

**KENAI HARBOR COMMISSION
APRIL 8, 2019 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
CHAIR MIKE DUNN, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER

Chair Dunn called the meeting to order at approximately 6:05 p.m.

a. Pledge of Allegiance

Chair Dunn led those assembled in the Pledge of Allegiance.

b. Roll Call

Roll was confirmed as follows:

Commissioners present: Chair M. Dunn, C. Hutchison, B. Peters, G. Greenberg, N. Berga

Commissioners absent: Vice-Chair C. Crandall, J. Desimone

Staff/Council Liaison present: Public Works Director S. Curtin, Public Works Assistant K. Feltman, City Clerk J. Heinz, Council Member R. Peterkin

A quorum was present.

c. Agenda Approval

The following revisions to the packet were noted:

Add to item 6.a Possible Questionnaire about the City Dock

- Potential Poll Questions
- Organizations Contacted reg. Potential Poll

Add to item 6.c Potential Credit Card Readers at the City Dock Cranes

- Proposal for City of Kenai Crane Control

MOTION:

Commissioner Greenberg **MOVED** to approve the agenda with revisions noted and Commissioner Peters **SECONDED** the motion. There were no objections; **SO ORDERED**.

2. SCHEDULED PUBLIC COMMENTS – (10 minutes) None scheduled.

3. UNSCHEDULED PUBLIC COMMENT

Resident Abe Pelgrim noted the importance of the Kenai City Dock and his uses for it with commercial fishing and moving freight materials May 25 through October 1, three to five times a week. He added that in previous years he would call the City ahead of time to get fuel as well.

4. APPROVAL OF MEETING SUMMARY

a. March 11, 2019

MOTION:

Commissioner Peters **MOVED** to approve the meeting summary of March 11, 2019; and Commissioner Greenberg **SECONDED** the motion. There were no objections; **SO ORDERED**.

5. UNFINISHED BUSINESS

- a. **Discussion/Recommendation** – Kenai Municipal Code Amendments for Wake Signage, Safety Signage and Navigational Buoys

MOTION:

Commissioner Hutchison **MOVED** to recommend two additional buoys be placed within the mouth of the Kenai River closer to the Dipnet fishery, add two informational signs, and include the information on the Dipnet app; and Commissioner Berga **SECONDED** the motion. There were no objections; **SO ORDERED**.

- b. **Discussion/Recommendation** – Harbor Commission Title 11 Amendments

The Public Works Director discussed the difference between Tidelands and Airport Lands noting it would not be appropriate for leases to match Airport Lands regulations.

MOTION:

Commissioner Peters **MOVED** to recommend to Council revisions to Title 11 as is and Commissioner Greenberg **SECONDED** the motion. There were no objections; **SO ORDERED**.

6. NEW BUSINESS

- a. **Discussion/Recommendation** – Possible Questionnaire about the City Dock

The Public Works Director referenced the laydown materials with potential poll questions and asked the Commission for any revisions to the draft questionnaire.

MOTION:

Commissioner Hutchison **MOVED** to recommend to Council to pursue the survey initiative, incorporating both sets of questions into one survey using Survey Monkey, distribute it to associated user groups, advertise in the newspaper, the City's website, and on Facebook, and have printed copies available in City Hall; and Commissioner Greenberg **SECONDED** the motion.

Monthly updates were requested.

There were no objections; **SO ORDERED**.

- b. **Discussion** - Potential for Dredging at the City Dock

The Public Works Director noted tying off to mooring was permitted with the Army Corp of Engineers and the City would start excavating the launch ramp around April 18.

MOTION:

Commissioner Hutchison **MOVED** to postpone this discussion item to the August meeting and Commissioner Peters **SECONDED** the motion. There were no objections; **SO ORDERED**.

c. **Discussion** - Potential Credit Card Readers at the City Dock Cranes

The Public Works Director referenced the quote from Alaska ATS for card readers for three cranes. The Director added that dock improvements was on the Capital Improvements Projects (CIP) list and he would include card readers at the City Dock Cranes.

It was noted the CIP list would be provided at the next meeting.

7. REPORTS

a. **Public Works Director** – S. Curtin reported on the following:

- A Request for Proposals was being put together for the contract to use cranes, offices, and operating area at the boating facility; and
- He was currently working on FY20 budgets.

b. **Commission Chair** – M. Dunn thanked everyone for their help and input.

c. **City Council Liaison** – R. Peterkin reported on the April 3 City Council Meeting actions. He also noted communication with the U.S. Coast Guard regarding a joint enforcement effort during Dipnet season, and that they would attend the next Harbor Commission meeting.

8. NEXT MEETING ATTENDANCE NOTIFICATION – May 13, 2019

Due to a conflict in scheduling, the next meeting date was changed from May 6 to May 13.

9. COMMISSIONER COMMENTS AND QUESTIONS

Chair Dunn recommended Commissioners read the Harbor Website page.

Commissioners thanked Mr. Pelgrim for attending the Harbor Commission meeting.


10. ADDITIONAL PUBLIC COMMENT – None.

11. INFORMATION ITEMS – None.

12. ADJOURNMENT

There being no further business before the Commission, the meeting was adjourned at 7:50 p.m.

Meeting summary prepared and submitted by:



Jacquelyn LaPlante
Deputy City Clerk

