

**KENAI HARBOR COMMISSION – REGULAR MEETING  
AUGUST 12, 2024 – 6:00 P.M.  
KENAI CITY COUNCIL CHAMBERS  
210 FIDALGO AVE., KENAI, AK 99611  
CHAIR PRO TEMPORTE JOHN COSTON, PRESIDING**

**ACTION MINUTES**

**A. CALL TO ORDER**

A Regular Meeting of the Harbor Commission was held on August 12, 2024, in the Kenai City Council Chambers, Kenai, AK. Commissioner Coston called the meeting to order at approximately 6:00 p.m.

Having no presiding officer present in chambers, the first order of business was the election of a Chair Pro Tempore.

**MOTION:**

Commissioner Moffis **NOMINATED** Commissioner Coston to serve as Chair Pro Tempore for the meeting.

**VOTE:**        There being no objection; **SO ORDERED.**

**1. Pledge of Allegiance**

Chair Pro Tempore Coston led those assembled in the Pledge of Allegiance.

**2. Roll Call**

There were present:

John Coston  
Matthew Moffis

Lisa Gabriel, Chair (*electronic participation*)  
Jeanne Reveal, Vice Chair (*electronic participation*)

A quorum was present.

Also in attendance were:

Scott Curtin, Public Works Director  
Lisa List, Public Works Administrative Assistant  
Shellie Saner, City Clerk  
Deborah Sounart, City Council Member

**3. Agenda Approval**

**MOTION:**

Commissioner Moffis **MOVED** to approve the agenda as presented. Commissioner Gabriel **SECONDED** the motion.

**VOTE:**        There being no objection; **SO ORDERED.**

**B. SCHEDULED PUBLIC COMMENTS - None.**

**C. UNSCHEDULED PUBLIC COMMENTS - None.**

**D. APPROVAL OF MINUTES**

1. May 6, 2024 Regular Meeting
2. July 1, 2024 Special Meeting

**MOTION:**

Commissioner Moffis **MOVED** to approve the May 6, 2024 and July 1, 2024 Harbor Commission minutes. Commissioner Gabriel **SECONDED** the motion.

**VOTE:** There being no objection; **SO ORDERED.**

**E. UNFINISHED BUSINESS**

1. Completion of Annual Work Plan

**MOTION:**

Commissioner Moffis **MOVED** to recommend City Council approval of Objective "Signage." Commissioner Gabriel **SECONDED** the motion.

**UNANIMOUS CONSENT** was requested on the motion.

**VOTE:** There being no objection; **SO ORDERED.**

**MOTION:**

Commissioner Reveal **MOVED** to recommend City Council approval of Objective "Reduce Fish Waste at Dipnet Sites." Commissioner Gabriel **SECONDED** the motion.

**VOTE:**

YEA: Gabriel, Reveal, Moffis, Coston

NAY: None.

**MOTION PASSED UNANIMOUSLY.**

**MOTION:**

Chair Pro Tempore Coston **MOVED** to recommend City Council approval of Objective "Review Harbor Master Plan." Commissioner Gabriel **SECONDED** the motion.

The motion was withdrawn.

**MOTION:**

Chair Pro Tempore Coston **MOVED** to recommend City Council approval of Objective "Conduct Harbor Use Survey." Commissioner Gabriel **SECONDED** the motion.

**UNANIMOUS CONSENT** was requested on the motion.

**VOTE:** There being no objection; **SO ORDERED.**

**MOTION:**

Chair Pro Tempore Coston **MOVED** to recommend City Council approval of Objective "Support City Council in moving Waterfront Revitalization Plan forward." Commissioner Reveal **SECONDED** the motion.

**UNANIMOUS CONSENT** was requested on the motion.

**VOTE:** There being no objection; **SO ORDERED.**

**MOTION:**

Chair Pro Tempore Coston **MOVED** to recommend City Council approval of Objective "Parking for city dock and dip net areas." Commissioner Reveal **SECONDED** the motion.

**MOTION TO AMEND:**

Commissioner Gabriel **MOVED** to amend the Objective as follows:

Strategy to read: "Identify if there is a need to improve [AND EXPAND] parking at city dock and expand to off-site parking."

Commissioner Reveal **SECONDED** the motion.

**VOTE ON MOTION TO AMEND:**

YEA: Gabriel, Reveal, Moffis, Coston

NAY: None.

**MOTION TO AMEND PASSED UNANIMOUSLY.**

**VOTE ON MAIN MOTION AS AMENDED:**

YEA: Gabriel, Reveal, Moffis, Coston

NAY: None.

**MOTION PASSED UNANIMOUSLY.**

**MOTION:**

Chair Pro Tempore Coston **MOVED** to recommend City Council approval of Objective "Explore other sources of income at city dock and north and south beach." Commissioner Gabriel **SECONDED** the motion.

**UNANIMOUS CONSENT** was requested on the motion.

**VOTE:** There being no objection; **SO ORDERED.**

**MOTION:**

Chair Pro Tempore Coston **MOVED** to recommend City Council approval of Objective "Harbor goals in Imagine Kenai 2030 Comprehensive Plan." Commissioner Moffis **SECONDED** the motion.

**UNANIMOUS CONSENT** was requested on the motion.

**VOTE:** There being no objection; **SO ORDERED.**

**F. NEW BUSINESS** - None.

**G. REPORTS**

1. Public Works Director – Director Curtin reported on the following:
  - Update on Bluff Project.
  - Mud moving next few weeks.
  - Update on Dipnet fishing.
2. Commission Chair – No report
3. City Council Liaison – Council Member Sounart reported on recent actions of the City Council.

**H. ADDITIONAL PUBLIC COMMENTS**

**I. NEXT MEETING ATTENDANCE NOTIFICATION**

- a. September 9, 2024

**J. COMMISSION QUESTIONS AND COMMENTS**

**K. ADJOURNMENT**

**L. INFORMATIONAL ITEMS**

There being no further business before the Harbor Commission, the meeting was adjourned at 6:58 p.m.

I certify the above represents accurate minutes of the Harbor Commission meeting of August 12, 2024.



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Meghan Thibodeau  
Deputy City Clerk