

**KENAI PARKS & RECREATION COMMISSION – REGULAR MEETING  
OCTOBER 2, 2025 – 6:00 P.M.  
KENAI CITY COUNCIL CHAMBERS  
210 FIDALGO AVE., KENAI, AK 99611  
CHAIR PRO-TEM BERNARD, PRESIDING**

**MINUTES**

**A. CALL TO ORDER**

A Regular Meeting of the Parks & Recreation Commission was held on October 2, 2025, in the Kenai City Council Chambers, Kenai, AK. Chair Pro-Tem Bernard called the meeting to order at approximately 6:00 p.m.

**1. Pledge of Allegiance**

Chair Pro-Tem Bernard led those assembled in the Pledge of Allegiance.

**2. Roll Call**

There were present:

Marti Pepper  
Sharon Fisher

Bridget Grieme  
Michael Bernard

A quorum was present.

Absent:

Grant Wisniewski, Chair

Also in attendance were:

Tyler Best, Parks & Recreation Director  
Jenna Brown, Parks & Recreation Assistant Director  
Alex Douthit, City Council Liaison

**3. Agenda Approval**

**MOTION:**

Commissioner Pepper **MOVED** to approve the agenda as presented. Commissioner Fisher **SECONDED** the motion.

**VOTE:** There being no objection; **SO ORDERED.**

**B. SCHEDULED PUBLIC COMMENTS - None.**

**C. UNSCHEDULED PUBLIC COMMENTS - None.**

**D. APPROVAL OF MINUTES**

1. May 1, 2025 Regular Meeting Minutes

**MOTION:**

Commissioner Fisher **MOVED** to approve the May 1, 2025 Parks & Recreation Commission minutes. Commissioner Grieme **SECONDED** the motion.

**VOTE:** There being no objection; **SO ORDERED.**

**E. UNFINISHED BUSINESS - None.**

**F. NEW BUSINESS**

1. **Discussion/Recommendation** - Recommending Parks and Recreation projects for the Fiscal Year 2027 - Fiscal Year 2031 Capital Improvement Plan.

**MOTION:**

Commissioner Fisher **MOVED** to recommend City Council approval of the Fiscal Year 2027 - 2031 Parks and Recreation Capital Improvement Plan. Commissioner Grieme **SECONDED** the motion.

Director Best summarized the staff report included in the packet and recommended the removal of the Multipurpose Facility Refrigeration System Project at this time, noting the item would come back at a later date after completion of a study of the compressor system.

**MOTION TO AMEND:**

Commissioner Grime **MOVED** to amend the Fiscal Year 2027- 2031 Capital Improvement Plan to as follows:

Delete Project, ["PROJECT MULTIPURPOSE FACILITY REFRIGERATION SYSTEM REPLACEMENT | FY31 - \$4,092,385"]

Commissioner Pepper **SECONDED** the motion.

**UNANIMOUS CONSENT** was requested main motion and the motion to amend.

**VOTE:** There being no objection; **SO ORDERED.**

2. **Discussion/Recommendation** - Recommending Council Approval of Ordinance 3488-2025 Accepting the Donation of a Pavilion from the Kenai Peninsula Soccer Club.

**MOTION:**

Commissioner Pepper **MOVED** to recommend City Council approval Ordinance 3488-2025. Commissioner Grieme **SECONDED** the motion.

Director Best summarized the Ordinance and memo as included in the packet, noting the pavilion designed mimicked existing City of Kenai pavilions; and minimal maintenance requirements would be needed.

There was discussion regarding the obligations of accepting the donation; and the benefits of community partnerships.

**UNANIMOUS CONSENT** was requested on the motion.

**VOTE:** There being no objection; **SO ORDERED.**

**G. REPORTS**

1. Parks & Recreation Director – Director Best reported on the following:
  - Summarized the Mid-Month reports as included in the packet.
  - The Pumpkin Festival is next week; location has changed from Millennium Square to the Kenai Softball Green Strip; and the Pumpkin Drop will be at 2:00 p.m.
  - Reported that Mid-Month reports from all Departments were included in the Council packets.
  - The Kenai River Marathon was last weekend, there were inspiring runners and humorous motivational signs.
2. Commission Chair - No Report.
3. City Council Liaison - Council Member Douthit reported on recent actions of the City Council.

**H. ADDITIONAL PUBLIC COMMENTS - None.**

I. **NEXT MEETING ATTENDANCE NOTIFICATION** - November 6, 2025.

J. **COMMISSION QUESTIONS AND COMMENTS**

Commissioner Grieme and Commissioner Pepper noted how nice the City's green spaces have been.

Commissioner Fisher thanked everyone for their responsiveness.

Clarification was provided that they were always looking for volunteers for the Kenai River Marathon and public participation in creating signs of encouragement for the marathon was encouraged.

K. **ADJOURNMENT**

L. **INFORMATIONAL ITEMS** - None.

There being no further business before the Parks & Recreation Commission, the meeting was adjourned at 6:44 p.m.

I certify the above represents accurate minutes of the Parks & Recreation Commission meeting of October 2, 2025.



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Logan Parks  
Deputy City Clerk