

**KENAI COUNCIL ON AGING  
REGULAR MEETING  
JUNE 13, 2019 – 4:30 P.M.  
KENAI SENIOR CENTER  
361 SENIOR CT., KENAI, AK 99611  
<http://www.kenai.city>**

1. **CALL TO ORDER**
  - a. Pledge of Allegiance
  - b. Roll Call
  - c. Agenda Approval
2. **SCHEDULED PUBLIC COMMENTS** *(Public comment limited to ten (10) minutes per speaker)*
3. **UNSCHEDULED PUBLIC COMMENT** *(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)*
4. **APPROVAL OF MEETING SUMMARY**
  - a. April 11, 2019
5. **UNFINISHED BUSINESS** – None.
6. **NEW BUSINESS**
  - a. **Discussion** – 2019 Survey Results
7. **REPORTS**
  - a. Senior Center Director
  - b. Council on Aging Chair
  - c. City Council Liaison
8. **NEXT MEETING ATTENDANCE NOTIFICATION** – July 11, 2019
9. **COUNCIL MEMBERS COMMENTS AND QUESTIONS**
10. **ADDITIONAL PUBLIC COMMENT**
11. **INFORMATION ITEMS**
12. **ADJOURNMENT**

<p><b>PLEASE CONTACT US IF YOU WILL NOT BE ABLE TO ATTEND THE MEETING: JACQUELYN -- 283-8231 OR KATHY -- 283-8211</b></p>
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**KENAI COUNCIL ON AGING  
REGULAR MEETING  
APRIL 11, 2019 – 4:30 P.M.  
KENAI SENIOR CENTER  
CHAIR ROY WILLIAMS, PRESIDING**

**MEETING SUMMARY**

**1. CALL TO ORDER**

Chair Williams called the meeting to order at 4:30 p.m.

**a. Pledge of Allegiance**

Chair Williams led those assembled in the Pledge of Allegiance.

**b. Roll was confirmed as follows:**

Members Present: Chair R. Williams, Vice Chair D. Erwin, V. Geller, A. Weeks, C. Thornton, S. Bise, L. Nelson, B. Modigh

Members Absent: M. Milewski

Staff/Council Liaison Present: Senior Center Director K. Romain, City Planner E. Appleby

A quorum was present.

**c. Agenda Approval**

**MOTION:**

Councilor Geller **MOVED** for approval of the agenda and Councilor Erwin **SECONDED** the motion. There were no objections; **SO ORDERED**.

**2. SCHEDULED PUBLIC COMMENTS**

**a. Elizabeth Appleby** -- Planning Resources Available from AARP

City Planner, Elizabeth Appleby reported she attended the Annual Planning Conference and reviewed the information included in the packet, as well as provided a synopsis of the conference and classes she attended. She noted there were many planning opportunities for seniors on the AARP website and invited the seniors to be involved in the process.

*[Clerk's Note: Council Member Modigh arrived at 4:40 PM]*

E. Appleby also noted a Regional Transit Plan Workshop would be held the end of May to develop goals.

**3. UNSCHEDULED PUBLIC COMMENT – None.**

**4. APPROVAL OF MEETING SUMMARY**

- a. February 14, 2019

**MOTION:**

Councilor Thornton **MOVED** to approve the February 14, 2019 meeting summary and Councilor Erwin **SECONDED** the motion. There were no objections; **SO ORDERED.**

**5. UNFINISHED BUSINESS – None.**

**6. NEW BUSINESS – None.**

**7. REPORTS**

- a. **Senior Center Director** – Romain reported the following:
- The salad bar placement and queue to meal distribution was changed to allow for a better pathway into the dining room during meal time;
  - Due to increasing costs for salad ingredients, salads were mixed and choice of dressings were fewer; and
  - Kitchen staff were implementing better portion control.
- b. **Council on Aging Chair** – Williams stated that the March for Meals event was excellent and suggested to take advantage of any resources AARP may be able to provide for Kenai as the Council on Aging prepares for years ahead.
- c. **City Council Liaison** – No Report.

**8. NEXT MEETING ATTENDANCE NOTIFICATION – May 9, 2019**

**9. COUNCIL MEMBERS COMMENTS AND QUESTIONS**

Concern was noted that shoe/boot cleats should be removed at the front door to alleviate wear and tear on the facility's carpets.

Member Geller thanked everyone for their participation in the March for Meals event.

**10. ADDITIONAL PUBLIC COMMENT – None.**

**11. INFORMATIONAL ITEMS – None.**

**12. ADJOURNMENT**

There being no further business, the Council on Aging meeting adjourned at 5:35 p.m.

Meeting summary prepared and submitted by:

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Jacquelyn LaPlante  
Deputy City Clerk

**ACTION AGENDA**  
**KENAI CITY COUNCIL – REGULAR MEETING**  
**JUNE 5, 2019 – 6:00 P.M.**  
**KENAI CITY COUNCIL CHAMBERS**  
**210 FIDALGO AVE., KENAI, AK 99611**  
<http://www.kenai.city>

**A. CALL TO ORDER**

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Consent Agenda (*Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

\*All items listed with an asterisk (\*) are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

**B. SCHEDULED PUBLIC COMMENTS** (*Public comment limited to ten (10) minutes per speaker*)

1. **LTJG Scott Peters** – U.S. Coast Guard involvement in the Kenai River Dip Net Fishery.

**C. UNSCHEDULED PUBLIC COMMENTS** (*Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

**D. PUBLIC HEARINGS**

1. **ENACTED UNANIMOUSLY AS AMENDED. Ordinance No. 3066-2019** – Accepting and Appropriating a Grant from the Federal Aviation Administration for the 2019 Airfield Marking, Crack Sealing, and Minor Pavement Repair Project and Awarding a Construction Contract to Complete the Work. (Administration)
  - **Substitute Ordinance No. 3066-2019** – Increasing Estimated Revenues and Appropriations in the Airport Special Revenue and Airport Improvements Capital Project Funds, Accepting and Appropriating a Grant from the Federal Aviation Administration, and Awarding a Construction Contract for Completion of the 2019 Airfield Marking, Crack Sealing, and Minor Pavement Repair Project. (Administration)
2. **ENACTED UNANIMOUSLY. Ordinance No. 3067-2019** – Accepting and Appropriating \$26,605.40 in Asset Forfeiture Sharing Funds and Appropriating Those Funds Into the Police Small Tools Account for the Purpose of Purchasing Law Enforcement Equipment. (Administration)

3. **POSTPONED AS AMENDED. Ordinance No. 3068-2019** – Amending Kenai Municipal Code 14.20.320- Definitions and 14.20.330- Standards for Commercial Marijuana Establishments to Prohibit Onsite Consumption of Marijuana at Retail Marijuana Stores Requiring an Onsite Consumption Endorsement. (Council Members Pettey and Glendening)
4. **ADOPTED UNANIMOUSLY AS AMENDED. Resolution No. 2019-34** – Amending its Comprehensive Schedule of Rates, Charges, and Fees to Incorporate Changes included in the FY2020 Budget to include Adjusting the Kenai Municipal Airport Apron Rental Rates, Airport Reserve Land Annual Lease Rates, Animal Control Fees, Adjusting the Monthly Rental Rates at Vintage Pointe, Increasing Water/Sewer Rates, and Ambulance Fees, and Implementing a New Library Fee, and Increasing Senior Center Rental Fees. (Administration)
5. **ADOPTED UNANIMOUSLY. Resolution No. 2019-35** – Authorizing Budget Adjustments in the Airport Fund for Costs in Excess of Budgeted Amounts. (Administration)
6. **ADOPTED UNANIMOUSLY. Resolution No. 2019-36** – Accepting a Donation from Kenai Senior Connections, Inc. for \$50,000 to the FY2019 Budget. (Administration)

E. **MINUTES** – None.

F. **UNFINISHED BUSINESS** – None.

G. **NEW BUSINESS**

1. **APPROVED BY THE CONSENT AGENDA \*Action/Approval** – Bills to be Ratified. (Administration)
2. **APPROVED BY THE CONSENT AGENDA \*Action/Approval** – Purchase Orders Exceeding \$15,000. (Administration)
3. **INTRODUCED BY THE CONSENT AGENDA/ PUBLIC HEARING SET FOR 6/19/19 \*Ordinance No. 3069-2019** – Appropriating FY2019 Budgeted Funds for Municipal Roadway Improvements in the Municipal Roadway Improvements Capital Project Fund for Future Roadway Projects. (Administration)
4. **INTRODUCED BY THE CONSENT AGENDA/ PUBLIC HEARING SET FOR 6/19/19 \*Ordinance No. 3070-2019** – Authorizing a Budget Transfer in the General Fund, Decreasing Estimated Revenues and Appropriations in the Senior Citizen Special Revenue Fund and Appropriating FY2019 Budgeted Amounts in the Senior Center Improvement Capital Project Fund for Carpet Replacement. (Administration)
5. **APPROVED UNANIMOUSLY. Action/Approval** – Second Amendment to Agreement for Janitorial Services for the City of Kenai City Hall, Airport, Community Library, and Police Department. (Administration)

6. **APPROVED UNANIMOUSLY. Action/Approval** – City Sponsorship of \$1,000 to Alaska Municipal League for the 2019 Summer Legislative Conference Being Held in Soldotna. (Vice Mayor Tim Navarre)
7. **APPROVED UNANIMOUSLY. Action/Approval** – City Donation of a Memorial Plaque Honoring Ron Malston to be Placed at Leif Hanson Memorial Park. (Vice Mayor Tim Navarre)

**H. COMMISSION/COMMITTEE REPORTS**

1. Council on Aging
2. Airport Commission
3. Harbor Commission
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Committee
7. Mini-Grant Steering Committee

**I. REPORT OF THE MAYOR**

**J. ADMINISTRATION REPORTS**

1. City Manager
2. City Attorney
3. City Clerk

**K. ADDITIONAL PUBLIC COMMENT**

1. Citizens Comments (*Public comment limited to five (5) minutes per speaker*)
2. Council Comments

**L. EXECUTIVE SESSION**

1. Discussion of Kenai Visitor Center Management and Potential Staffing Changes, a Matter of Which the Immediate Knowledge may have an Adverse Effect upon the Finances of the City [AS44.62.310(c)(1)] and a Subject that Tends to Prejudice the Reputation and Character of a Person or Persons Currently Employed by the City [AS44.62.310 (c)(2)]

**M. PENDING ITEMS – None.**

**N. ADJOURNMENT**

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**INFORMATION ITEMS**

1. Purchase Orders between \$2,500 and \$15,000 for Council Review
2. Celebration of Birds Article and Events Information

*The agenda and supporting documents are posted on the City's website at [www.kenai.city](http://www.kenai.city). Copies of resolutions and ordinances are available at the City Clerk's Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk's Office at 907-283-8231.*