

**KENAI HARBOR COMMISSION – REGULAR MEETING
NOVEMBER 10, 2025 - 6:45 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611
CHAIR JEANNE KEATON, PRESIDING**

MINUTES

A. CALL TO ORDER

A Regular Meeting of the Harbor Commission was held on November 10, 2025, in the Kenai City Council Chambers, Kenai, AK. Chair Keaton called the meeting to order at approximately 6:45 p.m.

1. Pledge of Allegiance

Chair Keaton led those assembled in the Pledge of Allegiance.

2. Roll Call

There were present:

Jeanne Keaton, Chair
Zachary Rohr

Lisa Gabriel (*remote participation*)
Matthew Moffis, Vice Chair

A quorum was present.

Also in attendance were:

Lee Frey, Public Works Director
Lisa List, Public Works Administrative Assistant
Phil Daniel, City Council Liaison

3. Agenda Approval

MOTION:

Vice Chair Moffis **MOVED** to approve the agenda as presented. Commissioner Rohr **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED.**

B. SCHEDULED PUBLIC COMMENTS - None.

C. UNSCHEDULED PUBLIC COMMENTS - None.

D. APPROVAL OF MINUTES

1. April 7, 2025 Regular Meeting Minutes

MOTION:

Vice Chair Moffis **MOVED** to approve the April 7, 2025 Harbor Commission minutes. Commissioner Rohr **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED.**

E. UNFINISHED BUSINESS - None.

F. NEW BUSINESS

1. Discussion/Action - Review of Commission Role, Future Status and Possible Sunset.

A summary review of the work session conducted immediately preceding the meeting was provided, noting there were other City Commissions whose duties overlapped those of the Harbor Commission; and, if the Harbor Commission was sunset, it could always be brought back in the future if needed.

There was discussion regarding the role of the Commission being communications with the public and communicating that information to the City Council; the City did not have a harbor; Commissioner Rohr stated he had made QR codes for receiving dipnetting recommendations from the public, with only two being received from the thousands of people who participate in dipnetting.

Director Frey outlined the process moving forward with the recommendation to sunset the Harbor Commission, and provided clarification on what would occur should the Commission not have a quorum available to meet on final recommendation to Council.

MOTION:

Commissioner Gabriel **MOVED** to recommend the City Council consider sunsetting the Harbor Commission. Commissioner Rohr **SECONDED** the motion.

VOTE:

YEA: Gabriel, Keaton, Moffis, Rohr

NAY: None

MOTION PASSED.

G. REPORTS

1. Public Works Director - Director Frey reported on the following:

- 2025 Dipnet Report was included in the November 5, 2025 City Council Packet.
- New floats for the Dock were received, the streets crew would be working on them over the winter.

2. Commission Chair - No report.

3. City Council Liaison - Council Member Daniel reported on recent actions of the City Council.

H. ADDITIONAL PUBLIC COMMENTS - None.

I. NEXT MEETING ATTENDANCE NOTIFICATION - February 10, 2026.

There was discussion regarding moving the next meeting to December, as there were Commissioners terms ending on December 31, 2025, who did not intend to reapply. The next meeting date requested was December 8, 2025.

J. COMMISSION QUESTIONS AND COMMENTS - None.

Chair Keaton thanked everyone for their service.

K. ADJOURNMENT

L. INFORMATIONAL ITEMS - None.

There being no further business before the Harbor Commission, the meeting was adjourned at 6:32 p.m.

I certify the above represents accurate minutes of the Harbor Commission meeting of November 10, 2025.



Logan Parks
Deputy City Clerk