



Library Code of Conduct

The mission of the Kenai Community Library is to provide a welcoming space where people can connect, learn, discover and grow.

The Kenai Community Library supports the rights of all individuals to:

- Use the library without discrimination.
- Receive friendly, courteous and respectful service.
- Have free and equal access to information.
- Have a clean, comfortable and pleasant environment.
- Use the library undisturbed without threat of harm to person or property, or interference with library use.

Definition of Problem Behavior

Problem behavior includes behavior within the Library or on Library premises that interferes with the use of the Library by others, creates a risk of injury to oneself or others, interferes with the work of Library staff, or creates a risk of damage to Library property.

The Library is for everyone's enjoyment. For the comfort and safety of patrons, volunteers, and staff, and the protection of Library property, the following actions are examples of conduct not allowed on Library property. These are not inclusive.

- Any behavior that is disruptive to library use.
- Being under the influence of alcohol/illegal drugs or selling, using, or possessing alcohol/illegal drugs.
- Smoking or using tobacco inside or on the grounds of the library; including the parking lot. Includes the use of e-cigarettes.
- Candles, open flame, flammable, combustible or smoldering decorations, smoke or fog generating equipment or apparatus is prohibited on Library property.
- Patrons whose bodily odor is offensive so as to constitute a nuisance to other persons may be required to leave the building. Such a nuisance exists where hygiene is unreasonable under the circumstances, or where a person is wearing overpowering perfume, cologne or aftershave, and substantially and objectively interferes with other people's use of the Library.

- Bringing in garbage, articles with a foul odor, or articles which, alone or in their aggregate, impede the use of the library by other users.
- Failing to wear a shirt, top, pants, skirt, or shoes.
- Violence or threat of violence. Verbally, visually or physically threatening or harassing other patrons, volunteers, or staff, including stalking, staring, lurking, offensive touching, obscene or offensive gesturing, and obscene acts such as sex acts & indecent exposure.
- Disturbing, annoying or harassing other patrons or staff of the Library so far as to disrupt their use of the library or their work.
- Disruptive behavior such as running, jumping, loud conversations on cell phones or in person, or other loud noises.
- Blocking aisles, stairways, entrances or exits by sitting or lying down on them.
- Lying down or sleeping in the restrooms or on any floor, couch, table, or seat in the Library.
- Use of library furniture, materials, equipment and facilities for anything but their intended purpose.
- Unauthorized use of library resources including outdoor electrical and water supplies. Parking or loitering in “staff only” designated parking areas. Using Library grounds for overnight parking and/or lodging.
- Using wheeled devices in Library buildings or in a manner that blocks entrances or exits, except in designated areas, including skateboards, roller skates, bicycles, scooters, and shopping carts (exceptions are wheelchairs, walkers, and strollers).
- Consuming snacks and beverages near library computers stations, scanners, copiers or other library equipment, in the book stacks or specific areas as posted. No meals or messy, aromatic foods (e.g., fast food, pizza, salads, soup) are allowed in the library. Beverages in closed containers are acceptable throughout the library. It is the individual’s responsibility to throw away wrappers, containers, and other trash in the appropriate trash receptacles. Report major spills to library staff immediately, so we can arrange for the appropriate clean-up.
- Solicitation, distributing or posting of materials not approved by library staff.
- Use of public restrooms for bathing or laundry; other inappropriate use of restrooms; use of other public areas for personal grooming. Taking library materials to restroom.
- Bringing pets or animals into the Library other than service animals necessary for those with disabilities or part of a pre-authorized program. Unattended animals, inside or outside of the building, are not permitted.



Damages, Suspension, and Expulsion

- Failure to comply with the behavior guidelines stated above will result in escalating responses ranging from recovery for damages and/or limitations on service, to revocation of Library privilege(s), eviction from the premises, trespass, or criminal prosecution depending on the severity and frequency of the violation and if there is a violation of local, state or federal law. Patrons in violation of this policy, or otherwise breaking the law or causing a disturbance in the Library will be asked to leave the building and Library grounds. Persons refusing to leave will be referred to the Police Department for removal.
- Anyone who disregards these regulations is subject to removal from the Library and/or restriction of library privileges, which may include denial of specific privileges (such as use of computers) to denial of right to use the Library for a specified time period.
- Those who intentionally damage or deface Library materials or property may be prosecuted. Parents can be liable for damage done by a child under the age of eighteen.
- **Patrons should keep personal belongings with them at all times; the Library is not responsible for personal belongings.**
- The Library Director may promulgate reasonable rules pertaining to the use of property and facilities of the Kenai Community Library.
- Any behavior or actions not listed above will be left to the discretion of the Library Director or their designee for review and action.

