

**KENAI HARBOR COMMISSION
REGULAR MEETING
MAY 11, 2020 – 6:00 P.M.
KENAI CITY HALL
CHAIR MIKE DUNN, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER

Chair Dunn called the meeting to order at approximately 6:00 p.m.

a. Pledge of Allegiance

Chair Dunn led those assembled in the Pledge of Allegiance.

b. Roll Call

Roll was confirmed as follows:

Commissioners present: Chair M. Dunn, Vice-Chair C. Crandall, B. Peters, N. Berga,
C. Hutchison, J. Desimone, B. Bornemann

Commissioners absent:

Staff/Council Liaison present: Public Works Director S. Curtin, City Planner E. Appleby,
Public Works Assistant K. Feltman, Council Member R.
Peterkin

A quorum was present.

c. Agenda Approval

MOTION:

Commissioner Crandall **MOVED** to approve the agenda and Commissioner Desimone **SECONDED** the motion. There were no objections; **SO ORDERED**.

2. SCHEDULED PUBLIC COMMENTS – None.

3. UNSCHEDULED PUBLIC COMMENT – None.

4. APPROVAL OF MEETING SUMMARY

a. March 9, 2020

MOTION:

Commissioner Crandall **MOVED** to approve the meeting summary of March 9, 2020; and Commissioner Berga **SECONDED** the motion. There were no objections; **SO ORDERED**.

5. UNFINISHED BUSINESS – None.

6. NEW BUSINESS

a. **Discussion/Recommendation** – Contract to Use Cranes, Offices, and Operating Area at the Boating Facility 2020

The Public Works Director reported that no bids were received and he was in negotiations with Pacific Star Seafoods. It was noted that Pacific Star Seafoods would not be providing fuel as part of their agreement and they would have non-exclusive use of the dock. It was clarified that fishery users that apply for use of the dock crane would still be able to utilize the dock and cranes under the Special Use Permit process.

MOTION:

Commissioner Hutchison **MOVED** to recommend Council enter into agreement with Pacific Star Seafoods and Commissioner Crandall **SECONDED** the motion. There were no objections; **SO ORDERED**.

b. **Discussion/Recommendation** – Change of Use and Assignment of Lease for Lot 2, Kenai Spit Subdivision from North Pacific Seafoods, Inc. to E&E Foods, Inc. d/b/a Pacific Star Seafoods.

It was noted the City Planner was seeking a recommendation from the Harbor Commission for a change of use and assignment of lease. The lease value was discussed.

MOTION:

Commissioner Crandall **MOVED** to recommend Council approve the change of use and assignment of lease to E&E Foods, Inc. d/b/a Pacific Star Seafoods and Commissioner Peters **SECONDED** the motion. There were no objections; **SO ORDERED**.

c. **Recommendation** – FY2021-2025 Capital Improvement Plan

The Commission discussed the Capital Improvement Plan and the priority of the Personal Use Fishery Float Replacement and the City Dock Boat Ramp Replacement projects.

MOTION:

Commissioner Peters **MOVED** to approve the Personal Use Fishery projects as defined in the FY2021-2025 Capital Improvement Plan and Commissioner Crandall **SECONDED** the motion. There were no objections; **SO ORDERED**.

7. **REPORTS**

a. **Public Works Director** – S. Curtin reported the following:

- The City Dock opened on May 8th;
- He provided an update regarding the cathodic protection repair and installation from the previous earthquake damage, and the status of dredging at the dock;
- The State was moving forward with the Personal Use Fishery this year;
- He provided an update of the Bluff Erosion and Peninsula Avenue projects as well as Department of Transportation (DOT) projects;
- The Special Use Permit process was continuing this year for the City Dock cranes use; and

- A vault restroom was being constructed by Nelson Engineering for the Personal Use Fishery.

b. **Commission Chair** – No report.

c. **City Council Liaison** – R. Peterkin reported on the actions of the May 6 Council Meeting.

8. **NEXT MEETING ATTENDANCE NOTIFICATION** – June 8, 2020

9. **COMMISSIONER COMMENTS AND QUESTIONS**

Commissioner Crandall thanked the City Council members for their hard work and diligence during this time and thanked everyone for their participation through virtual meeting.

Commissioner Peters expressed thanks for the discussion and noted he was looking forward to meeting in person soon.

Chair Dunn thanked everyone for being in attendance to the Commission meeting.


10. **ADDITIONAL PUBLIC COMMENT** – None.

11. **INFORMATION ITEMS** – None.

12. **ADJOURNMENT**

There being no further business before the Commission, the meeting was adjourned at approximately 7 p.m.

Meeting summary prepared and submitted by:



Jacquelyn LaPlante
Deputy City Clerk

