

**KENAI HARBOR COMMISSION
REGULAR MEETING
NOVEMBER 9, 2020 – 6:00 P.M.
KENAI CITY HALL
210 FIDALGO AVE., KENAI, AK 99611
Telephonic/Virtual Information Below
<http://www.kenai.city>**

1. **CALL TO ORDER**
 - a. Pledge of Allegiance
 - b. Roll Call
 - c. Agenda Approval

2. **SCHEDULED PUBLIC COMMENTS** *(Public comment limited to ten (10) minutes per speaker)*

3. **UNSCHEDULED PUBLIC COMMENT** *(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)*

4. **APPROVAL OF MEETING SUMMARY**
 - a. October 12, 2020

5. **UNFINISHED BUSINESS**

6. **NEW BUSINESS**
 - a. **Discussion** – Projects Status Updates
 - b. **Discussion** – Dock Floats Construction, Material Selections
 - c. **Discussion** – Confirmation of current Capital Projects, Float Replacements, Boat Ramp Concrete Repairs, and others

7. **REPORTS**
 - a. Public Works Director
 - b. Commission Chair
 - c. City Council Liaison

8. **NEXT MEETING ATTENDANCE NOTIFICATION**
 - a. February 8, 2021

9. **COMMISSIONER COMMENTS AND QUESTIONS**

10. **ADDITIONAL PUBLIC COMMENT**

11. **INFORMATION ITEMS**

12. **ADJOURNMENT**

Join Zoom Meeting

<https://us02web.zoom.us/j/86594129168> **Or Call:** (253) 215-8782 or (301) 715-8592

Meeting ID: 865 9412 9168 **Password:** 121130

**KENAI HARBOR COMMISSION
REGULAR MEETING
OCTOBER 12, 2020 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
PRESIDENT PRO TEMPORE CRANDALL, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER

Commissioner Crandall called the meeting to order at approximately 6:00 p.m.

a. Pledge of Allegiance

Commissioner Crandall led those assembled in the Pledge of Allegiance.

b. Roll Call

Roll was confirmed as follows:

Commissioners present: Chair M. Dunn, C. Crandall, B. Bornemann, B. Peters, C. Hutchison

Commissioners absent: J. Desimone, N. Berga

Staff/Council Liaison present: Public Works Director S. Curtin, City Clerk J. Heinz, Council Member J. Glendening

A quorum was present.

MOTION:

Commissioner Hutchison **MOVED** to elect Commissioner Crandall as Chair for the meeting and Commission Chair Dunn **SECONDED** the motion. There were no objections; **SO ORDERED**.

MOTION:

Commissioner Hutchison **MOVED** to approve the agenda as written and Commissioner Bornemann **SECONDED** the motion. There were no objections; **SO ORDERED**.

2. SCHEDULED PUBLIC COMMENTS – None.

3. UNSCHEDULED PUBLIC COMMENT – None.

4. APPROVAL OF MEETING SUMMARY

a. August 10, 2020

MOTION:

Commissioner Peters **MOVED** to approve the meeting summary of August 10, 2020 and Commissioner Hutchison **SECONDED** the motion. There were no objections; **SO ORDERED**.

5. **UNFINISHED BUSINESS** – None.

6. **NEW BUSINESS**

- a. **Discussion** – Project Status Updates for City Dock Repair, Beach Vault Restrooms, the Bluff Erosion, and Peninsula Avenue Bluff Erosion Projects.

Public Works Director Curtin provided an update on the following:

- City Dock Repair, providing an overview of the project and a status update noting the project was on-time;
- Beach Vault Restrooms, providing an overview of the project and a status update noting the project was under way, grass would be replaced, and the restrooms would be saving the City funds in the future;
- Launch Ramp Float Repairs, noting there was funding over the next three years to construct in-house, replacement floats;
- Launch Ramp to be repaired with FY2022 funds;
- Peninsula Avenue Bluff Erosion Project, providing an overview of the project noting it was mostly complete;
- Bluff Stabilization Project, noting agreements with the Corps of Engineers was in place to begin the preliminary engineering design.

7. **REPORTS**

- a. **Public Works Director** – S. Curtin reported the following:
- Airport Terminal Project is wrapping up;
 - Capital Planning for FY2022 to begin this winter;
 - The Streets Department added half a lane to the road exiting the Dock facility for better access during the Dipnet fishery;
 - Provided a Beaver Loop Road update noting the final work would be completed in the spring;
 - Dipnet report to come out in the next few months.
- b. **Commission Chair** – Thanked Crandall for filling in for him; appreciate staff's work.
- c. **City Council Liaison** – J. Glendening noted the actions of the previous several Council Meetings.

8. **NEXT MEETING ATTENDANCE NOTIFICATION** – November 9, 2020

9. **COMMISSIONER COMMENTS AND QUESTIONS**

Commissioner Hutchison expressed gratitude for the Bluff Stabilization Project; interested in making the dredging happen.

Commissioners Peters expressed appreciation for the work on the projects and the updates provided; looking forward to the Bluff Erosion Project moving forward.

Commissioner Bornemann expressed gratitude for the work managing the Personal Use Fishery.

Commissioner Crandall thanked everyone for participating; noted he was doing research on rock jetties, discussed a plan to build a jetty to facilitate building a boat harbor.

10. **ADDITIONAL PUBLIC COMMENT** – None.

11. **INFORMATION ITEMS** – None.

12. **ADJOURNMENT**

There being no further business before the Commission, the meeting was adjourned at 7:03 p.m.

Meeting summary prepared and submitted by:

Jamie Heinz, CMC
City Clerk

DRAFT

MEMORANDUM

TO: Harbor Commission
FROM: Scott Curtin, Public Works Director
DATE: November 3, 2020
SUBJECT: 6.a Discussion – Projects Status Updates



Cathodic Protection Anodes being installed



Kenai City Council - Regular Meeting

October 21, 2020 – 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

www.kenai.city

****Telephonic/Virtual Information on Page 3****

Action Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. **Election Certification**
4. Agenda Approval
5. Consent Agenda (*Public comment limited to three (3) minutes) per speaker; thirty (30) minutes aggregated*)

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED PUBLIC COMMENTS

(Public comment limited to ten (10) minutes per speaker)

C. UNSCHEDULED PUBLIC COMMENTS

(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)

D. PUBLIC HEARINGS

1. **ENACTED UNANIMOUSLY. Ordinance No. 3163-2020** - Amending Kenai Municipal Code Sections 23.30.030 – Probationary Period for Employees in the Classified Service, to Remove the Six-Month Waiting Period for New Employees to Utilize Annual Leave and 23.40.060 – Leave of Absence With Pay, to Allow for Transition Leave for New Police Officers Upon Completion of a Public Safety Academy. (Administration)
2. **ENACTED UNANIMOUSLY. Ordinance No. 3164-2020** - Accepting and Appropriating a Grant from Marathon Petroleum Foundation to Purchase Firefighting Tools. (Administration)
3. **APPROVED UNANIMOUSLY. Resolution No. 2020-81** - Amending its Comprehensive Schedule of Rates, Charges, and Fees, to eliminate Kenai Community Library Late Fees. (Administration)
4. **APPROVED UNANIMOUSLY. Resolution No. 2020-82** - Awarding a Construction Contract for the Installation of the 2020 Facility Occupancy Management System. (Administration)

E. MINUTES

1. **APPROVED BY THE CONSENT AGENDA.** *Regular Meeting of October 7, 2020. (City Clerk)

F. UNFINISHED BUSINESS

1. **POSTPONED INDEFINITELY. Substitute Ordinance No. 3127-2020** - Repealing and Replacing Kenai Municipal Code Title 6 - Elections to Provide Clarity, Process Improvements, and Increase Voter Accessibility through Vote By Mail Elections. (Council Member Peterkin) [**Clerk's Note:** *At the August 19 Meeting, this item was Postponed to the 10/21/20 Council Meeting; a motion to enact is on the floor.*]
2. **POSTPONED INDEFINITELY. Ordinance No. 3128-2020** - Amending Kenai Municipal Code Section 1.85.040 – Records Public, To Provide For A Record Retention Length. (City Clerk) [**Clerk's Note:** *At the August 19 Meeting, this item was Postponed to the 10/21/20 Council Meeting; a motion to enact is on the floor.*]

G. NEW BUSINESS

1. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval - Bills to be Ratified. (Administration)
2. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval - Purchase Orders Over \$15,000. (Administration)
3. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 11/04/2020.** *Ordinance No. 3165-2020 - Accepting and Appropriating a Grant From the U.S. Department of Homeland Security Passed Through the State of Alaska Department of Military and Veterans' Affairs to Update the City's Emergency Operations Plan. (Administration)
4. **Discussion** - Response to COVID-19. (Administration)

H. COMMISSION / COMMITTEE REPORTS

1. Council on Aging
2. Airport Commission
3. Harbor Commission
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Committee
7. Mini-Grant Steering Committee

I. REPORT OF THE MAYOR

J. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
3. City Clerk

K. ADDITIONAL PUBLIC COMMENT

1. Citizens Comments (*Public comment limited to five (5) minutes per speaker*)
2. Council Comments

L. EXECUTIVE SESSION

M. PENDING ITEMS

N. ADJOURNMENT

O. INFORMATION ITEMS

1. Purchase Orders Between \$2,500 and \$15,000.

The agenda and supporting documents are posted on the City's website at www.kenai.city. Copies of resolutions and ordinances are available at the City Clerk's Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk's Office at 907-283-8231.

Join Zoom Meeting

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