

KENAI PARKS & RECREATION COMMISSION – REGULAR MEETING

MAY 1, 2025 – 6:00 P.M.

KENAI CITY COUNCIL CHAMBERS

210 FIDALGO AVE., KENAI, AK 99611

CHAIR GRANT WISNIEWSKI, PRESIDING

MINUTES

A. CALL TO ORDER

A Regular Meeting of the Parks & Recreation Commission was held on May 1, 2025, in the Kenai City Council Chambers, Kenai, AK. Chair Wisniewski called the meeting to order at approximately 6:06 p.m.

1. Pledge of Allegiance

Chair Wisniewski led those assembled in the Pledge of Allegiance.

2. Roll Call

There were present:

Grant Wisniewski, Chair
Sharon Fisher
Bridget Grieme

Michael Bernard
Marti Pepper

A quorum was present.

Absent:

Kyle Graham, Vice Chair

Charlie Stephens

Also in attendance were:

Tyler Best, Parks & Recreation Director
Jenna Brown, Parks & Recreation Assistant Director
Meghan Thibodeau, Deputy City Clerk
Alex Douthit, City Council Liaison

3. Agenda Approval

MOTION:

Commissioner Bernard **MOVED** to approve the agenda as presented. Commissioner Fisher **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED.**

B. SCHEDULED PUBLIC COMMENTS - None.

C. UNSCHEDULED PUBLIC COMMENTS - None.

D. APPROVAL OF MINUTES

1. April 3, 2025 Regular Meeting Minutes

MOTION:

Commissioner Grieme **MOVED** to approve the April 3, 2025 Parks & Recreation Commission minutes. Commissioner Bernard **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED.**

E. UNFINISHED BUSINESS – None.

F. NEW BUSINESS

1. **Discussion/Recommendation** - Approval of City of Kenai Leif Hansen Memorial Park Policy No. PRK-70.002.

MOTION:

Commissioner Bernard **MOVED** to recommend approval of City of Kenai Leif Hansen Memorial Park Policy No. PRK-70.002. Commissioner Fisher **SECONDED** the motion.

Director Best gave a staff report from information provided in the work session packet.

UNANIMOUS CONSENT was requested on the motion.

VOTE: There being no objection; **SO ORDERED**.

2. **Discussion/Recommendation** - Amending the Kenai Municipal Cemetery Regulations and Fee Schedule, to Revise Marker and Headstone Regulations and Other Housekeeping Amendments.

MOTION:

Commissioner Bernard **MOVED** to recommend amending the Kenai Municipal Cemetery Regulations and Fee Schedule, to Revise Marker and Headstone Regulations and Other Housekeeping Amendments. Commissioner Fisher **SECONDED** the motion.

Deputy Clerk Thibodeau gave a staff report from information provided in the packet.

Clarification was provided that the Clerk's Office was working on a long-term plan for identifying and marking plots that were unmarked or improperly marked.

UNANIMOUS CONSENT was requested on the motion.

VOTE: There being no objection; **SO ORDERED**.

3. **Discussion/Recommendation** - Amending the Kenai Recreation Center Open Hours.

MOTION:

Commissioner Bernard **MOVED** to recommend amending the Kenai Recreation Center Open Hours. Commissioner Pepper **SECONDED** the motion.

Director Best gave a staff report from information provided in the packet, and explained the different times being considered and what factors played into the suggested hours of operation.

VOTE:

YEA: Wisniewski, Bernard, Fisher, Pepper, Grieme

NAY: None

ABSENT: Graham, Stephens

MOTION PASSED.

G. REPORTS

1. Parks & Recreation Director – Director Best reported on the following:
 - Yellow bags for garbage pickup are available at the Chamber building.
 - Recognized Dan Belmer, President of the Rugby Club and his commitment to the garbage pickup effort in years past.
 - Discussed slash and how it is defined, and what metrics are tracked at the City Slash Site.

2. Commission Chair – No report.

3. City Council Liaison – Council Member Douthit reported on recent actions of the City Council.

H. **ADDITIONAL PUBLIC COMMENTS** – None.

I. **NEXT MEETING ATTENDANCE NOTIFICATION** – June 5, 2025

J. **COMMISSION QUESTIONS AND COMMENTS**

Commissioner Pepper asked if there would be a 5:30 p.m. meeting next month; it was noted there was not currently one scheduled.

Commissioner Fisher asked about scheduling for the Parks Tour; it was clarified that a date had not been set.

Director Best noted that there is a community survey open for feedback regarding the Parks Master Plan.

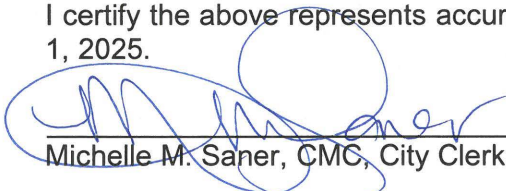
K. **ADJOURNMENT**

L. **INFORMATIONAL ITEMS**

1. Event Flyers

There being no further business before the Parks & Recreation Commission, the meeting was adjourned at 7:04 p.m.

I certify the above represents accurate minutes of the Parks & Recreation Commission meeting of May 1, 2025.



Michelle M. Saner, CMC, City Clerk