

**KENAI HARBOR COMMISSION
REGULAR MEETING
AUGUST 8, 2022 – 6:00 P.M.
KENAI CITY HALL
210 FIDALGO AVE., KENAI, AK 99611
Telephonic/Virtual Information Below
<http://www.kenai.city>**

1. **CALL TO ORDER**
 - a. Pledge of Allegiance
 - b. Roll Call
 - c. Agenda Approval

2. **SCHEDULED PUBLIC COMMENTS** *(Public comment limited to ten (10) minutes per speaker) – None.*

3. **UNSCHEDULED PUBLIC COMMENT** *(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)*

4. **APPROVAL OF MEETING SUMMARY**
 - a. June 6, 2022.....Pg. [1](#)

5. **UNFINISHED BUSINESS**

6. **NEW BUSINESS**
 - a. **Discussion** – HDR Bluff Stabilization Project 65% DDR Complete.....
.....[Kenai Bluffs Bank Stabilization Project Webpage](#)
 - b. **Discussion** – Clean Harbors Participation
 - c. **Discussion** – Capital Improvement Plan Potential Projects/Amendments

7. **REPORTS**
 - a. Public Works Director
 - b. Commission Chair
 - c. City Council LiaisonPg. [4](#) & [7](#)

8. **NEXT MEETING ATTENDANCE NOTIFICATION** – September 12, 2022.

9. **COMMISSIONER COMMENTS AND QUESTIONS**

10. **ADDITIONAL PUBLIC COMMENT**

11. **INFORMATION ITEMS**

12. **ADJOURNMENT**

Join Zoom Meeting
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**KENAI HARBOR COMMISSION
REGULAR MEETING
JUNE 6, 2022 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
CHAIR MIKE DUNN, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER

Chair Dunn called the meeting to order at approximately 6:00 p.m.

a. Pledge of Allegiance

Chair Dunn led those assembled in the Pledge of Allegiance.

b. Roll Call

Roll was confirmed as follows:

Commissioners present: M. Dunn, N. Berga, B. Peters, D. Peck, V. Askin

Commissioners absent: C. Hutchison, B. Bornemann

Staff/Council Liaison present: Public Works Director S. Curtin, Public Works Administrative Assistant L. List

A quorum was present.

c. Agenda Approval

2. SCHEDULED PUBLIC COMMENT

a. Tav Ammu – Clean Harbors Survey

Tav Ammu provided a presentation on the Clean Harbors Survey.

3. UNSCHEDULED PUBLIC COMMENT – None.

4. APPROVAL OF MEETING SUMMARY

- a. February 7, 2022
- b. May 9, 2022

MOTION:

Commissioner Peck **MOVED** to approve the meeting summary of February 7, 2022. Commissioner Askin **SECONDED** the motion. There were no objections; **SO ORDERED**.

MOTION:

Commissioner Peters **MOVED** to approve the meeting summaries of May 9, 2022. Commissioner Askin **SECONDED** the motion. There were no objections; **SO ORDERED**.

5. **UNFINISHED BUSINESS** – None

6. **NEW BUSINESS**

a. **Discussion** – Clean Harbors Survey Write-up

Director Curtin encouraged the commission to look at the website presented during Tav Ammu's presentation, and reviewed signage. The commission discussed fuel capability, Kenai's participation, dock agreement meeting requirements, and cannery regulation.

Tav Ammu clarified that Kenai is already following most aspects, and Director Curtin will look into them.

b. **Discussion** – USACE Boat Ramp Dredging Permit Renewal

Director Curtin noted that the Army Corp permit was renewed for three years with a one-year extension and an invoice was sent for \$24,000. He noted there was two special use permits of \$1,000 per permit. He also reported that the River Center added regulations regarding dredging, a cathodic was installed, and the boat ramp was dredged.

The commission discussed reserved fishery dipnet, RFP for garbage, and toilets going out this week, and Parks & Recreation managing the day-to-day while Public Works will manage the setup and takedown.

c. **Discussion** – HDR Bluff Stabilization Project 65% DDR received

Director Curtin reported that the 65% design was received, and 95% will be received later this summer.

The commission discussed a private property purchase that as of two weeks ago all but two properties have been purchased; one is in negotiation and one is holding out.

7. **REPORTS**

- a. Public Works Director – No report.
- b. Commission Chair – No report.
- c. City Council Liaison – No report.

8. **NEXT MEETING ATTENDANCE NOTIFICATION** – August 8, 2022

Director Curtin noted the tour of the fishery on a Fire Department Boat will be set up.

9. **COMMISSIONER COMMENTS AND QUESTIONS** - None

10. **ADDITIONAL PUBLIC COMMENT** - None

11. **ADJOURNMENT**

The meeting was adjourned at approximately 6:51 p.m.

Meeting summary prepared and submitted by:

Meghan Thibodeau
Deputy City Clerk

DRAFT



Kenai City Council - Regular Meeting

July 06, 2022 – 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

****Telephonic/Virtual Information on Page 3****

www.kenai.city

Action Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Consent Agenda (*Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED PUBLIC COMMENTS (*Public comment limited to ten (10) minutes per speaker*)

1. "Introduction to Executive Director" Peter Evon, Executive Director of the Kenaitze Indian Tribe.

C. UNSCHEDULED PUBLIC COMMENTS (*Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

D. PUBLIC HEARINGS

1. **ENACTED WITHOUT OBJECTION. Ordinance No. 3295-2022** – Amending the Official Zoning Map by Rezoning Certain Parcels Southeast of Beaver Loop Road along Basin View Way, Kim N Ang Court, Cub Court, Ames Road, and Dolchok Lane from Rural Residential to Rural Residential-1. (Administration)
2. **ADOPTED WITHOUT OBJECTION. Resolution No. 2022-52** – Authorizing a Contract Award to Supply Operational Chemicals for the City's Water Treatment and Wastewater Treatment Facilities. (Administration)
3. **ADOPTED WITHOUT OBJECTION. Resolution No. 2022-53** – Authorizing a Service Agreement for the Personal Use Fishery Dumpsters and Portable Restrooms. (Administration)
4. **ADOPTED WITHOUT OBJECTION. Resolution No. 2022-54** – Authorizing a Service Contract Extension to Provide Refueling Services for City Facility Fuel Tanks. (Administration)
5. **ADOPTED WITHOUT OBJECTION. Resolution No. 2022-55** – Amending the Facility Management Agreement for Winter Services Provided by Red Line Sports at the City of Kenai Multi-Purpose Facility. (Administration)

6. **ADOPTED WITHOUT OBJECTION. Resolution No. 2022-56** – Approving Amendments to the Standard Lease Form for the Lease of Airport Reserve Lands Between the City of Kenai and State of Alaska, Department of Transportation & Public Facilities, Division of Facility Services-10 On Lot 4A, FBO Subdivision No. 11. (Administration)

E. MINUTES

1. *Regular Meeting of June 15, 2022. (City Clerk)

F. UNFINISHED BUSINESS

G. NEW BUSINESS

1. *Action/Approval - Bills to be Ratified. (Administration)
2. *Action/Approval - Purchase Orders Over \$15,000. (Administration)
3. *Action/Approval – Special Use Permit to Kenai Chamber of Commerce and Visitor Center to use and operate of the Moosemeat John Cabin. (Administration)
4. *Action/Approval – Restaurant Designation Permit Filed by Griffin Golf LLC, D/B/A Kenai Golf Course. (City Clerk)
5. *Ordinance No. 3296-2022 – Accepting and Appropriating Donations to the Kenai Community Library for the Purchase of Library Materials. (Administration)
6. *Ordinance No. 3297-2022 – Amending Kenai Municipal Code 7.15.090 - Disposal of Surplus or Obsolete Materials and Equipment, to Allow for the Police Department to Dispose of Certain Surplus and Obsolete Materials without Advertisement, Public Opportunity, or Procedures to Obtain the Highest Price. (Administration)
7. *Ordinance No. 3298-2022 – Enacting Kenai Municipal Code Chapter 14.30 - Floodplain Management, within Title 14 - Planning and Zoning, to Regulate Land Use within the Flood Plain and Authorizing the City to Participate in the National Flood Insurance Program. (Administration)
8. *Ordinance No. 3299-2022 – Increasing Estimated Revenues and Appropriations in the Airport Special Revenue and Airport Improvements Capital Project Funds and Authorizing a Non-Federal Reimbursable Agreement to Provide Project Support for a Medium Intensity Approach Light System with Runway Alignment Indicator Lights (MALSR) and any Other Impacts from the Kenai Municipal Airport Runway Rehabilitation Project. (Administration)
9. **APPROVED WITHOUT OBJECTION. Action/Approval** – City of Kenai Police Department Appointment to the Kenai Peninsula Borough’s Emergency Services Communication Advisory Board. (Administration)

H. COMMISSION / COMMITTEE REPORTS

1. Council on Aging
2. Airport Commission
3. Harbor Commission
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Committee
7. Mini-Grant Steering Committee

I. REPORT OF THE MAYOR

J. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
3. City Clerk

K. ADDITIONAL PUBLIC COMMENT

1. Citizens Comments (*Public comment limited to five (5) minutes per speaker*)
2. Council Comments

L. EXECUTIVE SESSION

M. PENDING ITEMS

N. ADJOURNMENT

O. INFORMATION ITEMS

1. Purchase Orders Between \$2,500 and \$15,000

The agenda and supporting documents are posted on the City's website at www.kenai.city. Copies of resolutions and ordinances are available at the City Clerk's Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk's Office at 907-283-8231.

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Dial In: (253) 215-8782 or (301) 715-8592

Meeting ID: 849 0577 8809 **Passcode:** 187298



Kenai City Council - Special Meeting

July 26, 2022 – 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

****Telephonic/Virtual Information Below****

www.kenai.city

Action Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval

B. PUBLIC HEARING

1. **ADOPTED AS AMENDED UNANIMOUSLY. Resolution No. 2022-57** - Requesting the State of Alaska Commissioner of Fish and Game Allow the East Side Set Net Fishery Additional Opportunity to Harvest Sockeye Salmon During the 2022 Season. (Vice Mayor Glendening, Council Members Knackstedt, Pettey, Winger, Baisden and Sounart)

C. NEW BUSINESS – None.

D. PUBLIC COMMENT (*Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

E. EXECUTIVE SESSION – None.

F. ADJOURNMENT

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