

**KENAI COUNCIL ON AGING  
REGULAR MEETING  
AUGUST 12, 2021 – 4:30 P.M.  
KENAI SENIOR CENTER  
361 SENIOR CT., KENAI, AK 99611  
\*Telephonic/Virtual Information Below\*  
<http://www.kenai.city>**

1. **CALL TO ORDER**
  - a. Pledge of Allegiance
  - b. Roll Call
  - c. Agenda Approval
  
2. **SCHEDULED PUBLIC COMMENTS**  
*(Public comment limited to ten (10) minutes per speaker)*
  
3. **UNSCHEDULED PUBLIC COMMENT** *(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)*
  
4. **APPROVAL OF MEETING SUMMARY**
  - a. July 8, 2021.....Pg. 2
  
5. **UNFINISHED BUSINESS**
  
6. **NEW BUSINESS**
  - a. **Discussion** – Change of Meeting Time.....Pg. 5
  
7. **REPORTS**
  - a. Senior Center Director
  - b. Council on Aging Chair
  - c. City Council Liaison.....Pg. 6
  
8. **NEXT MEETING ATTENDANCE NOTIFICATION** – September 9, 2021
  
9. **COUNCIL MEMBERS COMMENTS AND QUESTIONS**
  
10. **ADDITIONAL PUBLIC COMMENT**
  
11. **INFORMATION ITEMS**
  
12. **ADJOURNMENT**

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**KENAI COUNCIL ON AGING  
REGULAR MEETING  
JULY 8, 2021 – 4:30 P.M.  
KENAI SENIOR CENTER  
CHAIR DON ERWIN, PRESIDING**

**MEETING SUMMARY**

**1. CALL TO ORDER**

The meeting was called to order by Chair Erwin at 4:30 p.m.

**a. Pledge of Allegiance**

Chair Erwin led those assembled in the Pledge of Allegiance.

**b. Roll was confirmed as follows:**

Members Present: Williams, Erwin, Craig, Geller, Modigh  
Members Absent: Nelson, Thornton, Milewski

A quorum was present.

Staff/Council Liaison  
Present: Senior Center Director K. Romain, Volunteer Coordinator K. Feltman, and Council Liaison Pettey

**c. Agenda Approval**

**MOTION:**

Member Williams **MOVED** for approval of the agenda as presented and Member Geller **SECONDED** the motion.

**VOTE:** There were no objections. **SO ORDERED.**

**2. SCHEDULED PUBLIC COMMENTS – None.**

**3. UNSCHEDULED PUBLIC COMMENT -- None.**

**4. APPROVAL OF MEETING SUMMARY**

**MOTION:**

Member Craig **MOVED** to approve the May 13, 2021 Meeting Summary as written and Member Williams **SECONDED** the motion.

**VOTE:** There were no objections. **SO ORDERED.**

**5. UNFINISHED BUSINESS**

**a. Discussion/Recommendation – Council on Aging Name Change**

Senior Director Romain reported that she contacted the State Grants Coordinator and learned

that the State would have no objection to Kenai’s Council on Aging changing its name. Discussion followed in which comments included:

- The Kenai Senior Center had been in operation for 60 years. Changing the name could bring in younger seniors;
- “Council on Senior Living,” “Senior Community,” and “Senior Activity Center” were suggested as a new name for the group;
- It was also suggested, the possible name change issue be decided by the Kenai City Council.

**MOTION:**

Member Williams **MOVED** to keep the name as it is and Member Geller **SECONDED** the motion.

**VOTE:**

YEA: Williams, Geller, Modigh, Erwin  
NAY: Craig

**MOTION PASSED.**

6. **NEW BUSINESS** –

a. **Discussion** – 2021 Survey Results

The group reviewed the results of the survey and agreed, the results were excellent.

7. **REPORTS**

- a. Senior Center Director – Senior Center Director Romain reported:
- Lois Nelson resigned from the Council on Aging effective immediately;
  - She was preparing a Title 3 grant request. She would be including information related to requests received for diabetic and gluten-free foods.

A discussion followed related to changing the meeting time from 4:30 p.m. to 3:30 p.m. on the second Thursday of the month.

**MOTION:**

Member Geller **MOVED** to change the meeting time of the Council on Aging from 4:30 p.m. to 3:30 p.m. on the second Thursday of the month. Member Craig **SECONDED** the motion.

**VOTE:** There were no objections. **SO ORDERED.\***

*(\*It was noted, after the meeting, this motion and vote should not have taken place because the issue of changing the meeting time was not included and advertised on the agenda prior to the meeting. The item will be properly placed on the August meeting agenda for consideration.)*

- b. Council on Aging Chair – Chair Erwin, no report.

- c. City Council Liaison – Council Member Pettey reported:
- The Personal Use Fishery was open from 6:00 a.m. to 11:00 p.m.;
  - The Bluff erosion project was moving forward;
  - Kenai Council would be holding a work session on August 4 at 4:00 p.m., regarding River Frontage Restoration;
  - Was very pleased with the Fourth of July Parade.

8. **NEXT MEETING ATTENDANCE NOTIFICATION** – August 12, 2021

Senior Center Director Romain reported she would be absent from the August 12, 2021 meeting.

9. **COUNCIL MEMBERS COMMENTS AND QUESTIONS** – None.

10. **ADDITIONAL PUBLIC COMMENT** – None.

11. **INFORMATION ITEMS** – None.

12. **ADJOURNMENT**

**MOTION:**

Member Craig **MOVED** for adjournment and Member Modigh **SECONDED** the motion. There were no objections.

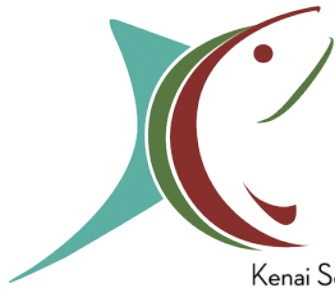
**VOTE:** There were no objections. **SO ORDERED.**

There being no further business, the Council on Aging meeting adjourned at 5:45pm.

Meeting summary prepared and submitted by:

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Meghan Thibodeau  
Deputy City Clerk



# KENAI

Kenai Senior Center | 361 Senior Ct., Kenai, AK 99611 | 907.283.4156 | [www.kenai.city](http://www.kenai.city)

## MEMORANDUM

**TO:** Council on Aging Members  
**FROM:** Kathy Romain, Senior Center Director  
**DATE:** August 5, 2021  
**SUBJECT:** ***CHANGE OF MEETING TIME***

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At the July 8, 2021 meeting, a discussion took place related to changing the Council on Aging meeting time from the current time of 4:30 p.m.

Due to daylight hours decreasing and Thursday afternoon/evening activities at the Senior Center, my suggestion would be to request the Kenai City Council to change the meeting time from 4:30 p.m. to 3:00 or 3:30 p.m.

Your consideration will be appreciated.



## Kenai City Council - Regular Meeting

August 04, 2021 – 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

**\*\*Telephonic/Virtual Information on Page 4\*\***

[www.kenai.city](http://www.kenai.city)

### Action Agenda

#### A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Consent Agenda (*Public comment limited to three (3) minutes) per speaker; thirty (30) minutes aggregated*)

\*All items listed with an asterisk (\*) are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

#### B. SCHEDULED PUBLIC COMMENTS

*(Public comment limited to ten (10) minutes per speaker)*

#### C. UNSCHEDULED PUBLIC COMMENTS

*(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)*

#### D. PUBLIC HEARINGS

1. **ENACTED UNANIMOUSLY AS AMENDED. Ordinance No. 3221-2021** - Determining that Real Property Described as Lot 4A, Block 3, Cook Inlet Industrial Air Park 2014 Replat, According to Plan No. 2014-21, City-Owned Airport Land Located Outside the Airport Reserve, is Not Needed for a Public Purpose and Authorizing the Sale of the Property to Schilling Rentals, an Alaska Partnership. (Administration)
2. **ENACTED UNANIMOUSLY AS AMENDED. Ordinance No. 3222-2021** - Determining that Real Property Described as Lot 1A, Block 1, Deshka Subdivision, According to Plat No. K-1577, City-Owned Airport Land Located Outside the Airport Reserve, is Not Needed for a Public Purpose and Authorizing the Sale of the Property to Schilling Rentals (2016), LLC. (Administration)
3. **ENACTED UNANIMOUSLY. Ordinance No. 3223-2021** - Increasing Fiscal Year 2021 Estimated Revenues and Appropriations in the General Fund – Police Department and Accepting a Grant from the US Department of Transportation Passed through the State of Alaska Department of Transportation and Public Facilities for Traffic Enforcement Overtime Expenditures. (Administration)

4. **POSTPONED UNTIL 9/15/2021. Ordinance No. 3224-2021** - Repealing and Reenacting Kenai Municipal Code Title 6 - Elections, to Provide Clarity, Housekeeping, and Process Improvements. (Vice Mayor Molloy and City Clerk)
5. **ADOPTED UNANIMOUSLY. Resolution No. 2021-53** - Authorizing the City Manager to Execute a Memorandum of Agreement with the State of Alaska Department of Transportation and Public Facilities for Design, Construction and Maintenance of the Kenai Bridge Access Road Pathway Project. (Administration)

**E. MINUTES**

1. **APPROVED BY THE CONSENT AGENDA.** \*Regular Meeting of July 7, 2021. (City Clerk)

**F. UNFINISHED BUSINESS**

**G. NEW BUSINESS**

1. **APPROVED BY THE CONSENT AGENDA.** \*Action/Approval - Bills to be Ratified. (Administration)
2. **APPROVED UNANIMOUSLY.** \*Action/Approval - Purchase Orders Over \$15,000. (Administration)
3. **APPROVED BY THE CONSENT AGENDA.** \*Action/Approval - Non-Objection to Marijuana License Renewals for Red Run Cannabis Company, LLC, Red Run Cannabis Cultivators, LLC, and Cook Inlet Cannabis Company. (City Clerk)
4. **APPROVED BY THE CONSENT AGENDA.** \*Action/Approval - Special Use Permit to Kenai Chamber of Commerce & Visitor Center for Moosemeat John Cabin. (Administration)
5. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 8/18/2021.** \*Ordinance No. 3226-2021 - Increasing Fiscal Year 2021 Estimated Revenues and Appropriations in the General Fund – Police Department and Accepting a Grant from the Alaska High Intensity Drug Trafficking Area for Drug Investigation Overtime Expenditures. (Administration)
6. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 8/18/2021.** \*Ordinance No. 3227-2021 - Accepting and Appropriating a Grant from the U.S. Department of Homeland Security Passed Through the State of Alaska Department of Military and Veterans' Affairs, Increasing Estimated Revenues and Appropriations in the General Fund - Fire Department, and Authorizing the Sole Source Purchase of Portable Radios and Accessories for the Fire Department. (Administration)
7. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 8/18/2021.** \*Ordinance No. 3228-2021 - Increasing Estimated Revenues and Appropriations in the Airport Fund, Terminal Repair and Maintenance Department for Expenditures in Excess of Budgeted Amounts Related to Damage to Terminal Building Siding and Authorizing a Purchase Order to Blazy Construction, Inc. (Administration)

8. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 8/18/2021.**  
\*Ordinance No. 3229-2021 - Accepting a Grant from the Federal Aviation Administration and Increasing Estimated Revenues and Appropriations in the Airport Snow Removal Equipment Capital Project Fund. (Administration)
9. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 8/18/2021.**  
\*Ordinance No. 3230-2021 - Increasing Estimated Revenues and Appropriations in the General Fund - Fire Department for the Purchase of Extrication Equipment Needed to Provide Emergency Response to Motor Vehicle Accidents. (Administration)
10. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 8/18/2021.**  
\*Ordinance No. 3231-2021 - Increasing Estimated Revenues and Appropriations in the COVID-19 Cares Act Recovery Fund for a Federal Cares Act Grant Passed Through the State of Alaska Department of Public Safety for Overtime and Direct Expenditures of the Police, Fire, and Communications Departments of the City. (Administration)
11. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 8/18/2021.**  
\*Ordinance No. 3232-2021 - Increasing Estimated Revenues and Appropriations in the General Fund, Kenai Fine Arts Center Capital Project Fund and Amending the Lease for a Portion of Lot 3, Block 17, Original Townsite of Kenai for the Kenai Fine Arts Center to Provide Additional Funding for Improvements and Modifications Amendment to the Lease for the Kenai Fine Arts Center. (Administration)
12. **APPROVED UNANIMOUSLY. Action/Approval** - Assignment and Assumption of Lease Agreement from Hilcorp Alaska, LLC to Kenai Beluga Pipeline, LLC. (Administration)

**H. COMMISSION / COMMITTEE REPORTS**

1. Council on Aging
2. Airport Commission
3. Harbor Commission
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Committee
7. Mini-Grant Steering Committee

**I. REPORT OF THE MAYOR**

**J. ADMINISTRATION REPORTS**

1. City Manager
2. City Attorney
3. City Clerk



**K. ADDITIONAL PUBLIC COMMENT**

1. Citizens Comments (*Public comment limited to five (5) minutes per speaker*)
2. Council Comments

**L. EXECUTIVE SESSION**

1. Review and Discussion of the Terms of Employment Agreement for the City Clerk which, Pursuant to AS 44.62.310(c)(2) May be a Subject that Tends to Prejudice the Reputation and Character of the City Clerk.

**M. PENDING ITEMS**

**N. ADJOURNMENT**

**O. INFORMATION ITEMS**

1. Purchase Orders Between \$2,500 and \$15,000

*The agenda and supporting documents are posted on the City's website at [www.kenai.city](http://www.kenai.city). Copies of resolutions and ordinances are available at the City Clerk's Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk's Office at 907-283-8231.*

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