

**KENAI PARKS & RECREATION COMMISSION
MARCH 4, 2021 – 6:00 PM
KENAI CITY COUNCIL CHAMBERS
CHAIR CHARLIE STEPHENS, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER

Chair Stephens called the meeting to order at 6:03 p.m.

a. Pledge of Allegiance

Chair Stephens led those assembled in the Pledge of Allegiance.

b. Roll was confirmed as follows:

Commissioners present: C. Stephens, M. Bernard, S. Kisena, D. Rigall, T. Wisniewski,

Commissioners absent: J. Dennis, J. Joanis, R. Tomrdle

Staff/Council Liaison present: Parks & Rec Director B. Frates, Council Liaison T. Winger

A quorum was present.

c. Election of Chair and Vice Chair

MOTION:

Commissioner Kisena **MOVED** to re-elect Chair Stephens; Commissioner Rigall **SECONDED** the motion. There being no objections, **SO ORDERED**.

MOTION:

Commissioner Rigall **MOVED** to re-elect Vice-Chair Wisniewski; Commissioner Kisena **SECONDED** the motion. There being no objections, **SO ORDERED**.

d. Agenda Approval

MOTION:

Commissioner Kisena **MOVED** to approve the agenda as presented and Commissioner Rigall **SECONDED** the motion. There were no objections; **SO ORDERED**.

2. SCHEDULED PUBLIC COMMENTS – None.

3. UNSCHEDULED PUBLIC COMMENT

Mark Griffin, lessee of the Kenai Golf Course, wanted to recognize and thank the Parks & Recreation department for their grooming efforts, noting it has been a great venue for the kids and community. Mr. Griffin stated that Nordic grooming started in 1996 and stressed the importance of winter use of the property, as it is key for moving forward and strengthening the

relationship between the City and golf course. Mr. Griffin concluded by saying his is excited about possibilities in the future, including lighted ski trails.

4. APPROVAL OF MEETING SUMMARY

- a. October 1, 2020

MOTION:

Commissioner Kisenia **MOVED** to approve the meeting summary of October 1, 2020 and Commissioner Rigall **SECONDED** the motion. There were no objections; **SO ORDERED.**

- b. December 3, 2020

MOTION:

Commissioner Rigall **MOVED** to approve the meeting summary of December 3, 2020 and Commissioner Kisenia **SECONDED** the motion. There were no objections; **SO ORDERED.**

- c. February 4, 2021

MOTION:

Commissioner Rigall **MOVED** to approve the meeting summary of February 4, 2021 and Commissioner Kisenia **SECONDED** the motion. There were no objections; **SO ORDERED.**

5. UNFINISHED BUSINESS – None.

6. NEW BUSINESS

- a. **Discussion** – Goals & Objectives

Director Frates presented the 2021-2022 Draft Goals and requested any feedback or additions important to the Commission. Frates noted his staff is compiling their list for review and so there may be some changes forthcoming. All but a couple goals and objectives were individually assessed.

Approval was noted for the Training Manual, and it was expressed that it is better than some that have been observed in bigger cities. It was also noted that the department could possibly benefit by using QR codes in parks that would contain specific information about the parks, including providing links for reporting vandalism.

Fundraising was suggested, and Director Frates stated he will mention the idea to the Softball Association.

7. REPORTS

- a. **Parks and Recreation Director** – Director Frates reported that the Parks & Recreation Department's draft budget was submitted to the City Manager for consideration, noting a couple items of interest such as a request for gym floor re-coating, lawn mower, equipment for recording virtual tours and an agriculture flamer.

The Remainder of the draft budget is status quo.

- b. **Commission Chair** – Chair Stephens thanked the commissioners for their involvement and noted a lot of positive feedback and thanks for the groomed ski trails.
- c. **City Council Liaison** – Council Member Winger reported on the recent actions of the City Council, including the emergency declaration, remote participation via Zoom, efforts to fill committees and commissions, and the shop local and grocery voucher programs.

8. NEXT MEETING ATTENDANCE NOTIFICATION – April 1, 2021

9. COMMISSION QUESTIONS & COMMENTS

Commissioner Rigall expressed caution using an agriculture burner to destroy weed seeds as that may have an unintended consequence of allowing other weeds to flourish.

Council Member Winger expressed concern about the beetle-kill trees throughout town and noted there may be an opportunity for saw-mill operators.

10. ADDITIONAL PUBLIC COMMENT – None.

11. INFORMATION

- a. February Multi-Purpose Facility Ice Schedule
- b. March Multi-Purpose Facility Ice Schedule

12. ADJOURNMENT

There being no further business before the Commission, the meeting was adjourned at 7:15 p.m.

Meeting summary prepared and submitted by:



Meghan Thibodeau
Deputy City Clerk

