

**KENAI HARBOR COMMISSION
REGULAR MEETING
FEBRUARY 8, 2021 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
COMMISSION CHAIR DUNN, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER

Commissioner Chair Dunn called the meeting to order at approximately 6:00 p.m.

a. Pledge of Allegiance

Commissioner Chair Dunn led those assembled in the Pledge of Allegiance.

b. Roll Call

Roll was confirmed as follows:

Commissioners present: Chair M. Dunn, C. Crandall, B. Bornemann, B. Peters, C. Hutchison, N. Berga, D. Peck

Commissioners absent:

Staff/Council Liaison present: Public Works Director S. Curtin, Deputy City Clerk M. Thibodeau, Council Member J. Glendening

A quorum was present.

c. Election of Chair and Vice-Chair

MOTION:

Commissioner Crandall **MOVED** to re-elect Chair Dunn; Commissioner Peters **SECONDED** the motion.

MOTION:

Commissioner Crandall **MOVED** to re-elect Vice-Chair Berga; Commissioner Bornemann **SECONDED** the motion.

UNANIMOUS CONSENT was requested for both motions.

VOTE: There being no objections, **SO ORDERED.**

d. Agenda Approval

MOTION:

Commissioner Crandall **MOVED** to approve the agenda as written and Commissioner Peck **SECONDED** the motion. There were no objections; **SO ORDERED.**

2. **SCHEDULED PUBLIC COMMENTS** – None.
3. **UNSCHEDULED PUBLIC COMMENT** – None.
4. **APPROVAL OF MEETING SUMMARY**

a. November 9, 2020

MOTION:

Commissioner Crandall **MOVED** to approve the meeting summary of November 9, 2020 and requested **UNANIMOUS CONSENT**. Commissioner Peters **SECONDED** the motion. There were no objections; **SO ORDERED**.

b. b. January 25, 2021

It was noted that the first page header on this summary read "KENAI HARBOR COMMISSION REGULAR MEETING" and it was actually a Special Meeting. Clarification was provided that the summary would be corrected and included in the next Harbor Commission meeting packet for approval.

5. **UNFINISHED BUSINESS** – None.
6. **NEW BUSINESS**

a. **Discussion** – Request for Proposals (RFP) 2021 City of Kenai Bluff Bank Stabilization Professional Engineering Services

Public Works Director Curtin provided an overview of the project status. He noted that there is an active RFP out right now, and they are in the process of obtaining professional engineering design services. He hopes to have engineering team on board in March 2021, and expects that they will take a year to get through design phase and prepare bid-ready documents. He intends to have the documents ready to go out for construction bids as early as spring 2022, but the release is dependent on the funding they receive from the Army Corps of Engineers.

b. **Discussion** – KMC Title 11.10 Overview of Commission Responsibilities

Public Works Director Curtin provided an overview of commission responsibilities for the benefit of new and returning commissioners.

7. **REPORTS**

a. **Public Works Director** – S. Curtin reported on the following:

- Provided update on dock repair project;
- Discussed upcoming thoughts on future capital project needs;
- Timeframe for capital project considerations to be approved by the commissions at the November meeting.

b. **Harbor Commission Chair** – No report.

- c. **City Council Liaison** – Council Member Glendening reported on the actions of the City Council meetings of November 23, 2020; December 2, 2020; December 16, 2020; January 6, 2021; January 20, 2021 and February 3, 2021.

8. **NEXT MEETING ATTENDANCE NOTIFICATION** – March 8, 2021

9. **COMMISSIONER COMMENTS AND QUESTIONS**

Vice Chair Berga asked Commissioner Bornemann about what kind of data collection and testing had been done by the Kenai Watershed Forum.

Commissioner Bornemann addressed Vice Chair Berga's question. He went on to provide an update on the activities of the Anadromous Waters Habitat Protection task force, from his perspective of sitting on this board. He noted that the Bluff Erosion Project was not taken into consideration during the task force discussions.

Commissioner Peters congratulated Chair Dunn and Vice Chair Berga on their re-election, and welcomed Commissioner Peck to the Harbor Commission.

Commissioner Crandall thanked Chair Dunn and Vice Chair Berga for their continued service to the Harbor Commission.

Chair Dunn said that he enjoys serving as Chair on the Harbor Commission, and hopes they are making a positive impact on the City of Kenai, and he appreciates the help of the Council Liaison and all commissioners.

10. **ADDITIONAL PUBLIC COMMENT** – None.

11. **INFORMATION ITEMS** – None.

12. **ADJOURNMENT**

There being no further business before the Commission, the meeting was adjourned at 7:27 p.m.

Meeting summary prepared and submitted by:



Meghan Thibodeau
Deputy City Clerk

