

**MAY 19, 2021
CITY COUNCIL MEETING
ADDITIONAL MATERIAL/REVISIONS**

REQUESTED REVISIONS TO THE AGENDA/PACKET:

<u>ACTION</u>	<u>ITEM</u>	<u>REQUESTED BY</u>
Add to item D.2.	Ordinance No. 3211-2021 <ul style="list-style-type: none">• Amendment Memo• Dog Park Request• Daubenspeck Information Memo	City Manager City Clerk Vice Mayor Molloy
Add to item J.1.	City Manager's Report <ul style="list-style-type: none">• Airport Mid-month Report	City Manager



KENAI

City of Kenai | 210 Fidalgo Ave, Kenai, AK 99611-7794 | 907.283.7535 | www.kenai.city

MEMORANDUM

TO: Mayor Brian Gabriel and Kenai City Council

THROUGH: Paul Ostrander, City Manager

FROM: Terry Eubank, Finance Director

DATE: May 17, 2021

SUBJECT: Requested Amendment to Substitute Ordinance 3211-2021

The purpose of this memo is to recommend an amendment to Substitute Ordinance 3211-2021. The substitute includes adoption of the City's Salary Schedule and Employee Classification Plan with adoption of the Annual Budget for the City of Kenai, Alaska July 1, 2021 – June 30, 2022. Since the substitute was prepared, an error was discovered in the Recreation Center Worker position range within the Employee Classification Plan. The substitute, page 44 of the packet, and memo, page 46 of the packet, reference the range as a Range 1. However, the position was classified by the Human Resource Director as a Range 3. I request Council make the following amendment:

Amend Substitute Ordinance 3211-2021 by amending Section 5 and deleting the number "1" as the Range for the Recreation Center Worker and replacing it with "3"

Your consideration is appreciated.

From: [Pat](#)
To: [Brian G. Gabriel, Sr.](#); [Glenese Pettey](#); [Victoria Askin](#); [Jim Glendening](#); [Henry Knackstedt](#); [Bob Molloy](#); [Teea Winger](#)
Cc: [Paul Ostrander](#); [Bob Frates](#); [Jamie Heinz](#); crystal.locke@myself.com; [Lenamayw](#); [Al Hull](#)
Subject: Update on Dog Park
Date: Tuesday, May 18, 2021 4:15:45 PM

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Mayor Gabriel and Council,

I would like to give you an update on the Dog Park progress, as you address your annual budget.

We have begun a very active fundraising campaign to seek funds that will guarantee the completion of the park.

We had originally intended to seek funding from the Rasmuson Foundation. These funds would have been targeted to fund the largest expense of the park, the fencing. All the groundwork has been accomplished with volunteer labor and in-kind services from local contractors. It is estimated the actual cost of this service would have been between \$15-\$20,000. You can see that volunteers have been very dedicated to the idea of a Dog Park in Kenai.

Because, the fence is the most important part of the park, we are requesting the council appropriate \$25,000 from Daubenspeck funding. We will not know what our funding efforts will accomplish until mid-winter. The fence needs to be installed this fall! Having the fence completed by fall will guarantee the opening to be in spring or early summer 2022. This winter efforts will be to build the entrance and exit coverings, the agility equipment materials, memorial and required signage, trash and dog trash receptacles, tables, benches, etc.

I am aware of the intent of the Daubenspeck legacy. The revenue was

to be dedicated for recreation/athletic activities. Why would a dog park be appropriate for this funding? When the Daubenspeck's gifted this to the city, it was many years ago. Many activities, that are available today, were not even on the horizon then. A dog park fits right into their intent. It is a form of recreation for the users of the park, it is the perfect place for handicap or senior citizens to visit, network and exercise their dogs in a safe area off leash. It is located at the Daubenspeck Family Park with trails, swimming, picnic, ice skating available and the dog area has always been park of the plan.

With the funds that come from donations, every effort will be made to reimburse the Daubenspeck funding. If council chooses to appropriate funding from this source, please do not designate it towards the fencing as we are still hoping that Home Depot will become one of our major partner. We will know in early fall the results of that request. Your funding would guarantee it's installation.

This past month, we have set up a GoFundMe account, however we have had very little interest in this venue for fund raising. Other ways to donate are through check to the City of Kenai or Kenai Community Foundation. The dog park funding brochures are today, finished. This too, have been an in-kind service! You should be receiving one at the Wednesday meeting.

Last week, I prepared and mailed 50 letters to Industry and local businesses. We will have a presence in the 4th of July Parade and a booth on the Park Strip for information. A large stuffed black Labrador will be raffled for children to enter the contest and the senior center is making cookies for us to sell. We are in the process of preparing a dog quilt, doghouse, and other items for a raffle in the winter month. We are giving every effort to making this project happen through donors

and in-kind services.

I will be going on Sound Off when I come for my yearly visit and having a public meeting on July 6th. We still have requests into the Builders Association and the Realtor Association for construction of the entrance and exit areas. Donation of trees/rocks, to make the big treeless area look attractive are being requested. Alaskan Missions have agreed to help in the area during the month of July. We have been notified the Kenai Rotary Club has been awarded a \$3,000 grant, which will be available July 1.

The City of Kenai might also consider applying for a Rasmuson Tier I grant for the park. If this was awarded it would solve many of the funding problems.

It has been a pleasure to work on this project and I will continue to give 100% of effort into seeking the funding/or services to complete this park for Kenai. I also would like to thank the Administration, Park and Recreation, Kenai Chamber of Commerce, Kenai Community Foundation, and my Two Paws on the Ground, Crystal, and Lena! I love the city of Kenai and continue to want what is best for its citizens and visitors.

We can all work together to make this happen, please feel free to contact me if you have questions.

We would appreciate a positive outcome of our request.

Pat Porter
Retired Mayor



KENAI

City of Kenai | 210 Fidalgo Ave, Kenai, AK 99611-7794 | 907.283.7535 | www.kenai.city

MEMORANDUM

TO: Mayor Gabriel and Council Members
THROUGH: Paul Ostrander, City Manager
FROM: Terry Eubank, Finance Director
DATE: May 19, 2021
SUBJECT: **Daubenspeck donation history and allowable use of proceeds.**

The purpose of this memo is to respond to Vice Mayor Molloy's request to provide historical information regarding the donation of land and subsurface mineral rights by Harold and Rita Daubenspeck to the City of Kenai. On December 12, 1980 Harold and Rita Daubenspeck donated, including all subsurface mineral rights, Tracts C, D & E of the Daubenspeck Property Subdivision, Alaska Tidelands Survey No. 98, to the City of Kenai. Please find attached copies of two quit claim deeds, a letter from the Law Office of Aiken, St. Louis & Siljeg, attorneys for the Daubenspecks, and Resolution 80-178 accepting the donation.

Pursuant to Resolution 80-178 the proceeds from oil and gas mineral rights, sales proceeds, royalties or rental income are to be dedicated to "athletic programs sponsored by the City of Kenai". Resolution 80-178 further states, "The distribution of such funds will be at the full and sole discretion of the City Council or such other City agency or city official as the City Council may from time to time authorize to use such funds."

I have also included a history of Daubenspeck funds and its uses since inception. The estimated balance available is \$631,380.14.

QUIT CLAIM DEED

The GRANTORS, HAROLD A. DAUBENSPECK and RITA DAUBENSPECK, Husband and Wife, whose address is 2155 North Northlake Way, Seattle, Washington 98103, for and in consideration of the sum of ONE DOLLAR (\$1.00) and other good and sufficient consideration, does hereby convey and quit claim to GRANTEE, the CITY OF KENAI, a home-rule charter municipal corporation organized under the laws of the State of Alaska, whose address is Box 580, Kenai, Alaska 99611, all their right, title and interest in the following real property located in the City of Kenai, Kenai Recording District, Third Judicial District, State of Alaska, more fully described as:

Parcel Number 1:

Tract C and Tract D of the Daubenspeck Property Subdivision as shown on Plat No. 79-49 filed in the Kenai Recording District.


Parcel Number 2:

That portion of Alaska Tidelands Survey No. 98, adjacent to Tract C, Daubenspeck Property Subdivision, according to the official plat of record No. 79-49, in the Kenai Recording District, and more particularly described as follows:

Commencing at the northwest corner of ATS No. 98, which is identical to the southwest corner of Tract C, Daubenspeck Property Subdivision, this being the true point of beginning and Corner 1; thence along the common boundary line between Tract C and ATS No. 98 on the following meander courses:

South 73°56'51" E 478.31 feet; S 78°45' E 9.26 feet to the southeast corner of Tract C and Corner 2; thence south 3°49'24" W 253.17 feet to a point on the south boundary of ATS No. 98 and Corner 3; thence N 74°28" W 523.97 feet to the southwest corner of ATS No. 98 and Corner 4; thence N 12°08'02" E 251.99 feet to the northwest corner of ATS No. 98 and the true point of beginning, thus embracing 2.894 acres, more or less, of tide and submerged lands in the Kenai River, Alaska.

DATED this 12th day of December, 1980.

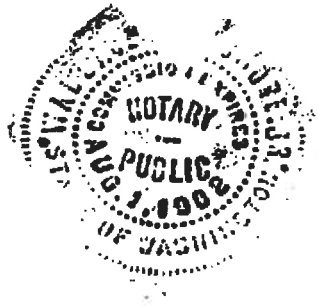

Harold A. Daubenspeck


Rita Daubenspeck

STATE OF WASHINGTON)
County of King) ss.

THIS IS TO CERTIFY that on the 12 day of December, 1980, HAROLD A. DAUBENSPECK and RITA DAUBENSPECK, being personally known to me or having produced satisfactory evidence of identification, appeared before me and acknowledged the voluntary execution of the foregoing instrument.

Wallace S. Steinberg
NOTARY PUBLIC for
My Commission Expires: 8/1/82



80-008640
1100
RECORDED-FILED
KENAI REC.
DISTRICT
Dec 18 3 07 PM '80
REGISTERED BY City of Kenai
ADDRESS 287

QUIT CLAIM DEED

The GRANTORS, HAROLD A. DAUBENSPECK and RITA DAUBENSPECK, Husband and Wife, whose address is 2155 North Northlake Way, Seattle, Washington 98103, for and in consideration of the sum of ONE DOLLAR (\$1.00) and other good and sufficient consideration, does hereby convey and quit claim to GRANTEE, the CITY OF KENAI, a home-rule charter municipal corporation organized under the laws of the State of Alaska, whose address is Box 580, Kenai, Alaska 99611, all their right, title and interest in the oil and gas rights in the following real property located in the City of Kenai, Kenai Recording District, Third Judicial District, State of Alaska, more fully described as:

Parcel Number 1:

Tract E as shown on Plat No. 79-49, entitled Daubenspeck Property Subdivision, filed in the office of the Kenai Recording District, Third Judicial District, State of Alaska;

Parcel Number 2:

Alaska Tidelands Survey No. 98.

DATED this 12th day of December, 1980.

Harold A. Daubenspeck
Harold A. Daubenspeck
Rita Daubenspeck
Rita Daubenspeck

STATE OF WASHINGTON }
County of KING } ss.


THIS IS TO CERTIFY that on the 12 day of December, 1980, HAROLD A. DAUBENSPECK and RITA DAUBENSPECK, being personally known to me or having produced satisfactory evidence of identification, appeared before me and acknowledged the voluntary execution of the foregoing instrument.

80-008639
800

RECORDED-FILED
KENAI REC.
DISTRICT

DEC 10 3 07 PM '80

REG. ... City of Kenai
787
ADDRESS Box 580, Kenai

William E. ...
NOTARY PUBLIC for
My Commission Expires


CAB-FYI

AIKEN, ST LOUIS & SILJEG
ATTORNEYS AT LAW
125 NORTON BUILDING
SEATTLE, WASHINGTON 98104

TELEPHONE
624 2220
AREA CODE 206

WALLACE AIKEN
ROBERT ST LOUIS
CHARLES E SILJEG
ARTHUR H MCKEAN
GEORGE S MARTIN
DOUGLAS W MCGUARD
WALLACE E SKIDMORE JR
SUSAN W CARLSON
GREGORY L BERTRAM
STEVEN SONA

December 12, 1980

Mr. Ben Delahay
City Attorney
City of Kenai
Kenai, AK 99611

Re: Gifts from Harold and Rita Daubenspeck

Dear Mr. Delahay:

Enclosed herewith you will find the following documents which we have prepared in connection with the captioned matter:

1. Quit Claim Deed conveying all oil and gas rights in Tract E of the Daubenspeck Property Subdivision, and Alaska Tideland Survey No. 98; and
2. Quit Claim Deed for Tract C and D of the Daubenspeck Property Subdivision and the remainder of their interest in Alaska Tideland Survey No. 98.

Mr. and Mrs. Daubenspeck have authorized us to deliver these Deeds to you as their agent. It is the intention of Mr. and Mrs. Daubenspeck that these properties be conveyed to the City exclusively for public purposes. You are to hold these Deeds until the City Council of Kenai passes a resolution appropriately accepting the Daubenspeck gifts. Upon receipt of a certified copy of the resolution, you are to deliver these Deeds to the Mayor and return the certified copy of said resolution to our office. If this resolution is not passed during the December 17, 1980 City Council meeting, please call this office immediately in order to receive further instructions.

Mr. and Mrs. Daubenspeck request that all sales, proceeds, royalty, revenue or rental income from oil, gas and mineral rights to Tract C, D, and E of the Daubenspeck Property Subdivision and Alaska Tideland Survey 98, be dedicated and given to city organizations, sponsoring athletic programs within the City of Kenai.

RECEIVED

DEC 17 1980


BY LEGAL DEPT.
CITY OF KENAI

Mr. Ben Delahay
Page 2
December 12, 1980

Will you please call immediately upon receipt of this letter to advise us of the arrival of the same. Also, will you please review these legal descriptions with the surveyor to be certain they are accurate and proper in all respects. Further, will you please call following the Council meeting on December 17, 1980, to advise us of the delivery and acceptance of this gift. Further, if there are any complications whatsoever in connection with the delivery and/or recording of these Deeds, please advise us immediately.

Very truly yours,

AIKEN, ST. LOUIS & SILJEG


Wallace E. Skidmore, Jr.

WES:pw

Enclosures

G-15 Resolution 80-175 - Awarding Contract for
Engineering Design - Tinker, Lawton & Walker -
Mike Taurianinen

MOTION:

Councilman Malston moved, seconded by Councilman
Measles, to approve the resolution.

There was no public comment.

Councilwoman Glick said the Public Works Committee
reviewed this. This is their unanimous recommendation.

Motion passed unanimously by roll call vote.

G-16 Resolution 80-176 - Awarding Contract for
Engineering Design - Main St. Loop - Wince,
Corthell & Bryson

MOTION:

Councilman Measles moved, seconded by Councilman
Malston, to approve the resolution.

There was no public comment.

Councilman Mueller asked, we have lower bids, do
they not meet requirements? Councilwoman Glick
replied, Public Works Director Kornelis gave them
a matrix to determine the way to go. The low
proposals were too low. Councilman Mueller noted
Mike Taurianinen's recommendation for Lawton Dr. is
lower than Wince, Corthell & Bryson is and was not
recommended for this. Councilwoman Glick replied
true, but we considered the local firm. The
acceptable bidder was more aware of problems
involved. Also these are "not to exceed" figures.

Motion passed with Councilman Mueller voting no.

G-17 Resolution 80-178 - Accepting Donation of Land
from Harold A. Daubenspeck

MOTION:

Councilman Measles moved, seconded by Councilman
Mueller, to approve the resolution.

There was no public comment.

Atty. Delahay reviewed the donation, and added
amendments passed out at the meeting. He explained

the restrictions are necessary for Daubenspecks to have a tax deduction. The deeds themselves are unrestricted. We do not know the complete value of the land as to gas & oil reserves.

MOTION, Amendment:

Councilwoman Glick moved, seconded by Councilman Measles, to amend the motion by substituting for adoption Resolution 80-178 as presented to Council and amendments by the City Attorney this date, Dec. 17, 1980.

There was no public comment.

Mayor O'Reilly noted the City is honoring the request of Daubenspecks that sales of oil & gas revenues be dedicated to City athletic programs.

Motion, as amended, passed unanimously by roll call vote.

MOTION:

Councilman Measles moved that a letter be sent to Daubenspecks expressing our thanks.

There was no second.

Motion passed unanimously by roll call vote.

Mayor O'Reilly requested Atty. Delahay follow through with their attorney.

Councilwoman Glick asked, we are seeing that we will dedicate the proceeds to athletic programs by resolution, this can be undone. Do we need something more binding? Atty. Delahay replied, this is what their attorneys have suggested. We are accepting subject to this provision. If we violate, the Daubenspecks could violate or withdraw. If another Council tries to use it otherwise, they could come back and withdraw or protest. Councilman Wagoner asked, this does not prevent us from the sale. Atty. Delahay replied, right.

G-18 Resolution 80-179 - Calling Special Election for Citizen Support of Small Boat Harbor

MOTION:

Councilman Mueller moved, seconded by Councilman Malston, to approve the resolution.

CITY OF KENAI

RESOLUTION NO. 80-178

A RESOLUTION OF THE COUNCIL OF THE CITY OF KENAI, ALASKA, ACCEPTING THE DONATION OF LANDS AND OIL AND GAS RIGHTS IN ADJACENT LANDS FROM HAROLD A. DAUBENSPECK AND RITA DAUBENSPECK.

WHEREAS, Harold A. Daubenspeck has for many years owned and operated the Kenai Salmon Packing Company in the City of Kenai and has always been a positive force in the development and stabilization of the economy of said City, and

WHEREAS, the summer employment furnished by the Kenai Salmon Packing Company has not only contributed to the financial well being of the community, but has in many cases furnished the opportunity for youth of this City to earn high wages with which they have been able to continue their pursuit of higher education, which has resulted not only in the advancement and enrichment of said youth but has worked to the benefit of every community in which said youth have later settled, including the City of Kenai, and

WHEREAS, the said Harold A. Daubenspeck has always followed the policy of lending funds to local inhabitants for purposes of the purchase of fishing sites, fishing vessels, and fishing gear, which has contributed not only to the well being of the individuals involved but to the development of the Cook Inlet fishery and the community as a whole, and

WHEREAS, Harold A. & Rita Daubenspeck have executed a Deed by which they have offered to donate to the City of Kenai very valuable riverside and road frontage properties within the City of Kenai, including all oil, gas, and mineral rights therein, which property is not only very valuable property in itself, but is even more so to the City of Kenai because it is adjacent to land already owned by the City of Kenai, and

WHEREAS, Mr. & Mrs. Daubenspeck have also executed a Deed and offered to donate to the City of Kenai all oil and gas rights previously reserved by them in adjacent tracts to those conveyed and donated to the City at this time, and


WHEREAS, it is understood that significant quantities of gas have been discovered in a well drilled just across the Kenai river from the land in question and the pool of gas may well extend under said lands,

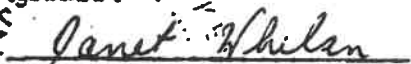
NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kenai, Alaska that the City of Kenai hereby accepts from HAROLD A. & RITA DAUBENSPECK the gift of land, together with the oil, gas, and mineral rights therein and the gift of oil and gas rights in adjacent lands referred to in the deeds of December 12, 1980, to be used exclusively for public purposes. We further recognize that the value of this gift may exceed THREE MILLION DOLLARS (\$3,000,000.00).

BE IT FURTHER RESOLVED that the City honor the request of Mr. & Mrs. Daubenspeck that the oil, gas, and mineral rights, including sales proceeds, royalties, revenue, or rental income therefrom, from Tracts C, D, and E of the Daubenspeck Property Subdivision as well as from Alaska Tidelands Survey No. 98, are to be dedicated to athletic programs sponsored by the City of Kenai. The distributions of such funds will be at the full and sole discretion of the City Council of the City of Kenai, Alaska, to the Parks & Recreation Commission or such other City agency or city official as the City Council may from time to time authorize to use such distributions.

BE IT FURTHER RESOLVED that as a gesture of our appreciation we hereby recommend that in the event a marina or park or other public facility be developed on any of the donated property that such facility be named after the Daubenspecks.

PASSED BY THE COUNCIL OF THE CITY OF KENAI, ALASKA, this 17th day of December, 1980.


VINCENT O'REILLY, MAYOR

CITY OF KENAI
ATTEST:

Janet Whelan, City Clerk

**Daubenspeck Donation
Revenue and Expenditure History**

Fiscal Year	Oil & Gas Royalties	Land Sales	Interest Earnings	Miscellaneous	Total Earnings	Expenditures	Description	Enacting Legislation	Balance
1981	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
1982	-	-	-	-	-	-			-
1983	-	-	-	-	-	-			-
1984	-	78,237.07	-	-	78,237.07	-			78,237.07
1985	-	49,707.90	2,738.30	-	52,446.20	-			130,683.27
1986	-	49,707.91	4,573.91	-	54,281.82	-			184,965.09
1987	-	49,707.91	6,473.78	-	56,181.69	-			241,146.78
1988	621.00	49,707.90	8,440.14	-	58,769.04	-			299,915.82
1989	31,924.00	49,707.90	10,497.05	-	92,128.95	-			392,044.77
1990	27,583.00	49,707.90	13,721.57	-	91,012.47	-			483,057.24
1991	29,501.00	49,707.90	16,907.00	-	96,115.90	(38,295.00)	Exercise bike, hair dryers & mower	1425-91	540,878.14
1992	26,705.00	49,707.90	18,930.73	8,246.19	103,589.82	(36,000.00)	Playground equipment.	1483-92	608,467.96
1993	22,512.00	49,707.90	21,296.38	-	93,516.28	-			701,984.24
							Reel sprinkler, tractor, trail system stations, fencing, and teen center equipment.	1559-93, 1560-93, 1582-94, 1583-94 & 1614-94	757,588.59
1994	19,921.00	49,707.90	24,569.45	5,132.10	99,330.45	(43,726.10)	Playground equipment and handicap access.	1644-95	826,787.10
1995	16,975.00	49,707.91	26,515.60	-	93,198.51	(24,000.00)	Playground equipment and sports equipment.	1678-96 & 1699-1996	1,025,508.00
1996	-	192,783.35	28,937.55	-	221,720.90	(23,000.00)			1,111,108.68
1997	-	49,707.90	35,892.78	-	85,600.68	-			1,199,705.39
1998	-	49,707.91	38,888.80	-	88,596.71	-			1,293,205.35
1999	-	51,510.27	41,989.69	-	93,499.96	-			1,338,467.54
2000	-	-	45,262.19	-	45,262.19	-			32,789.00
2001	23,390.67	-	-	-	23,390.67	(1,329,069.21)	Kenai Multipurpose Facility.	1914-2001	57,327.27
2002	23,390.66	-	1,147.61	-	24,538.27	-			50,724.38
2003	23,390.66	-	2,006.45	-	25,397.11	(32,000.00)	Relocate Skateboard Park.	2003-2003	55,054.80
2004	18,536.05	-	1,234.93	(15,440.56)	4,330.42	-			137,638.48
2005	80,656.76	-	1,926.92	-	82,583.68	-			(0.00)
2006	109,092.17	-	4,817.35	-	113,909.52	(251,548.00)	Kenai Soccer Park.	2118-2005	19,084.07
2007	124,084.07	-	-	-	124,084.07	(105,000.00)	Multipurpose lighting improvements and Kenai Soccer Park.	2007-17 & 2223-2007	115,677.17
2008	95,925.16	-	667.94	-	96,593.10	-			217,413.91
2009	97,688.04	-	4,048.70	-	101,736.74	-			312,486.12
2010	92,367.21	-	2,705.00	-	95,072.21	-			279,485.84
2011	89,797.72	-	2,032.00	-	91,829.72	(124,830.00)	Rec Center gym floor refurbishment.	2484-2010	329,163.54
2012	48,096.73	-	1,580.97	-	49,677.70	-			408,533.94
2013	80,618.01	-	(1,247.61)	-	79,370.40	-			480,237.84
2014	68,399.66	-	3,304.24	-	71,703.90	-			546,706.25
2015	63,691.92	-	2,776.49	-	66,468.41	-			588,937.33
2016	37,931.81	-	4,299.27	-	42,231.08	-			628,598.75
2017	37,509.67	-	2,151.75	-	39,661.42	-			682,068.46
2018	50,716.39	-	2,753.32	-	53,469.71	-			741,748.03
2019	36,959.73	-	22,719.84	-	59,679.57	-			811,030.40
2020	42,352.90	-	26,929.47	-	69,282.37	-			631,380.14
2021	36,909.74	-	-	-	36,909.74	(216,560.00)	Bridge Access pedestrian pathway.	3137-2020	
	\$ 1,457,247.73	\$ 968,733.43	\$ 431,489.56	\$ (2,062.27)	\$ 2,855,408.45	\$ (2,224,028.31)			\$ 631,380.14

MEMORANDUM

TO: Mayor Brian Gabriel and Kenai City Council
THROUGH: Paul Ostrander, City Manager
FROM: Eland Conway, Airport Manager
DATE: May 19, 2021
SUBJECT: **Airport Mid-Month Report May 2021**

Aircraft Rescue and Firefighting Trucks (ARFF) – The two OSHKOSH ARFF vehicles are scheduled for delivery July 2021. Public Works staff is scheduled to inspect equipment at the manufacturer’s facility on June 7, 2021.

2020/2021 Sand/SRE Storage Building – This project is looking at potential delays due to material and labor shortages. Pre-manufactured Building Supplier is struggling with shop drawings and fabrication of materials. More information will be provided next month. It appears unlikely this building will be constructed in time to store sand prior to the start of 2021 winter season.

2021 Acquire Snow Removal Equipment (SRE) – FAA authorization was received to proceed with the purchase of a new replacement Snow Blower and Broom for runway maintenance. Resolution 2021-32 to go before council at the 5/19/21 meeting; a future Ordinance appropriating funds from the FAA will be forthcoming once grant amounts are confirmed. Staff is looking to secure order now based on the long lead time of this equipment.

Airport Airfield Drainage – As of April 16th, 2021, bid ready plans and specifications are at 95% complete. After we receive CatEx and authorization to bid approval from the FAA, HDL will finalize any comments received within final bid docs in anticipation of a formal bid release in early June 2021.

Tractor & Mower – Anticipated arrival is August 2021

Administration Report

- Eland Conway is the new Kenai Municipal Airport Manager and will be starting May 17, 2021. Prior to joining the City of Kenai, he was the Marketing & Communications Manager at Ted Stevens Anchorage International Airport (ANC). Eland’s experience includes 15 years in airport operations—starting at the Westchester County Airport in New York, the Mason City Municipal Airport in Iowa, and joining the ANC operations

team in 2008. From 2008 until 2018 Eland was the administrator of the ANC Airport Emergency Plan and directed three full-scale airport disaster exercises. He is an instrument rated pilot and a Certified Member of the American Association of Airport Executives.

- Airport Manager will be out of office June 1-18, 2021.
- FAA Airport Certification Inspection rescheduled to July 6-8
- TSA Inspection scheduled July 26-27, 2021

