

**KENAI PARKS & RECREATION COMMISSION – REGULAR MEETING
FEBRUARY 6, 2025 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611
CHAIR GRANT WISNIEWSKI, PRESIDING**

ACTION MINUTES

A. CALL TO ORDER

A Regular Meeting of the Parks & Recreation Commission was held on February 6, 2025, in the Kenai City Council Chambers, Kenai, AK. Chair Wisniewski called the meeting to order at approximately 6:00 p.m.

1. Pledge of Allegiance

Chair Wisniewski led those assembled in the Pledge of Allegiance.

2. Roll Call

There were present:

Grant Wisniewski, Chair	Bridget Grieme
Kyle Graham, Vice Chair	Sharon Fisher
Michael Bernard	Marti Pepper

A quorum was present.

Absent:

Charlie Stephens

Also in attendance were:

Tyler Best, Parks & Recreation Director
Jenna Brown, Parks & Recreation Assistant Director
Alex Douthit, City Council Liaison

3. Election of Chair and Vice Chair

MOTION:

Commissioner Grieme **MOVED** to reappoint Chair Wisniewski. Commissioner Fisher **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED.**

MOTION:

Chair Wisniewski **MOVED** to reappoint Vice Chair Graham. Commissioner Fisher **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED.**

4. Agenda Approval

MOTION:

Commissioner Fisher **MOVED** to approve the agenda as presented. Commissioner Bernard **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED.**

B. SCHEDULED PUBLIC COMMENTS - None.

C. UNSCHEDULED PUBLIC COMMENTS - None.

D. APPROVAL OF MINUTES

1. November 7, 2025 Regular Meeting Minutes
2. January 2, 2025 Regular Meeting Minutes

MOTION:

Commissioner Fisher **MOVED** to approve the November 7, 2025 and January 2, 2025 Parks & Recreation Commission minutes. Vice Chair Graham **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED**.

E. UNFINISHED BUSINESS – None.

F. NEW BUSINESS

1. **Discussion/Recommendation** - Review work plan summary report from fy25

Director Best gave a staff report from information provided in the packet.

MOTION:

Commissioner Grieme **MOVED** to approve the Parks & Recreation Commission 2024 Annual Report for submission to the City Council.

VOTE: There being no objection; **SO ORDERED**.

2. **Discussion-** Discuss work plan goals for 2025

Director Best gave a staff report from information provided in the packet, and clarified that he is currently seeking funding for the Old Town Park project.

[Clerk's Note: At 6:25 p.m. Chair Wisniewski passed the gavel to Vice Chair Graham and exited the meeting.]

Support was expressed for adding a new objective for 2025, and continuing those from 2024; discussion included how to be a Parks & Recreation liaison for the community.

G. REPORTS

1. Parks & Recreation Director – Director Best reported on the following:
 - Reviewed Midmonth reports as provided in the packet.
 - Interdepartmental efforts to help address flooding.
 - Future efforts to gather input from the community about the Parks & Recreation Master Plan.
2. Commission Chair – None.
3. City Council Liaison – Council Member Douthit reported on recent actions of the City Council.

H. ADDITIONAL PUBLIC COMMENTS – None.

I. NEXT MEETING ATTENDANCE NOTIFICATION – March 6, 2025

Commissioner Grieme noted she would be absent.

J. COMMISSION QUESTIONS AND COMMENTS

Commissioner Grieme asked about the timeline for annual goals to be brought to the commission for discussion.

Commissioner Bernard welcomed new commissioners; thanked Director Best for thorough work plan work plan and goal explanation.

Vice Chair Graham suggested introducing commissioners at each meeting.

K. ADJOURNMENT

L. INFORMATIONAL ITEMS

1. Parks & Recreation Midmonth Report – November 24
2. Parks & Recreation Midmonth Report – December 24

There being no further business before the Parks & Recreation Commission, the meeting was adjourned at 7:09 p.m.

I certify the above represents accurate minutes of the Parks & Recreation Commission meeting of February 6, 2025.



Meghan Thibodeau
Deputy City Clerk