

**KENAI PARKS & RECREATION COMMISSION  
REGULAR MEETING  
NOVEMBER 3, 2022 – 6:00 PM  
KENAI CITY COUNCIL CHAMBERS  
VICE CHAIR SOVALA KISENA, PRESIDING**

**MEETING SUMMARY**

**1. CALL TO ORDER**

Vice Chair Kisena called the meeting to order at 6:03 p.m.

**a. Pledge of Allegiance**

Vice Chair Kisena led those assembled in the Pledge of Allegiance.

**b. Roll was confirmed as follows:**

Commissioners present:	S. Kisena, D. Rigall, C. Stephens, M. Bernard, J. Joanis
Commissioners absent:	G. Wisniewski, J. Dennis
Staff/Council Liaison present:	Parks & Recreation Director B. Walker, Council Liaison H. Knackstedt

A quorum was present.

**c. Agenda Approval**

**MOTION:**

Vice Chair Kisena **MOVED** to approve the agenda as presented. Commissioner Bernard **SECONDED** the motion. There were no objections; **SO ORDERED**.

**2. SCHEDULED PUBLIC COMMENT – None.**

**3. UNSCHEDULED PUBLIC COMMENT – None.**

**4. APPROVAL OF MEETING SUMMARY**

**a. October 6, 2022**

**MOTION:**

Commissioner Bernard **MOVED** to approve the meeting summary of October 6, 2022. Commissioner Rigall **SECONDED** the motion. There were no objections; **SO ORDERED**.

**5. UNFINISHED BUSINESS – None.**

**6. NEW BUSINESS**

**a. Discussion/Recommendation – Priority List for the City of Kenai Fiscal Year 2024-2028 Capital Improvement Plan.**

**MOTION:**

Vice Chair Kisena **MOVED** to approve the Parks & Recreation Capital Improvement Projects Priority List for inclusion within the Draft FY2024-2028 Capital Improvement Plan. Commissioner Stephens **SECONDED** the motion.

Director Walker provided a staff report of the Parks & Recreation Priority List for the City of Kenai Fiscal Year 2024-2028 as provided in the packet, summarizing each project

The Commission discussed having a work session in January to review past Capital Improvement Plans for Parks and Recreation.

**UNANIMOUS CONSENT** was requested.

**VOTE:** There were no objections; **SO ORDERED.**

**7. REPORTS**

- a. **Parks and Recreation Director** – Director Walker informed the Commission on the activities of the Parks & Recreation Department as provided in the September 2022 Parks & Recreation Report in the packet.
- b. **Commission Chair** – Vice Chair Kisena reported that he had attended a risk management class in Washington D.C., and discussed the Race Across Alaska Challenge and how it helps to fund the construction of the Alaska Long Trail.
- c. **City Council Liaison** – Council Member Knackstedt reported on the actions of past City Council meetings. He discussed the green strip property that belongs to the Airport, and reported on the City Manager applicants.

**8. NEXT MEETING ATTENDANCE NOTIFICATION – December 1, 2022**

Commissioners Stephens and Dennis noted that they would be absent.

**9. COMMISSION QUESTIONS AND COMMENTS**

**MOTION:**

Commissioner Rigall **MOVED** to hold a work session on January 5, 2023 to discuss past capital improvement projects. Commissioner Stephens **SECONDED** the motion.

**UNANIMOUS CONSENT** was requested.

**VOTE:** There were no objections; **SO ORDERED.**

**10. ADDITIONAL PUBLIC COMMENT – None.**

**11. INFORMATIONAL ITEMS**

- a. Parks & Recreation Report – September 2022

**12. ADJOURNMENT**

There being no further business before the Commission, the meeting was adjourned at 7:03 p.m.

Meeting summary prepared and submitted by:



Meghan Thibodeau  
Deputy City Clerk