

**KENAI PARKS & RECREATION COMMISSION – SPECIAL MEETING
MAY 4, 2023 – 5:30 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611
CHAIR GRANT WISNIEWSKI, PRESIDING**

MINUTES

[Clerk's Note: Chair Wisniewski attended the beginning of the meeting remotely and was unable to preside until he arrived in person.]

A. CALL TO ORDER

A Special Meeting of the Parks & Recreation Commission was held on May 4, 2023, in City Hall Council Chambers, Kenai, AK. City Clerk Saner called the meeting to order at approximately 5:42 p.m.

1. Pledge of Allegiance

City Clerk Saner led those assembled in the Pledge of Allegiance.

2. Roll Call

There were present:

Grant Wisniewski, Chair (<i>remote</i>)	David Rigall
Charlie Stephens	Jennifer Joanis

A quorum was present.

Absent:

Sovala Kisena	Kyle Graham
Michael Bernard	

Also in attendance were:

Terry Eubank, City Manager
Stephanie Randall, Human Resource Director
Tyler Best, Assistant Parks & Recreation Director
Shellie Saner, City Clerk

Having no presiding officer present in person the first order of business was selection of a President Pro-Tem.

NOMINATION:

Commissioner Stephens **NOMINATED** Commissioner Joanis for the position of President Pro-Tem. Commissioner Rigall **SECONDED** the motion.

UNANIMOUS CONSENT having no other nominations unanimous consent was request.

VOTE: There being no objections; **SO ORDERED.**

3. Agenda Approval

MOTION:

Commissioner Stephens **MOVED** to approve the agenda with the removal of Action/Approval item B. 1. A. as requested by the Administration. Commissioner Rigall **SECONDED** the motion.

UNANIMOUS CONSENT was requested.

VOTE: There being no objection; **SO ORDERED.**

B. EXECUTIVE SESSION

1. Discussion of Qualification of Parks & Recreation Director Applicant Finalists. [AS 44.62.310(C)(2)(D)(5) a subject that tends to prejudice the reputation and character of an applicant, and meetings of the governmental body when holding a meeting solely to act upon matters of professional qualifications.

MOTION:

Commissioner Stephens **MOVED** to enter into executive session to discuss the qualifications of the Parks & Recreation Director applicant finalists, which may be a subject that tend to prejudice the reputation and character of an applicant. [AS 44.62.310(C)(2)]

The applicant finalists have been notified of their statutory right to have the discussion regarding their qualifications take place during the public session. All applicants have elected to have the discussion take place in executive session.

The executive session will include Parks and Recreation Commission Members, City Manager Eubank and Human Resource Director Randall.

Commissioner Rigall **SECONDED** the motion.

UNANIMOUS CONSENT was requested.

VOTE: There being no objection; **SO ORDERED.**

[Chair Wisniewski arrived at 6:05 p.m.]

MOTION:

Commissioner Rigall **MOVED** to enter reconvene into regular session. Commissioner Joanis **SECONDED** the motion.

UNANIMOUS CONSENT was requested.

VOTE: There being no objection; **SO ORDERED.**

It was reported that the Parks & Recreation Commission met in executive session with the City Manager and Human Resource Director and advised the City Manager regarding the selection of a Parks & Recreation Director.

C. ADJOURNMENT

There being no further business before the Parks & Recreation Commission, the meeting was adjourned at 6:24 p.m.

I certify the above represents accurate minutes of the Parks & Recreation Commission special meeting of May 4, 2023.



Meghan Thibodeau
Deputy City Clerk