

**KENAI PARKS & RECREATION COMMISSION
MAY 7, 2020 – 6:00 PM
KENAI CITY HALL
CHAIR CHARLIE STEPHENS, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER

Chair Stephens called the meeting to order at 6:00 p.m.

a. Pledge of Allegiance

Chair Stephens led those assembled in the Pledge of Allegiance.

b. Roll was confirmed as follows:

Commissioners present: C. Stephens, J. Joanis, S. Kisen, J. Dennis, M. Bernard, T. Winger, T. Wisniewski

Commissioners absent: R. Tomrdle

Staff/Council Liaison present: Parks & Rec Director B. Frates, Deputy City Clerk J. LaPlante, Council Liaison B. Molloy

A quorum was present.

c. Agenda Approval

MOTION:

Commissioner Joanis **MOVED** to approve the agenda as presented and Commissioner Dennis **SECONDED** the motion. There were no objections; **SO ORDERED**.

2. SCHEDULED PUBLIC COMMENTS – None.

3. UNSCHEDULED PUBLIC COMMENT – None.

4. APPROVAL OF MEETING SUMMARY

a. March 5, 2020

MOTION:

Commissioner Kisen **MOVED** to approve the meeting summary of March 5, 2020 and Commissioner Dennis **SECONDED** the motion. There were no objections; **SO ORDERED**.

5. UNFINISHED BUSINESS – None.

6. NEW BUSINESS

a. Discussion/Recommendation – FY2021-2025 Capital Improvement Plan

Appreciation was noted to Administration for the thorough document, recognizing the hard work that went into it. There were questions and discussion surrounding a couple Parks and Recreation projects, namely the location of the pedestrian boardwalk and location, and status of the campground. It was clarified that monies were included in the draft plan for a campground, although its specific location was undetermined.

Concern was expressed for supporting the Parks and Recreation section of the Capital Improvement Plan without any finalized or approved plans and costs.

MOTION:

Commissioner Kisenia **MOVED** to approve the City's Capital Improvement Plan with an understanding of continued pursuit of a campground; and Commissioner Joanis **SECONDED** the motion. There were no objections.

7. REPORTS

- a. **Parks and Recreation Director** – Director Frates reported that operationally things were a bit different with COVID-19; noting staff that were on COVID-19 leave returned to work and catching up on maintenance activities, such as cleaning up parks and open space areas, and prepping lawns for mowing. It was further reported that the department was conducting interviews and anticipated summer personnel would be starting June 1.
- a. **Commission Chair** – Chair Stephens expressed appreciation for everyone's input and noted positively about City Administration and staff efforts.
- b. **City Council Liaison** – Council Member Molloy reported on the recent actions and business items of the May 6 City Council meeting, including the student representative policy, City budget, and CARES Act monies for the Kenai Municipal Airport.

8. NEXT MEETING ATTENDANCE NOTIFICATION – June 4, 2020

9. COMMISSION QUESTIONS & COMMENTS – None.

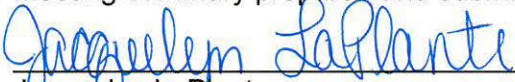
10. ADDITIONAL PUBLIC COMMENT – None.

11. INFORMATION – None.

12. ADJOURNMENT

There being no further business before the Commission, the meeting was adjourned at 6:50 p.m.

Meeting summary prepared and submitted by:



Jacquelyn LaPlante
Deputy City Clerk

