

**MINI-GRANT STEERING COMMITTEE
FEBRUARY 25, 2022 – 10:00 A.M.
CLERK'S CONFERENCE ROOM, KENAI CITY HALL
210 FIDALGO AVENUE, KENAI AK 99611
Telephonic/Virtual Information Below
<http://www.kenai.city>**

AGENDA

1. **CALL TO ORDER & ROLL CALL**
2. **AGENDA APPROVAL**
3. **APPROVAL OF MEETING SUMMARY**
 - a. November 5, 2021
4. **PERSONS SCHEDULED TO BE HEARD**
 - a. Will Chervenak, Kenai Central High School
5. **PERSONS PRESENT NOT SCHEDULED TO BE HEARD**
(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)
6. **UNFINISHED BUSINESS**
7. **NEW BUSINESS**
 - a. Review of Mini-Grant Application for Award
 - Kenai Central High School Field Bathrooms
8. **ANNOUNCEMENTS**
9. **ADJOURNMENT**

Join Zoom Meeting

<https://us02web.zoom.us/j/83366963735>

Meeting ID: 833 6696 3735 **Password:** 443674

OR

Call: (253) 215-8782 or (301) 715-8592

Meeting ID: 833 6696 3735 **Password:** 443674

**MINI-GRANT STEERING COMMITTEE
NOVEMBER 5, 2021 – 2:00 P.M.
KENAI CITY HALL
CLERK'S CONFERENCE ROOM
CHAIR BRIAN GABRIEL, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER & ROLL CALL

Chair Gabriel called the meeting to order at approximately 2:00 p.m.

Roll was confirmed as follows:

Members present: B. Gabriel, B. Brown, M. Bernard

Members absent:

A quorum was present.

2. AGENDA APPROVAL

MOTION:

Member Bernard **MOVED** to approve the agenda as presented. Member Brown **SECONDED** the motion. There were no objections; **SO ORDERED**.

3. APPROVAL OF MEETING SUMMARY

- a. October 3, 2019

MOTION:

Member Bernard **MOVED** to approve the meeting summary from October 3, 2019 and Member Brown **SECONDED** the motion. There were no objections; **SO ORDERED**.

4. PERSONS SCHEDULED TO BE HEARD – None.

5. PERSONS PRESENT NOT SCHEDULED TO BE HEARD

Chair Gabriel called applicant Christ Westervelt on the phone; he left a voicemail message.

6. UNFINISHED BUSINESS – None.

7. NEW BUSINESS

- a. Review of Mini-Grant Application for Award
 - Kenai River Disc Golf Club

The Committee reviewed the application and it was clarified that the funds were for an event which took place on October 30th, and it was noted that the Committee would like to know how many people showed up and where the event was located. The Committee discussed what

they knew of past events from this group.

Support was expressed for the project, but it was noted that clarification was needed regarding whether the funds would be used to build up future events or cover the cost of the October 30th event, as well as more specific information on the items the funds would be used for.

It was suggested that the Committee reach out to the applicant to encourage him to re-apply for future events with more information about the organization and the costs needing to be covered. They discussed the potential for disc golf to be a successful sport in the community. Other questions raised involved possible cooperation between the Disc Golf Club and the Parks & Recreation Department.

MOTION:

Member Brown **MOVED** to take no action today; Member Bernard **SECONDED** the motion. There were no objections; **SO ORDERED**.

8. ANNOUNCEMENTS

Chair Gabriel noted that he will work with Member Brown on Council confirmation and will be recruiting new members for the two vacant seats.

9. ADJOURNMENT

There being no further business before the Committee, the meeting was adjourned at approximately 2:25 p.m.

Meeting summary prepared and submitted by:

Meghan Thibodeau
Deputy City Clerk



Mini-Grant Application

City of Kenai
210 Fidalgo Avenue
Kenai, AK 99611
Phone: 283-8231
Fax: 283-5068
Email: cityclerk@kenai.city

Grant Number:
Date Received:

Contact Information

Applicant: Will Chervenak Date: 2/10/2022
Applicant Address: 144 N. Binkley St Soldotna, AK 99669
Phone: (907) 714-8888 (907) 283-2100 Email: wchervenak@KPBSD.K12.AK.US
Contact Name: KPBSD - Will Chervenak Phone: (907) 714-8888 (907) 283-2100

501(c)(3) Non-profit Organization EIN #: 92-0030923
Society Group
Individual

Project Information

Project Title: Kenai Central High School Field Bathrooms
Project Start Date: Project End Date:
Total Project Cost: approx \$250K Amount Requested: \$500

1. Provide a brief description of your organization, society, group, or entity. As an individual applicant, describe your involvement in the community and your experience/expertise as it relates to this project. (Attach a separate sheet, if necessary.)
Kenai Central High School - Public education

TOGETHER WE CAN

2. Describe the project for which you are requesting funding. Include a project timeline and an explanation of how the project will benefit the community. (Attach a separate sheet if necessary.)

See attached

3. Please complete a simple budget for this project. Grants over \$500 must be approved by the Kenai City Council.

ITEM (Material or service needed to complete your project.)	COST (Estimated cost of the items.)	STORE OR SUPPLIER* (Where you will purchase this item or service.)
<i>Building supplies</i>	<i>\$500+</i>	<i>Purchased in coordination w/ the borough.</i>

Total Grant Request: \$ *500*

* The City requests material bought with city grant funds be purchased within the City of Kenai, if possible.

4. How will you know if your project is successful?

We will have a working bathroom

History

5. Have you received a City of Kenai Mini-Grant before? Yes No


If yes, most current award: Project title: _____

Project dates: _____

Amount of Grant: \$ _____

Did you comply with the Letter of Agreement? Yes No (If no, attach a current status of your project.)

I certify the information contained in this application, including all attachments and support material, is true and correct. I understand the grant funds, if granted, will be used only for the project or purpose described in this application. I understand ninety percent (90%) of the funds approved will be provided in advance. The balance will be paid at the completion of the project and report filed with the steering committee. Signatory must be an authorized officer for an organization. Student applications must also be signed/approved by a teacher.

Applicant Signature: 

Date: 2/10/2022

Name Printed: Will T. Chermak

Title: Assistant Principal (if applicable)

Approval Signature:

Date:

Name Printed:

Title: (if applicable)

FOR CITY USE ONLY

ROUTING: Clerk's Office

DISTRIBUTION: Steering Commission Finance File



KENAI CENTRAL HIGH SCHOOL

Kenai Peninsula Borough School District
9583 Kenai Spur Highway
Kenai , Alaska 99611
(907) 283-2100
Fax: (907) 283-3230



Dan Beck
Principal

Will Chervenak
Assistant Principal

Jesse Settlemeyer
Athletic Director

Brittany Stevens
Activities Director

To whom it may concern,

Ed Hollier field at Kenai Central High School has been without restroom facilities for spectators since the school opened in the early 1960's. The lack of permanent restroom facilities has forced all user groups to rent and use porta-potties to facilitate this need. The porta-potties are expensive (\$6,000+ per season!), unsightly, smelly, and unpleasant to use.

Additionally, the Kenai community deserves a facility that they will be proud of when hosting home events.

Kenai Central High School (KCHS) and Kenai Middle School (KMS) have fourteen programs that utilize the track and field for various purposes, some of those programs include:

- KCHS boys and girls cross-country running
- KCHS football
- KCHS and KMS drum-line and marching band
- KCHS football cheer
- KCHS boys and girls soccer
- KCHS boys and girls track
- KMS cross-country running
- KMS boys and girls soccer
- KMS boys and girls track
- KCHS and KMS physical education classes

On a typical spring day, it is not unusual for over two hundred KCHS and KMS student athletes to be using the field. Currently, there is no running water or plumbed bathrooms for these student athletes. Throughout the year, thousands of spectators, parents and community members will also use the KCHS track and field. In addition, numerous local and community groups like Pop Warner and Kenai Peninsula Soccer Club are using the facility. Each user group must resort to renting port-a-potties to provide bathroom facilities.

In a typical year, we approach \$7,000 in rental costs. With ongoing concerns surrounding Covid-19 and the health and safety of our students and communities, we believe the construction of this facility makes sense now more than ever.

The concept of the bathroom project is to have two bathrooms, concessions, and storage housed in the same facility. The estimated cost from the school district for the project is \$250k. The school district has already created a financial account that could have matching funds attached to it as well. The goal is to raise \$250k to pay for the materials and equipment needed for this project.



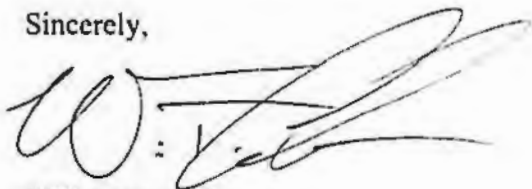
HOME OF THE KARDINALS

The project has the potential to facilitate an academic goal as well. Students have already contributed to finalizing the design of the building in their computer-aided drafting class. The hope is to involve the construction students with building the facility based on the blueprints they developed. This will give our kids the opportunity to develop real-world hands-on skills as well as instill a sense of pride that "they built that."

Any donation that your organization is willing to offer is appreciated!

Thank you for your time in consideration of this project.

Sincerely,



Will Chervenak

Kenai Central high school

School Administrator



HOME OF THE KARDINALS

