of a Purchase Order for Design Services for the Recreation Center Improvements Project. (Administration)

5. **ADOPTED UNANIMOUSLY. Resolution No. 2022-07** - Accepting Funding from the U.S. Department of Health and Human Services, Provider Relief Fund through the Public Health and Social Services Emergency Fund, Provided by The Coronavirus Aid, Relief, and Economic Security (CARES) Act. (Administration)

E. MINUTES

1. **APPROVED BY THE CONSENT AGENDA.** *Regular Meeting of January 5, 2022. (City Clerk)
2. **APPROVED BY THE CONSENT AGENDA.** *Work Session of January 10, 2022. (City Clerk)

F. UNFINISHED BUSINESS

G. NEW BUSINESS

1. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval - Bills to be Ratified. (Administration)
2. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval - Purchase Orders Over \$15,000. (Administration)
3. **INTRODUCED AND PUBLIC HEARING SET FOR 2/2/2022.** *Ordinance No. 3267-2022 - Authorizing COVID Leave for City Employees that Test Positive for COVID-19, and Authorizing the Use of Funds from a Grant from the State of Alaska-Department of Health and Social Services – Division of Public Health – COVID Emergency Operations Center to Fund the Leave. (Administration)
4. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 2/2/2022.** *Ordinance No. 3268-2022 - Increasing Estimated Revenues and Appropriations in the Water and Sewer Special Revenue Fund and Authorizing a Purchase Order Increase to Alaska Waste For Sludge Disposal Services At The Waste Water Plant (Administration)
5. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 2/2/2022.** *Ordinance No. 3269-2022 - Amending Kenai Municipal Code Section 7.30:020, Land Sale Permanent Funds, to Identify the Circumstances and Limitation on the Use of Derivative Investments and to Add Two New Classes of Assets to the List of Authorized Investments and to Codify the Applicable Benchmark by Which these Asset Classes Will be Measured and Evaluated (Administration)
6. **APPROVED UNANIMOUSLY. Action/Approval** - Providing Direction to the City Attorney to file an Amicus Brief in *United Cook Inlet Drift Association, et al. v. NMFS et al.* (Administration)
7. **APPROVED UNANIMOUSLY. Action/Approval** - Providing Input to the Alaska Department of Environmental Conservation (ADEC) on Proposed Changes to Regulations on Oil Discharge Prevention and Contingency Plans (Mayor Gabriel)

H. COMMISSION / COMMITTEE REPORTS

1. Council on Aging
2. Airport Commission
3. Harbor Commission
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Committee
7. Mini-Grant Steering Committee

I. REPORT OF THE MAYOR

J. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
3. City Clerk

K. ADDITIONAL PUBLIC COMMENT

1. Citizens Comments (*Public comment limited to five (5) minutes per speaker*)
2. Council Comments

L. EXECUTIVE SESSION

M. PENDING ITEMS

N. ADJOURNMENT

O. INFORMATION ITEMS

1. Purchase Orders Between \$2,500 and \$15,000

The agenda and supporting documents are posted on the City's website at www.kenai.city. Copies of resolutions and ordinances are available at the City Clerk's Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk's Office at 907-283-8231.

Join Zoom Meeting

<https://us02web.zoom.us/j/82160351709>

Meeting ID: 821 6035 1709 **Passcode:** 848744

OR

Dial In: (253) 215-8782 or (301) 715-8592

Meeting ID: 821 6035 1709 **Passcode:** 848744



Kenai City Council - Regular Meeting

February 02, 2022 – 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

****Telephonic/Virtual Information on Page 3****

www.kenai.city

Action Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Consent Agenda (*Public comment limited to three (3) minutes) per speaker; thirty (30) minutes aggregated*)

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED PUBLIC COMMENTS

(Public comment limited to ten (10) minutes per speaker)

1. **Coy West** - City of Kenai Marketing Presentation
2. **Brandy Niclai and Bill Lierman, Alaska Permanent Capital Management** - 2021 Financial Performance, Financial Projections and Recommended 2022 Asset Allocation for the City's Permanent Fund Investments.

C. UNSCHEDULED PUBLIC COMMENTS

(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)

D. PUBLIC HEARINGS

1. **ENACTED AS AMENDED BY SUBSTITUTE. Ordinance No. 3267-2022** - Authorizing COVID Leave for City Employees that Test Positive for COVID-19, and Authorizing the Use of Funds from a Grant from the State of Alaska - Department of Health and Social Services - Division of Public Health - COVID Emergency Operations Center to Fund the Leave. (Administration)
 - **Substitute Ordinance No. 3267-2022** - Authorizing COVID Leave for City Employees that Test Positive for COVID-19, and Authorizing the Use of Funds from a Grant from the State of Alaska – Department of Health and Social Services – Division of Public Health – COVID-19 Emergency Operations Center to Fund the Leave and COVID-19 Testing. (Administration)

2. **ENACTED UNANIMOUSLY. Ordinance No. 3268-2022** - Increasing Estimated Revenues and Appropriations in the Water and Sewer Special Revenue Fund and Authorizing a Purchase Order Increase to Alaska Waste for Sludge Disposal Services At The Waste Water Plant (Administration)
3. **ENACTED. Ordinance No. 3269-2022** - Amending Kenai Municipal Code Section 7.30.020, Land Sale Permanent Funds, to Identify the Circumstances and Limitation on the Use of Derivative Investments and to Add Two New Classes of Assets to the List of Authorized Investments and to Codify the Applicable Benchmark by Which these Asset Classes Will be Measured and Evaluated (Administration)
4. **ADOPTED UNANIMOUSLY. Resolution No. 2022-08** - Designating the Investment and Allocation Plan for the City's Permanent Funds and Establishing Appropriate Benchmarks to Measure Performance for Calendar Year 2022. (Administration)

E. MINUTES

1. **APPROVED BY THE CONSENT AGENDA.** *Regular Meeting of January 19, 2022. (City Clerk)

F. UNFINISHED BUSINESS

G. NEW BUSINESS

1. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval - Bills to be Ratified. (Administration)
2. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval - Purchase Orders Over \$15,000. (Administration)
3. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval - Non-Objection to Liquor License Renewals for Uptown Motel/Back Door Lounge and Uptown Motel/Louie's. (City Clerk)
4. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 2/16/2022.** *Ordinance No. 3270-2022 - Increasing Estimated Revenues and Appropriations in the General, Airport, Senior Citizen, and Water & Sewer Funds, and Authorizing a One-Time Premium Payment to Eligible Employees. (Vice Mayor Glendening and Council Members Winger and Sounart)
5. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 2/16/2022.** *Ordinance No. 3271-2022 - Increasing Estimated Revenues and Appropriations in the Airport Land Sale Permanent Fund to Transfer Earnings in Excess of Budgeted Amounts to the City's Airport Fund. (Administration)
6. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 2/16/2022.** *Ordinance No. 3272-2022 - Increasing Estimated Revenues and Appropriations in the General Land Sale Permanent Fund to Transfer Earnings in Excess of Budgeted Amounts to the City's General Fund. (Administration)

7. **APPOINTMENT OF SARAH DOUTHIT CONFIRMED. Action/Approval** - Confirmation of Mayoral Nomination for Appointment to Mini-Grant Steering Committee. (Mayor Gabriel)
8. **WORK SESSION SCHEDULED FOR 3/7/2022. Discussion** - Request to Schedule a Council Work Session for the Draft Land Management Plan. (Administration)

H. COMMISSION / COMMITTEE REPORTS

1. Council on Aging
2. Airport Commission
3. Harbor Commission
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Committee
7. Mini-Grant Steering Committee

I. REPORT OF THE MAYOR

J. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
3. City Clerk

K. ADDITIONAL PUBLIC COMMENT

1. Citizens Comments (*Public comment limited to five (5) minutes per speaker*)
2. Council Comments

L. EXECUTIVE SESSION

M. PENDING ITEMS

1. **Resolution No. 2022-04** - Awarding a Three Year Contract for the Purchase of Microsoft Software. (Administration) [**Clerk's Note:** *At the January 19, 2022 Meeting, this item was Postponed to the February 16, 2022 Council Meeting; a motion to enact is on the floor.*]

N. ADJOURNMENT

O. INFORMATION ITEMS

1. Purchase Orders Between \$2,500 and \$15,000

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2022

CALENDAR YEAR

FEBRUARY

CALENDAR MONTH

Multi-Purpose Facility Ice Schedule

MONDAY

FIRST DAY OF WEEK



Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
31 1p-2:30p Public Skae 3:30p-5p KCHS 5:15p-6:15p HCAK vs B14 6:30p-7:30p AA16G 7:45p-8:45p AA1 9p-10p AA18	01 1p-2:30p Public Skae 3:30p-5p KCHS 5:15p-6:15p KPHA 6:30p-7:30p HCAK 7:45p-8:45p HCAK	02 1p-2:30p Public Skae 5:15p-6:15p A10L/B10 6:30p-7:30p B12G 7:45p-8:45p B12/14	03 1p-2:30p Public Skae 5:15p-6:15p AA16G 6:30p-7:30p A10 7:45p-8:45p AA12 9p-10p queens	04 1p-2:30p Public Skae 5:15p-6:15p AA10 vs NS 6:30p-7:30p HCAK vs B14 7:45p-8:45p A12	05 8a-9a A18 vs PAHA 9:15a-10:15 a b10 vs visitor 10:30a-11:30a A10 RoundRobin 11:45a-12:45p A10 tourny 1p-2:30p Public Skate 2:45p-3:45p A12 vs AHA 4p:15p-5:15p B12 vs 5:30p-6:30pA18 vs	06 8a-9a A18 vs 9:15a-10:15a Roundrobin 10:30:11:30a B10 11:34a-12:45p A14 1p-2pAA10vs Valley thunder 2:45p-3:45pRound Robin 4p-5p queens 5:15p-6:15p queens
07 1p-2:30p Public Skae 5:15p-6:15p AA116G 6:30p-7:30p A1A12 7:45p-8:45p HCAK 9p-10p AA18	08 1p-2:30p Public Skae 3:30p-4:30p AA18 5:15p-6:15p A10K/A10L 6:30p-7:30p HCAK 7:45p-8:45p HCAK	09 1p-2:30p Public Skae 3:30p-4:30p AA18/A18 5:15p-6:15p b12 G 6:30p-7:30p A16G/B10 7:45p-8:45p A14	10 1p-2:30p Public Skae 3:30p-4:30p AA18 5:15p-6:15p AA16G 6:30p-7:30p B10 7:45p-8:45p AA12/A10L 9p-10p queens	11 1p-2:30p Public Skae 5:15p-6:15p AA10L 6:30p-7:30p B10 7:45p-8:45p AA10 vs 9p-10p A14	12 11:30a-12:30p HCAK vs NHA 2:45-3:45p U8 pullout 4p-5p AA12 6:30pvs 7:30p AA10 vs	13 11:30a-12:30p HCAK vs NHA 2:45-3:45p A18 4p-5p queens 6:15-6:15p queens
14 1p-2:30p Public Skae 5:15p-6:15p AA12 6:30p-7:30p AA16G 7:45p-8:45p HCAK	15 1p-2:30p Public Skae 4p-5pp AA18 5:15p-6:15p A16g/AA10 6:30p-7:30p HCAK 7:45p-8:45p HCAK 9p-10p A18	16 1p-2:30p Public Skae 5:15p-6:15p A16G 6:30p-7:30p A10l 7:45p-8:45p A14 9p-10p A18	17 1p-2:30p Public Skae 4p-5pp AA18/a18 5:15p-6:15p A10l/B8G 6:30p-7:30p AA16/A12 7:45p-8:45p B12/B14 9p-10p Queens	18 1p-2:30p Public Skae 5:15p-6:15p A10k 6:30p-7:30p B10g 7:45p-8:45p A12/14 vs	19 1p-2:30p Public Skae 2:45-3:45p B12 /B14	20 1P-2:30p Public Skate 4p-5p queens 5:15p-6:15p queens
21 1p-2:30p Public Skae 4p-5pp AA18 5:15p-6:15p A16g/AA10 6:30p-7:30p aa12 7:45p-8:45p HCAK	22 1p-2:30p Public Skae 4p-5:15p AA18 5:15p-6:15p A16g/a10 6:30p-7:30p HCAK 7:45p-8:45p HCAK 9pA18-10p A18	23 1p-2:30p Public Skae 5:15p-6:15p A16G 6:30p-7:30p A10l 7:45p-8:45p A14 9pA18-10p A18	24 1p-2:30p Public Skae 5:15p-6:15p A10l/B8G 6:30p-7:30p A16/A12 7:45p-8:45p B12/14 9p-10p Queens	25 1p-2:30p Public Skae 5:15p-6:15p A10K 6:30p-7:30p B10G 7:45p-8:45p A12/12 vs	26 1p-2:30p Public Skae 2p-3p U8 pullout 3:15p-4:30p B10G 4:45p-5:45p B12 6p-8p KCHS	27 10a-11:15 AA18 vs homer 11:45a-12:45p AA12 2:15a-3:30p AA18 vs homer 4p-5p queens 5:15p-6:15p queens
28 tbd	01 t bd	02 tbd	03 tbd	04 tbd	05 tbd	06 tbs
07 tbd	08 tbd	09 tbd	10 tbd	11 tbd	12 tbd	13 tbd

Notes: This schedule is subject to frequent changes\Fees \$145 per hour + Tax>Contact Tyler at Kenai Park and Recreation Office 907-283-8262
 \No sticks and pucks during public skate \Last updated 1/31/22