

**KENAI COUNCIL ON AGING  
REGULAR MEETING  
FEBRUARY 10, 2022 – 3:00 P.M.  
KENAI SENIOR CENTER  
361 SENIOR CT., KENAI, AK 99611  
*\*Telephonic/Virtual Information Below\**  
<http://www.kenai.city>**

1. **CALL TO ORDER**
  - a. Pledge of Allegiance
  - b. Roll Call
  - c. Agenda Approval
  - d. **Election of Chair and Vice-Chair**
  
2. **SCHEDULED PUBLIC COMMENTS**  
*(Public comment limited to ten (10) minutes per speaker)*
  
3. **UNSCHEDULED PUBLIC COMMENT** *(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)*
  
4. **APPROVAL OF MEETING SUMMARY**
  - a. August 12, 2021.....Pg. 2
  - b. November 10, 2021.....Pg. 5
  - c. January 13, 2022.....Pg. 7
  
5. **UNFINISHED BUSINESS**
  
6. **NEW BUSINESS**
  - a. **Discussion/Recommendation** – Amendments to Council on Aging By-Laws and Rules of Procedure.....Pg. 9
  - b. **Discussion/Recommendation** – FY23-27 Capital Improvement Plan.....Pg. 13
  - c. **Discussion** – 2022 Goals
  
7. **REPORTS**
  - a. Senior Center Director
  - b. Council on Aging Chair
  - c. City Council Liaison.....Pg. 67
  
8. **NEXT MEETING ATTENDANCE NOTIFICATION** – March 10, 2022
  
9. **COUNCIL MEMBERS COMMENTS AND QUESTIONS**
  
10. **ADDITIONAL PUBLIC COMMENT**
  
11. **INFORMATION ITEMS**
  
12. **ADJOURNMENT**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/88114707453?pwd=R25iQjk2bm5yY1BnRkRCRVcvcml5UT09>

**Meeting ID:** 881 1470 7453     **Password:** 025178

OR

**Dial in by your Location:** (253) 215-8782 or (301) 715-8592

**Meeting ID:** 881 1470 7453     **Password:** 025178

**KENAI COUNCIL ON AGING  
REGULAR MEETING  
AUGUST 12, 2021 – 4:30 P.M.  
KENAI SENIOR CENTER  
CHAIR DON ERWIN, PRESIDING**

**MEETING SUMMARY**

**1. CALL TO ORDER**

The meeting was called to order by Chair Erwin at 4:35 p.m.

**a. Pledge of Allegiance**

Chair Erwin led those assembled in the Pledge of Allegiance.

**b. Roll was confirmed as follows:**

Members Present: Erwin, Craig, Geller, Modigh, Thornton, Milewski  
Members Absent: Nelson, Williams,

A quorum was present.

Staff/Council Liaison  
Present: Senior Center Director K. Romain, Volunteer Coordinator K. Feltman, and Council Liaison Pettey

**c. Agenda Approval**

**MOTION:**

Member Thornton **MOVED** for approval of the agenda as presented and Member Milewski **SECONDED** the motion.

**VOTE:** There were no objections. **SO ORDERED.**

**2. SCHEDULED PUBLIC COMMENTS – None.**

**3. UNSCHEDULED PUBLIC COMMENT -- None.**

**4. APPROVAL OF MEETING SUMMARY**

**MOTION:**

Member Thornton **MOVED** to approve the July 8, 2021 Meeting Summary as written and Member Craig **SECONDED** the motion.

**VOTE:** There were no objections. **SO ORDERED.**

**5. UNFINISHED BUSINESS -- None.**

**6. NEW BUSINESS –**

**a. Discussion – Change of Meeting Time**

Craig suggested changing the regular meeting time to start at 3:00pm. The meeting time now starts at 4:30pm and usually ends around 6:00pm. It was noted that with winter starting, it will be getting dark outside earlier.

**MOTION:**

Member Geller **MOVED** to change the meeting to 3:30pm and Member Milewski **SECONDED** the motion.

**MOTION TO AMEND:**

Member Thornton **MOVED** to amend the time to 3:00pm and Member Modigh **SECONDED** the motion.

**VOTE ON AMENDMENT:** There were no objections. **SO ORDERED.**

**VOTE ON MAIN MOTION:** There were no objections. **SO ORDERED.**

7. **REPORTS**

- a. Senior Center Director – Senior Center Director Romain reported:
  - Update on the Greenhouse building: the contract was signed with the builder. The pad will be ready in the middle of this month, and is about 20 X 20 feet. Greenhouse will be built onsite;
  - The Senior Center is currently short staffed, and is recruiting for a Senior Center Administrative Assistant, a Meals Driver, and a Janitor;
  - There will be a greeter for visiting Seniors in the entryway of Kenai Senior Center.
- b. Council on Aging Chair – Chair Erwin said the greenhouse will be a nice addition to the Senior Center.
- c. City Council Liaison – Council Member Pettey reported on the actions of the August 4, 2021 City Council meeting.

8. **NEXT MEETING ATTENDANCE NOTIFICATION** – September 9, 2021

9. **COUNCIL MEMBERS COMMENTS AND QUESTIONS**

Member Williams mentioned he didn't want to change the name of the Council on Aging, and if the City Council decides to change the name it would be up to Council on Aging to recommend a new name. He noted that he was thankful that the group could still meet in person.

Member Craig said that there are more COVID-19 grants.

Member Geller thanked the Senior Center staff, including Kathy, Missy and Ethan during the COVID-19 pandemic.

10. **ADDITIONAL PUBLIC COMMENT** – None.

11. **INFORMATION ITEMS** – None.

12. **ADJOURNMENT**

**MOTION:**

Member Milewski **MOVED** for adjournment and Member Geller **SECONDED** the motion.

**VOTE:** There were no objections. **SO ORDERED.**

There being no further business, the Council on Aging meeting adjourned at 5:20pm.

Meeting summary prepared and submitted by:

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Meghan Thibodeau  
Deputy City Clerk

DRAFT

**KENAI COUNCIL ON AGING  
REGULAR MEETING  
NOVEMBER 10, 2021 – 3:00 P.M.  
KENAI SENIOR CENTER**

**MEETING SUMMARY**

**1. CALL TO ORDER**

The meeting was called to order at 3:10 p.m.

**a. Pledge of Allegiance**

Committee led those assembled in the Pledge of Allegiance.

**b. Roll was confirmed as follows:**

Members Present: Craig, Geller, Modigh, Thornton  
Members Absent: Williams

No quorum was present.

Staff/Council Liaison  
Present: Activity/Volunteer Coordinator K. Feltman, Administrative  
Assistant A. Piersee and Council Liaison Knackstedt

**c. Agenda Approval**

**d. Election of Chair**

**2. SCHEDULED PUBLIC COMMENTS – None.**

**3. UNSCHEDULED PUBLIC COMMENT -- None.**

**4. APPROVAL OF MEETING SUMMARY**

a. August 12, 2021

**5. UNFINISHED BUSINESS -- None.**

**6. NEW BUSINESS**

a. **Discussion** – 50<sup>th</sup> Anniversary on November 30<sup>th</sup>

**7. REPORTS**

- a. Senior Center Director
- b. Council on Aging Chair
- c. City Council Liaison

**8. NEXT MEETING ATTENDANCE NOTIFICATION – December 9, 2021**

**9. COUNCIL MEMBERS COMMENTS AND QUESTIONS**

10. **ADDITIONAL PUBLIC COMMENT**

11. **INFORMATION ITEMS** – None.

12. **ADJOURNMENT**

Due to lack of a quorum, the meeting was adjourned at 3:10pm.

Meeting summary prepared and submitted by:

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Meghan Thibodeau  
Deputy City Clerk

DRAFT

**KENAI COUNCIL ON AGING  
REGULAR MEETING  
JANUARY 13, 2022 – 3:00 P.M.  
KENAI SENIOR CENTER**

**MEETING SUMMARY**

**1. CALL TO ORDER**

The meeting was called to order at 3:00 p.m.

**a. Pledge of Allegiance**

Committee led those assembled in the Pledge of Allegiance.

**b. Roll was confirmed as follows:**

Members Present: Williams, Geller, Modigh, Kilfoyle  
Members Absent: Thornton, Craig

No quorum was present.

Staff/Council Liaison  
Present:

Senior Center Director Romain, Administrative Assistant R. A. Piersee, Activity/Volunteer Coordinator K. Feltman, Council Liaison Knackstedt, City Clerk S. Saner, Public Works Director S. Curtin

**c. Agenda Approval**

**d. Election of Chair and Vice-Chair**

**2. SCHEDULED PUBLIC COMMENTS – None.**

**3. UNSCHEDULED PUBLIC COMMENT -- None.**

**4. APPROVAL OF MEETING SUMMARY**

- a. August 12, 2021
- b. November 10, 2021

**5. UNFINISHED BUSINESS -- None.**

**6. NEW BUSINESS**

- a. **Discussion** – Backup Generator for Vintage Pointe Manor

**7. REPORTS**

- a. Senior Center Director
- b. Council on Aging Chair
- c. City Council Liaison

**8. NEXT MEETING ATTENDANCE NOTIFICATION – February 10, 2022**

9. **COUNCIL MEMBERS COMMENTS AND QUESTIONS**
10. **ADDITIONAL PUBLIC COMMENT**
11. **INFORMATION ITEMS** – None.
12. **ADJOURNMENT**

Due to lack of a quorum, the meeting was adjourned at 3:02pm.

Meeting summary prepared and submitted by:

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Meghan Thibodeau  
Deputy City Clerk

DRAFT





# KENAI

City of Kenai | 210 Fidalgo Ave, Kenai, AK 99611-7794 | 907.283.7535 | www.kenai.city

## MEMORANDUM

**TO:** Council on Aging  
**FROM:** Shellie Saner, City Clerk  
**DATE:** January 31, 2021  
**SUBJECT:** **Recommending Council Approval of the Proposed Amendments to the By-Law and Rules of Procedure for the Council on Aging**

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The proposed amendments would establish provisions allowing the Council on Aging to conduct meetings and business when the membership drops below nine (9) and other minor recommended updates. The following identifies the changes in each Article:

**Article I.** The first paragraph would amend the first paragraph to remove the requirement of having nine members.

Sub paragraph three (3) is duplicating a portion of the first paragraph and sub paragraph two (2) or Article I, and is not needed. This paragraph will be deleted in its entirety.

**Article III.** The only portion of the current by-laws that identify the purpose of an annual meeting is the election of officers within Article VII. This proposed amendment would delete the reference of an annual meeting in January of each year; and the proposed amendment to Article VII would address the election of officers annually.

**Article V.** Will be rewritten entirely and establishes the numbers of members required to form a quorum based on the number of current appointed members of the Council.

**Article VII.** These changes would identify that the Officers are elected annually at the first meeting each year when a quorum is present.

Your consideration is appreciated.

**BY-LAWS AND RULES OF PROCEDURE FOR  
COUNCIL ON AGING  
KENAI, ALASKA**

The members of the Council on Aging, Kenai, Alaska, a local committee organized under the laws of the State of Alaska, pursuant to federal and state funding, having as its object, the following code of by-laws and rules of procedure as its guidelines in all future operations.

The mission of the Council on Aging is to advise the Mayor, City Council, Director, and the City of Kenai, of the needs of the elderly in the area, support the programs which enable the continued independence of senior citizens and serve as an advisory committee, whose purpose and make-up will be set forth under Article I, Section 3.

The adoption of these by-laws and rules supersedes, replaces, and nullifies any and all previously enacted, utilized, or governing rules or by-laws and further, by adoption of these by-laws and rules, the previously existing Council on Aging is deemed dissolved.

**Article I  
MEMBERSHIP**

The Council [SHALL] may have a membership of not more than nine (9) members. Over one-half of the members shall be participants of the Senior Citizens' programs, sponsored by the City of Kenai.

The members of the Council shall be chosen in the following manner:

1. Members shall be chosen from among persons who have shown an interest in the areas of the problems of the elderly.
2. The Mayor will appoint members to the Council on Aging subject to confirmation by the City Council.
- [3. THERE SHALL BE A NINE-MEMBER COUNCIL ON AGING APPOINTED BY THE MAYOR OF KENAI. [FIVE (5) MEMBERS WILL BE CHOSEN FROM SENIOR CITIZENS WHO PARTICIPATE IN THE SENIOR CITIZEN PROGRAMS SPONSORED BY THE CITY OF KENAI. MORE THAN ONE-HALF OF THE COUNCIL ON AGING MEMBERS SHALL BE PARTICIPANTS OF CITY OF KENAI SPONSORED SENIOR CITIZENS' PROGRAMS.]

The duties of the Council will be as follows:

- a. Advise the Director of Senior Citizen Programs on matters dealing with the budgets for senior programs and programs operated at the Senior Center.
- b. Forward copies of meeting summaries to the Mayor of the City of Kenai, who, in turn, will forward the report to the City Council.
- c. To the extent practical, communications, advice, and reports shall be in written form and shall represent a consensus of the committee.

**Article II  
ELIGIBILITY**

A member of the Council shall be an adult person residing in the Kenai Peninsula area, and 51 % of which must be sixty (60) years of age or older.

No employee of the City of Kenai is eligible for membership.

There will be no more than one member per household.

### **Article III MEETINGS**

Regular meetings shall be held monthly on the second Thursday of the month at the Senior Center. [THERE SHALL BE ONE ANNUAL MEETING HELD IN JANUARY OF EACH YEAR WITH FIFTEEN DAYS' NOTICE GIVEN TO ALL MEMBERS OF THE COUNCIL.] Special meetings may be called by the chairperson with approval of the Kenai City Clerk and notification of Council and City Manager. Meetings may be cancelled by the City Clerk, with notification of Council and City Manager, if cancellation is warranted, i.e. lack of agenda items, pre-knowledge of lack of quorum, etc. Participating senior citizens shall be notified of the date, time, and place of the meeting by the monthly newsletter, as well as receipt of the meeting agenda and packet. All meetings shall be open to the public. However, this does not automatically ensure participation by non-members of the Council.

### **Article IV PLACE OF MEETINGS**

The meetings shall be held at the place designated as the Kenai Senior Citizens Center in Kenai, Alaska, or at the City of Kenai offices.

### **Article V QUORUM**

[A MAJORITY OF THE CURRENT MEMBERSHIP SHALL CONSTITUTE A QUORUM FOR THE TRANSACTION OF ALL BUSINESS.] A quorum shall be a majority of the current appointed membership as established in Article I. The affirmative vote of a majority present at a meeting is required to take action on any matter. A quorum of the Council is defined as follows:

1. When the appointed membership is eight (8) or nine (9), a quorum shall be five (5).
2. When the appointed membership is seven (7) or lower, a quorum shall be (4).

### **Article VI POWERS OF THE COUNCIL**

The powers of the Council are advisory only and are derived from the federal, state, and city local governments which provide the funds for operation and all powers and activities shall be exercised in accordance with law. All action taken by this Council shall be submitted to the City Administrator and shall be subject to approval by the Kenai City Council.

### **Article VII OFFICERS**

Officers shall be elected annually for one-year terms at the [ANNUAL] first meeting each year when a quorum is present. There shall be a Chairperson and Vice-Chairperson. Officers are limited to two (2) successive terms in the same office.

### **Article VIII TERM OF APPOINTMENT AND ATTENDANCE**

Members of the Council are appointed by the City of Kenai to serve three (3) years or until termination by:

1. Resignation;
2. Request of Council on Aging;
3. Upon request of the City of Kenai; or

4. If the member is absent, without the body excusing the absence for good cause, from more than one-half of all the meetings of the Council on Aging, regular and special, held within any period of three (3) consecutive calendar months, the member shall thereupon cease to hold the seat. A member may not have more than three (3) excused absences during a twelve-month calendar year.

The term of each appointed member of the Council shall be three (3) years. The terms shall be staggered so that three (3) members shall be appointed every third year and three (3) members shall be appointed in each of the other years of every such three-year period.

**Article IX  
HONORARY MEMBER APPOINTMENT**

When a member is no longer able to actively participate on the Council on Aging, the remaining membership may, by majority vote, request the Mayor to appoint the nonactive member to the Council on Aging as an honorary member. The honorary member would be a non-voting member.

**Article X  
VOLUNTEERS**

Volunteers wishing to serve upon committees established by the Council on Aging may be appointed by the Council chairperson or his representative to do so without, therefore, becoming members of the Council.

**Article XI  
RULES OF MEETING**

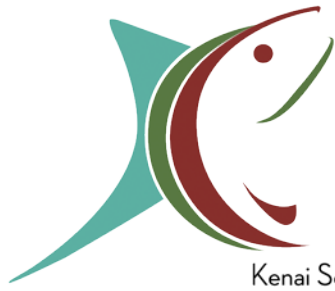
All meetings of the Council shall be conducted in accordance with rules of parliamentary practice and, in the absence of other authority, shall be governed by the provisions of Roberts Rules of Order.

\* \* \* \* \*

[AT A REGULAR MEETING OF THE COUNCIL ON AGING, KENAI, ALASKA, THE AMENDED BY-LAWS AND RULES OF PROCEDURES WERE ADOPTED AS THE OFFICIAL BY-LAWS AND RULES OF PROCEDURE BY A MAJORITY VOTE OF A QUORUM OF THE MEMBERS PRESENT ON NOVEMBER 13, 2008.]

The Council on Aging during their February 10, 2022 meeting by a majority vote of the membership recommended Council approval of the amended By-Laws and Rules of Procedures.

The Kenai City Council at their MONTH DD, YYYY meeting approved the amended By-Laws and Rules of Procedures.



# KENAI

Kenai Senior Center | 361 Senior Ct., Kenai, AK 99611 | 907.283.4156 | www.kenai.city

## MEMORANDUM

**TO:** Council on Aging Members  
**FROM:** Kathy Romain, Senior Center Director  
**DATE:** February 3, 2022  
**SUBJECT:** City of Kenai Capital Improvement Plan Fiscal Year 2023-207

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We are at the time of the year when the City of Kenai reviews the Capital Improvement Plan (CIP) for the upcoming five fiscal years. This CIP is developed by Public Works along with City departments and Administration and then reviewed by boards and commissions before submitting it to the City Council.

You will find the CIP is included in your packet. The two sections we will be discussing will be the following:

**Page 43 SENIOR CITIZENS FUND**

**Page 47 CONGREGATE HOUSING FUND**

After a review of these sections a suggested motion would be:

***“I move that the Council on Aging recommend the Kenai City Council approve the City of Kenai Fiscal Year 2023-2027 Capital Improvement Plan.”***

Thank you for your consideration.

# Capital Improvement Plan

FISCAL YEARS 2023 – 2027

**CITY OF KENAI  
CITY HALL  
210 FIDALGO AVENUE  
KENAI, AK 99611**

**PAUL OSTRANDER  
CITY MANAGER  
POSTRANDER@KENAI.CITY  
907.283.8222**

**SCOTT CURTIN  
PUBLIC WORKS DIRECTOR  
SCURTIN@KENAI.CITY  
907.283.8236**



**KENAI**

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# INTRODUCTION

The City of Kenai's five-year Capital Improvement Plan (CIP) is developed by the Public Works Department in coordination with City departments, Administration, Boards and Commissions, and the City Council for the purpose of long-range capital improvement planning and budgeting. A capital improvement project is typically a one-time expenditure, usually, in excess of \$35,000, that has a useful life exceeding one year or is a major project such as a comprehensive or master plan. Capital projects on existing assets are included in the CIP, provided they meet the definition of a capital project. Projects can focus on immediate needs or anticipate future needs before critical failures and are developed based on an internal process that determines funding availability and infrastructure needs.

The CIP is divided into six parts based on the City Fund in which the project would be accounted for. These include the Airport Fund, General Fund, Water & Sewer Fund, and Senior Citizens Fund, Congregate Housing Enterprise Fund, and Personal Use Fishery Fund. Projects are not necessarily listed in priority order for each Fund by fiscal year. Active projects that have been funded in prior years are not included in the Plan.

Projects that are identified in the CIP are included for planning purposes and to recognize a need. Not all projects receive the necessary funding to accomplish them in a projected year, which is why the list is updated annually. Many projects are dependent on non-City funding sources, which the City can expect to seek, but are not guaranteed. The availability of outside funds can vary with local, state, and federal economies, and the City's needs can, and do, change frequently.



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# AIRPORT FUND

## FY2023

Project Name	Project No.	Total Project Cost	Airport Funding	Grant Funding	Description
Runway Rehabilitation Project Design	1	\$1,550,000	\$96,875	\$1,453,125	Design Project to Rehabilitate Runway 2L/20R and Taxiways A, C, K, L to Current Standards
ENA Broom Replacement	2	\$1,000,000	\$62,500	\$937,500	Runway Snow Removal Equipment
Terminal Landscaping	3	\$100,000	\$100,000		Exterior Improvements to Terminal
Terminal Surveillance Camera/Ops Access Control	4	\$150,000	\$150,000		Airport Security
Apron Crackseal and Seal Coating	5	\$300,000	\$18,750	\$281,250	Within Areas not planned for upcoming rehabilitation
Totals		\$3,100,000	\$428,125	\$2,671,875	

## FY2024

Project Name	Project No.	Total Project Cost	Airport Funding	Grant Funding	Description
Runway Rehabilitation Project Construction	6	\$22,790,000	\$1,424,375	\$21,365,625	Project to Rehabilitate Runway 2L/20R to Current Standards
Terminal Elevator Major Maintenance	7	\$50,000	\$3,125	\$46,875	Major Maintenance on Existing Elevator at the Airport Terminal
ARFT Elevator Major Maintenance	8	\$50,000	\$3,125	\$46,875	Major Maintenance on Existing Elevator at the ARFT Facility
Totals		\$22,890,000	\$1,430,625	\$21,459,375	

## FY2025

Project Name	Project No.	Total Project Cost	Airport Funding	Grant Funding	Description
Rehabilitate Taxiways A,C, K & L	9	\$12,867,000	\$804,188	\$12,062,812	Design and Construct Project to Rehabilitate Taxiways A, C, K, L to Current Standards
Airfield Firefighting Vehicle Replacement	10	\$1,000,000	\$62,500	\$937,500	Replace Airfield Firefighting Vehicle
Totals		\$13,867,000	\$866,688	\$13,000,312	

## FY2026

Project Name	Project No.	Total Project Cost	Airport Funding	Grant Funding	Description
Apron and Willow Street Extension	11	\$2,350,000	\$146,875	\$2,203,125	Extend Apron Taxiway for Lease Lots and Road and Utilities on Willow Street
Terminal Road & Parking Improvements	12	\$1,750,000	\$875,000	\$875,000	Concrete curb, asphalt and marking improvements to road and parking areas
Totals		\$4,100,000	\$1,021,875	\$3,078,125	

## FY2027

Project Name	Project No.	Total Project Cost	Airport Funding	Grant Funding	Description
ENA Broom Replacement	13	\$1,000,000	\$62,500	\$937,500	Runway Snow Removal Equipment
ARFT Fire Training Apparatus Repairs	14	\$100,000	\$100,000	\$0	Planned replacement of Fire Trainer apparatus parts
Totals		\$1,100,000	\$162,500	\$937,500	

# AIRPORT FUND PROJECTS

## RUNWAY REHABILITATION PROJECT DESIGN

Department: Airport  
 Total Project Cost: \$1,550,000  
 Project Phased: Yes  
 Project Type: Infrastructure  
 Funding Source(s): Grant Dependent  
 Potential Grant Identified: Federal Aviation Admin  
 Operating Budget Impact: Slight Decrease



YEAR:	2023	2024	2025	2026	2027
COST:	\$1,550,000				

Details: This project consists of design services to provide bid ready construction documents to rehabilitate Runway 2L/20R and taxiways A, C, K, and L to current standards. The project will reduce crack sealing maintenance costs and bring the oldest pavement on the Airport up to the recommended Pavement Condition Index.

## ENA BROOM REPLACEMENT

Department: Airport  
 Total Project Cost: \$1,000,000  
 Project Phased: No  
 Project Type: Equipment  
 Funding Source(s): Grant Dependent  
 Potential Grant Identified: Federal Aviation Admin  
 Operating Budget Impact: Slight Decrease



YEAR:	2023	2024	2025	2026	2027
COST:	\$1,000,000				\$1,000,000

Details: This purchase will replace existing equipment as it reaches the end of useful life. The 2023 purchase will replace an existing 2000 model year piece of equipment. The 2027 purchase will replace an existing 2012 model year piece of equipment. Modernization of the Airport's Fleet allows for continued efficient airfield operations.

# AIRPORT FUND PROJECTS

## TERMINAL LANDSCAPING

Department: Airport  
 Total Project Cost: \$100,000  
 Project Phased: No  
 Project Type: Building Improvement  
 Funding Source(s): Airport Fund  
 Potential Grant Identified: None  
 Operating Budget Impact: Slight Decrease



YEAR:	2023	2024	2025	2026	2027
COST:	\$100,000				

Details: This project will finalize exterior improvements to the Terminal Rehabilitation Project. Work will include plantings and sprinklers that were not grant eligible.

## TERMINAL SURVEILLANCE CAMERA/OPS ACCESS CONTROL

Department: Airport  
 Total Project Cost: \$150,000  
 Project Phased: Yes  
 Project Type: Technology  
 Funding Source(s): Airport Fund  
 Potential Grant Identified: None  
 Operating Budget Impact: Slight Increase



YEAR:	2023	2024	2025	2026	2027
COST:	\$150,000				

Details: This project will provide for security improvements at the terminal that were not grant eligible during the Terminal Rehab project. Work includes upgrades and replacements related to various access controls and security cameras.

# AIRPORT FUND PROJECTS

## APRON CRACK SEAL AND SEAL COATING

Department: Airport  
 Total Project Cost: \$300,000  
 Project Phased: No  
 Project Type: Infrastructure  
 Funding Source(s): Grant Dependent  
 Potential Grant Identified: Federal Aviation Admin  
 Operating Budget Impact: None



YEAR:	2023	2024	2025	2026	2027
COST:	\$300,000				

Details: This project will provide for major maintenance on apron areas, to extend the life of the existing asphalt. Work areas proposed are outside of the Runway and Taxiway Rehab areas included in this plan for replacement.

## RUNWAY REHABILITATION PROJECT CONSTRUCTION

Department: Airport  
 Total Project Cost: \$22,790,000  
 Project Phased: Yes  
 Project Type: Infrastructure  
 Funding Source(s): Grant Dependent  
 Potential Grant Identified: Federal Aviation Administration  
 Operating Budget Impact: Slight Decrease



YEAR:	2023	2024	2025	2026	2027
COST:		\$22,790,000			

Details: This project will rehabilitate Runway 2L/20R to current standards. The project will reduce crack sealing maintenance costs and bring the oldest pavement on the Airport up to the recommended Pavement Condition Index.

# AIRPORT FUND PROJECTS

## TERMINAL ELEVATOR MAJOR MAINTENANCE

Department: Airport  
 Total Project Cost: \$50,000  
 Project Phased: No  
 Project Type: Building Improvement  
 Funding Source(s): Grant Dependent  
 Potential Grant Identified: Federal Aviation Admin  
 Operating Budget Impact: Minimal or No Impact



YEAR:	2023	2024	2025	2026	2027
COST:		\$50,000			

Details: Provide major maintenance on the existing Airport Terminal Elevator. This maintenance will replace 30-plus-year-old components for safety reasons while providing minor cosmetic improvements.

## ARFT ELEVATOR MAJOR MAINTENANCE

Department: Airport  
 Total Project Cost: \$50,000  
 Project Phased: No  
 Project Type: Building Improvement  
 Funding Source(s): Airport Fund  
 Potential Grant Identified: None  
 Operating Budget Impact:  
 Minimal or No Impact



YEAR:	2023	2023	2024	2025	2026
COST:		\$50,000			

Details: Provide major maintenance on the existing Alaska Regional Fire Training Facility's elevator. The facility is currently primarily occupied by Beacon. The facility was constructed in 1997, and while the elevator sees relatively minimal use, this project will provide for the continued safe operation of the unit.

# AIRPORT FUND PROJECTS

## REHABILITATE TAXIWAYS A,C,K, & L

Department: Airport  
 Total Project Cost: \$3,500,000  
 Project Phased: Yes  
 Project Type: Infrastructure  
 Funding Source(s): Grant Dependent  
 Potential Grant Identified: Federal Aviation Admin  
 Operating Budget Impact: Slight Decrease



YEAR:	2023	2024	2025	2026	2027
COST:			\$3,500,000		

Details: This project will rehabilitate Runway taxiways A, C, K, and L to current standards. The project will reduce crack sealing maintenance costs and bring the oldest pavement on the Airport up to the recommended Pavement Condition Index.

## AIRFIELD FIREFIGHTING VEHICLE REPLACEMENT

Department: Airport  
 Total Project Cost: \$1,000,000  
 Project Phased: No  
 Project Type: Equipment  
 Funding Source(s): Grant Dependent  
 Potential Grant Identified: Federal Aviation Admin  
 Operating Budget Impact: Minimal or No Impact



YEAR:	2023	2024	2025	2026	2027
COST:			\$1,000,000		

Details: This project will replace an existing 1992 model year Oshkosh TA1500 unit to allow for continued efficient airfield operations and safety standards.



# AIRPORT FUND PROJECTS

## APRON AND WILLOW STREET EXTENSION

Department: Airport  
 Total Project Cost: \$2,350,000  
 Project Phased: No  
 Project Type: Land Improvement/ Infrastructure  
 Funding Source(s): Grant Dependent  
 Potential Grant Identified: Federal Aviation Administration  
 Operating Budget Impact: Slight Increase



YEAR:	2023	2024	2025	2026	2027
COST:				\$2,350,000	

Details: This project would extend the apron taxiway 600 feet for lease lots and Willow Street Extension (road and utilities) as well as provide for lease lot development (five acres). Lease lot development is assumed to be 100% City-funded. The City General Fund portion of the project is reflected in the General Fund section.

## TERMINAL ROAD AND PARKING LOT IMPROVEMENTS

Department: Airport  
 Total Project Cost: \$1,750,000  
 Project Phased: No  
 Project Type: Infrastructure  
 Funding Source(s): Grant Dependent  
 Potential Grant Identified: Federal Aviation Admin  
 Operating Budget Impact: Slight Increase



YEAR:	2023	2024	2025	2026	2027
COST:				\$1,750,000	

Details: This project rehabilitates the access road, provides for parking lot expansion to the south, and installs new lighting poles at the Kenai Municipal Airport Terminal parking lot.

# AIRPORT FUND PROJECTS

## ARFT FIRE TRAINING APPARATUS REPAIRS

Department: Airport  
 Total Project Cost: \$100,000  
 Project Phased: No  
 Project Type: Technology  
 Funding Source(s): Airport Fund  
 Potential Grant Identified: None  
 Operating Budget Impact: Minimal



YEAR:	2023	2024	2025	2026	2027
COST:					\$100,000

Details: Planned maintenance to provide for the continued operation of the trainers. This equipment resides in very volatile conditions, with exposures to extreme cold and heat. As a result many components require preventive maintenance to provide for reliable use.

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# GENERAL FUND

FY2023

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
Kenai Bluff Stabilization *Multi-year Project	1	\$17,500,000	\$3,547,143	\$13,952,857	Stabilize a one-mile area on the northern bank of the Kenai River
Repair of Inground Water Tank	2	\$60,000	\$60,000	\$0	Repairs to storage tank used in functional testing of apparatus
Phase II Willow Street Rehabilitation	3	\$420,000	\$420,000	\$0	Milling & resurfacing of roadway from Kenai Spur to Airport Way
Rec Center RTU HVAC Replacements Supplemental Funding	4	\$280,000	\$280,000	\$0	Replacement of mechanical units beyond their useful life
Fire Department Apparatus Bay Painting	5	\$45,000	\$45,000	\$0	Strip and paint apparatus bays at Fire Department
Kenai Nordic Trail Lighting	6	\$200,000	\$0	\$200,000	Design and construct lighted Nordic trail at the golf course
Outdoor Event Park Design and Feasibility	7	\$35,000	\$35,000	\$0	Provide engineered drawings to construct an event park
<b>Total</b>		<b>\$18,540,000</b>	<b>\$4,387,143</b>	<b>\$14,152,857</b>	

## FY2024

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
Kenai Bluff Stabilization *Multi-year Project	8	\$17,500,000	\$6,125,000	\$11,375,000	Stabilize a one-mile area on the northern bank of the Kenai River
Multifactor Authentication	9	\$50,000	\$50,000	\$0	Purchase and install software and hardware
Facility Assessments Phase 2	10	\$80,000	\$80,000	\$0	Engineering & Contracting services to identify and prioritize facility maintenance projects
Police/Fire Mobile Radios	11	\$100,000	\$100,000	\$0	Replacement of outdated equipment with new Motorola radios
Lilac Street Repairs	12	\$393,000	\$393,000	\$0	Replace failed concrete curb and provide new asphalt surface
City Hall Elevator Major Maintenance	13	\$50,000	\$50,000	\$0	Replace 30-plus year-old components in elevator
Softball Green Strip Play Equipment Replacement	14	\$85,000	\$85,000	\$0	Replace children's playground equipment
Aliak Storm Water and Paving Repair	15	\$400,000	\$400,000	\$0	Replacement of failed storm line causing roadway damages
Trail Development at Municipal Park	16	\$75,000	\$75,000	\$0	Trail Improvements
Police In-Car Cameras	17	\$100,000	\$100,000	\$0	Safety & Security Improvements
<b>Total</b>		<b>\$18,540,000</b>	<b>\$4,387,143</b>	<b>\$11,375,000</b>	

## FY2025

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
Storm Water CCTV Inspections	18	\$80,000	\$80,000	\$0	Maintenance repairs to the stormwater conveyance system
Future Stormwater Improvements	19	\$120,000	\$120,000	\$0	Maintenance repairs to the stormwater conveyance system
Kenai Multi-Purpose Facility Perm. Locker-Rooms	20	\$1,250,000	\$0	\$1,250,000	Construction of 5,000 square-foot locker room
Flight Services RTU Replacements	21	\$350,000	\$350,000	\$0	Replace roof-top unit at the Flight Service Station
Old Town Playground Equipment Replacement	22	\$100,000	\$100,000	\$0	Replacement of aging equipment with new
Future Road Repairs	23	\$450,000	\$450,000	\$0	Roadway Improvements based on condition assessments
<b>Total</b>		<b>\$2,350,000</b>	<b>\$1,100,000</b>	<b>\$1,250,000</b>	

## FY2026

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
Future Stormwater Improvements	24	\$120,000	\$120,000	\$0	Maintenance repairs to the stormwater conveyance system
Emergency Service Facility Improvement	25	\$750,000	\$0	\$750,000	Asbestos Removal and various improvements to facility layout
Street Lighting Improvements – Design	26	\$80,000	\$80,000	\$0	Assessment of existing systems

## FY2026 Continued

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
Softball Field Shelters/Dugouts Replacement	27	\$120,000	\$120,000	\$0	Replacement of existing structures with new
Future Road Repairs	28	\$450,000	\$450,000	\$0	Roadway Improvements based on condition assessments
Facility Improvements to be Identified	29	\$500,000	\$500,000	\$0	Projects based on priority need identified through condition assessments
<b>Total</b>		<b>\$2,020,000</b>	<b>\$1,270,000</b>	<b>\$750,000</b>	

## FY2027

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
Future Stormwater Improvements	30	\$120,000	\$120,000	\$0	Maintenance repairs to the stormwater conveyance system
Future Road Repairs	31	\$450,000	\$450,000	\$0	Roadway Improvements based on condition assessments
Street Lighting Improvements – Construction	32	\$240,000	\$240,000	\$0	Implementation of Improvements through previous years assessments
Facility Improvements to be Identified	33	\$500,000	\$500,000	\$0	Projects based on priority need identified through condition assessments
<b>Total</b>		<b>\$1,310,000</b>	<b>\$1,310,000</b>	<b>\$0</b>	

# GENERAL FUND PROJECTS

## BLUFF STABILIZATION

Department: Administration | Public Works  
 Total Project Cost: \$35,000,000  
 Project Phased: Yes  
 Project Type: Infrastructure  
 Funding Source(s): Grant Dependent | Bonding  
 Potential Grant Identified: State Capital Project  
 Submission and Federal Grants To Be Identified  
 Operating Budget Impact: Slight Increase



YEAR:	2023	2024	2025	2026	2027
COST:	\$17,500,000	\$17,500,000			

Details: The City of Kenai in coordination with the Army Corp of Engineers Bluff Erosion Control Project is intended to stabilize an area on the northern bank of the Kenai River from near the river's mouth below Historic Old Town extending upriver approximately one mile toward the first cannery just below Bluff Overlook Park at the end of Spur View Drive.

## REPAIR OF INGROUND WATER TANK

Department: Fire  
 Total Project Cost: \$60,000  
 Project Phased: No  
 Project Type: Building Improvement  
 Funding Source(s): General Fund  
 Potential Grant Identified: None  
 Operating Budget Impact: Minimal



YEAR:	2023	2024	2025	2026	2027
COST:	\$60,000				

Details: The Fire Department conducts it's own NFPA required Fire Engineer Pump testing using the in-ground water tank located in the back parking lot of the Fire Department. Upon examination of the tank, it was discovered parts of the tank have rusted through exposing gravel and soil material that could be drafted into an engines fire pump, causing major damage. This project will provide repairs to the existing tank.



# GENERAL FUND PROJECTS

## Phase II WILLOW STREET REHABILITATION

Department: Public Works  
 Total Project Cost: \$420,000  
 Project Phased: No  
 Project Type: Infrastructure  
 Funding Source(s): General Fund  
 Potential Grant Identified: None  
 Operating Budget Impact:  
 Slight Decrease



YEAR:	2023	2024	2025	2026	2027
COST:	\$420,000				

Details: This project includes milling and repaving of asphalt roadway approximately 40 feet in width and 1,950 feet in length between the Kenai Spur Highway and Airport Way.

## KENAI RECREATION CENTER RTU HVAC REPLACEMENTS

Department: Public Works  
 Total Project Cost: \$280,000  
 Project Phased: No  
 Project Type: Building Improvement  
 Funding Source(s): General Fund  
 Potential Grant Identified: None  
 Operating Budget Impact:  
 Minimal or No Impact



YEAR:	2023	2024	2025	2026	2027
COST:	\$280,000				

Details: This project will replace the oldest equipment first, including air handlers, control valves, and thermostats. The Kenai Recreation Center was constructed in 1980 with an addition added in 1982. Many of the mechanical systems are now 40 years old and require extensive maintenance to maintain operation.

# GENERAL FUND PROJECTS

## FIRE DEPARTMENT APPARATUS BAY PAINTING

Department: Fire Department  
 Total Project Cost: \$45,000  
 Project Phased: No  
 Project Type: Building Improvement  
 Funding Source(s): General Fund  
 Potential Grant Identified: None  
 Operating Budget Impact:  
 Minimal or No Impact



YEAR:	2023	2024	2025	2026	2027
COST:	\$45,000				

Details: This project strips the remaining finish from the floor in the Fire Department apparatus bays and repaints it with a durable paint designed for the fire department apparatus. The Apparatus bays of the Fire Department have not been refinished since the building was built in the early 1970s.

## KENAI NORDIC TRAIL LIGHTING - DESIGN & CONSTRUCTION

Department: Parks & Recreation  
 Total Project Cost: \$200,000  
 Project Phased: No  
 Project Type: Infrastructure  
 Funding Source(s): Grant Dependent  
 Potential Grant Identified: Land Water Conservation Fund  
 Operating Budget Impact: Slight Increase



YEAR:	2023	2024	2025	2026	2027
COST:	\$200,000				

Details: This project includes the design and construction of a lighted Nordic trail system at the Kenai Municipal Golf Course. The design will dictate future phases and feasibility, but it is anticipated that the first phase of trail lighting would focus on the driving range and central bowl area near the clubhouse.

# GENERAL FUND PROJECTS

## OUTDOOR EVENT PARK DESIGN AND FEASIBILITY

Department: Parks & Recreation  
 Total Project Cost: \$35,000  
 Project Phased: Yes  
 Project Type: Infrastructure  
 Funding Source(s): General Fund  
 Potential Grant Identified: None  
 Operating Budget Impact: Slight Increase



YEAR:	2023	2024	2025	2026	2027
COST:	\$35,000				

Details: This project will provide engineered drawings to construct an event park to include a stage, restrooms, parking lot, and utilities. The phased project would construct an elevated stage with future phases of the project to include the construction of a permanent restroom with utilities, spectator area, event area, vendor area, and parking lot.

## MULTI-FACTOR AUTHENTICATION

Department: Finance - Information Technology  
 Total Project Cost: \$50,000  
 Project Phased: Yes  
 Project Type: Technology  
 Funding Source(s): General Fund  
 Potential Grant Identified: Department of Homeland Security  
 Operating Budget Impact: Slight Increase



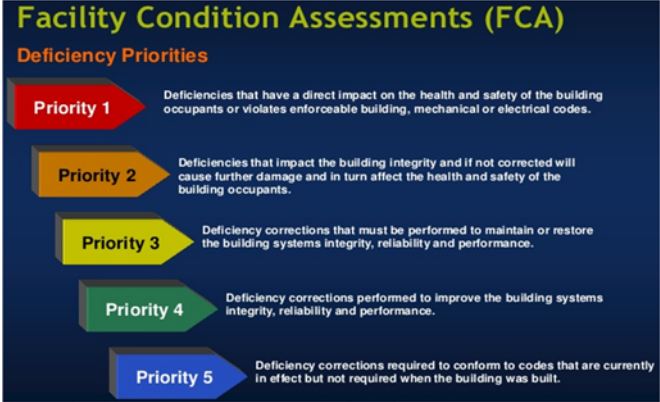
YEAR:	2023	2024	2025	2026	2027
COST:		\$50,000			

Details: This project purchases software and hardware to implement Multi-factor Authentication (MFA) and includes hiring a consultant to implement the solution. Current Criminal Justice Information Systems (CJIS) requirements from the FBI require MFA when accessing secure information outside of the Police Department.

# GENERAL FUND PROJECTS

## FACILITY ASSESSMENTS PHASE 2

Department: Public Works  
 Total Project Cost: \$80,000  
 Project Phased:  
 Project Type:  
 Funding Source(s):  
 Potential Grant Identified:  
 Operating Budget Impact:



YEAR:	2023	2024	2025	2026	2027
COST:		\$80,000			

Details: These funds will assist the Building Maintenance and Public Works Department in identifying priority related issues within our facilities. Funding will be used to conduct sampling for hazardous materials and hiring of professional services to assist with development of Scopes of Work for problem areas.

## POLICE/FIRE MOBILE RADIOS

Department: Police Department/Fire Department  
 Total Project Cost: \$100,000  
 Project Phased:  
 Project Type: Technology  
 Funding Source(s): Grant Depen  
 Potential Grant Identified:  
 Operating Budget Impact:



YEAR:	2023	2024	2025	2026	2027
COST:		\$100,000			

Details: Replacement of existing radio equipment with new.

# GENERAL FUND PROJECTS

## LILAC STREET REPAIRS

Department: Public Works  
 Total Project Cost: \$393,000  
 Project Phased: No  
 Project Type: Infrastructure  
 Funding Source(s): General fund  
 Potential Grant Identified: None  
 Operating Budget Impact:  
 Slight Decrease



YEAR:	2023	2024	2025	2026	2027
COST:		\$393,000			

Details: This project replaces the failed concrete curb in affected areas, re-stabilizes settled subbase areas and provides a new asphalt surface course along approximately 1600 linear feet of 30-foot wide roadway. Lilac Lane is located off the Spur Highway and Cook Inlet View Drive on the north side of Kenai. The roadway and concrete curb and gutter are suffering from the severe settlement in multiple areas.

## CITY HALL ELEVATOR MAINTENANCE

Department: Public Works  
 Total Project Cost: \$50,000  
 Project Phased: No  
 Project Type: Building Improvement  
 Funding Source(s): General Fund  
 Potential Grant Identified: None  
 Operating Budget Impact:  
 Minimal or No Impact



YEAR:	2023	2024	2025	2026	2027
COST:		\$50,000			

Details: This project provides major maintenance on the existing City Hall Elevator. This will replace 30+-year-old components for safety purposes while providing minor cosmetic improvements.

# GENERAL FUND PROJECTS

## SOFTBALL GREEN STRIP PLAY EQUIPMENT REPLACEMENT

Department: Parks & Recreation  
 Total Project Cost: \$85,000  
 Project Phased: No  
 Project Type: Equipment  
 Funding Source(s): General Fund  
 Potential Grant Identified: None  
 Operating Budget Impact:  
 Minimal or No Impact



YEAR:	2023	2024	2025	2026	2027
COST:		\$85,000			

Details: This project replaces aging and obsolete children's playground located at one of the most heavily used outdoor locations. This area is near the adult softball fields and adjacent to a large green strip with a shelter and restrooms.

## ALIAK STORM WATER AND PAVING REPAIR

Department: Public Works  
 Total Project Cost: \$400,000  
 Project Phased:  
 Project Type: Infrastructure  
 Funding Source(s): General Fund  
 Potential Grant Identified: None  
 Operating Budget Impact: Moderate Decrease



YEAR:	2023	2024	2025	2026	2027
COST:		\$400,000			

Details: This project will begin to address a failed storm water line on Aliak Dr. between Candlelight Dr. and Highbush Ln. The galvanized piping has collapsed in several locations which causes the occasional sink hole to surface after significant runoff. Photo above is from April 2021 shortly after breakup. Staff has been filling these in with gravel and then patching the asphalt as short term solutions. This project will require removal of sections of roadway and replacement of existing stormwater piping with new and then resurfacing of the roadway.

# GENERAL FUND PROJECTS

## TRAIL DEVELOPMENT AT MUNICIPAL PARK

Department: Parks and Recreation  
 Total Project Cost: \$75,000  
 Project Phased:  
 Project Type:  
 Funding Source(s):  
 Potential Grant Identified:  
 Operating Budget Impact:



YEAR:	2023	2024	2025	2026	2027
COST:		\$75,000			

Details: This project is intended to enhance the widely used trails located at Municipal Park. The Trail system goes from the park down to the beach, and this work will make the area more accessible to all users.

## POLICE IN-CAR CAMERAS

Department: Police Department  
 Total Project Cost: \$100,000  
 Project Phased: No  
 Project Type: Technology  
 Funding Source(s): Grant Dependent  
 Potential Grant Identified: Department of Homeland Security  
 Operating Budget Impact: Slight Increase



YEAR:	2023	2024	2025	2026	2027
COST:		\$100,000			

Details: This project will expand on the Kenai Police Department’s purchase of In-Car Cameras. Several of the new recently purchased vehicles are being upfitted with this equipment installed, this project will provide cameras within other vehicles within the Fleet. Currently there are a total of 18 police vehicles to be equipped

# GENERAL FUND PROJECTS

## STORMWATER CCTV INSPECTIONS

Department: Public Works  
 Total Project Cost: \$80,000  
 Project Phased: No  
 Project Type: Infrastructure  
 Funding Source(s): Water Sewer Fund  
 Potential Grant Identified: None  
 Operating Budget Impact: Minimal



YEAR:	2023	2024	2025	2026	2027
COST:			\$80,000		

Details: This project is intended to provide insight into the existing condition of forty-five year old stormwater conveyance piping. The system is currently poorly mapped and multiple areas within the city have experienced issues with rusting and deteriorating piping and pipe connections which result in sink holes and pipe failures. Information gathered will be used to direct future repair projects.

## FUTURE STORMWATER IMPROVEMENTS

Department: Public Works  
 Total Project Cost: \$360,000  
 Project Phased: Yes  
 Project Type: Infrastructure  
 Funding Source(s): General fund  
 Potential Grant Identified: None  
 Operating Budget Impact:



YEAR:	2023	2024	2025	2026	2027
COST:			\$120,000	\$120,000	\$120,000

Details: This project will allow Public Works to continue to address stormwater runoff, culvert, and catch basin issues as they continue to deteriorate throughout the City.



# GENERAL FUND PROJECTS

## KENAI MULTI-PURPOSE FACILITY PERMANENT LOCKER ROOMS

Department: Parks & Recreation  
 Total Project Cost: \$1,250,000  
 Project Phased: No  
 Project Type: Building Improvement  
 Funding Source(s): Grant Dependent  
 Potential Grant Identified: State of Alaska  
 Operating Budget Impact:  
 Slight Decrease



YEAR:	2023	2024	2025	2026	2027
COST:			\$1,250,000		

Details: This project constructs six locker rooms at the Kenai Multi-purpose Facility. This would include utilities, bathrooms, shower rooms, and related appurtenances. Approx. 5,000 SF. The Facility was designed to an ultimate "build-out" which included locker rooms, enhanced seating, building insulation, and heating systems, etc. Without locker rooms which include showers and other appurtenances, use of the Facility is limited.

## FLIGHT SERVICES RTU REPLACEMENT

Department: Public Works  
 Total Project Cost: \$350,000  
 Project Phased: No  
 Project Type: Building Improvement  
 Funding Source(s): General Fund  
 Potential Grant Identified:  
 Operating Budget Impact:  
 Minimal or No Impact



YEAR:	2023	2024	2025	2026	2027
COST:			\$350,000		

Details: This project will replace the HVAC roof-top units that have reached the end of their useful life at the Flight Service Station. The facility owned by the City has a long term tenant in the Federal Aviation Administration leasing the building. The reliability of these units is integral in supporting their operations.

# GENERAL FUND PROJECTS

## OLD TOWN PLAYGROUND EQUIPMENT REPLACEMENT

Department: Parks and Recreation  
 Total Project Cost: \$100,000  
 Project Phased:  
 Project Type:  
 Funding Source(s):  
 Potential Grant Identified:  
 Operating Budget Impact:



YEAR:	2023	2024	2025	2026	2027
COST:			\$100,000		

Details: This project will replace aging equipment at the Park on Peninsula Ave adjacent to the Fine Arts Center. The area of Old Town attracts numerous visitors every year. The park is located two blocks from the Visitor’s Center and is in close proximity to several large housing complexes providing plenty of children to utilize the park.

## FUTURE ROAD REPAIRS

Department: Public Works  
 Total Project Cost: \$1,350,000  
 Project Phased: No  
 Project Type: Infrastructure  
 Funding Source(s): General Fund  
 Potential Grant Identified: TBD  
 Operating Budget Impact: TBD



YEAR:	2023	2024	2025	2026	2027
COST:			\$450,000	\$450,000	\$450,000

Details: The Public Works Department continues to monitor roadways. Staff continues to utilize the 2009 Roadway Improvement Survey that reviewed and graded all City Roads at that time. Roadway condition and traffic demand determine which roads receive priority. Funding may be used for capping of existing gravel roadways, replacement of existing asphalt through milling and paving, as well as point repairs for specific smaller areas experiencing sub-base failures.

# GENERAL FUND PROJECTS

## EMERGENCY SERVICES FACILITY IMPROVEMENT

Department: Police Department/Fire Department  
 Total Project Cost: \$750,000  
 Project Phased: No  
 Project Type: Facility Improvement  
 Funding Source(s):  
 Potential Grant Identified: Dept. of Homeland Security  
 Operating Budget Impact: Minimal



YEAR:	2023	2024	2025	2026	2027
COST:				\$750,000	

Details: This project will provide much needed renovations to the facility. The building is known to have asbestos which has limited opportunities for smaller renovations. This project will identify hazards, provide a code assessment of the facility, and make modifications as appropriate.

## STREET LIGHTING IMPROVEMENTS - DESIGN

Department: Public Works  
 Total Project Cost: \$80,000  
 Project Phased: Yes  
 Project Type: Infrastructure  
 Funding Source(s): General Fund  
 Potential Grant Identified: None  
 Operating Budget Impact: Slight Decrease



YEAR:	2023	2024	2025	2026	2027
COST:				\$80,000	

Details: This project will identify underserved and problem locations for street lighting to improve safety and security for citizens. New lighting will be LED to reduce energy and maintenance costs. This first project will provide for the design and identification of locations to be served.

# GENERAL FUND PROJECTS

## SOFTBALL FIELD SHELTERS/DUGOUTS REPLACEMENT

Department: Parks and Recreation  
 Total Project Cost: \$120,000  
 Project Phased: No  
 Project Type: Facility Improvement  
 Funding Source(s): General Fund  
 Potential Grant Identified: None  
 Operating Budget Impact: Slight Decrease



YEAR:	2023	2024	2025	2026	2027
COST:				\$120,000	

Details: This project will replace existing facilities that are falling into disrepair with new. There are four fields in total located between Coral St. and Main St. Loop, and they are widely used by the community throughout the summer months.

## STREET LIGHTING IMPROVEMENTS - CONSTRUCTION

Department: Public Works  
 Total Project Cost: \$400,000  
 Project Phased: Yes  
 Project Type: Infrastructure  
 Funding Source(s): General Fund  
 Potential Grant Identified: None  
 Operating Budget Impact: Slight Decrease



YEAR:	2023	2024	2025	2026	2027
COST:					\$400,000

Details: This project will implement the lighting needs identified in the previous years effort. The first phase provided bid ready construction documents, this phase will provide for construction implementation.

# GENERAL FUND PROJECTS

**FACILITY IMPROVEMENTS TO BE IDENTIFIED**

Department: Public Works  
 Total Project Cost: \$1,000,000  
 Project Phased: Yes  
 Project Type: Building Improvements  
 Funding Source(s): General Fund  
 Potential Grant Identified: TBD  
 Operating Budget Impact: TBD



YEAR:	2023	2024	2025	2026	2027
COST:				\$500,000	\$500,000

Details: This project provides facility improvements to be identified and based on a facility assessment for City buildings that looks at each part of a building's infrastructure and reports system conditions, code deficiencies, and functional effectiveness.

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# WATER & SEWER FUND

## FY2023

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
WTP Pump House Construction	1	\$1,500,000	\$1,500,000	\$0	Construct water treatment pump house.
Lift Station Renovations – Phase II	2	\$400,000	\$0	\$400,000	Continuing with replacement of Lift Station Pumps & Controls
WWTP - Digester Blowers Construction	3	\$2,800,000	\$0	\$2,800,000	Replacement of 40-year-old equipment, piping, and controls
WWTP, W&S Electronic Access Gate & Controls	4	\$100,000	\$100,000	\$0	Provide restricted electronic access for security
Total		\$4,800,000	\$1,600,000	\$3,200,000	

## FY2024

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
Major lift Station Renovations – Broad Station	5	\$600,000	\$600,000	\$0	Complete Renovation of the Broad Street Lift Station – new wet well, pumps, controls and backup generator
Airport Reservoir Pump House Improvements	6	\$1,500,000	\$150,000	\$1,350,000	Replacement of pumps, controls and valves including pressure monitoring
WWTP Ops Building Renovations	7	\$2,580,000	\$250,000	\$2,230,000	Facility improvements include exterior finishes and roofing, insulation, floorplan modifications to modernize the facility
Total		\$4,680,000	\$1,000,000	\$3,580,000	

# WATER & SEWER FUND

## FY2025

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
Lift Station Renovations – Phase III	8	\$400,000	\$0	\$400,000	Continuing with replacement of Lift Station Pumps & Controls
Standby Power Upgrades	9	\$200,000	\$200,000	\$0	Lift Station Backup Power Generators at select locations
WWTP Rotary Screen Replacement with Combination Screens	10	\$1,750,000	\$0	\$1,750,000	Replace 40-year-old equipment and controls with more modern technology
Total		\$2,350,000	\$200,000	\$2,150,000	

## FY2026

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
Water, Sewer, WWTP, Facility Fencing Improvements	11	\$200,000	\$200,000	\$0	Security Improvements
SCADA Integration Waste Water	12	\$500,000	\$500,000	\$0	Major Controls project for the WasteWater Plant to provide remote monitoring of newly installed equipment
WWTP Effluent Flow Monitoring/Automated Dosing	13	\$225,000	\$0	\$225,000	Environmental upgrades to remain in compliance with Discharge Permitting requirements
Total		\$925,000	\$700,000	\$225,000	

# WATER & SEWER FUND

FY2027

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
WWTP Influent Pump Station	14	\$1,000,000	\$0	\$1,000,000	Infrastructure / Process improvements to provide influent surge protection as well as grease and grit control
Total		\$1,000,000	\$0	\$1,000,000	

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# WATER & SEWER PROJECTS

## WTP PUMP HOUSE - CONSTRUCTION

Department: Public Works – Water & Sewer  
 Total Project Cost: \$1,500,000  
 Project Phased:  
 Project Type:  
 Funding Source(s):  
 Potential Grant Identified:  
 Operating Budget Impact:



YEAR:	2023	2024	2025	2026	2027
COST:	\$1,500,000				

Details: This Project is the next step in the development of the City’s Water System. In 2011 the Water Treatment Facility located at the intersection of Shotgun Drive and the Kenai Spur Highway was developed. In 2015/2016 Well Field Improvements were completed. This project will update the distribution pumps that transports water from the water plant to all end users. Completion of this work will improve system reliability while increasing our ability to meet system demand.

## LIFT STATION RENOVATIONS – Phase II

Department: Public Works - Water & Sewer  
 Total Project Cost: \$400,000  
 Project Phased: Yes  
 Project Type: Infrastructure  
 Funding Source(s): Water & Sewer Fund  
 Potential Grant Identified: None  
 Operating Budget Impact: Moderate Savings



YEAR:	2023	2024	2025	2026	2027
COST:	\$400,000				

Details: This project provides for major maintenance on existing lift stations to include access, structural, security, and safety upgrades.

# WATER & SEWER PROJECTS

## WWTP ELECTRONIC ACCESS GATE & CONTROLS

Department: Public Works - Water & Sewer  
 Total Project Cost: \$100,000  
 Project Phased: No  
 Project Type: Technology  
 Funding Source(s): Water & Sewer Fund  
 Potential Grant Identified: None  
 Operating Budget Impact:  
 Minimal or No Impact



YEAR:	2023	2024	2025	2026	2027
COST:	\$100,000				

Details: This project will provide restricted electronic access control to the Wastewater Treatment Plant entrance for safety and security.

## WWTP - DIGESTER BLOWERS CONSTRUCTION

Department: Public Works - Water & Sewer  
 Total Project Cost: \$2,800,000  
 Project Phased: No  
 Project Type: New Building & Equipment  
 Funding Source(s): Grant Dependent  
 Potential Grant Identified: None  
 Operating Budget Impact: Significant Decrease



YEAR:	2023	2024	2025	2026	2027
COST:	\$2,800,000				

Details: This project will replace two 40-year-old blowers with new and installation of the new blowers in a new approximately 24 x 24 square foot prefab metal building located adjacent to the existing digester tank. This project is anticipated to provide significant operational and energy savings for the department.

# WATER & SEWER PROJECTS

## MAJOR LIFT STATION RENOVATIONS – BROAD STREET

Department: Public Works – Water & Sewer  
 Total Project Cost: \$600,000  
 Project Phased: No  
 Project Type: Infrastructure  
 Funding Source(s): Water & Sewer Fund  
 Potential Grant Identified: None  
 Operating Budget Impact: Significant Decrease



YEAR:	2023	2024	2025	2026	2027
COST:		\$600,000			

Details: This project will provide much needed major improvements to the Broad Street Lift Station. This is a major collection site with all connections east of Broad St. running through this site before proceeding to the Waste Water Plant. This project will increase the capacity of the existing site, provide emergency backup power generation, and replacement of pumps and controls with new.

## AIRPORT RESERVOIR PUMP HOUSE IMPROVEMENTS

Department: Public Works – Water & Sewer  
 Total Project Cost: \$1,500,000  
 Project Phased: No  
 Project Type: Infrastructure  
 Funding Source(s): Water & Sewer Fund / Grant  
 Potential Grant Identified: Federal & State  
 Options  
 Operating Budget Impact: Moderate Decrease



YEAR:	2023	2024	2025	2026	2027
COST:		\$1,500,000			

Details: This project will provide for equipment replacements at the Airport Reservoir Pump House. This site has a three million gallon storage tank which provides the majority of water for the City during daytime hours. This work will utilize the existing building, however modify pumps and controls to provide a more robust and reliable system.

# WATER & SEWER PROJECTS

## WWTP OPS BUILDING RENOVATIONS

Department: Public Works - WWTP  
 Total Project Cost: \$2,580,000  
 Project Phased: No  
 Project Type: Building Improvement  
 Funding Source(s): Water Sewer Fund / Grant  
 Potential Grant Identified: Federal & State Options  
 Operating Budget Impact: Significant Decrease



YEAR:	2023	2024	2025	2026	2027
COST:		\$2,580,000			

Details: This project will provide much needed improvements to the main operations building at the Waste Water Plant which was originally constructed in 1974 with improvements completed in 1982. The Facility is on the shore of Cook Inlet and subject to the constant presence of salt air. As a result much of the facility doors, windows, siding, hardware, etc. has rusted beyond repair. This project will provide a much needed face lift with improvements anticipated to help with improved energy savings.

## LIFT STATION RENOVATIONS – PHASE III

Department: Public Works - Water & Sewer  
 Total Project Cost: \$400,000  
 Project Phased: Yes  
 Project Type: Infrastructure  
 Funding Source(s): Water & Sewer Fund  
 Potential Grant Identified: None  
 Operating Budget Impact: Minimal or No Impact



YEAR:	2023	2024	2025	2026	2027
COST:			\$400,000		

Details: This project provides for major maintenance on existing lift stations to include access, structural, security, and safety upgrades.

# WATER & SEWER PROJECTS

## STANDBY POWER UPGRADES

Department: Public Works – Water & Sewer Total  
 Project Cost: \$200,000  
 Project Phased: No  
 Project Type: Technology / Infrastructure  
 Funding Source(s): Water & Sewer Fund  
 Potential Grant Identified: None  
 Operating Budget Impact: Slight Increase



YEAR:	2023	2024	2025	2026	2027
COST:			\$200,000		

Details: This project will provide emergency backup power generation for several lift station sites.

## WWTP ROTARY SCREEN REPLACEMENT

Department: Public Works - Water & Sewer  
 Total Project Cost: \$1,750,000  
 Project Phased: Yes  
 Project Type: Equipment  
 Funding Source(s): Grant Dependent  
 Potential Grant Identified: None  
 Operating Budget Impact: Moderate Decrease



YEAR:	2023	2024	2025	2026	2027
COST:			\$1,750,000		

Details: This project will replace 40-year old equipment with new technology and controls. This is an integral part of the treatment process. Effectively screening the influent safeguards pumps and controls downstream, allowing operators the ability to more effectively manage the treatment process.

# WATER & SEWER PROJECTS

## FACILITY FENCING IMPROVEMENTS

Department: Public Works – Water & Sewer/WWTP  
 Total Project Cost: \$200,000  
 Project Phased: Yes  
 Project Type: Infrastructure  
 Funding Source(s): Water & Sewer Fund  
 Potential Grant Identified: None  
 Operating Budget Impact: Minimal



YEAR:	2023	2024	2025	2026	2027
COST:				\$200,000	

Details: This project will replace 40-year-old fencing and improve site security at several locations.

## SCADA INTEGRATION WASTE WATER

Department: Public Works - WWTP  
 Total Project Cost: \$500,000  
 Project Phased: No  
 Project Type: Technology  
 Funding Source(s): Water & Sewer Fund  
 Potential Grant Identified: None  
 Operating Budget Impact: Minimal



YEAR:	2023	2024	2025	2026	2027
COST:				\$500,000	

Details: This project will provide major components to get all of the new equipment installed over the last several years tied back to one SCADA system to improve operator response time and trouble shooting abilities.

# WATER & SEWER PROJECTS

## WWTP EFFLUENT FLOW MONITORING/AUTOMATED DOSING

Department: Public Works - WWTP  
 Total Project Cost: \$225,000  
 Project Phased: No  
 Project Type: Technology  
 Funding Source(s): Grant  
 Potential Grant Identified: Federal & State Options  
 Operating Budget Impact: Moderate Decrease



YEAR:	2023	2024	2025	2026	2027
COST:				\$225,00	

Details: This project will provide equipment to provide more accurate dosing of chemicals in the treatment of waste water effluent which will result in savings on Sodium Hypochlorite and Sodium Bisulfate. Chemical feed will vary based on flow of effluent leaving the plant.

## WWTP INFLUENT PUMP STATION

Department: Public Works - Water & Sewer  
 Total Project Cost: \$1,000,000  
 Project Phased: Yes  
 Project Type: Infrastructure  
 Funding Source(s): Grant Dependent  
 Potential Grant Identified: None  
 Operating Budget Impact: Moderate Increase



YEAR:	2023	2024	2025	2026	2027
COST:					\$1,000,000

Details: This project will replace the existing influent station and install a new pump station to provide surge protection storage and grit capture. This will allow for more balanced incoming flows into the plant and reduce staff time on recovering from surges.

# SENIOR CITIZENS FUND

## FY2023

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
No Data					
Total					

## FY2024

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
Emergency Backup Power Generation	1	\$125,000	\$0	\$125,000	
Total		\$125,000	\$0	\$125,000	

## FY2025

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
Senior Center Landscaping Project Phase I	2	\$40,000	\$0	\$40,000	Landscape the south lawn of the Senior Center to a level area
Total		\$40,000	\$0	\$40,000	



# SENIOR CITIZENS FUND

## FY2026

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
Senior Center Landscaping Project Phase II	3	\$35,000	\$0	\$35,000	Create a community fire pit area with memorial benches
Total		\$35,000	\$0	\$35,000	

## FY2027

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
No Data					
Total					

# SENIOR CITIZENS FUND PROJECTS

## EMERGENCY BACKUP POWER GENERATION

Department: Senior Center  
 Total Project Cost: \$125,000  
 Project Phased: Yes  
 Project Type: Building Improvement  
 Funding Source(s): Grant/ Donation  
 Dependent  
 Potential Grant Identified: State  
 Operating Budget Impact: Slight Increase



	2023	2024	2025	2026	2027
COST:		\$125,000			

Details: This project would provide emergency backup power to the Senior Center. The facility is a gathering place for the community and provides needed meal services to the elderly. In the event of a major weather event, earthquake, etc., the ability to provide for the continued operation of the facility is integral resource for the City.

## SENIOR CENTER LANDSCAPING - PHASE I

Department: Senior Center  
 Total Project Cost: \$40,000  
 Project Phased: Yes  
 Project Type: Land Improvement  
 Funding Source(s): Grant/ Donation  
 Dependent  
 Potential Grant Identified: State  
 Operating Budget Impact: Minimal or No Impact



	2023	2024	2025	2026	2027
COST:			\$40,000		

Details: This project would landscape the south lawn of the Senior Center to level the area, which now contains sunken areas which prohibit safe access and replant grass and trees as well as construct walkways for easy and safe maneuvering. This would improve lost access to the perimeter of the building, yard, and bluff areas for private rentals and the public, including wheelchair access. The project would be contingent on the construction of the Bluff Stabilization Project.

# SENIOR CITIZENS FUND PROJECTS

## SENIOR CENTER LANDSCAPING - PHASE II

Department: Senior Center  
 Total Project Cost: \$35,000  
 Project Phased: Yes  
 Project Type: Land Improvement  
 Funding Source(s): Grant/ Donation  
 Dependent  
 Potential Grant Identified: State  
 Operating Budget Impact: Minimal or No Impact



	2023	2024	2025	2026	2027
COST:				\$35,000	

Details: This project would create a community fire pit area with wooden all-weather park benches for easy access for seniors and private rentals. Memorial benches and greenery provide an opportunity to generate revenue and celebrate individuals in the community. The project would be contingent on the construction of the Bluff Stabilization Project.

DRAFT

# CONGREGATE HOUSING FUND

## FY2023

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
Apartment Kitchen and Bathroom Remodel	1	\$100,000	\$100,000	\$0	Remodel the kitchen and bathrooms in 3-6 apartments
Total		\$100,000	\$100,000	\$0	

## FY2024

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
Apartment Kitchen and Bathroom Remodel	2	\$100,000	\$100,000	\$0	Remodel the kitchen and bathrooms in 3-6 apartments
Vintage Pointe Elevator Major Maintenance	3	\$50,000	\$50,000	\$0	Major elevator maintenance to allow for continued safe operation
Total		\$150,000	\$150,000	\$0	

## FY2025

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
Apartment Kitchen and Bathroom Remodel	4	\$100,000	\$100,000	\$0	Remodel the kitchen and bathrooms in 3-6 apartments
Total		\$100,000	\$100,000	\$0	

# CONGREGATE HOUSING FUND

## FY2026

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
Apartment Kitchen and Bathroom Remodel	5	\$100,000	\$100,000	\$0	Remodel the kitchen and bathrooms in 3-6 apartments
Total		\$100,000	\$100,000	\$0	

## FY2027

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
No Data					
Total					

# CONGREGATE HOUSING

## FUND PROJECTS

### APARTMENT KITCHEN AND BATHROOM REMODEL

Department: Senior Center  
 Total Project Cost: \$500,000  
 Project Phased: Yes  
 Project Type: Building Improvement  
 Funding Source(s): Congregate Housing Fund  
 Potential Grant Identified: None  
 Operating Budget Impact:  
 Minimal or No Impact



YEAR:	2023	2024	2025	2026	2027
COST:	\$100,000	\$100,000	\$100,000	\$100,000	

Details: This project remodels the kitchen and bathrooms in three to six apartments each year at Vintage Pointe. The project would replace original (1993) tile flooring, cabinetry, countertops, and fixtures in kitchens and bathrooms to bring apartments into compliance with the Americans with Disabilities Act. This project is not eligible for low-income housing grants.

### VINTAGE POINTE ELEVATOR MAJOR MAINTENANCE

Department: Public Works  
 Total Project Cost: \$50,000  
 Project Phased: Yes  
 Project Type: Building Improvement  
 Funding Source(s): Congregate Housing Fund  
 Potential Grant Identified: None  
 Operating Budget Impact:  
 Minimal or No Impact



YEAR:	2023	2024	2025	2026	2027
COST:		\$50,000			

Details: This project will provide for major maintenance of the Vintage Pointe elevator to allow for the continued safe operation of the City's most used elevator. The Vintage Pointe Senior Housing was constructed in 1993 and is approximately 40,450 square feet.

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DRAFT

# PERSONAL USE FISHERY FUND

## FY2023

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
Personal Use Fishery Float Replacements		\$50,000	\$50,000	\$0	Purchase ten new floats at the City Dock
<b>Total</b>		<b>\$50,000</b>	<b>\$50,000</b>	<b>\$0</b>	

## FY2024

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
No Data					

## FY2025

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
Boat Ramp Concrete Repairs		\$135,000	\$0	\$135,000	Replace concrete ramps at the City Dock
<b>Total</b>		<b>\$135,000</b>	<b>\$0</b>	<b>\$135,000</b>	



# PERSONAL USE FISHERY FUND

## FY2026

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
No Data					

Total

## FY2027

Project Name	Project No.	Total Project Cost	City Funding	Grant Funding	Description
No Data					

# PERSONAL USE FISHERY FUND PROJECTS

## PERSONAL USE FISHERY FLOAT REPLACEMENT

Department: Public Works  
 Total Project Cost: \$50,000  
 Project Phased: Yes  
 Project Type: Infrastructure  
 Funding Source(s): Personal Use Fishery Fund  
 Potential Grant Identified: None  
 Operating Budget Impact:  
 Minimal or No Impact



YEAR:	2023	2024	2025	2026	2027
COST:	\$50,000				

Details: This project, which began in FY2021 purchases ten new floats at the City Dock and Boat Ramp to replace existing floats. There are currently 22 float sections in total for the ramp and another eight for the front of the trestle.

## CITY DOCK BOAT RAMP CONCRETE REPAIRS

Department: Public Works  
 Total Project Cost: \$135,000  
 Project Phased: Yes  
 Project Type: Infrastructure  
 Funding Source(s): Personal Use Fishery Fund/  
 State Grant  
 Potential Grant Identified: State  
 Operating Budget Impact: Minimal or No Impact



YEAR:	2023	2024	2025	2026	2027
COST:			\$135,000		

Details: This project will replace the concrete ramps at the City Dock in FY2022 and FY2025. The FY2022 portion of the project will be funded with the State of Alaska North and South Beach Improvement Grant.



## Kenai City Council - Regular Meeting

January 19, 2022 – 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

**\*\*Telephonic/Virtual Information on Page 3\*\***

[www.kenai.city](http://www.kenai.city)

### **Action Agenda**

#### **A. CALL TO ORDER**

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. **Oath of Office for Student Representative, Silas Thibodeau**
5. Consent Agenda (*Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

\*All items listed with an asterisk (\*) are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

#### **B. SCHEDULED PUBLIC COMMENTS**

*(Public comment limited to ten (10) minutes per speaker)*

#### **C. UNSCHEDULED PUBLIC COMMENTS**

*(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)*

#### **D. PUBLIC HEARINGS**

1. **ENACTED UNANIMOUSLY. Ordinance No. 3266-2022** - Accepting and Appropriating Funds in the Airport Fund, and Accepting Two Grants From the Federal Aviation Administration Under the American Rescue Plan Act of 2021 (H.R. 1319, Public Law 117-2). (Administration)
  - **Substitute Ordinance No. 3266-2022**
2. **POSTPONED UNTIL 2/16/2022. Resolution No. 2022-04** - Awarding a Three Year Contract for the Purchase of Microsoft Software. (Administration)
3. **ADOPTED UNANIMOUSLY. Resolution No. 2022-05** - Adopting Goals to Guide the Preparation of the Fiscal Year 2023 Annual Budget. (Administration)
4. **ADOPTED UNANIMOUSLY. Resolution No. 2022-06** - Executing a Professional Services Agreement and Issuance of a Purchase Order for Design Services for the Recreation Center Improvements Project. (Administration)

5. **ADOPTED UNANIMOUSLY. Resolution No. 2022-07** - Accepting Funding from the U.S. Department of Health and Human Services, Provider Relief Fund through the Public Health and Social Services Emergency Fund, Provided by The Coronavirus Aid, Relief, and Economic Security (CARES) Act. (Administration)

**E. MINUTES**

1. **APPROVED BY THE CONSENT AGENDA.** \*Regular Meeting of January 5, 2022. (City Clerk)
2. **APPROVED BY THE CONSENT AGENDA.** \*Work Session of January 10, 2022. (City Clerk)

**F. UNFINISHED BUSINESS**

**G. NEW BUSINESS**

1. **APPROVED BY THE CONSENT AGENDA.** \*Action/Approval - Bills to be Ratified. (Administration)
2. **APPROVED BY THE CONSENT AGENDA.** \*Action/Approval - Purchase Orders Over \$15,000. (Administration)
3. **INTRODUCED AND PUBLIC HEARING SET FOR 2/2/2022.** \*Ordinance No. 3267-2022 - Authorizing COVID Leave for City Employees that Test Positive for COVID-19, and Authorizing the Use of Funds from a Grant from the State of Alaska-Department of Health and Social Services – Division of Public Health – COVID Emergency Operations Center to Fund the Leave. (Administration)
4. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 2/2/2022.** \*Ordinance No. 3268-2022 - Increasing Estimated Revenues and Appropriations in the Water and Sewer Special Revenue Fund and Authorizing a Purchase Order Increase to Alaska Waste For Sludge Disposal Services At The Waste Water Plant (Administration)
5. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 2/2/2022.** \*Ordinance No. 3269-2022 - Amending Kenai Municipal Code Section 7.30:020, Land Sale Permanent Funds, to Identify the Circumstances and Limitation on the Use of Derivative Investments and to Add Two New Classes of Assets to the List of Authorized Investments and to Codify the Applicable Benchmark by Which these Asset Classes Will be Measured and Evaluated (Administration)
6. **APPROVED UNANIMOUSLY. Action/Approval** - Providing Direction to the City Attorney to file an Amicus Brief in *United Cook Inlet Drift Association, et al. v. NMFS et al.* (Administration)
7. **APPROVED UNANIMOUSLY. Action/Approval** - Providing Input to the Alaska Department of Environmental Conservation (ADEC) on Proposed Changes to Regulations on Oil Discharge Prevention and Contingency Plans (Mayor Gabriel)

**H. COMMISSION / COMMITTEE REPORTS**

1. Council on Aging
2. Airport Commission
3. Harbor Commission
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Committee
7. Mini-Grant Steering Committee

**I. REPORT OF THE MAYOR**

**J. ADMINISTRATION REPORTS**

1. City Manager
2. City Attorney
3. City Clerk

**K. ADDITIONAL PUBLIC COMMENT**

1. Citizens Comments (*Public comment limited to five (5) minutes per speaker*)
2. Council Comments

**L. EXECUTIVE SESSION**

**M. PENDING ITEMS**

**N. ADJOURNMENT**

**O. INFORMATION ITEMS**

1. Purchase Orders Between \$2,500 and \$15,000

*The agenda and supporting documents are posted on the City's website at [www.kenai.city](http://www.kenai.city). Copies of resolutions and ordinances are available at the City Clerk's Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk's Office at 907-283-8231.*

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**Meeting ID:** 821 6035 1709 **Passcode:** 848744

OR

**Dial In:** (253) 215-8782 or (301) 715-8592

**Meeting ID:** 821 6035 1709 **Passcode:** 848744



## Kenai City Council - Regular Meeting

February 02, 2022 – 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

**\*\*Telephonic/Virtual Information on Page 3\*\***

[www.kenai.city](http://www.kenai.city)

### Action Agenda

#### A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Consent Agenda (*Public comment limited to three (3) minutes) per speaker; thirty (30) minutes aggregated*)

\*All items listed with an asterisk (\*) are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

#### B. SCHEDULED PUBLIC COMMENTS

*(Public comment limited to ten (10) minutes per speaker)*

1. **Coy West** - City of Kenai Marketing Presentation
2. **Brandy Niclai and Bill Lierman, Alaska Permanent Capital Management** - 2021 Financial Performance, Financial Projections and Recommended 2022 Asset Allocation for the City's Permanent Fund Investments.

#### C. UNSCHEDULED PUBLIC COMMENTS

*(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)*

#### D. PUBLIC HEARINGS

1. **ENACTED AS AMENDED BY SUBSTITUTE. Ordinance No. 3267-2022** - Authorizing COVID Leave for City Employees that Test Positive for COVID-19, and Authorizing the Use of Funds from a Grant from the State of Alaska - Department of Health and Social Services - Division of Public Health - COVID Emergency Operations Center to Fund the Leave. (Administration)
  - **Substitute Ordinance No. 3267-2022** - Authorizing COVID Leave for City Employees that Test Positive for COVID-19, and Authorizing the Use of Funds from a Grant from the State of Alaska – Department of Health and Social Services – Division of Public Health – COVID-19 Emergency Operations Center to Fund the Leave and COVID-19 Testing. (Administration)

2. **ENACTED UNANIMOUSLY. Ordinance No. 3268-2022** - Increasing Estimated Revenues and Appropriations in the Water and Sewer Special Revenue Fund and Authorizing a Purchase Order Increase to Alaska Waste for Sludge Disposal Services At The Waste Water Plant (Administration)
3. **ENACTED. Ordinance No. 3269-2022** - Amending Kenai Municipal Code Section 7.30.020, Land Sale Permanent Funds, to Identify the Circumstances and Limitation on the Use of Derivative Investments and to Add Two New Classes of Assets to the List of Authorized Investments and to Codify the Applicable Benchmark by Which these Asset Classes Will be Measured and Evaluated (Administration)
4. **ADOPTED UNANIMOUSLY. Resolution No. 2022-08** - Designating the Investment and Allocation Plan for the City's Permanent Funds and Establishing Appropriate Benchmarks to Measure Performance for Calendar Year 2022. (Administration)

**E. MINUTES**

1. **APPROVED BY THE CONSENT AGENDA.** \*Regular Meeting of January 19, 2022. (City Clerk)

**F. UNFINISHED BUSINESS**

**G. NEW BUSINESS**

1. **APPROVED BY THE CONSENT AGENDA.** \*Action/Approval - Bills to be Ratified. (Administration)
2. **APPROVED BY THE CONSENT AGENDA.** \*Action/Approval - Purchase Orders Over \$15,000. (Administration)
3. **APPROVED BY THE CONSENT AGENDA.** \*Action/Approval - Non-Objection to Liquor License Renewals for Uptown Motel/Back Door Lounge and Uptown Motel/Louie's. (City Clerk)
4. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 2/16/2022.** \*Ordinance No. 3270-2022 - Increasing Estimated Revenues and Appropriations in the General, Airport, Senior Citizen, and Water & Sewer Funds, and Authorizing a One-Time Premium Payment to Eligible Employees. (Vice Mayor Glendening and Council Members Winger and Sounart)
5. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 2/16/2022.** \*Ordinance No. 3271-2022 - Increasing Estimated Revenues and Appropriations in the Airport Land Sale Permanent Fund to Transfer Earnings in Excess of Budgeted Amounts to the City's Airport Fund. (Administration)
6. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 2/16/2022.** \*Ordinance No. 3272-2022 - Increasing Estimated Revenues and Appropriations in the General Land Sale Permanent Fund to Transfer Earnings in Excess of Budgeted Amounts to the City's General Fund. (Administration)

7. **APPOINTMENT OF SARAH DOUTHIT CONFIRMED. Action/Approval** - Confirmation of Mayoral Nomination for Appointment to Mini-Grant Steering Committee. (Mayor Gabriel)
8. **WORK SESSION SCHEDULED FOR 3/7/2022. Discussion** - Request to Schedule a Council Work Session for the Draft Land Management Plan. (Administration)

**H. COMMISSION / COMMITTEE REPORTS**

1. Council on Aging
2. Airport Commission
3. Harbor Commission
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Committee
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**I. REPORT OF THE MAYOR**

**J. ADMINISTRATION REPORTS**

1. City Manager
2. City Attorney
3. City Clerk

**K. ADDITIONAL PUBLIC COMMENT**

1. Citizens Comments (*Public comment limited to five (5) minutes per speaker*)
2. Council Comments

**L. EXECUTIVE SESSION**

**M. PENDING ITEMS**

1. **Resolution No. 2022-04** - Awarding a Three Year Contract for the Purchase of Microsoft Software. (Administration) [**Clerk's Note:** *At the January 19, 2022 Meeting, this item was Postponed to the February 16, 2022 Council Meeting; a motion to enact is on the floor.*]

**N. ADJOURNMENT**

**O. INFORMATION ITEMS**

1. Purchase Orders Between \$2,500 and \$15,000



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