

**KENAI PARKS & RECREATION COMMISSION
DECEMBER 5, 2019 – 6:00 PM
KENAI CITY COUNCIL CHAMBERS
CHAIR CHARLIE STEPHENS, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER

Chair Stephens called the meeting to order at 6:03 p.m.

a. Pledge of Allegiance

Chair Stephens led those assembled in the Pledge of Allegiance.

b. Roll was confirmed as follows:

Commissioners present: C. Stephens, S. Kisen, T. Winger, J. Joanis

Commissioners absent: T. Wisniewski, J. Dennis

Staff/Council Liaison present: Parks & Rec Director B. Frates, Council Liaison B. Molloy

A quorum was present.

c. Agenda Approval

MOTION:

Commissioner Kisen **MOVED** to approve the agenda as presented and Commissioner Winger **SECONDED** the motion. There were no objections; **SO ORDERED**.

2. SCHEDULED PUBLIC COMMENTS – None.

3. UNSCHEDULED PUBLIC COMMENT

Jim Glendening reported on the upcoming Census and the need to take into account the homeless population when moving forward.

4. APPROVAL OF MEETING SUMMARY

a. October 3, 2019

MOTION:

Commissioner Joanis **MOVED** to approve the meeting summary of October 3, 2019 and Commissioner Kisen **SECONDED** the motion. There were no objections; **SO ORDERED**.

b. November 7, 2019

MOTION:

Commissioner Kisen **MOVED** to approve the meeting summary of November 7, 2019 and

Commissioner Winger **SECONDED** the motion. There were no objections; **SO ORDERED**.

c. November 25, 2019 (Joint Meeting)

MOTION:

Commissioner Joanis **MOVED** to approve the joint meeting summary of November 25, 2019 and Commissioner Winger **SECONDED** the motion. There were no objections; **SO ORDERED**.

5. **UNFINISHED BUSINESS** – None.

6. **NEW BUSINESS**

a. **Discussion** – 2019 Dip Net Report

The Parks and Recreation Director referred to the report in the packet, highlighting some of the department's tasks and specific observations, namely bluff educational signs. It was noted the report included memorandums from the City Manager, Finance, Police, and Public Works.

Positive comments were expressed; specifically the push notification attribute on the dip net app, and it was noted that transactions were up 15 percent over 2018.

The Director further noted the department had one beach aide position this season but they were able to keep up with needed patrols, essentially splitting time between the north and south beach, concentrating efforts where needed the most.

7. **REPORTS**

a. **Parks and Recreation Director** – The Parks and Recreation Director reported on the upcoming events of Holiday Night Lights and Skate with Santa, and noted a monthly report was included in the packet detailing more information.

b. **Commission Chair** – Stephens noted follow-up for letters of re-appointment that were sent out by Administration and he thanked everyone for their service.

c. **City Council Liaison** – Molloy reported on the action items, presentations and topics of interest from the December 4 City Council meeting.

8. **NEXT MEETING ATTENDANCE NOTIFICATION** – January 2, 2020

Chair Stephens noted he would be absent at the next meeting.

9. **COMMISSION QUESTIONS & COMMENTS**

Commissioner Winger commented that the activities for the kids were exciting and she thanked the department for heading them up.

10. **ADDITIONAL PUBLIC COMMENT** – None.

11. INFORMATION

- a. November/December Monthly Report
- b. Department Newsletter – “Kenai Breeze”
- c. Santa Tours Kenai
- d. Kenai Fine Arts Center Gallery Show
- e. Multi-Purpose Facility Ice Schedule – December 2019

12. ADJOURNMENT

There being no further business before the Commission, the meeting was adjourned at 6:50 p.m.

Meeting summary prepared and submitted by:

Jacquelyn LaPlante

Jacquelyn LaPlante
Deputy City Clerk

