

**KENAI COUNCIL ON AGING
REGULAR MEETING
NOVEMBER 14, 2019 – 4:30 P.M.
KENAI SENIOR CENTER
CHAIR ROY WILLIAMS, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER

Chair Williams called the meeting to order at 4:30 p.m.

a. Pledge of Allegiance

Chair Williams led those assembled in the Pledge of Allegiance.

b. Roll was confirmed as follows:

Members Present: Chair R. Williams, Vice Chair D. Erwin, V. Geller, C. Thornton, S. Bise, L. Nelson, B. Modigh

Members Absent: M. Milewski, A. Weeks

Staff/Council Liaison Present: Senior Center Director K. Romain, City Attorney S. Bloom, Administrative Assistant A. Clary, Council Member J. Glendening

A quorum was present.

c. Agenda Approval

MOTION:

Member Thornton **MOVED** for approval of the agenda and Member Geller **SECONDED** the motion. There were no objections; **SO ORDERED**.

2. SCHEDULED PUBLIC COMMENTS – None.

3. UNSCHEDULED PUBLIC COMMENT – None.

4. APPROVAL OF MEETING SUMMARY

a. October 10, 2019

MOTION:

Member Erwin **MOVED** to approve the October 10, 2019 meeting summary and Member Thornton **SECONDED** the motion. There were no objections; **SO ORDERED**.

5. UNFINISHED BUSINESS

- a. Discussion/Recommendation – Code of Conduct for the Senior Center

A copy of the October 29, 2019 Council on Aging Work Session Notes related to further discussion and formulation of the draft Code of Conduct were provided to those present. The City Attorney reviewed the notes and provided suggested options for some wording.

Director Romain will provide a final draft for review, discussion, and action at the December 12 Council on Aging meeting.

6. NEW BUSINESS – None.

7. REPORTS

- a. **Senior Center Director** – Romain reported the following:
- The new flooring installation will happen in January due to holidays, rentals, etc. happening in November and December;
 - A temporary janitor was hired and she would be conducting permanent interviews for a permanent janitor position shortly;
 - The Hilcorp Thanksgiving dinner will be held on Tuesday, November 26; and
 - The Senior Connection will be purchasing meats for Christmas food baskets and the food and toy drives are in progress.
- b. **Council on Aging Chair** – Williams thanked the Administration for upgrading the connecting door to the Center as an automatic opening door with the swipe cards and thanked those attending for their participation.
- c. **City Council Liaison** – Council Member Glendening reviewed the Action Agenda for the Council's November 6, 2019 meeting noting ordinances and resolutions passed, and that a request for proposals had been issued for naming rights of the multi-purpose facility and nominations for Council liaisons to City commissions/committees were offered.

8. NEXT MEETING ATTENDANCE NOTIFICATION – December 12, 2019

There were no announcements of absences for the December 12, 2019 meeting.

9. COUNCIL MEMBERS COMMENTS AND QUESTIONS – None.

10. ADDITIONAL PUBLIC COMMENT – None.

11. INFORMATIONAL ITEMS – None.

12. ADJOURNMENT

MOTION:

Member Geller **MOVED** for adjournment and Member Nelson **SECONDED** the motion. There were no objections; **SO ORDERED.**

There being no further business, the Council on Aging meeting adjourned at 5:41 p.m.

Meeting summary prepared and submitted by:

Jacquelyn LaPlante

Jacquelyn LaPlante
Deputy City Clerk

