

**KENAI COUNCIL ON AGING
REGULAR MEETING
JANUARY 16, 2024 – IMMEDIATELY FOLLOWING THE WORK SESSION
KENAI SENIOR CENTER
361 SENIOR CT., KENAI, AK 99611
Telephonic/Virtual Information Below
<http://www.kenai.city>**

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. **Election of Chair and Vice Chair**
4. Agenda Approval

B. SCHEDULED PUBLIC COMMENTS *(Public comment limited to ten (10) minutes per speaker)*

C. UNSCHEDULED PUBLIC COMMENT *(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)*

D. APPROVAL OF ACTION MINUTES

1. December 14, 2023Pg. 2

E. UNFINISHED BUSINESS

F. NEW BUSINESS

1. **Discussion/Recommendation** - Recommendations as Discussed During the Council on Aging Review Work Session Held Immediately Prior.

G. REPORTS

1. Senior Center Director
2. Council on Aging Chair
3. City Council Liaison Pg. 4

H. ADDITIONAL PUBLIC COMMENT

I. NEXT MEETING ATTENDANCE NOTIFICATION – February 8, 2024

J. COMMISSION QUESTIONS AND COMMENTS

K. ADJOURNMENT

L. INFORMATIONAL ITEMS

Join Zoom Meeting

<https://us02web.zoom.us/j/87253557972?pwd=YzVER1RqOVU2OXdqRWRNZU13R0ROUT09>

Meeting ID: 872 5355 7972

Password: 209020

OR Dial in by your Location: (253) 215-8782 or (301) 715-8592

Meeting ID: 872 5355 7972

Password: 209020

**KENAI COUNCIL ON AGING – REGULAR MEETING
DECEMBER 14, 2023 – 3:00 P.M.
KENAI SENIOR CENTER
361 SENIOR CT., KENAI, AK 99611
CHAIR RACHAEL CRAIG, PRESIDING**

ACTION MINUTES

A. CALL TO ORDER

A Regular Meeting of the Council on Aging was held on December 14, 2023, at the Kenai Senior Center, Kenai, AK. Chair Craig called the meeting to order at approximately 3:00 p.m.

1. Pledge of Allegiance

Chair Craig led those assembled in the Pledge of Allegiance.

2. Roll Call

There were present:

Rachael Craig, Chair
Glense Pettey
Frances Kilfoyle

Velda Geller
Kenneth Ayers
Barbara Modigh

A quorum was present.

Absent:

John Straughn

Roy Williams, Vice Chair

Also in attendance were:

Red Piersee, Senior Center Administrative Assistant

3. Agenda Approval

MOTION:

Member Ayers **MOVED** to approve the agenda. Member Modigh **SECONDED** the motion.

UNANIMOUS CONSENT was requested.

VOTE: There being no objection; **SO ORDERED.**

B. SCHEDULED PUBLIC COMMENTS - None.

C. UNSCHEDULED PUBLIC COMMENTS - None.

D. APPROVAL OF ACTION MINUTES

1. September 14, 2023
2. November 9, 2023
3. November 16, 2023

MOTION:

Member Modigh **MOVED** to approve the September 14, November 9, and November 16, 2023 Minutes. Member Ayers **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED.**

E. **UNFINISHED BUSINESS** – None.

F. **NEW BUSINESS**

1. **Discussion/Recommendation** - Recommending Council Consideration of the Council on Aging FY2025-FY2029 Capital Improvement Project Priority List

MOTION:

Member Ayers **MOVED** to recommend City Council Consideration of the Council on Aging FY2025-FY2029 Capital Improvement Project Priority List. Member Pettey **SECONDED** the motion.

Discussion ensued.

UNANIMOUS CONSENT was requested on the motion.

VOTE: There being no objection; **SO ORDERED.**

G. **REPORTS**

1. Senior Center Director – Senior Center Administrative Assistant Red Piersee reported on the following:
 - Unassigned congregate meals have posed a reimbursement and reporting challenge.
 - Challenges in recruitment and retention of Senior Center volunteers.
2. Council on Aging Chair – Chair Craig expressed gratitude for the Senior Center and its meals program.
3. City Council Liaison – No report.

H. **ADDITIONAL PUBLIC COMMENTS** – None.

I. **NEXT MEETING ATTENDANCE NOTIFICATION** – January 11, 2024

J. **COMMISSION QUESTIONS AND COMMENTS**

Member Pettey thanked the Council on Aging members, noting it was her last meeting before joining the Planning & Zoning Commission.

K. **ADJOURNMENT**

L. **INFORMATIONAL ITEMS** – None.

There being no further business before the Council on Aging, the meeting was adjourned at 3:40 p.m.

I certify the above represents accurate minutes of the Council on Aging meeting of December 14, 2023.

Meghan Thibodeau
Deputy City Clerk



Kenai City Council - Regular Meeting

December 20, 2023 – 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

www.kenai.city

****Telephonic/Virtual Information on Page 3****

Action Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Approval of the Agenda and Consent Agenda (*Public comments on Consent Agenda Items limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED ADMINISTRATIVE REPORTS

C. SCHEDULED PUBLIC COMMENTS (*Public comments limited to ten (10) minutes per speaker*)

1. Services Provided by the LeeShore Center, Cheri Smith, Executive Director

D. UNSCHEDULED PUBLIC COMMENTS (*Public comments limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

E. PUBLIC HEARINGS

1. **ENACTED WITHOUT OBJECTION. Ordinance No. 3381-2023** - Repealing Kenai Municipal Code Appendices - Public Record Inspection Regulations, Repealing Kenai Municipal Code Chapter 10.40 - Release of Public Records and Re-Enacting Kenai Municipal Code 10.40 - Access to Public Records. (Baisden)
2. **ENACTED WITHOUT OBJECTION. Ordinance No. 3382-2023** - Amending Kenai Municipal Code Chapter 7.05 Taxation of Real and Personal Property to Provide an Exemption on the First \$100,000 of Assessed Valuation Other Than Motor Vehicles and Watercraft Owned by Each Taxpayer and Making Housekeeping Changes. (Gabriel, Knackstedt, Baisden, Daniel, Askin, Sounart, Douthit)
3. **ADOPTED WITHOUT OBJECTION. Resolution No. 2023-66** - Adopting an Alternative Allocation Method for the FY24 Shared Fisheries Business Tax Program and Certifying that this Allocation Method Fairly Represents the Distribution of Significant Effects of Fisheries Business Activity in Fisheries Management Area 14: Cook Inlet Area. (Administration)
4. **ADOPTED WITHOUT OBJECTION. Resolution No. 2023-67** - Authorizing a Contract Award and Corresponding Purchase Order for the 2023 Community Wildfire Protection Plan Mitigation Phase Two Project. (Administration)

5. **ADOPTED WITHOUT OBJECTION. Resolution No. 2023-68** - Declaring a Portion of Outside Way as Dedicated on Townsite of Kenai (US Survey 2970) is No Longer Needed for a Public Purpose and Consenting to Vacation of the Right-Of-Way. (Administration)
6. **ADOPTED WITHOUT OBJECTION. Resolution No. 2023-69** - Naming the Dedicated Right-Of-Way on the Preliminary Plat for Kenai Townsite Oiler's 2024 Addition "Oiler's Street." (Administration)

F. MINUTES

1. *Regular Meeting of November 15, 2023. (City Clerk)

G. UNFINISHED BUSINESS

H. NEW BUSINESS

1. ***Action/Approval** - Bills to be Ratified. (Administration)
2. ***Action/Approval** - Purchase Orders and Purchase Order Amendments Requiring Council Approval in Accordance with KMC 7.15.020. (Administration)
3. ***Action/Approval** - Special Use Permit to Beacon Occupational Health and Safety Services for Use of Office Space at the Alaska Regional fire Training Facility. (Administration)
4. ***Action/Approval** - Special Use Permit to Alaska Sure Seal for Snow Storage. (Administration)
5. ***Action/Approval** - Special Use Permit to Schillings Alaska, Inc. for Snow Storage. (Administration)
6. ***Action/Approval** - Confirmation of Mayoral Nominations for Partial Term Appointments to the Council on Aging and Beautification Committee. (Gabriel)
7. ***Ordinance 3383-2023** - Amending the Official Zoning Map by Rezoning all Parcels within the Letzing 1985 Subdivision (Plat No. 85-55) and Government Lot 170 from General Commercial (CG) to Suburban Residential (RS) Zoning District. (Administration)
8. ***Ordinance 3384-2023** - Cancelling Previously Appropriated Projects, Authorizing a Transfer of Funds from the Wastewater Facility Capital Project Fund to the Water and Sewer Capital Project Fund and Appropriating Supplemental Funds for the Construction of a New Water Pump House at the City's Water Treatment Facility. (Administration)
9. **APPROVED WITHOUT OBJECTION. Action/Approval** - Authorizing Memorandum of Agreement with the Kenai Peninsula Borough for Tourism Promotion. (Administration)
10. **WORK SESSION SCHEDULED FOR 4:30 P.M. ON 1/3/2024. Discussion** - Schedule a Budget Goals Work Session. (Administration)
11. **WORK SESSION SCHEDULED FOR 4:30 P.M. ON 1/17/2024. Discussion** - Scheduling a CIP Work Session. (Administration)
12. **WORK SESSION SCHEDULED FOR 6:00 P.M. ON 1/18/2024. Discussion** - Scheduling a Joint Work Session with Kenaitze Indian Tribe. (Administration)
13. **Discussion/Action** - Virtual Meeting Participation. (City Clerk)
14. **ADDED DURING LAYDOWN AND APPROVED BY THE CONSENT AGENDA. *Action/Approval** - Letter Supporting KPEDD's Application to EDA for a Three-Year Partnership Planning Program.

I. COMMISSION / COMMITTEE REPORTS

1. Council on Aging
2. Airport Commission
3. Harbor Commission
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Committee

J. REPORT OF THE MAYOR

1. Proclamation in Recognition of Kenai Central High School Football Team as the Alaska Division III State Champions for the Year 2023.
2. Proclamation in Recognition of Kenai Central High School Girls Varsity Volleyball Team as the Alaska Division 3A State Girls Champions for the Year 2023.
3. Southcentral Mayors' Energy Coalition

K. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
3. City Clerk

L. ADDITIONAL PUBLIC COMMENTS

1. Citizens Comments (*Public comments limited to five (5) minutes per speaker*)
2. Council Comments

M. EXECUTIVE SESSION

N. PENDING ITEMS

O. ADJOURNMENT

P. INFORMATION ITEMS

1. CIRCAC Director's Report

The agenda and supporting documents are posted on the City's website at www.kenai.city. Copies of resolutions and ordinances are available at the City Clerk's Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk's Office at 907-283-8231.

Join Zoom Meeting

<https://us02web.zoom.us/j/82836698462>

Meeting ID: 828 3669 8462 **Passcode:** 010611

OR

Dial In: (253) 215-8782 or (301) 715-8592

Meeting ID: 828 3669 8462 **Passcode:** 010611



Kenai City Council - Regular Meeting

January 03, 2024 – 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

www.kenai.city

****Telephonic/Virtual Information on Page 3****

Action Agenda

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B. SCHEDULED ADMINISTRATIVE REPORTS

C. SCHEDULED PUBLIC COMMENTS (*Public comments limited to ten (10) minutes per speaker*)

D. UNSCHEDULED PUBLIC COMMENTS (*Public comments limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

E. PUBLIC HEARINGS

1. **ENACTED WITHOUT OBJECTION. Ordinance No. 3383-2023** - Amending the Official Zoning Map by Rezoning all Parcels within the Letzing 1985 Subdivision (Plat No. 85-55) and Government Lot 170 from General Commercial (CG) to Suburban Residential (RS) Zoning District. (Administration)
2. **ENACTED WITHOUT OBJECTION. Ordinance No. 3384-2023** - Cancelling Previously Appropriated Projects, Authorizing a Transfer of Funds from the Wastewater Facility Capital Project Fund to the Water and Sewer Capital Project Fund and Appropriating Supplemental Funds for the Construction of a New Water Pump House at the City's Water Treatment Facility. (Administration)
3. **ADOPTED WITHOUT OBJECTION. Resolution No. 2024-01** - Approving the Use of the Fleet Replacement Fund for the Purchase of Two Ford Police Responders Utilizing the State of Alaska Equipment Fleet Contract. (Administration)
4. **ADOPTED WITHOUT OBJECTION. Resolution No. 2024-02** - Amending the Authorized Staffing Table by Adding a Part Time Administrative Assistant II Position to the Planning and Zoning Department. (Administration)

F. MINUTES

1. *Regular Meeting of December 20, 2023. (City Clerk)

G. UNFINISHED BUSINESS

H. NEW BUSINESS

1. ***Action/Approval** - Bills to be Ratified. (Administration)
2. ***Action/Approval** - Non-Objection to the Renewal of a Marijuana Product Manufacturing Facility License and a Standard Marijuana Cultivation License for Red Run Cannabis Cultivators, LLC., DBA: Red Run Cannabis Cultivators, LLC. - License No.'s 19372 and 10052; and a Retail Marijuana Store License for Red Run Cannabis Company, LLC., DBA: Red Run Cannabis Company, LLC. – License No. 10056 (City Clerk)
3. ***Action/Approval** - Non-Objection to the Renewal of a Retail Marijuana Store License and a Standard Marijuana Cultivation License for Majestic Gardens LLC., DBA: Majestic Gardens LLC. - License No.'s 15393 and 15395. (City Clerk)
4. ***Ordinance No. 3385-2024** - Accepting and Appropriating a Donation to the Kenai Community Library for the Purchase of Library Materials and Software for Room and Event Scheduling. (Administration)
5. ***Ordinance No. 3386-2024** - Increasing Estimated Revenues and Appropriations in the General Fund and Municipal Roadway Improvements Capital Fund to Conduct an Assessment of City Street Lighting. (Administration)
6. ***Ordinance No. 3387-2024** - Increasing Estimated Revenues and Appropriations in the General Fund and Public Works Department's Street Division's Professional Services Budget to Review and Update the City's Roadway Improvements Standards. (Administration)
7. **APPROVED WITHOUT OBJECTION. Action/Approval** - Authorizing the City Manager to Enter into an Agreement with the Kenai Peninsula Borough to Accept Landfill Leachate at the Waste Water Treatment Plant. (Administration)

I. COMMISSION / COMMITTEE REPORTS

1. Council on Aging
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5. Planning and Zoning Commission
6. Beautification Committee

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1. City Manager
2. City Attorney
3. City Clerk

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1. Citizens Comments (*Public comments limited to five (5) minutes per speaker*)
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M. **EXECUTIVE SESSION**

N. **PENDING ITEMS**

O. **ADJOURNMENT**

P. **INFORMATION ITEMS**

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