

**KENAI COUNCIL ON AGING
REGULAR MEETING
JANUARY 12, 2023 – 3:00 P.M.
KENAI SENIOR CENTER
361 SENIOR CT., KENAI, AK 99611
Telephonic/Virtual Information Below
<http://www.kenai.city>**

1. CALL TO ORDER

- a. Pledge of Allegiance
- b. Roll Call
- c. Agenda Approval
- d. **Election of Chair and Vice-Chair**

2. SCHEDULED PUBLIC COMMENTS *(Public comment limited to ten (10) minutes per speaker)*

3. UNSCHEDULED PUBLIC COMMENT *(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)*

4. APPROVAL OF MEETING SUMMARY

- a. October 13, 2022Pg. 2

5. UNFINISHED BUSINESS

6. NEW BUSINESS

- a. **Discussion/Recommendation** – List of Senior Center Goals from December 2022 Work Session.....Pg. 4

7. REPORTS

- a. Senior Center Director
- b. Council on Aging Chair
- c. City Council Liaison Pg. 5

8. NEXT MEETING ATTENDANCE NOTIFICATION – Thursday, February 9, 2023

9. COMMISSION QUESTIONS AND COMMENTS

10. ADDITIONAL PUBLIC COMMENT

11. INFORMATION ITEMS

12. ADJOURNMENT

Join Zoom Meeting

<https://us02web.zoom.us/j/85932221514?pwd=U1VQMm8wNHZ3UFRGN01rUWpmTml1Zz09>

Meeting ID: 859 3222 1514

Password: 363482

OR Dial in by your Location: (253) 215-8782 or (301) 715-8592

Meeting ID: 859 3222 1514

Password: 363482

**KENAI COUNCIL ON AGING MEETING
OCTOBER 13, 2022 – 3:00 P.M.
KENAI SENIOR CENTER
361 SENIOR CT., KENAI, AK 99611
VICE CHAIR WILLIAMS, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER

Vice Chair Williams called the meeting to order at approximately 3:00 p.m.

a. Pledge of Allegiance

Vice Chair Williams led those assembled in the Pledge of Allegiance.

b. Roll was confirmed as follows:

Members Present: R. Williams, C. Thornton, V. Geller, F. Kilfoyle, A. Heckert, J. Straughn, R. Craig

Members Absent: B. Modigh

A quorum was present.

Staff/Council Liaison: Administrative Assistant R. Piersee, Volunteer Coordinated K. Feltman, Council Liaison H. Knackstedt

c. Agenda Approval

MOTION:

Member Geller **MOVED** for approval of the agenda as presented and Member Thornton **SECONDED** the motion. There were no objections. **SO ORDERED.**

2. SCHEDULED PUBLIC COMMENTS – None.

3. UNSCHEDULED PUBLIC COMMENT -- None.

4. APPROVAL OF MEETING SUMMARY

a. July 14, 2022

MOTION:

Member Thornton **MOVED** to approve the July 14, 2022 meeting summary. Member Straughn **SECONDED** the motion. There were no objections. **SO ORDERED.**

5. UNFINISHED BUSINESS -- None.

6. NEW BUSINESS

a. Discussion/Recommendation – Priority List for the City of Kenai Fiscal Year 2024-2028 Capital Improvement Plan

The Council on Aging reviewed and discussed the Fiscal Year 2024-2028 Capital Improvement Plan Priority List for the Senior Citizen Fund and Congregate Housing Fund as provided in the

packet.

MOTION:

Member Thornton **MOVED** to approve the Senior Citizens Fund and Congregate Housing Fund Capital Improvement Projects Priority List for inclusion in the Draft FY2024-2028 Capital Improvement Plan. Member Kilfoyle **SECONDED** the motion.

There were no objections. **SO ORDERED.**

7. **REPORTS**

- a. Senior Center Director – Administrative Assistant Piersee reported on the following:
 - Transportation update: the Senior Center is bringing back weekly shopping trips and adding more waivers.
 - Care Coordinator luncheon on October 13, 2022 to review feedback and program updates.
 - The December 8, 2022 Council on Aging meeting will be a work session to refine the Senior Center's goals and objectives; approval of the goals will be voted on during their January 2023 meeting.
- b. Council on Aging Chair – None.
- c. City Council Liaison – Council Member Knackstedt reported on the actions of the September 7, 2022, September 21, 2022 October 5, 2022 City Council Meetings. Congratulated Roy and Ozella Williams on their 70th Wedding Anniversary, and expressed appreciation to the Council on Aging. He noted this would be his final meeting as Council Liaison.

8. **NEXT MEETING ATTENDANCE NOTIFICATION** – December 8, 2022

9. **COUNCIL MEMBERS COMMENTS AND QUESTIONS**

Council Member Geller noted upcoming Senior Center events such as Halloween Dance, Trick or Treat, Vintage Collectables and Homemade Craft Show, Hilcorp Thanksgiving event, and March for Meals.

10. **ADDITIONAL PUBLIC COMMENT** – None.

11. **INFORMATION ITEMS** – None.

12. **ADJOURNMENT**

There being no further business, the Council on Aging meeting adjourned at 4:18 p.m.

Meeting summary prepared and submitted by:

Meghan Thibodeau
Deputy City Clerk

MEMORANDUM

TO: City of Kenai, Council on Aging Members
FROM: Kathy Romain, Senior Center Director
DATE: January 5, 2023
SUBJECT: Goals Discussion – December 2022 Work Session

I wanted to provide a reference regarding our Goals Work Session and the list generated from the meeting. These are not in any particular order.

Goal	Time Definition
Public Input & Feedback	Short Term
Rebuilding Volunteer Program	Short Term
Community Outreach	Ongoing Long Term
Senior Center Accreditation	Long Term
Senior Center Additional Space Project	Long Term
Senior Center Budget Considerations	Long Term

The following motion is requested:

Motion

I MOVE to approve the list of Senior Center goals as presented.

This proved to be a very successful work session! I look forward to pursuing these as we work together to establish short and long-term goals for the Kenai Senior Center.

Thank you for your consideration.



Kenai City Council - Regular Meeting

December 21, 2022 — 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

****Telephonic/Virtual Information on Page 4****

www.kenai.city

Action Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Consent Agenda (*Public comments limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED PUBLIC COMMENTS (*Public comments limited to ten (10) minutes per speaker*)

C. UNSCHEDULED PUBLIC COMMENTS (*Public comments limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

D. PUBLIC HEARINGS

1. **AMENDED BY SUBSTITUTE. Ordinance No. 3321-2022** - Repealing Kenai Municipal Code Sections 13.30.030- Night Parking Prohibited, 13.30.050- Signs Bearing the Legend, and 13.30.100- Parking Prohibited on Kenai Avenue, and Reenacting and Renaming Kenai Municipal Code 13.30.030- Street Parking Prohibitions, to Allow Greater Flexibility in Regulating Street Parking in the City. (Legal)
 - **ENACTED UNANIMOUSLY AS AMENDED. Substitute Ordinance No. 3321-2022** - Repealing Kenai Municipal Code Sections 13.30.030 - Night Parking Prohibited, 13.30.050 - Signs Bearing the Legend, and 13.30.095 - Parking Prohibited on Kenai Avenue, and Reenacting and Renaming Kenai Municipal Code 13.30.030 - Street Parking Prohibitions, to Allow Greater Flexibility in Regulating Street Parking in the City. (Legal)
2. **ENACTED UNANIMOUSLY. Ordinance No. 3322-2022** - Increasing Estimated Revenues and Appropriations in the General Fund for Costs in Excess of Budgeted Amounts for Public Works Street Lighting Repairs and Maintenance. (Administration)
3. **ENACTED UNANIMOUSLY. Ordinance No. 3323-2022** - Accepting and Appropriating Grants from the U.S. Department of Homeland Security Passed Through the State of Alaska Department of Military and Veterans' Affairs for the Purchases of Public Safety Radios, Police In-Car Video Systems, and a Cyber Security Assessment. (Administration)

4. **ADOPTED UNANIMOUSLY. Resolution No. 2022-78** - Commending the Kenai Central High School Girls as the Alaska Division 3A State Girls Volleyball Champions for the Year 2022. (Baisden)
5. **ADOPTED UNANIMOUSLY. Resolution No. 2022-79** - Approving the Purchase of Motorola Mobile Radios for the Police and Fire Departments Under a Sole Source Purchase from Motorola Solutions Using NASPO Valuepoint Contract Pricing. (Administration)
6. **ADOPTED UNANIMOUSLY. Resolution No. 2022-80** - Authorizing the Purchase of Watchguard Police In-Car Video Systems Under a Sole Source Purchase from Motorola Solutions Using NASPO Valuepoint Contract Pricing. (Administration)
7. **ADOPTED UNANIMOUSLY. Resolution No. 2022-81** - Amending the City of Kenai Schedule of Rates, Charges and Fees by Adding a Fee for City League Basketball. (Administration)
8. **ADOPTED UNANIMOUSLY. Resolution No. 2022-82** - Authorizing a Service Contract and Corresponding Purchase Order for the 2022 Community Wildfire Protection Plan Mitigation Project. (Administration)
9. **ADOPTED UNANIMOUSLY. Resolution No. 2022-83** - Requesting the Governor of the State of Alaska Declare an Economic Disaster for 2021 and 2022 for the Upper Cook Inlet East Side Set Net Fishery and Supporting a Recovery Plan. (Administration)

E. MINUTES

1. *Special Meeting of November 10, 2022. (City Clerk)
2. *Special Meeting of November 16, 2022. (City Clerk)
3. *Work Session of November 16, 2022. (City Clerk)
4. *Regular Meeting of November 16, 2022. (City Clerk)
5. *Special Meeting of November 22, 2022. (City Clerk)
6. *Special Meeting of November 28, 2022. (City Clerk)

F. UNFINISHED BUSINESS

G. NEW BUSINESS

1. ***Action/Approval** - Bills to be Ratified. (Administration)
2. ***Action/Approval** - Special Use Permit to American Red Cross of Alaska for General Office Space at the Alaska Regional Fire Training Center. (Administration)
3. ***Action/Approval** - Special Use Permit to Alaska Sure Seal, Inc. for Snow Storage. (Administration)
4. ***Action/Approval** - Special Use Permit to Schillings Alaska, Inc. for Snow Storage. (Administration)
5. ***Ordinance No. 3324-2022** - Increasing Estimated Revenues and Appropriations in the Airport Special Revenue and Airport Improvements Capital Project Funds and Authorizing the Purchase of Airport Snow Removal Equipment. (Administration)
6. ***Ordinance No. 3325-2022** - Accepting and Appropriating Donations to the Kenai Community Library for the Purchase of Program Supplies and Equipment. (Administration)
7. ***Ordinance No. 3326-2022** - Increasing Estimated Revenues and Appropriations in the General Fund Parks, Recreation and Beautification Department, and Authorizing an Increase

to the Multi-Purpose Facility Management Services Purchase Order to Red Line Sports for Additional Ice Maintenance Services. (Administration)

8. ***Ordinance No. 3327-2022** - Increasing and Decreasing Estimated Revenues and Appropriations to Reallocate Grant Funds Previously Appropriated for Construction of a Pedestrian Bridge in the Kenai Municipal Park to Playground Equipment Replacement at the Softball Greenstrip. (Administration)
9. ***Ordinance No. 3328-2022** - Increasing Estimated Revenues and Appropriations in the Airport Snow Removal Equipment Capital Project Fund to Provide Supplemental Funding for the Kenai Municipal Airport's Snowblower and Increasing the Existing Purchase Order to Craig Taylor Equipment. (Administration)
10. ***Ordinance No. 3329-2022** - Increasing Estimated Revenues and Appropriations in the General and Visitor Center Improvement Capital Project Funds to Provide Supplemental Funding for the Roof Replacement Project. (Administration)
11. ***Ordinance No. 3330-2022** - Increasing Estimated Revenues and Appropriations in the General and Recreation Center Improvement Capital Project Funds to Provide Supplemental Funding for the Kenai Recreation Center Improvements Project. (Administration)
12. **APPROVED UNANIMOUSLY. Action/Approval** - Approving an Employment Agreement Between the City of Kenai and City Manager Terry Eubank. (City Council)
13. **APPROVED UNANIMOUSLY. Action/Approval** - Commission and Committee Appointments. (Administration)
14. **APPROVED UNANIMOUSLY. Action/Approval** - Authorizing the City Manager to Execute a Memorandum of Understanding between the Kenaitze Indian Tribe and the City of Kenai Fire Department. (Administration)

H. COMMISSION / COMMITTEE REPORTS

1. Council on Aging
2. Airport Commission
3. Harbor Commission
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Committee

I. REPORT OF THE MAYOR

J. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
3. City Clerk

K. ADDITIONAL PUBLIC COMMENTS

1. Citizens Comments (*Public comments limited to five (5) minutes per speaker*)
2. Council Comments

L. EXECUTIVE SESSION

M. PENDING ITEMS

N. ADJOURNMENT

O. INFORMATION ITEMS

1. CIRCAC Directors Report

The agenda and supporting documents are posted on the City's website at www.kenai.city. Copies of resolutions and ordinances are available at the City Clerk's Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk's Office at 907-283-8231.

Join Zoom Meeting

<https://us02web.zoom.us/j/84848663804>

Meeting ID: 848 4866 3804 **Passcode:** 378729

OR

Dial In: (253) 215-8782 or (301) 715-8592

Meeting ID: 848 4866 3804 **Passcode:** 378729



Kenai City Council - Regular Meeting

January 04, 2023 — 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

****Telephonic/Virtual Information on Page 3****

www.kenai.city

Action Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Consent Agenda (*Public comments limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED PUBLIC COMMENTS (*Public comments limited to ten (10) minutes per speaker*)

C. UNSCHEDULED PUBLIC COMMENTS (*Public comments limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

D. PUBLIC HEARINGS

1. **ENACTED WITHOUT OBJECTION. Ordinance No. 3324-2022** - Increasing Estimated Revenues and Appropriations in the Airport Special Revenue and Airport Improvements Capital Project Funds and Authorizing the Purchase of Airport Snow Removal Equipment. (Administration)
2. **ENACTED AS AMENDED WITHOUT OBJECTION. Ordinance No. 3325-2022** - Accepting and Appropriating Donations to the Kenai Community Library for the Purchase of Program Supplies and Equipment. (Administration)
3. **ENACTED WITHOUT OBJECTION. Ordinance No. 3326-2022** - Increasing Estimated Revenues and Appropriations in the General Fund Parks, Recreation and Beautification Department, and Authorizing an Increase to the Multi-Purpose Facility Management Services Purchase Order to Red Line Sports for Additional Ice Maintenance Services. (Administration)
4. **ENACTED WITHOUT OBJECTION. Ordinance No. 3327-2022** - Increasing and Decreasing Estimated Revenues and Appropriations to Reallocate Grant Funds Previously Appropriated for Construction of a Pedestrian Bridge in the Kenai Municipal Park to Playground Equipment Replacement at the Softball Greenstrip. (Administration)
5. **ENACTED WITHOUT OBJECTION. Ordinance No. 3328-2022** - Increasing Estimated Revenues and Appropriations in the Airport Snow Removal Equipment Capital Project Fund to Provide Supplemental Funding for the Kenai Municipal Airport's Snowblower and Increasing the Existing Purchase Order to Craig Taylor Equipment. (Administration)

6. **ENACTED WITHOUT OBJECTION. Ordinance No. 3329-2022** - Increasing Estimated Revenues and Appropriations in the General and Visitor Center Improvement Capital Project Funds to Provide Supplemental Funding for the Roof Replacement Project. (Administration)
7. **ENACTED WITHOUT OBJECTION. Ordinance No. 3330-2022** - Increasing Estimated Revenues and Appropriations in the General and Recreation Center Improvement Capital Project Funds to Provide Supplemental Funding for the Kenai Recreation Center Improvements Project. (Administration)
8. **ADOPTED WITHOUT OBJECTION. Resolution No. 2023-01** - Adopting an Alternative Allocation Method for the FY23 Shared Fisheries Business Tax Program and Certifying that this Allocation Method Fairly Represents the Distribution of Significant Effects of Fisheries Business Activity in FMA 14: Cook Inlet Area. (Administration)
9. **ADOPTED WITHOUT OBJECTION. Resolution No. 2023-02** - Adopting Goals to Guide the Preparation of the Fiscal Year 2024 Annual Budget. (Administration)

E. MINUTES

1. *Work Session of December 21, 2022. (City Clerk)
2. *Regular Meeting of December 21, 2022. (City Clerk)

F. UNFINISHED BUSINESS

G. NEW BUSINESS

1. ***Action/Approval** - Bills to be Ratified. (Administration)
2. ***Action/Approval** - Non-Objection to the Renewal of a Golf Course-Seasonal Liquor License to Griffin Golf LLC. DBA: Kenai Golf Course - License 5788. (Clerk)
3. ***Action/Approval** - Non-Objection to the Transfer of Controlling Interest for a Beverage Dispensary and Restaurant Designation Permit Liquor License to G&P Inc., DBA: The White Moose - License 204. (Clerk)
4. ***Ordinance No. 3331-2023** - Increasing Estimated Revenues and Appropriations in the General Fund – Police Department and Accepting Grants from the United States Department of Justice and Alaska Municipal League Joint Insurance Association for the Purchase of Ballistic Vests. (Administration)
5. **INTRODUCED AND REFERRED TO THE PLANNING & ZONING COMMISSION, AND SCHEDULED FOR PUBLIC HEARING ON 2/1/2023. *Ordinance No. 3332-2023** - Amending Kenai Municipal Code Section 3.10.070-Livestock within the City Limits, to Allow a Maximum of Twelve (12) Chicken Hens to be Kept on Certain Lots Less than 40,000 Square Feet within the City of Kenai. (Douthit)
6. **APPROVED WITHOUT OBJECTION. Action/Approval** - Confirming the Mayor Appointment of Kenneth Ayers to the Council on Aging for a Partial Term Ending December 31, 2024. (Gabriel)
7. **APPROVED WITHOUT OBJECTION. Action/Approval** - Special Use Permit to Beacon Occupational Health & Safety for Exclusive Lease Space in the Alaska Fire Training Center.

H. COMMISSION / COMMITTEE REPORTS

1. Council on Aging

2. Airport Commission
3. Harbor Commission
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Committee

I. REPORT OF THE MAYOR

J. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
3. City Clerk

K. ADDITIONAL PUBLIC COMMENTS

1. Citizens Comments (*Public comments limited to five (5) minutes per speaker*)
2. Council Comments

L. EXECUTIVE SESSION

M. PENDING ITEMS

N. ADJOURNMENT

O. INFORMATION ITEMS

The agenda and supporting documents are posted on the City's website at www.kenai.city. Copies of resolutions and ordinances are available at the City Clerk's Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk's Office at 907-283-8231.

Join Zoom Meeting

<https://us02web.zoom.us/j/81303072020>

Meeting ID: 813 0307 2020 **Passcode:** 480578

OR

Dial In: (253) 215-8782 or (301) 715-8592

Meeting ID: 813 0307 2020 **Passcode:** 480578