



*"Village with a Past, City with a Future"*

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**ADDENDUM NO. 1**

**This addendum consists of three (3) pages**

**TO:** All RFP Packet Holders

**FROM:** City of Kenai Administration

**DATE:** May 10, 2019

**SUBJECT:** Request for Proposal – Kenai Visitor Center Management Services

**DUE DATE:** May 15, 2019, by no later than 5:00 PM

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**Proposers must acknowledge receipt of this Addendum within their proposal, failure to do so may result in the disqualification or rejection of the proposal.**

Note: Information in this addendum takes precedence over original information. All other provisions of the document remain unchanged.

**01-01 Plan Holder Question**

While we see in section 9 that there is a mix of furniture and equipment belonging to the Chamber and Visitor Center, can you give us a rough idea of what stays with the building?

**Response: It is the City's understanding that the City owns the furniture, fixtures and equipment at the facility with the exception of office equipment (e.g. copiers, computers, printers) owned by the Kenai Chamber of Commerce and Visitor Center. The City will provide any additional information via Addendum if it becomes available prior to the due date.**

**01-02 Plan Holder Question**

Is the kitchen commercially certified? Is there an expiration on the certification?

**Response: It is the City's understanding that the kitchen is a warming kitchen only and, according to the Department of Environmental Health Food Safety and Sanitation Program, the kitchen is not commercially certified or under a food service permit for any category of food establishment.**

01-03 Plan Holder Question

What kitchen equipment belongs to the building?

**Response: It is the City's understanding that the City owns the furniture, fixtures and equipment at the facility, including kitchen equipment. The City will provide any additional information via Addendum if it becomes available prior to the due date.**

01-04 Plan Holder Question

You showed us the drawing that you had for the building. Are there any other drawings available?

**Response: Below is a copy of the drawing referenced during the May 3, 2019 Pre-proposal Site Visit. The City does not have any other architectural drawings immediately available.**

**As-Built Kenai Bicentennial Visitors and Cultural Center U.S. Dept. of Commerce EDA Project No. 07-01-03198 Kenai Alaska:**

Kenai Visitor Center Management Services RFP - Addendum #1