

**KENAI COUNCIL ON AGING MEETING
MARCH 9, 2023 – 3:00 P.M.
KENAI SENIOR CENTER
361 SENIOR CT., KENAI, AK 99611
CHAIR RACHAEL CRAIG, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER

Chair Craig called the meeting to order at approximately 3:00 p.m.

a. Pledge of Allegiance

Chair Craig led those assembled in the Pledge of Allegiance.

b. Roll was confirmed as follows:

Members Present: R. Craig, R. Williams, K. Ayers, V. Geller, B. Modigh, J. Straughn,
F. Kilfoyle, A. Heckert, J. Straughn, G. Pettey

Members Absent:

A quorum was present.

Staff/Council Liaison: Senior Center Administrative Assistant R. Piersee, Volunteer
Coordinator K. Feltman, Council Liaison D. Sounart

c. Agenda Approval

MOTION:

Member Pettey **MOVED** for approval of the agenda as presented and Member Straughn **SECONDED** the motion. There were no objections, **SO ORDERED**.

2. **SCHEDULED PUBLIC COMMENTS** – None.

3. **UNSCHEDULED PUBLIC COMMENT** -- None.

4. **APPROVAL OF MEETING SUMMARY**

a. January 12, 2023

MOTION:

Member Straughn **MOVED** to approve the January 12, 2023 Meeting Summary. Member Pettey **SECONDED** the motion. There were no objections, **SO ORDERED**.

5. **UNFINISHED BUSINESS** -- None.

6. **NEW BUSINESS**

a. **Discussion/Recommendation** – Recommending City Council Approval of the Student Representative Policy No. 20.100

City Clerk Saner clarified that this would repeal both of the existing student representative policies and establish one policy that's applicable to all boards, commissions and councils; she reviewed the proposed changes from the previous policy.

There was discussion regarding resident requirements for the student representative. A preference was expressed for students in leadership roles who could better communicate with their fellow students and City Council on issues affecting students, and for allowing homeschooled and private school students in the qualification section of the policy.

MOTION:

Member Pettey **MOVED** to recommend City Council approval of the Student Representative Policy No. 20.100, with the inclusion of students who attend homeschool or private schools in the Qualifications of Student Representative section of the policy. Member Straughn **SECONDED** the motion. There were no objections, **SO ORDERED**.

- b. **Discussion/Recommendation** – Recommending City Council Approval of Amendments to the City Council Procedures for Commissions, Committees and Council on Aging Policy No. 2016-01

City Clerk Saner reviewed the proposed amendments to the Procedures for Commissions, Committees and Council on Aging Policy.

MOTION:

Member Straughn **MOVED** to recommend City Council approval of amendments to the City Council Procedures for Commissions, Committees and Council on Aging Policy No. 2016-01. Member Pettey **SECONDED** the motion. There were no objections, **SO ORDERED**.

- c. **Discussion** - NCOA Senior Center Accreditation/Building Excellence Program

It was noted that staff will do further research and bring more information back to the committee in the future.

7. **REPORTS**

- a. Senior Center Director – Administrative Assistant Piersee reported on the following:
- Current staffing/job descriptions.
 - Starting of greenhouse planting/planting seeds with Steve Latz.
 - Gearing up for this year's Kentucky Derby themed March for Meals fundraiser.
 - Discussed pocket doors for the entrance doors at Vintage Pointe and through the card room to access the Senior Center, to address the need for seniors who use wheelchairs or scooters to be able to access the center independently.
- b. Council on Aging Chair – Chair Craig discussed the March for Meals event, and the Country Store will be present at the Kentucky Derby fundraiser.
- c. City Council Liaison – Council Member Sounart reported on the actions of the February 15 and March 1, 2023 City Council Meetings.

8. **NEXT MEETING ATTENDANCE NOTIFICATION** – Thursday, April 13, 2023

Council Member Sounart and Council on Aging Member Pettey noted that they will be absent for the April meeting.

9. **COUNCIL MEMBERS COMMENTS AND QUESTIONS**

Member Geller encouraged people to dress up for the Kentucky Derby themed March for Meals fundraiser.

Member Heckert emphasized the importance of ADA compliancy and discussed automatic doors for accessibility. She mentioned that the Kenai Chamber of Commerce will also have a Kentucky Derby theme for their fundraiser event.

Member Pettey recommended the Capital Improvement Project extension of the Senior Center front doors needs to be number one priority to get done.

10. **ADDITIONAL PUBLIC COMMENT** – None.

11. **INFORMATION ITEMS** – None.

12. **ADJOURNMENT**

There being no further business, the meeting was adjourned at 3:54 p.m.

Meeting summary prepared and submitted by:



Meghan Thibodeau
Deputy City Clerk