

**KENAI HARBOR COMMISSION
REGULAR MEETING
NOVEMBER 8, 2021 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
CHAIR PRO TEM CHRISTINE HUTCHISON, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER

Chair Pro Tem Hutchison called the meeting to order at approximately 6:00 p.m.

a. Pledge of Allegiance

Chair Pro Tem Hutchison led those assembled in the Pledge of Allegiance.

b. Roll Call

Roll was confirmed as follows:

Commissioners present: C. Hutchison, B. Bornemann, N. Berga (via electronic participation), B. Peters, D. Peck

Commissioners absent: M. Dunn,

Staff/Council Liaison present: Public Works Director S. Curtin, Public Works Administrative Assistant L. List, Deputy City Clerk M. Thibodeau, Planning Director R. Foster, Council Liaison G. Pettey

A quorum was present.

c. Agenda Approval

MOTION:

Commissioner Peters **MOVED** to approve the agenda as written and Commissioner Bornemann **SECONDED** the motion. There were no objections; **SO ORDERED**.

2. SCHEDULED PUBLIC COMMENTS – None.

3. UNSCHEDULED PUBLIC COMMENT – None.

4. APPROVAL OF MEETING SUMMARY

- a. Regular Meeting of June 7, 2021
- b. Special Meeting of August 23, 2021

MOTION:

Commissioner Peters **MOVED** to approve the meeting summaries of June 7, 2021 and August 23, 2021 and Commissioner Bornemann **SECONDED** the motion. There were no objections; **SO ORDERED**.

5. **UNFINISHED BUSINESS** – None.

6. **NEW BUSINESS**

- a. **Discussion/Recommendation** – Resolution No. HC21-01 – Recommending the Council of the City of Kenai Approve and Adopt the City of Kenai Land Management Plan

MOTION:

Commissioner Peters **MOVED** to approve Resolution No. HC21-01 and Commissioner Peck **SECONDED** the motion.

Planning Director Foster gave a presentation on the draft Land Management Plan (LMP), including why it was created, the background and development of the LMP, the new City Lands Inventory and Database, the objectives of the LMP, how it categorizes lands by recommendation, and timeline for approval by commissions and Council. He provided a demonstration of the new GIS tool and explained how it interacts with the database, and how it can be used by the City and the public in the future.

It was explained that the database and GIS mapping tool is currently for internal use only but would be available to the public in the future, and that right now parcel information can be found through the City's website and through City Administration. It was noted that maps 35, 36 and 37 would be of most interest to the Harbor Commission.

Clarification was provided that the document is a tool to provide data in an efficient manner, and Administration is seeking approval and recommendation to take to Council. Suggestions included a digital file with plat information which could be helpful to the public and less cumbersome than the LMP; connecting the GIS tool with the Kenai Peninsula Borough parcel viewer. Clarification was provided on the implementation stage, and leased set net sites. The discussion included how it can benefit from information and recommendations from the waterfront development feasibility study.

MOTION:

Commissioner Bornemann **MOVED** to postpone Resolution No. HC21-01 until a Special Meeting in January, date to be determined. Commissioner Peck **SECONDED** the motion. There were no objections; **SO ORDERED**.

7. **REPORTS**

- a. **Public Works Director** – S. Curtin reported on the following:
- Dipnet Report: late fish run;
 - South Beach port-a-potties resulted in some savings, but not as much as he hoped
- b. **Harbor Commission Chair** – No report.
- c. **City Council Liaison** – Council Member Pettey thanked the commission for their discussion on the LMP. Reported on the actions of recent City Council meetings.

8. **NEXT MEETING ATTENDANCE NOTIFICATION** – February 7, 2022

Noted that a Special Meeting would be scheduled for January.

9. **COMMISSIONER COMMENTS AND QUESTIONS**

Commissioner Peters welcomed Council Member Pettey, wished everyone happy holidays.

Commissioner Peck welcomed Council Member Pettey and thanked Administration for the LMP presentation.

Vice Chair Berga thanked the commission for their discussion on the LMP and waterfront development.

10. **ADDITIONAL PUBLIC COMMENT**

Council Member Glendening encouraged the commission to spend their time working on the LMP and focus on the Harbor areas.

11. **INFORMATION ITEMS** – None.

12. **ADJOURNMENT**

There being no further business before the Commission, the meeting was adjourned at approximately 7:45 p.m.

Meeting summary prepared and submitted by:



Meghan Thibodeau
Deputy City Clerk