

**KENAI HARBOR COMMISSION – REGULAR MEETING
MAY 6, 2024 - 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611
CHAIR LISA GABRIEL, PRESIDING**

ACTION MINUTES

A. CALL TO ORDER

A Regular Meeting of the Harbor Commission was held on May 6, 2024, in the Kenai City Council Chambers, Kenai, AK. Chair Gabriel called the meeting to order at approximately 6:00 p.m.

1. Pledge of Allegiance

Chair Gabriel led those assembled in the Pledge of Allegiance.

2. Roll Call

There were present:

Lisa Gabriel, Chair
David Peck
John Coston

Jeanne Reveal, Vice Chair
Matthew Moffis

A quorum was present.

Also in attendance were:

Scott Curtin, Public Works Director
Shellie Saner, City Clerk
Terry Eubank, City Manager
Victoria Askin, City Council Liaison

3. Agenda Approval

MOTION:

Commissioner Peck **MOVED** to approve the agenda as presented. Commissioner Coston **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED.**

B. SCHEDULED PUBLIC COMMENTS - None.

C. UNSCHEDULED PUBLIC COMMENTS - None.

D. APPROVAL OF MINUTES

1. February 12, 2024

MOTION:

Vice Chair Reveal **MOVED** to approve the February 12, 2024 Harbor Commission minutes. Commissioner Moffis **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED.**

E. UNFINISHED BUSINESS - None.

F. NEW BUSINESS

1. **Discussion/Recommendation** - Recommendation to Council on Enactment of Ordinance No. 3416-2024 - An Ordinance Repealing, Reenacting and Renaming Kenai Municipal Code Chapter 1.90 - Standard Procedures For Boards, Commissions and Committees, Enacting Chapter 1.95 - Standing Advisory Commissions, Repealing Chapters 11.10 - Harbor Commission, Chapter 19.05 Parks And Recreation Commission, Chapter 21.20 Airport Commission, Enacting Section 14.05.050 - Planning and Zoning Commission - Qualifications and Membership, and Approving Amendments to the Council on Aging Commission's By-Laws to Organize Streamline, and Improve the Efficiency of the City's Standing Commissions.

MOTION:

Commissioner Coston **MOVED** to recommend City Council approval of Ordinance No. 3416-2024. Vice Chair Reveal **SECONDED** the motion.

City Clerk Saner summarized the report as provided in the packet, noting that the proposed new code had substantial structural changes; however, the intent of the Commissions February recommendation remained in the new proposed code.

UNANIMOUS CONSENT was requested on the motion.

VOTE: There being no objection; **SO ORDERED.**

2. **Discussion/Recommendation** - Recommendation to Council on Enactment of Ordinance No. 3417-2024 - An Ordinance Increasing Estimated Revenues and Appropriations by \$12,600 in the General Fund for the Purchase of Approximately 7.8 Acres of Real Property Described as Tract B, Kenai Bluff Stabilization Subdivision from David W. Salter to be Retained by the City for a Public Purpose and Determining that the Public Interest will not be Served by an Appraisal.

MOTION:

Vice Chair Reveal **MOVED** to recommend City Council approval of Ordinance No. 3417-2024. Commissioner Coston **SECONDED** the motion.

City Manager Eubank summarized the report as provided in the packet, noting that owning the property does not create an obligation for the City to start a new Bluff Stabilization Project.

UNANIMOUS CONSENT was requested on the motion.

VOTE: There being no objection; **SO ORDERED.**

G. REPORTS

1. Public Works Director – Director Curtin reported on the following:
 - Personal Use Fishery scheduled to open July 10, 2024.
 - City Dock is now open.
 - Having the same two Special Use Permit applicants, plus one new one for using the crane at the dock.
 - Bluff Stabilization Project is underway, the contractor was sourcing materials and construction not expected to begin until 2025; the formal ribbon cutting for the project kick off is scheduled for June 11, 2025 at the Kenai Senior Center.

There was discussion regarding the method in which the rock for the Bluff Stabilization Project would be delivered.

2. Commission Chair - Chair Gabriel. No report.
3. City Council Liaison – Council Member Askin provided a summary report on Council actions during April.

H. **ADDITIONAL PUBLIC COMMENTS** - None.

I. **NEXT MEETING ATTENDANCE NOTIFICATION** - June 10, 2024.

Commission Coston indicated he would be attending remotely.

J. **COMMISSION QUESTIONS AND COMMENTS**

Gratitude was expressed by the Commission for the work done on the Ordinance presented for recommendation by the Commission.

K. **ADJOURNMENT**

L. **INFORMATIONAL ITEMS** - None.

There being no further business before the Harbor Commission, the meeting was adjourned at 6:40 p.m.

I certify the above represents accurate minutes of the Harbor Commission meeting of May 6, 2024.



Meghan Thibodeau
Deputy City Clerk