



ADDENDA NO. 1

This addendum consists of 2 pages

TO: All Packet Holders

FROM: City of Kenai - Kenai Community Library

DATE: March 4, 2024

SUBJECT: Request for Proposals – Library Materials Vendor Services

DUE DATE: ***March 18, 2024, by no later than 2:00 PM (AKDT)***

Proposers must acknowledge receipt of this Addenda within their proposals. Failure to do so may result in the disqualification or rejection of the proposal.

Note: Information in this addendum takes precedence over original information. All other provisions of the document remain unchanged.

01-01 Question

Are books subscription services allowed? Junior Library Guild sells packages of books shipped over the course of a year. Collections include 12 or 14 books sold as a set and then shipped monthly over 12 months. Is this allowed?

01-01 Response

Book subscription services are not allowed for this RFP.

01-02 Question

Will this be ALL or NOTHING bid? Junior Library Guild is a strong “niche” vendor for children and teen materials, particularly those in Spanish.

01-02 Response

This award is for a primary vendor. Per section 3.2 (a), vendor must maintain an inventory consisting of adult, young adult, and juvenile fiction and non-fiction titles in all subjects and genres in all binding types and formats, including university and small press titles, frontlist titles and bestsellers, midlist and backlist titles, large print, Alaskan, and foreign titles.

Library Materials Vendor Services

01-03 Question

Orders are accepted via email, phone, chat, PO and Pcard. EDI is not accepted at this time. Will this disqualify us as a vendor?

MARC records are available in the standard Z39.50 format and .mrc for download.

01-03 Response

This does not disqualify the vendor.

01-04 Question

Genre labeling is not available at this time. Does this disqualify Junior Library Guild as a vendor?

JLG is able to fulfill all other specifications under 3.3 (a) outside of genre labeling.

01-04 Response

This does not disqualify the vendor.

01-05 Question

Softcovers do not get KAPCO covers. Does this disqualify JLG as a vendor?

01-05 Response

Vendor must have the ability to provide self-adhesive, semi-rigid transparent laminate covering for books ordered with softcovers.

01-06 Question

Is the ability to provide titles on street date a mandatory requirement?

01-06 Response

The ability to provide titles on street date is preferred.

01-07 Question

Is this Library Material Vendor Services RFP including DVD, Blu-Ray DVDs and/or Music?

01-07 Response

This award is for a primary vendor. Library materials include but are not limited to books. However, we do not currently purchase Blu-Ray DVDs, and we do purchase a limited amount of audiobooks and DVDs per month.

End of Addenda 1