

**KENAI PARKS & RECREATION COMMISSION – REGULAR MEETING
NOVEMBER 7, 2024 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611
CHAIR GRANT WISNIEWSKI, PRESIDING**

ACTION MINUTES

A. CALL TO ORDER

A Regular Meeting of the Parks & Recreation Commission was held on November 7, 2024, in the Kenai City Council Chambers, Kenai, AK. Chair Wisniewski called the meeting to order at approximately 6:00 p.m.

1. Pledge of Allegiance

Chair Wisniewski led those assembled in the Pledge of Allegiance.

2. Roll Call

There were present:

Grant Wisniewski, Chair
Kyle Graham
Michael Bernard

Charlie Stephens
Jennifer Joanis (*electronic participation*)
Sharon Fisher

A quorum was present.

Absent:

Nigel LaRicca

Also in attendance were:

Tyler Best, Parks & Recreation Director
Jenna Brown, Parks & Recreation Assistant Director
Alex Douthit, City Council Liaison
Shellie Saner, City Clerk

3. Election of Vice Chair

MOTION:

Commissioner Stephens **MOVED** to appoint Kyle Graham as Vice Chair. Commissioner Bernard **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED.**

4. Agenda Approval

MOTION:

Commissioner Bernard **MOVED** to approve the agenda as presented. Commissioner Stephens **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED.**

B. SCHEDULED PUBLIC COMMENTS - None.

C. UNSCHEDULED PUBLIC COMMENTS - None.

D. APPROVAL OF MINUTES

1. October 3rd, 2024 Regular Meeting

MOTION:

Commissioner Bernard **MOVED** to approve the October 3, 2024 Parks & Recreation Commission minutes. Vice Chair Graham **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED.**

E. UNFINISHED BUSINESS – None.

F. NEW BUSINESS

1. **Discussion/Recommendation** - Review and work plan goals and prepare a report for the council.

Director Best gave a staff report from information provided in the packet. City Clerk Saner reviewed the purpose of the Commission Annual Report.

Vice Chair Graham volunteered to draft the Parks & Recreation Commission annual report for delivery to Council by the end of the year; Director Best offered assistance in report development.

G. REPORTS

1. Parks & Recreation Director – Director Best reported on the following:
 - Reviewed Parks & Recreation Midmonth Report provided in the packet;
 - City League Basketball will start in late November.
2. Commission Chair – No report.
3. City Council Liaison – Council Member Douthit reported on recent actions of the City Council.

H. ADDITIONAL PUBLIC COMMENTS – None.

I. NEXT MEETING ATTENDANCE NOTIFICATION – December 5, 2024

J. COMMISSION QUESTIONS AND COMMENTS

Commissioners Stephens welcomed new Commissioner Sharon Fisher.

Commissioner Bernard welcomed Commissioner Fisher; expressed appreciation for the efforts of the Parks & Recreation Department for putting on the Pumpkin Festival; thanked Vice Chair Graham for volunteering to draft the annual report.

Vice Chair Graham welcomed Commissioner Fisher; noted he attended the Pumpkin Festival and enjoyed it.

Commissioner Fisher noted she looked forward to working with the Commission.

Commissioner Joanis welcomed Commissioner Fisher.

K. ADJOURNMENT

L. INFORMATIONAL ITEMS

1. September Mid-month report

There being no further business before the Parks & Recreation Commission, the meeting was adjourned at 6:33 p.m.

I certify the above represents accurate minutes of the Parks & Recreation Commission meeting of November 7, 2024.



Meghan Thibodeau
Deputy City Clerk