



ADDENDUM NO. 1

This addendum consists of 1 page

TO: All Planholders

FROM: Christine Cunningham, Assistant to City Manager

DATE: February 8, 2024

SUBJECT: Request for Proposals – Kenai Visitor and Cultural Center Facility Management Services

Proposers must acknowledge receipt of this Addendum in the appropriate place on the Proposal Form. Failure to do so may result in the disqualification or rejection of the proposal.

Note: Information in this addendum takes precedence over original information. All other provisions of the document remain unchanged.

A. Plan Holders Questions

01-01 Question: Will there be a separate RFP for the Silver Salmon Derby outside of this RFP?

Response: The Kenai Silver Salmon Derby is a cooperative partnership between the City of Kenai and the Kenai Chamber of Commerce and Visitor's Center to create and hold an annual silver salmon derby in the City of Kenai. The City of Kenai does not plan to issue a Request for Proposals (RFP) related to the Kenai Silver Salmon Derby.

01-02 Question: What is the precise submission deadline for the Kenai Visitor and Cultural Center Facility Management solicitation? Attached below are screenshots from the document, revealing conflicting information regarding the deadline.

4.2 Proposal Submission

A complete proposal package must be submitted on or before Friday, March 29, 2024 by 4:00 p.m. AST, to the City of Kenai, 210 Fidalgo Street, Kenai, AK 99611, in a sealed envelope:

Proposal responses must be comprised of two documents placed in separate sealed envelopes.

Advertise for Proposals	February 1, 2024
Pre-proposal Site Visit (Optional)	February 16, 2024
Final Questions Due	February 23, 2024
Proposals Due	March 1, 2024
Proposal Evaluation	Week of March 4, 2024
Intent to Award.....	March 8, 2024
City Council Award.....	March 20, 2024

Response: The correct submission deadline for the Kenai Visitor and Cultural Center Facility Management Request for Proposals is March 1, 2024.

End of Addendum No. 1