

**MINI-GRANT STEERING COMMITTEE
APRIL 12, 2019 – 4:00 P.M.
KENAI CITY HALL
CLERK'S CONFERENCE ROOM
CHAIR BRIAN GABRIEL, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER & ROLL CALL

Mayor Gabriel called the meeting to order at 4:05 p.m. Roll was confirmed as follows:

Members present: Chair B. Gabriel, J. Beech, B. Randle, K. Reed (late)

Members absent: M. Bernard

A quorum was present.

2. AGENDA APPROVAL

MOTION:

Member Beech **MOVED** to approve the agenda and Member Randle **SECONDED** the motion. There were no objections; **SO ORDERED**.

3. APPROVAL OF MEETING SUMMARY

- a. July 6, 2018

MOTION:

Member Randle **MOVED** to approve the meeting summary from July 6, 2018 and Member Beech **SECONDED** the motion. There were no objections; **SO ORDERED**.

4. PERSONS SCHEDULED TO BE HEARD – None.

5. PERSONS PRESENT NOT SCHEDULED TO BE HEARD – None.

6. UNFINISHED BUSINESS – None.

7. NEW BUSINESS

- a. Review of Mini-Grant Applications for Award
 - Coloring of the Kenai Book

Member Reed declared a conflict; the teacher approving the coloring book was her son-in-law. Chair Gabriel ruled she could participate in the discussion.

All Members voiced their support of the project idea. It was noted that it was an educational tool and the applicant was one of twelve finalists for Caring for the Kenai program. There were questions regarding the intent of the book, clarification of progress, how the book would be marketed and distributed, and if the provided book was the final product.

MOTION:

Member Beech **MOVED** to schedule a meeting with the applicant prior to determination of award; Member Randle **SECONDED** the motion. There were no objections; **SO ORDERED**.

8. ANNOUNCEMENTS

Member Beech reported the following happening at the Chamber of Commerce:

- On April 17 there would be a BIK&S Group Presentation, and a Sexual Assault Awareness Proclamation by Mayor Gabriel;
- On April 18 a special breakfast was scheduled with an announcement by the Kenaitze Indian Tribe; and
- On April 23 there would be a Chamber of Commerce hosted luncheon with Representative Don Young.

9. ADJOURNMENT

There being no further business before the Committee, the meeting was adjourned at 4:34 p.m.

Meeting summary prepared and submitted by:

Jacquelyn LaPlante

Jacquelyn LaPlante
Deputy City Clerk

