

**MINI-GRANT STEERING COMMITTEE  
OCTOBER 3, 2019 – 11:00 A.M.  
KENAI CITY HALL  
CLERK'S CONFERENCE ROOM  
PRESIDENT PRO TEMPORE JOHNA BEECH, PRESIDING**

**MEETING SUMMARY**

**1. CALL TO ORDER & ROLL CALL**

Committee Member Beech called the meeting to order at 11:07 p.m.

Roll was confirmed as follows:

Members present: B. Gabriel (phone), B. Randle, J. Beech, M. Bernard, K. Reed

Members absent:

Staff Present: City Manager P. Ostrander, Parks & Rec. Director B. Frates, Parks & Rec. Assistant C. Bannock

A quorum was present.

**2. AGENDA APPROVAL**

It was noted the Mini-Grant Application was regarding pumpkin painting, not face painting.

**MOTION:**

Member Bernard **MOVED** to move Item 6(a) to New Business Item 7(a) and approve the agenda with the revision to "pumpkin" painting; Member Reed **SECONDED** the motion. There were no objections; **SO ORDERED**.

**3. APPROVAL OF MEETING SUMMARY**

- a. April 24, 2019

**MOTION:**

Member Gabriel **MOVED** to approve the meeting summary from April 24, 2019 and Member Bernard **SECONDED** the motion. There were no objections; **SO ORDERED**.

**4. PERSONS SCHEDULED TO BE HEARD – None.**

**5. PERSONS PRESENT NOT SCHEDULED TO BE HEARD – None.**

**6. UNFINISHED BUSINESS – None.**

**7. NEW BUSINESS**

- a. Review of Mini-Grant Application for Award
- Mountain View Elementary, Fall Festival Pumpkin Painting

The Committee reviewed the application and it was clarified that the funds were for the costs associated with having a Pumpkin Painting Booth at the City of Kenai Fall Festival. The Parks and Recreation Director noted additional pumpkins were being donated and the applicant's intent was to charge \$2.00 for the purchase and painting of a pumpkin, and that this was a pilot fundraiser for the First and Fifth Grade field trips. It was further noted Mountain View Elementary would run the entire pumpkin event.

Concern was expressed about the new charge for pumpkins while in the past the event and pumpkins were free to the public, noting this was the fourth year for this event and it had been successful.

All Members agreed to table the decision so the Parks and Recreation Director could obtain more information and clarification.

**MOTION:**

Member Reed **MOVED** to table the discussion and decision until the Parks and Recreation Director had more information; Member Randle **SECONDED** the motion. There were no objections; **SO ORDERED**.

8. **ANNOUNCEMENTS** – None.

9. **ADJOURNMENT**

There being no further business before the Committee, the meeting was adjourned at 11:46 a.m.

*[Clerk's Note: The meeting was continued on Monday, October 7 at 11 a.m.]*

Roll was taken and all members were present.


The Committee reviewed the additional information, clarifying the applicant supported the change in application to just requesting funds for paint supplies; the City would donate the pumpkins for the event again. Members expressed support of the painting project for a small fee to the public in support of the school while offering the pumpkins alone at no cost.

**MOTION:**

Member Bernard **MOVED** to award \$200 Mini-Grant to Mountain View Elementary School for paint supplies and Member Randle **SECONDED** the motion. There were no objections; **SO ORDERED**.

There being no further business before the Committee, the meeting was adjourned.

Meeting summary prepared and submitted by:

  
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Jacquelyn LaPlante  
Deputy City Clerk

