

**KENAI HARBOR COMMISSION – REGULAR MEETING
NOVEMBER 12, 2024 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611
VICE CHAIR JEANNE REVEAL, PRESIDING**

ACTION MINUTES

A. CALL TO ORDER

A Regular Meeting of the Harbor Commission was held on November 12, 2024, in the Kenai City Council Chambers, Kenai, AK. Vice Chair Reveal called the meeting to order at approximately 6:00 p.m.

1. Pledge of Allegiance

Vice Chair Reveal led those assembled in the Pledge of Allegiance.

2. Roll Call

There were present:

Jeanne Reveal, Vice Chair
Zachary Rohr

Lisa Gabriel, Chair (*electronic participation*)
Matthew Moffis

A quorum was present.

Also in attendance were:

Lee Frey, Public Works Director
Lisa List, Public Works Administrative Assistant
Sovala Kisena, City Council Liaison
Shellie Saner, City Clerk

3. Agenda Approval

MOTION:

Commissioner Moffis **MOVED** to approve the agenda as presented. Commissioner Rohr **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED.**

B. SCHEDULED PUBLIC COMMENTS - None.

C. UNSCHEDULED PUBLIC COMMENTS - None.

D. APPROVAL OF MINUTES

1. August 12, 2024

MOTION:

Commissioner Moffis **MOVED** to approve the August 12, 2024 Harbor Commission minutes. Commissioner Rohr **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED.**

E. UNFINISHED BUSINESS – None.

F. NEW BUSINESS

1. **Discussion/Recommendation** - Harbor Commission Projects for the FY26-FY30 Capital Improvement Plan.

MOTION:

Commissioner Moffis **MOVED** to recommend City Council approval of the Harbor Commission Projects for the FY26-FY30 Capital Improvement Plan. Commissioner Rohr **SECONDED** the motion.

Director Frey gave a staff report from information provided in the packet, and provided information on current projects with funds already approved.

UNANIMOUS CONSENT was requested on the motion.

VOTE: There being no objection; **SO ORDERED.**

2. **Discussion** - Review and work plan goals and prepare a report for the council.

City Clerk Saner reviewed the purpose of the Commission Annual Report. Commissioner Rohr volunteered to draft the Harbor Commission Annual Report.

G. REPORTS

1. Public Works Director – Director Frey introduced himself and noted that he was available for questions.
2. Commission Chair – None.
3. City Council Liaison – Council Member Kisena reported on recent actions of the City Council.

H. ADDITIONAL PUBLIC COMMENTS – None.

I. NEXT MEETING ATTENDANCE NOTIFICATION – February 10, 2025.

J. COMMISSION QUESTIONS AND COMMENTS – None.

K. ADJOURNMENT

L. INFORMATIONAL ITEMS – None.

There being no further business before the Harbor Commission, the meeting was adjourned at 6:15 p.m.

I certify the above represents accurate minutes of the Harbor Commission meeting of November 12, 2024.



Meghan Thibodeau
Deputy City Clerk