

**MINI-GRANT STEERING COMMITTEE
AUGUST 26, 2022 – 10:00 A.M.
KENAI CITY HALL
KENAI CITY COUNCIL CHAMBERS
CHAIR BRIAN GABRIEL, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER & ROLL CALL

Chair Gabriel called the meeting to order at approximately 10:00 a.m.

Roll was confirmed as follows:

Members present: B. Gabriel, S. Douthit, M. Bernard, B. Perry

Members absent:

A quorum was present.

2. AGENDA APPROVAL

MOTION:

Committee Member Douthit **MOVED** to approve the agenda as presented. Committee Member Perry **SECONDED** the motion. There were no objections; **SO ORDERED**.

3. APPROVAL OF MEETING SUMMARY

a. July 15, 2022

It was requested that under Announcements, the wording be changed to "Perry noted that this is his first meeting."

MOTION:

Committee Member Douthit **MOVED** to approve the meeting summary from July 15, 2022 with the requested revision. Committee Member Perry **SECONDED** the motion. There were no objections; **SO ORDERED**.

4. PERSONS SCHEDULED TO BE HEARD

a. Ned Whitney, Peninsula Crime Stoppers

Ned Whitney noted that Peninsula Crime Stoppers has been partnering with the Kenai Police Department and Walmart to utilize the P3 Navigate 360 program. He explained how the program can help identify criminals globally as well as locally, and played a role in solving the local disappearance of Anesha "Duffy" Murnane. He provided clarification on how the program is used to provide anonymous tips to authorities, and provided a demonstration of the web-based version of the program.

Further discussion involved local advertising and outreach efforts. Clarification was provided that the P3 program is monitored 24/7 by the Kenai Police Department, but is not yet integrated with the Alaska State Troopers tip system. He explained that the annual cost is \$3600, and advertising and marketing costs are provided through fundraising; in previous years the annual fee had been paid for through fundraising as well. He clarified that the mini-grant would go towards paying the annual fee, and explained their current financial status along with fundraising and marketing efforts.

5. PERSONS PRESENT NOT SCHEDULED TO BE HEARD – None.

Chair Gabriel requested the rules be suspended to hear New Business before Unfinished Business.

7. NEW BUSINESS

- a. Review of Mini-Grant Application for Award
 - Peninsula Crime Stoppers – Navigate 360 Anonymous Tips

MOTION:

Committee Member Douthit **MOVED** to approve the Mini-Grant application for Peninsula Crime Stoppers – Navigate 360 Anonymous Tips. Committee Member Perry **SECONDED** the motion.

The committee reviewed the application and discussed the scope of projects eligible for mini grant funding, and considered how the program benefits the community and whether it qualifies as new and innovative. It was noted that advertising and public awareness of the program is important as its success is user-based.

The committee discussed providing the mini-grant once all but \$500 of the project's goal has been raised; and also that the applicant report back within a year about how effective that donation was within the City of Kenai, how much funds were raised in total, and how much of the funds were spent on local advertising.

MOTION TO AMEND:

Committee Member Perry **MOVED** to amend approval to specify that the \$500 mini-grant will be provided once the applicant has shown that all but \$500 has been raised of their funding goal, and that the applicant will provide a report of the program's effectiveness to the City of Kenai within one year. Committee Member Douthit **SECONDED** the motion.

UNANIMOUS CONSENT was requested for the amendment.

VOTE ON AMENDMENT: There were no objections; **SO ORDERED.**

UNANIMOUS CONSENT was requested for the main motion as amended.

VOTE ON MAIN MOTION AS AMENDED: There were no objections; **SO ORDERED.**

6. UNFINISHED BUSINESS

- a. Review of Mini-Grant Application for Award
 - Kenai Central High School Construction – Dog Park Ramp/House

Chair Gabriel noted that during the meeting of July 15, 2022, this action was postponed to this meeting; a motion to approve is on the floor.

Clarification was provided that the Clerk's Office had reached out to the applicant several times over voicemail and email, and had not received a response.

It was noted that the school year had just begun and the applicant may be busy. The committee considered postponing again to provide more time for the applicant to respond.

MOTION TO POSTPONE:

Committee Member Perry **MOVED** to postpone the Mini-Grant application for Kenai Central High School Construction – Dog Park Ramp/House until September 27, 2022; or if the applicant does not respond, until the next Mini-Grant Steering Committee Meeting. Committee Member Douthit **SECONDED** the motion.

UNANIMOUS CONSENT was requested for the motion to postpone.

VOTE ON POSTPONEMENT: There were no objections; **SO ORDERED.**

8. **ANNOUNCEMENT** – None.

9. **ADJOURNMENT**

There being no further business before the Committee, the meeting was adjourned at approximately 10:40 a.m.

Meeting summary prepared and submitted by:



Meghan Thibodeau
Deputy City Clerk