

**KENAI COUNCIL ON AGING MEETING
OCTOBER 10, 2019 – 4:30 P.M.
KENAI SENIOR CENTER
361 SENIOR CT., KENAI, AK 99611
<http://www.kenai.city>**

MEETING SUMMARY

1. CALL TO ORDER

The meeting was called to order by Chair Roy Williams at 4:30 p.m.

a. Pledge of Allegiance

Chair Williams led those assembled in the Pledge of Allegiance.

b. Roll was confirmed as follows:

Members Present: Williams, Geller, Weeks, Nelson, Thornton, Bise,
Members Absent: Milewski, Modigh and Erwin

A quorum was present.

Staff/Council Liaison

Present: Senior Director Romain, Council Member Glendening
Also Present: Sue Olson, Guest

e. Agenda Approval

MOTION:

Member Weeks **MOVED** for approval of the agenda and Member Geller **SECONDED** the motion. There were no objections. **SO ORDERED.**

2. SCHEDULED PUBLIC COMMENTS – None.

3. UNSCHEDULED PUBLIC COMMENT -- None.

4. APPROVAL OF MEETING SUMMARY

a. September 12, 2019

Member Thornton **MOVED** to approve the September 12, 2019 meeting summary and Member Nelson **SECONDED** the motion. There were no objections. **SO ORDERED.**

5. UNFINISHED BUSINESS

a. Discussion/Recommendation – Code of Conduct for the Senior Center

Senior Director Romain reviewed the draft Code of Conduct included in the packet and explained it was a working document. Discussion followed with comments including:

- Policies from other senior centers.
- Felt the draft policy took care of the needs previously discussed.
- General positive comments.

- Liked the bold topic headings (suggesting they could be in red for better emphasis) and liked the signature page.

Chair Williams suggested a sub-committee be assigned to work through the draft in more detail, hire outside consultation, or set a work session for the Council on Aging to review in more detail.

MOTION:

Member Geller **MOVED** to set a work session to review the code of conduct in more detail. Member Thornton **SECONDED** the motion. There were no objections. **SO ORDERED.**

A work session was scheduled for October 29 at 4:30 p.m.

6. **NEW BUSINESS** – None.

7. **REPORTS**

- a. **Senior Center Director** – Romain reported the following:
 - A resolution will be before Council at its next meeting to use remaining funds from the flooring capital project to redesign the computer lab doorway and provide cabinets for the game room;
 - The Food Bank received Federal Commodities (Seafood) and through it, the Center will be able to receive salmon and halibut from for meals for the next several months;
 - A new janitor will be hired for the Senior Center;
 - She welcomed guest Sue Olson; and
 - Congratulated Council Member Glendening on his re-election.
- b. Council on Aging Chair – Williams noted he was thankful for the Center's staff, welcoming new people and appreciated the work of the Council on Aging.
- c. City Council Liaison – Council Member Glendening reported the following:
 - He reviewed the action agenda of the October 2 council meeting.
 - Discussed the LNG plant situation.
 - Provided a brief update of the bluff erosion project.

8. **NEXT MEETING ATTENDANCE NOTIFICATION** – November 14, 2019

There were no announcements of absences for the November 14, 2019 meeting.

9. **COUNCIL MEMBERS COMMENTS AND QUESTIONS**

MOTION:

Member Thornton **MOVED** to request Council Member Glendening be reappointed as the Council on Aging's liaison and Member Nelson **SECONDED** the motion. There were no objections. **SO ORDERED.**

10. **ADDITIONAL PUBLIC COMMENT** – None.

11. INFORMATION ITEMS – None.

12. ADJOURNMENT

MOTION:

Member Geller **MOVED** for adjournment and Member Weeks **SECONDED** the motion. There were no objections. **SO ORDERED.**

There being no further business, the Council on Aging meeting adjourned at 5:40 p.m.

Meeting summary prepared and submitted by:

Jacqueline LaPlante for

Jamie Heinz, CMC
City Clerk

